PALMDALE WATER DISTRICT

2029 East Avenue Q • Palmdale, California 93550 • Telephone (661) 947-4111
Fax (661) 947-8604
www.palmdalewater.org

ALESHIRE &WYNDER LLP
Attorneys

Board of Directors

ROBERT E. ALVARADO
Division 1

JOE ESTES
Division 2

GLORIA DIZMANG
Division 3

KATHY MAC LAREN
Division 4

VINCENT DINO
Division 5

May 7, 2015

Agenda for Regular Meeting
of the Board of Directors of the Palmdale Water District
to be held at the District's office at 2029 East Avenue Q, Palmdale

Wednesday, May 13, 2015

7:00 p.m.

NOTE: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

PUBLIC COMMENT GUIDELINES: **The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.**

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

1) Pledge of Allegiance.

2) Roll Call.

3) Adoption of Agenda.

4) Public comments for non-agenda items.

5) Presentations:

5.1) None at this time.

6) Public comments on closed session agenda matters.

7) Closed session under:

7.1) Conference with Legal Counsel – Public Employee Appointment: A closed session will be held, pursuant to Government Code §54957, with District General Counsel to discuss the appointment of an employee to the position of General Manager.

7.2) Conference with Labor Negotiators and Legal Counsel – Employment Contract Negotiations: A closed session will be held, pursuant to Government Code §54957.6, with the District's labor negotiators (Directors Alvarado and Dizmang) and District General Counsel to discuss the filling of the unrepresented position of General Manager.

8) Public report of any action taken in closed session.

9) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)

9.1) Approval of minutes of regular meeting held April 22, 2015.

9.2) Payment of bills for May 13, 2015.

9.3) Approval of District 2015 membership in the Water Research Foundation. ($14,047.20 – Budgeted – Operations Manager Masaya)

10) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)

10.1) Consideration and possible action on request received from the Antelope Valley Resource Conservation District for $5,000.00 in funding for water conservation garden. ($5,000.00 – Non-budgeted – Richard Campbell, Program Coordinator for Antelope Valley Resource Conservation District)

10.2) Status report on Cash Flow Statement and Current Cash Balances as of April, 2015. (Financial Advisor Egan/Finance Committee)

10.3) Status report on Financial Statements, Revenue, and Expense and Departmental Budget Reports for April 30, 2015. (Finance Manager Williams/Finance Committee)

10.4) Status report on committed contracts issued and water revenue bond projects. (Assistant General Manager Knudson/Finance Committee)

10.5) Consideration and possible action on Employment Agreement for General Manager pursuant to Government Code §53262 and §54956. (Directors Dizmang and Alvarado and General Counsel Quilizapa)

10.6) Consideration and possible action on Employee Handbook updates. (Human Resources Director Emery/Personnel Committee)

10.7) Discussion on direction to Antelope Valley State Water Contractors Association Commissioners regarding a coalition to present a united front on drought issues. (Director Dizmang/Assistant General Manager Knudson)

10.8) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2015 Budget:

a) California HR Conference to be held August 31 – September 2, 2015 in Anaheim.

11) Information Items:

11.1) Reports of Directors:

a) Meetings/General Report.

b) Standing Committee/Assignment Reports (Chair):
1) Facilities Committee
2) Personnel Committee
3) Finance Committee

11.2) Report of General Manager.

a) Presentation on District water quality monitoring activities. (Water Quality Supervisor Williams)

11.3) Report of General Counsel.

12) Public comments on closed session agenda matters.

13) Closed session under:

13.1) Conference with Legal Counsel – Existing Litigation: A closed session will be held, pursuant to Government Code §54956.9 (d)(1), to confer with Special Litigation Counsel regarding pending litigation to which the District is a party. The title of such litigation is as follows: *Antelope Valley Ground Water Cases.*

13.2) Conference with Legal Counsel – Anticipated Litigation: A closed session will be held, pursuant to Government Code §54956.9(d)(2) & (e)(2) because there is a significant exposure to litigation in one case.

14) Public report of any action taken in closed session.

15) Board members' requests for future agenda items.

16) Adjournment.

MATTHEW R. KNUDSON,
Assistant General Manager

DDL/MRK/dd

AGENDA ITEM NO. 9.3

PALMDALE WATER DISTRICT

BOARD MEMORANDUM

DATE:	May 4, 2015	**May 13, 2015**
TO:	BOARD OF DIRECTORS	**Board Meeting**
FROM:	Mynor V. Masaya, Operations Manager	
VIA:	Mr. Dennis LaMoreaux, General Manager Mr. Matthew Knudson, Assistant General Manager	
RE:	***AGENDA ITEM NO. 9.3 – APPROVAL OF DISTRICT 2015 MEMBERSHIP IN THE WATER RESEARCH FOUNDATION.***	

Recommendation:

Staff recommends that the Board consider approving renewal of the District's membership in the Water Research Foundation for 2015.

Financial Impacts:

The Annual Commitment based on total million gallons delivered in 2014 is $14,047.20. (Budgeted under Administration, Memberships and Subscriptions, 1-02-4165-000)

Background:

The District has been an American Water Works Association Research Foundation/Water Research Foundation (AwwaRF/WRF) subscriber for many years. In 2004, the District was able to receive $100,000.00 in funds to conduct an AwwaRF Tailored Collaboration Study entitled "DBP Control in High Bromide Water While Using Free Chlorine During Distribution" (Project No. 3075). The project was completed by Carollo Engineering in March of 2005, was reviewed by PWD and AwwaRF staff, and the final report became available in August of 2006. The total cost of the project was $375,392.00.

Information gathered from this study was instrumental to District staff in the decision making process regarding which technologies would provide the greatest benefit and should be included in upgrades to the District's water treatment plant.

In 2013, the District was a co-funding and participating member in a study to determine the most effective technologies for removing or reducing Chromium VI. The results of this study are helping the water community assess the best available options for treatment in light of the new Chromium VI regulation passed by the California Department of Public Health.

Additionally, between March, 2013 and March, 2014, District staff utilized a report from WRF to provide guidance resilient business models for water utilities. The research value of this report was $564,088.00.

In 2015-2016, staff plans to request and utilize reports and studies from the following areas: asset management, use of anionic and nonionic polymers, and Chromium VI.

It is through the combined support of membership agencies like Palmdale Water District that research on the most important and emerging water issues can be carried out. In addition to contributing to the research effort, membership provides the District with the opportunity to influence the direction of research projects and full access to all reports from past and current studies.

Strategic Plan Initiative:

Membership in this organization relates to the District's Strategic Plan vision statement and core values as well as Strategic Plan Initiatives: No. 1 – Outstanding Water Management and No. 2 – Increased Efficiency.

Supporting Documents:

- Water Research Foundation 2015 Invoice
- Foundation Involvement Report

2015 INVOICE

6666 W. Quincy Ave., Denver, CO 80235-3098
P 303.347.6128 F 303.734.0196
pschrader@WaterRF.org

	Date April 2, 2015
Subscriber Number 0003981	**Foundation Tax ID** 13-6211384
Subscriber Since 05/01/88	**Invoice Number** RF2015-0003981

Palmdale Water District
ATTN: Dennis D. LaMoreaux, General Manager
2029 East Ave Q
Palmdale, CA 93550-4038

ITEM NO.	DESCRIPTION	COMMITMENT AMOUNT
RF2015	May 2015 through April 2016 Subscription to the Water Research Foundation Program	$14,047.20
	Amount Due:	$14,047.20

Detach and return with payment
Please make check payable to: **Water Research Foundation**

6666 W. Quincy Ave, Denver, CO 80235-3098
P 303.347.6128 F 303.734.0196
pschrader@WaterRF.org

	Date April 2, 2015
Subscriber Number 0003981	**Invoice Number** RF2015-0003981

ITEM NO.	DESCRIPTION	AMOUNT DUE
RF2015	Subscription to the Water Research Foundation Program	$14,047.20
REVISED INVOICE REQUESTED X Yes ☐ No		**AMOUNT ENCLOSED**

Palmdale Water District
ATTN: Dennis D. LaMoreaux, General Manager
2029 East Ave Q
Palmdale, CA 93550-4038

Water Research Foundation℠
advancing the science of water

2015 Utility Subscription Program

Date 3-19-15 Fiscal Year Ends Dec 2015

Subscription Calculation

A. Total water delivered per year (includes wholesale & retail)

Total volume of water delivered per year. "Delivered" water is defined as water produced or purchased (wholesale or retail), whether or not it is revenue-generating. It includes water used for firefighting, street cleaning, and other municipal consumption; unbilled water used by charitable institutions; and industrial, commercial, and domestic consumption.

5,853 million gallons x $2.40 = $ 14,047.20

_____ acre feet x $0.82 = $ _____

B. Credits:

To be eligible for this credit, your wholesaler must be a Water Research Foundation subscriber.
For a complete list of subscribers, visit our Web site at www.waterrf.org

If you purchase water from a subscribing wholesaler, enter the amount purchased the previous year and attach their complete contact information.

_____ million gallons x $1.44 = $ _____

_____ acre feet x $0.47 = $ _____

C. If you sell water to other utilities and **would like to sponsor** their subscription, skip to D and enter credits from B.

Attach complete contact information for all of your retail customers with 2,500 or more connections. Please include a primary contact and the annual volume sold to each.

If you sell water to other utilities and **do NOT want to sponsor** their subscription, enter the amount below. (No list is needed)

_____ million gallons x $0.96 = $ _____

_____ acre feet x $0.35 = $ _____

D. Total credits (B + C) $ _____

E. Total annual research commitment (A – D) **$** _____

MAXIMUM Payment: $ 547,388 per year.
MINIMUM Payment: $ 1,063 per year.

continued on back

Water Research Foundation

P 303.347.6100 F 303.730.0851

www.WaterRF.org

6666 W. Quincy Ave., Denver CO 80235-3098

March 10, 2015

RECEIVED
MAR 16 2015

Dennis D. LaMoreaux
General Manager
Palmdale Water District
2029 East Ave Q
Palmdale, CA 93550-4038

Dear Mr. LaMoreaux:

The Water Research Foundation (WRF) thanks you for your continued support. Our research partnership ensures that you and other organizations throughout the water community will continue to deliver safe, sustainable, and affordable water to the communities you serve. As a WRF subscriber, you can have absolute confidence that your investment contributes to the development and delivery of scientifically sound research solutions that you can depend on.

As has been previously communicated, WRF's Board of Trustees elected to marginally increase subscription rates for 2015. This decision was not made lightly and has been made in conjunction with the Foundation applying rigorous cost saving measures. Be assured that the Foundation is committed to managing your research investment judiciously and that this small increase will have a significant impact on our ability to provide the research solutions you need.

Enclosed is your 2015 worksheet and subscription invoice. Please complete the subscription program worksheet with updated water delivery numbers so an accurate commitment rate can be calculated. You may request a revised invoice by either faxing (303-734-0196) or emailing (pschrader@waterrf.org) your updated worksheet calculations.

WRF's collaborative investment approach is more relevant and powerful than ever before. The flexibility of these unrestricted funds is essential for sponsoring a utility-focused research agenda that addresses the multitude of managerial, operational and regulatory issues you and your organization face every day. Here are just a few key resources and recent enhancements to our subscriber benefits package:

- Expanded research agenda that addresses the full complement of integrated water management issues.
- Improved Website that provides easy access to our research information – www.waterrf.org
- Growing collection of diverse resources including Webcasts, presentation slides and videos, case studies, and state-of-the-science documents – www.waterrf.org/resources
- Additional online Knowledge Portals (with more to come!) – topic-specific resource areas containing synthesized information and key resources on top industry issues – www.waterrf.org/knowledge

Please feel free to contact me at 303-347-6188 or crayburn@WaterRF.org or your WRF Account Manager with any questions, suggestions or concerns with the Water Research Foundation.

Sincerely yours,

Chris Rayburn
Director, Subscriber and Research Services

Foundation Involvement Report
Palmdale Water District

Main Contact:

Dennis D. LaMoreaux
Palmdale Water District
2029 East Ave Q
Palmdale, CA 93550-4038

Phone: (661) 947-4111 FAX: (661) 947-8604
Email: dlamoreaux@palmdalewater.org

Tailored Collaboration Project Participation

Funding Yr	Project Name/Project Number	Total Project Value
2004		
	DBP Control in High Bromide Water While Using Free Chlorine During Distribution [#3075]	$375,392
	Involvement	
	Sponsor	
	CoFunder (Cash Contribution: $200,000)	
	Total Project Value:	**$375,392**

Other Project Participation

Funding Yr	Project Name/Project Number	Total Project Value
2012		
	Impact of Water Quality on Hexavalent Chromium Removal Efficiency and Cost [#4450]	$870,683
	Involvement:	
	CoFunder CoFunding Contribution: $14,500, In-Kind Contribution: $5,000	
2010		
	Drinking Water Pump Station Design and Operation for Energy Efficiency [#4308]	$453,196
	Involvement:	
	Participating Utility In-Kind Contribution: $5,000	

2008

Water Supply Reservoir Management Strategies [#4222] $395,097

Involvement:

Participating Utility
In-Kind Contribution: $600

Total Project Value: **$1,718,976**

Project Advisory Committee (PAC) Participation

Funding Yr	PAC Member/Project Title	Total Project Value
2009		
	Goree, Allen D	
	Workforce Health and Safety: Prevention Through Design [#4236]	$303,643
	Total Project Value:	**$303,643**

Reports Ordered (Last 12 Months)

Palmdale Water District has ordered printed reports and downloaded 4 PDF reports from our website for a total of 4 reports in the past twelve months representing 4 projects with a total research value of $1,325,208 as follows:

Topic Area	Report Name/Project No./Order No.	Total Project Value

Management and Customer Relations

Energy Index Development for Benchmarking Water and Wastewater Utilities [#3009] (Order No. 91201) $341,528

Ordered By	Date	# of Copies	Report Type
Ms. Sandra Lebo	9/11/2014	1	PDF

Key Asset Data for Drinking Water and Wastewater Utilities [#4187] (Order No. 4187) $458,226

Ordered By	Date	# of Copies	Report Type
Ms. Sandra Lebo	9/4/2014	1	PDF

Water Resources and Environmental Sustainability

Water Quality Changes During Aquifer Storage and Recovery [#2974] (Order No. 2974) $475,478

Ordered By	Date	# of Copies	Report Type
Mr. Peter Thompson II	1/29/2015	1	PDF

Prospects for Managed Underground Storage of Recoverable Water [#3043] (Order No. 3043) $49,976

Ordered By	Date	# of Copies	Report Type
Mr. Peter Thompson II	1/29/2015	1	PDF

Total Project Value: **$1,325,208**

Webinar Participation

	Date	Subject
2012		
	3/19/2012	**Competency Model Development and Application to Meet Water Utility Workforce Needs** *Participants:* Joe Kerschner (Live)
	5/24/2012	**Effective Microbial Control Strategies for Main Breaks and Depressurization** *Participants:* Peter Thompson (Live)
2010		
	9/14/2010	**Accuracy of In-Service Water Meters at Low and High Flow Rates** *Participants:* Gene Taylor (Live)
2009		
	7/29/2009	**Biological Filtration** *Participants:* Gregory Dluzak (Live)
	3/26/2009	**Controlling Algae in Water Treatment Plants** *Participants:* Peter Thompson (Live)
	4/15/2009	**Supply of Critical Drinking Water and Wastewater Treatment Chemicals** *Participants:* Gregory Dluzak (Live)
2006		
	8/24/2006	**Changing Disinfectants: Potential Impacts on Distribution System Water Quality** *Participants:* Gregory Dluzak (Live)

PALMDALE WATER DISTRICT

BOARD MEMORANDUM

DATE:	May 6, 2015	**May 13, 2015**
TO:	BOARD OF DIRECTORS	**Board Meeting**
FROM:	Mr. Dennis LaMoreaux, General Manager	
RE:	***AGENDA ITEM 10.1 – CONSIDERATION AND POSSIBLE ACTION ON REQUEST RECEIVED FROM THE ANTELOPE VALLEY RESOURCE CONSERVATION DISTRICT FOR $5,000.00 IN FUNDING FOR WATER CONSERVATION GARDEN. ($5,000.00 – NON-BUDGETED – RICHARD CAMPBELL, PROGRAM COORDINATOR FOR ANTELOPE VALLEY RESOURCE CONSERVATION DISTRICT)***	

At the March 25, 2015 Board meeting, representatives from the Antelope Valley Resource Conservation District presented information to the Board regarding the status and future plans for the White Sage Garden. Attached is a request for funding for the White Sage Garden.

Supporting Documents:

- April 13, 2015 Antelope Valley Resource Conservation District request for funding

Antelope Valley Resource
Conservation District

Claudette Beck, President
Cyndy May, Vice President
Vickie Rausch, Treasurer
Keith Deagon, Director
Kathleen Burr, Director

We assist the communities we serve to manage and enhance their natural resources through education, leadership, and expertise in science-based conservation.

April 13, 2015

To: Palmdale Water District - Denise D. LaMoreaux - General Manager

Request for $5,000 funding for water conservation garden

Dear Mr. LaMoreaux,

The White Sage Garden objectives are:

- Water conservation through wise use
- Using low water and native plants in landscaping
- Promote water conservation through outreach to the Antelope Valley, with our partners
- Install and promote landscape design for low water use plan
- Community sustainability

The garden projects for 2015 include outreach and education, curbing, tree and tree planting, irrigation supplier and decomposed granite.

Your support of $5,000 will enable us to complete our goals for 2015. We appreciate the support you have given us.

If you have any questions, please feel free to call me at (661) 400-1450 or email at rich@richcam.net.

Sincerely,

Richard Campbell
Program Coordinator

44811 N. Date Avenue, Suite G, Lancaster, CA 93534
661-945-2604 ext. 107, 661-752-8246 fax
www.avrcd.org

PALMDALE WATER DISTRICT

BOARD MEMORANDUM

DATE:	May 6, 2015	**May 13, 2015**
TO:	BOARD OF DIRECTORS	**Board Meeting**
FROM:	Mr. Bob Egan, Financial Advisor	
RE:	***AGENDA ITEM NO. 10.2 – STATUS REPORT ON CASH FLOW STATEMENT AND CURRENT CASH BALANCES AS OF APRIL, 2015.***	

Attached is the Investment Funds Report and current cash balance as of April 30, 2015. The reports will be reviewed in detail at the Board meeting.

PALMDALE WATER DISTRICT
INVESTMENT FUNDS REPORT

				April 30, 2015				
							April-15	March-15
	DESCR							
CASH								
0-0103	Citizens/US Bank - Checking						402,917.00	396,414.09
0-0104	Citizens- Merchant						101,333.19	169,445.56
						Bank cash	504,250.19	565,859.65
0-0119	PETTY CASH						300.00	300.00
0-0120	CASH ON HAND						5,400.00	5,400.00
	TOTAL CASH						509,950.19	569,559.65
INVESTMENTS								
0-0110	UBS ACCOUNT SS 11469 GG							
	UBS RMA Government Portfolio						4,458,492.12	2,758,554.12
	UBS Bank USA Dep acct						250,000.00	250,000.00
			Accrued interest				2,311.30	1,830.80
							4,710,803.42	3,010,384.92
			CD'S	Due	Rate	Face Value		
		1	Bank of Baroda	07/23/15	0.35	240,000	240,057.60	240,043.20
		2	Comenity Bank	07/28/15	0.45	200,000	199,772.00	199,748.00
		3	Peoples United CT	07/28/15	0.30	240,000	240,028.80	240,002.40
		4	Bank of India	07/28/15	0.30	23,000	23,002.76	23,000.23
		5	Safra Nat'l	07/30/15	0.45	240,000	240,112.80	240,112.80
		6	Standard B&T	07/30/15	0.45	57,000	57,014.82	57,010.83
		7	Everbank	01/15/16	0.50	240,000	240,120.00	239,968.80
		8	Horizon Financial	01/15/16	0.30	240,000	239,786.40	239,599.20
		9	Hardin county	01/20/16	0.35	240,000	239,856.00	239,678.40
		10	Level One bank	01/21/16	0.35	40,000	39,975.20	39,945.60
		11	Firsy Merit	01/22/16	0.45	240,000	240,019.20	239,860.80
						2,000,000	1,999,745.58	1,998,970.26
						Total acct	6,710,549.00	5,009,355.18
0-1110	UBS ACCOUNT SS 11475 GG							
	UBS Bank USA Dep acct						250,000.00	250,000.00
	UBS RMA Government Portfolio						357,530.34	339,767.18
						Total acct	607,530.34	589,767.18
0-0115	LAIF					Total acct	11,740.58	11,740.58
0-0111	UBS ACCOUNT SS 11432 GG							
	UBS Bank USA Dep acct						250,000.00	250,000.00
	UBS RMA Government Portfolio						601,447.87	95,877.62
			Accrued interest				10,274.30	13,005.97
	US GOVERNMENT SECURITIES:							
	ISSUE			EXPIR			MARKET	MARKET
	DATE		ISSUER	DATE	RATE	PAR	VALUE	VALUE
			FNMA	10/26/15	1.625	500,000	503,680.00	503,995.00
			FFCB	06/02/16	0.375	1,000,000	1,000,830.00	1,000,950.00
			FNMA	07/17/17	1.2	500,000	0.00	500,180.00
			FHLB	12/28/17	0.95	500,000	497,760.00	497,765.00
						2,500,000	2,002,270.00	2,502,890.00
			CD'S	Due	Rate	Face Value		
		1	GE Capital Bank	05/01/15	0.60	64,000	64,000.00	64,019.84
		2	Ally Bank	05/06/15	0.60	240,000	240,002.40	240,086.40
		3	Sallie Mae Bank	11/06/15	0.85	240,000	240,597.60	240,590.40
		4	Goldman Sachs Bk	11/07/16	1.00	240,000	241,212.00	240,928.80
		5	CIT Bank	11/06/17	1.60	240,000	240,283.20	240,280.80
		6	BMW Bank	11/15/18	2.00	240,000	244,370.40	243,763.20
		7						
						1,264,000	1,270,465.60	1,269,669
				TOTAL MANAGED ACCOUNT			4,134,457.77	4,131,443.03
	TOTAL INVESTMENTS						11,464,277.69	9,742,305.97
	UBS ACCOUNT SS 24016				UBS USA		250,000.00	250,000.00
			Rate Stabilization Fund		UBS AG		230,242.52	230,230.36
							480,242.52	480,230.36
	GRAND TOTAL CASH AND INVESTMENTS						12,454,470.40	10,792,095.98
		Summary:						
		Checking		509,950		Incr (Decr)	1,662,374.42	
		UBS MM		7,318,079				
		LAIF		11,741				
		UBS Investment		4,134,458				
		Rate Stab fund		480,243		BNY Mellon		
			Total	12,454,470		Construction	2,934,827.54	3,474,637.35

Budget 2015													
05/06/15	2015	2015	2015	2015	2015	2015	2015	2015	2015	2015	2015	2015	
	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Water Sales	1,665,618	1,512,657	1,555,455	1,737,176	1,811,385	1,968,481	2,189,680	2,228,034	2,053,592	1,969,278	1,708,705	1,692,659	22,092,720
	1,665,618	1,512,657	1,555,455	1,737,176	1,811,385	1,968,481	2,189,680	2,228,034	2,053,592	1,969,278	1,708,705	1,692,659	
`													
Beginning Balance	12,989,489	13,129,226	13,311,353	10,792,096	12,254,470	13,085,469	12,632,448	11,520,479	11,715,478	9,455,207	9,085,554	8,420,213	
Water Receipts	1,955,377	1,414,733	1,882,461	1,712,760	1,811,385	1,968,481	2,189,680	2,228,034	2,053,592	1,969,278	1,708,705	1,692,659	22,587,145
Other							0					0	0
Total Operating Revenue	1,955,377	1,414,733	1,882,461	1,712,760	1,811,385	1,968,481	2,189,680	2,228,034	2,053,592	1,969,278	1,708,705	1,692,659	
Operating Expenses:													
Total Operating Expenses excl GAC	1,220,357	1,283,473	1,934,658	1,974,077	1,457,882	1,415,451	2,043,912	1,725,160	1,626,092	1,790,975	1,788,698	1,539,261	19,799,996
													2,292,723
Non-Operating Revenue Expensess:													
Assessments, net	720,946	275,795	15,646	2,199,772	743,899	7,993	82,865	175,695	0	0	147,607	2,901,368	7,271,585
Special Avek CIF Payment													0
Interest	3,425	3,617	4,221	3,604	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	46,867
Mkt adj	6,917	(4,350)	6,676	951	800	800	800	800	800	800	800	800	16,595
Grant Re-imbursement						485,000							485,000
Capital Improvement Fees		19,315	101,633	17,754		0	50,000						188,702
													0
DWR Refund/(payment)			39,207	65,731									104,938
Other /Palmdale Redevel Agncy	608	3,970	2,271	4,259	250,000	500	500	500	500	500	500	170,000	434,108
Total Non-Operating Revenues	731,896	298,347	169,655	2,292,071	998,699	498,293	138,165	180,995	5,300	5,300	152,907	3,076,168	8,547,795
Capital Expenditures	(549,456)	(41,022)	(478,918)	(300,653)	(11,425)	(813,236)	(270,615)	(245,615)	(164,427)	(350,000)	(350,000)	(45,500)	(3,620,867)
GAC			(297,759)	0	(298,286)		(300,000)	(40,000)			(185,000)		(1,121,045)
SWP Capitalized	(754,079)	(185,988)	(213,428)	(187,871)	(187,388)	(187,388)	(754,074)	(187,388)	(219,319)	(187,388)	(187,387)	(187,387)	(3,439,085)
Prepaid Insurance (paid) refunded				(62,561)			(36,620)		(197,480)				(296,661)
Bond Payments Interest			(1,105,798)						(1,097,735)				(2,203,533)
Principal			(520,179)						(998,242)				(1,518,421)
System Work for AVEK													0
Butte payments						(500,000)						(500,000)	(1,000,000)
Capital leases	(23,644)	(20,470)	(20,632)	(17,296)	(24,103)	(3,720)	(34,592)	(15,868)	(15,868)	(15,868)	(15,868)	(15,868)	(223,797)
Legal adjudication fees													0
Total Cash Ending Balance	13,129,226	13,311,353	10,792,096	12,254,470	13,085,469	12,632,448	11,520,479	11,715,478	9,455,207	9,085,554	8,420,213	10,901,024	(13,423,409)
											Budget	11,500,000	(2,582,891)
											diff	(598,976)	

PALMDALE WATER DISTRICT

BOARD MEMORANDUM

DATE:	May 6, 2015	**May 13, 2015**
TO:	BOARD OF DIRECTORS	**Board Meeting**
FROM:	Michael Williams, Finance Manager/CFO	
VIA:	Mr. Dennis LaMoreaux, General Manager	
RE:	***AGENDA ITEM 10.3 – STATUS REPORT ON FINANCIAL STATEMENTS, REVENUE, AND EXPENSE AND DEPARTMENTAL BUDGET REPORTS FOR APRIL 30, 2015.***	

Discussion:

Presented here are the Balance Sheet and Profit/Loss Statement for the period ending April 30, 2015. Also included are Year-To-Year Comparisons and Month-To-Month Comparisons for both revenue and expense. Finally, I have provided individual departmental budget reports for the month of April, 2015.

This is the fourth month of the District's Budget Year 2015. The target percentage is 33.32%. Revenues ideally are at or above, and expenditures ideally are below.

Balance Sheet:

- Page 1 is our balance sheet on April 30, 2015.
- The significant change is the increase in investments of approximately $1.7 MM due primarily to the receipt of assessments.
- Also see a reduction in payables as well as deferred assessments.

Profit/Loss Statement:

- Page 3 is our profit/loss statement on April 30, 2015.
- Operating revenue is at 27% of budget.
- Cash operating expense is at 31% of budget.
- Human Resources is a little above target due to clothing allotment.
- Page 6 is showing the distribution of expense between labor and operations. Labor costs are currently at 47% of total expenses with salaries making up 31% of that.

Year-To-Year Comparison P&L:

- Page 7 is our comparison of April, 2014 to April, 2015.
- Total operating revenue is up $35, or 2%, due to other revenue which includes the JPIA refund and meter fees.
- Operating expenditures are down by $838K, or 46%. The decrease is due to timing of expenditures under Operations, Finance and Plant Expense.
- Page 8 is a graphic presentation of the water consumption comparison. Units billed in acre feet were down by 25, or 2%. Total revenue per unit sold is up $0.13, or 4.25%, total revenue per connection is down $1.46, or 2.3%, and units billed per connection is down 0.46, or 2.2%.

Revenue Analysis Year-To-Date:

- Page 9 is our comparison of revenue, year-to-date.
- Operating revenue through April, 2015 is down $291K, or 4%.
- Retail water sales from all areas are down by $236K from last year. That's shown by the combined green highlighted area.
- Total revenue is down $638K due to change in recording assessment revenue.
- Operating revenue is at 27% of budget; last year was at 27% of budget.

Expense Analysis Year-To-Date:

- Page 11 is our comparison of expense, year-to-date.
- Cash Operating Expenses through April, 2015 are down $23K, or .33%, compared to 2014.
- Total Expenses are down $253K, or 2.24%.

Departments:

- Pages 14 through 23 are detailed individual departmental budgets for your review.

Non-Cash Definitions:

Depreciation: This is the spreading of the total expense of a capital asset over the expected life of that asset.

OPEB Accrual Expense: Other Post Employment Benefits (OPEB) is the recognized annual required contribution to the benefit. The amount is actuarially determined in accordance with the parameters of GASB 45. The amount represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year.

Bad Debt: The uncollectible accounts receivable that has been written off.

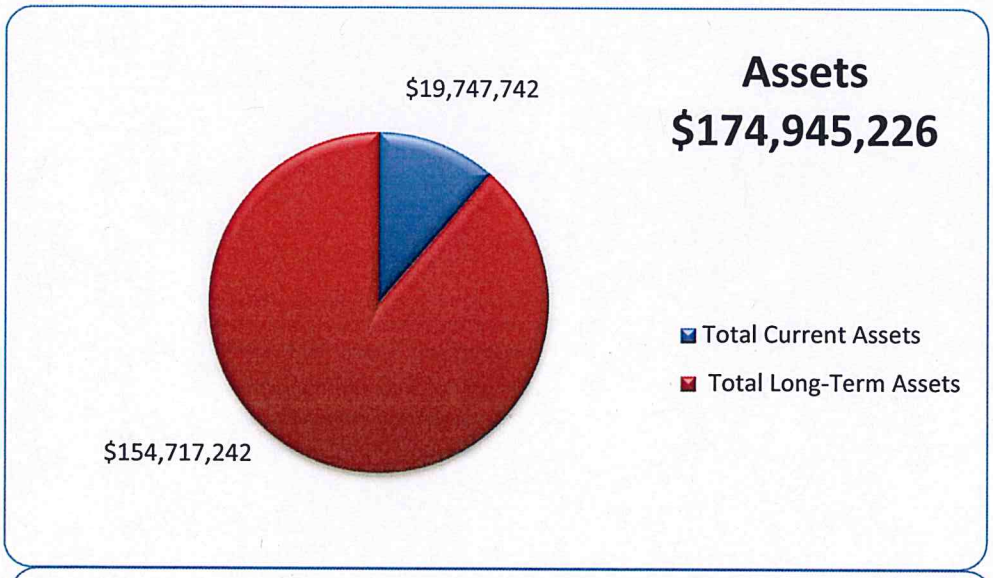
Service Cost Construction: The value of material, parts & supplies from inventory used to construct, repair and maintain our asset infrastructure.

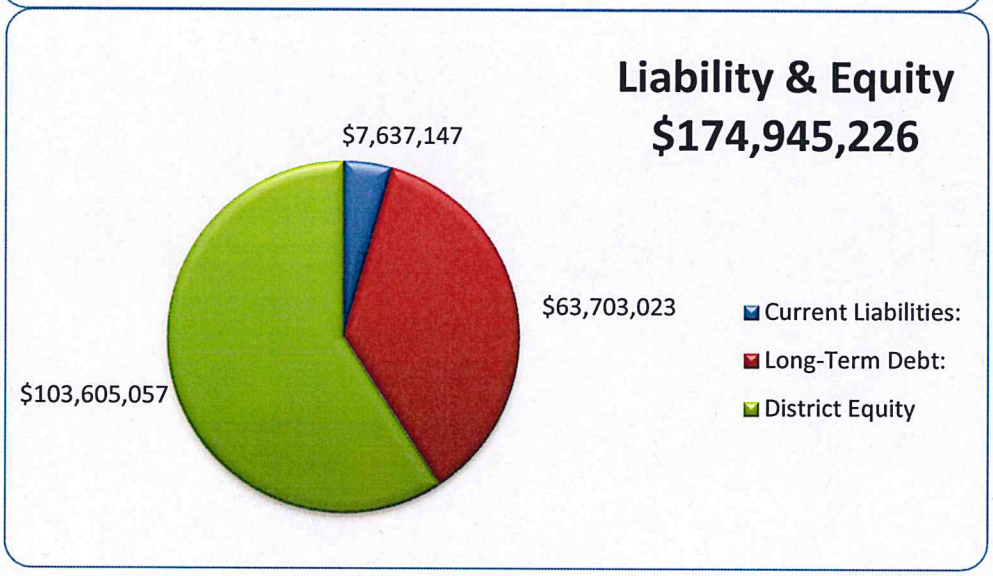
Capitalized Construction: The value of our labor force used to construct our asset infrastructure.

Palmdale Water District
Balance Sheet Report
For the Four Months Ending 4/30/2015

	April 2015	March 2015
ASSETS		
Current Assets:		
Cash and Cash Equivalents	$ 509,950	$ 571,560
Investments	11,464,285	9,742,306
2013A Bonds - Project Funds	2,934,828	3,183,962
	$ 14,909,063	$ 13,497,828
Receivables:		
Accounts Receivables - Water Sales	$ 1,447,820	$ 1,398,672
Accounts Receivables - Miscellaneous	47,845	38,461
Allowance for Uncollected Accounts	(200,199)	(200,199)
	$ 1,295,466	$ 1,236,934
Interest Receivable	$ -	$ -
Assessments Receivables	1,829,422	4,029,193
Meters, Materials and Supplies	1,565,006	1,512,152
Prepaid Expenses	148,786	110,947
Total Current Assets	**$ 19,747,742**	**$ 20,387,053**
Long-Term Assets:		
Property, Plant, and Equipment, net	$ 113,576,637	$ 113,584,541
Participation Rights in State Water Project, net	40,747,964	40,732,970
Investment in PRWA	165,420	165,420
2013A Bonds - Insurance & Surity Bond	227,221	227,888
	$ 154,717,242	**$ 154,710,819**
Restricted Cash:		
Rate Stabilization Fund	480,243	480,230
Total Long-Term Assets & Restricted Cash	**$ 155,197,485**	**$ 155,191,049**
Total Assets	**$ 174,945,226**	**$ 175,578,103**
LIABILITIES AND DISTRICT EQUITY		
Current Liabilities:		
Current Interest Installment of Long-term Debt	$ 182,956	$ -
Current Principal Installment of Long-term Debt	1,175,427	1,175,427
Accounts Payable and Accrued Expenses	5,103,764	5,919,601
Deferred Assessments	1,175,000	1,762,500
Total Current Liabilities	**$ 7,637,147**	**$ 8,857,528**
Long-Term Debt:		
Pension-Related Debt	$ 1,019,485	$ 1,019,485
OPEB Liability	10,002,289	9,834,932
2013A Water Revenue Bonds	43,452,470	43,454,721
2012 - Certificates of Participation	9,055,305	9,048,507
2011 - Capital Lease Payable	173,474	188,115
Total Long-Term Liabilities	**$ 63,703,023**	**$ 63,545,760**
Total Liabilities	**$ 71,340,169**	**$ 72,403,288**
District Equity		
Revenue from Operations	$ (2,032,278)	$ (2,462,520)
Retained Earnings	105,637,335	105,637,335
Total Liabilities and District Equity	**$ 174,945,226**	**$ 175,578,103**

BALANCE SHEET AS OF APRIL 30, 2015



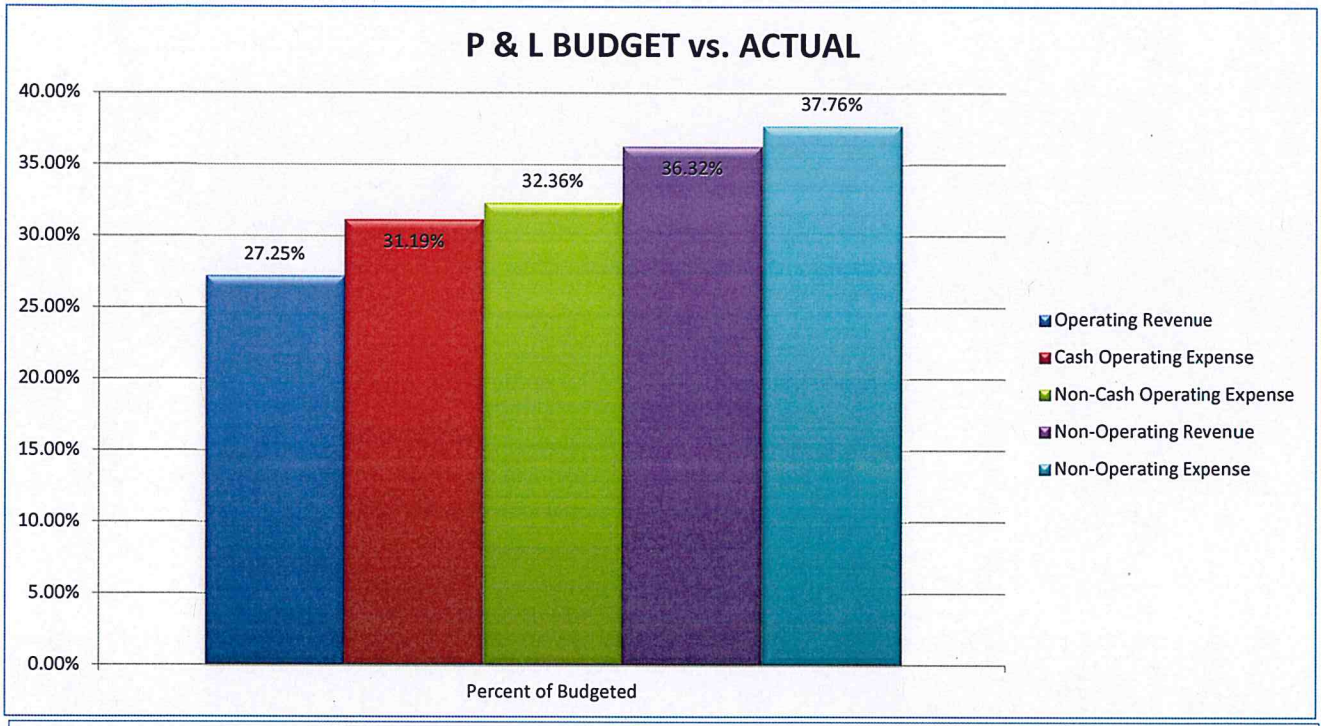


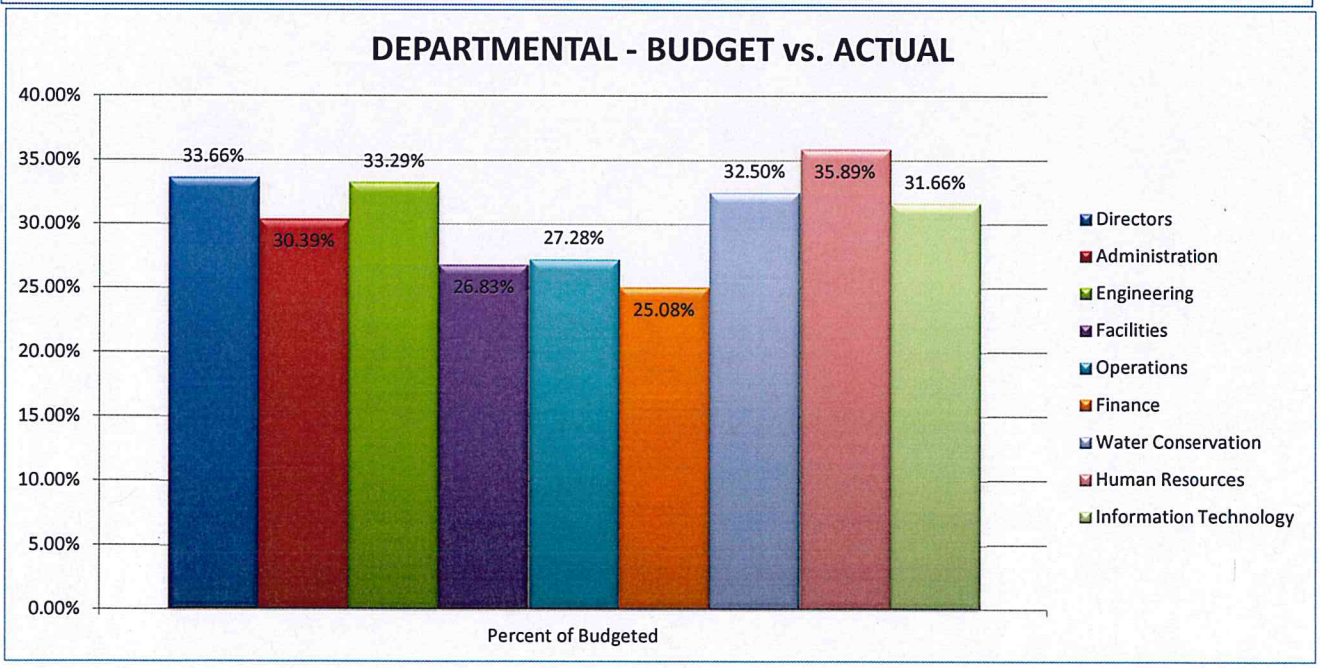
Palmdale Water District
Consolidated Profit and Loss Statement
For the Four Months Ending 4/30/2015

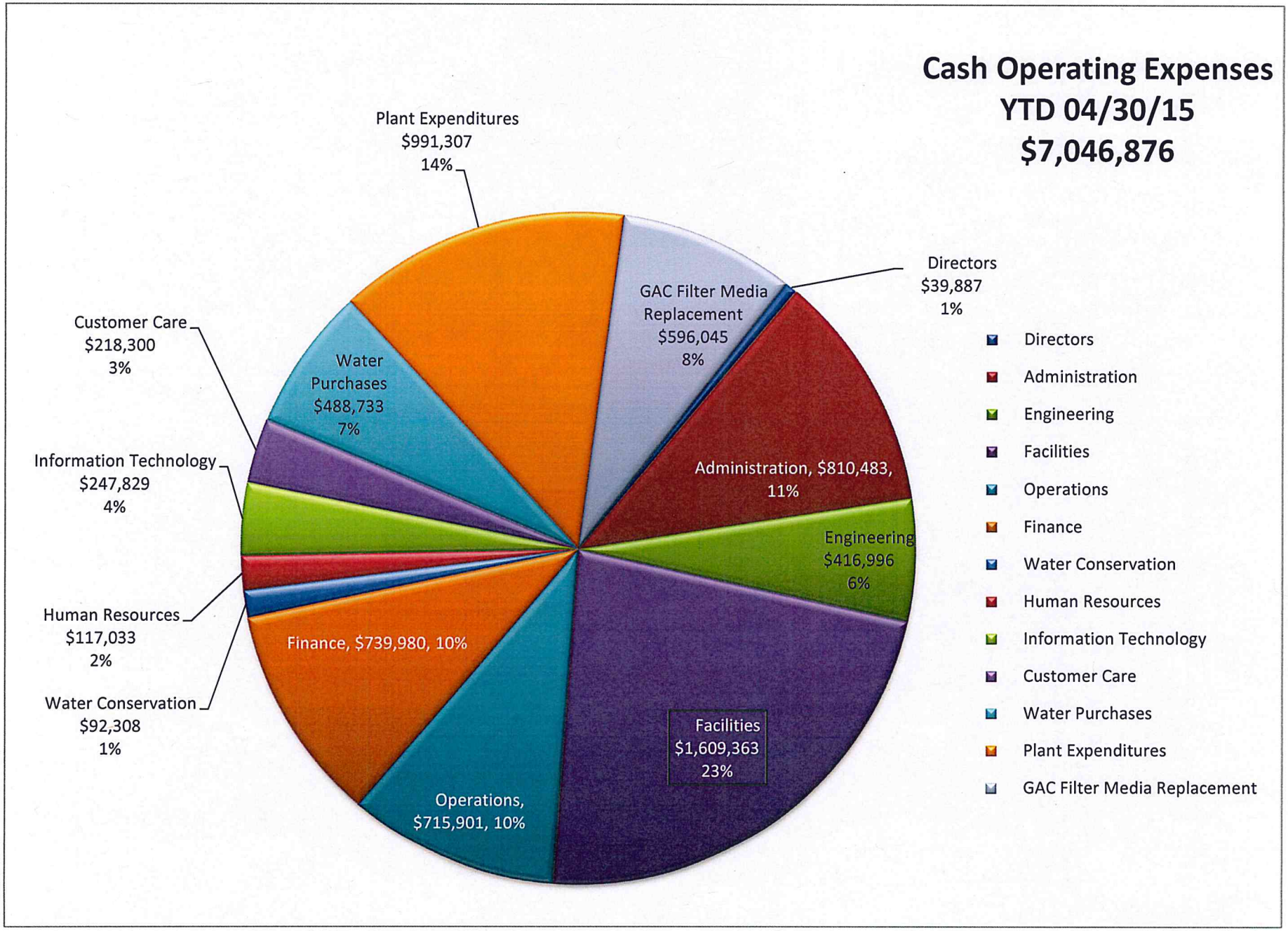
	Thru March	April	Year-to-Date	Adjustments	Adjusted Budget	% of Budget
Operating Revenue:						
Wholesale Water	$ 2,664	$ -	$ 2,664		$ 225,000	1.18%
Water Sales	1,214,663	498,255	1,712,918		8,550,500	20.03%
Meter Fees	2,911,216	969,957	3,881,173		11,506,000	33.73%
Water Quality Fees	162,897	73,609	236,507		1,146,500	20.63%
Elevation Fees	61,888	30,976	92,864		525,000	17.69%
Other	285,774	164,378	450,152		1,450,000	31.04%
Total Operating Revenue	**$ 4,639,102**	**$ 1,737,176**	**$ 6,376,278**	**$ -**	**$ 23,403,000**	**27.25%**
Cash Operating Expenses:						
Directors	$ 27,149	$ 12,737	$ 39,887		$ 118,500	33.66%
Administration	622,172	188,312	810,483		2,667,250	30.39%
Engineering	325,021	91,975	416,996		1,252,750	33.29%
Facilities	1,350,495	258,868	1,609,363		5,998,000	26.83%
Operations	575,184	140,717	715,901		2,624,000	27.28%
Finance	663,230	76,750	739,980		2,950,750	25.08%
Water Conservation	72,592	19,716	92,308		284,000	32.50%
Human Resources	97,670	19,363	117,033		326,100	35.89%
Information Technology	204,682	43,147	247,829		782,750	31.66%
Customer Care	110,328	107,972	218,300		-	
Water Purchases	597,722	11,510	609,232		2,400,000	25.38%
Water Purchases-Prior Year OAP	-	(36,045)	(36,045)		250,000	-14.42%
Water Recovery	(119,029)	(1,470)	(120,499)		(100,000)	120.50%
Plant Expenditures	931,994	59,313	991,307		1,146,500	86.46%
GAC Filter Media Replacement	596,045	-	596,045		1,896,000	31.44%
Total Cash Operating Expenses	**$ 6,055,255**	**$ 992,864**	**$ 7,048,118**	**$ -**	**$ 22,596,600**	**31.19%**
Non-Cash Operating Expenses:						
Depreciation	$ 1,600,192	$ 536,292	$ 2,136,484		$ 6,450,000	33.12%
OPEB Accrual Expense	550,740	183,580	734,320		2,000,000	36.72%
Bad Debts	824	278	1,102		100,000	1.10%
Service Costs Construction	(6,004)	14,939	8,935		125,000	7.15%
Capitalized Construction	(274,276)	(122,794)	(397,070)		(1,000,000)	39.71%
Total Non-Cash Operating Expenses	**$ 1,871,476**	**$ 612,294**	**$ 2,483,770**	**$ -**	**$ 7,675,000**	**32.36%**
Net Operating Profit/(Loss)	**$ (3,287,629)**	**$ 132,018**	**$ (3,155,611)**	**$ -**	**$ (6,868,600)**	**45.94%**
Non-Operating Revenues:						
Assessments (Debt Service)	$ 1,339,500	$ 446,500	$ 1,786,000		$ 5,100,000	35.02%
Assessments (1%)	423,000	141,000	564,000		1,950,000	28.92%
DWR Fixed Charge Recovery	39,207	65,731	104,938		100,000	104.94%
Interest	20,479	4,556	25,035		35,000	71.53%
Capital Improvement Fees	120,948	17,754	138,702		50,000	277.40%
Other	6,849	4,259	11,108		5,000	222.16%
Total Non-Operating Revenues	**$ 1,949,984**	**$ 679,800**	**$ 2,629,783**	**$ -**	**$ 7,240,000**	**36.32%**
Non-Operating Expenses:						
Interest on Long-Term Debt	$ 572,511	$ 189,396	$ 761,907		$ 2,111,000	36.09%
Amortization of SWP	518,631	172,877	691,508		1,679,000	41.19%
Water Conservation Programs	44,255	8,781	53,035		200,000	26.52%
Total Non-Operating Expenses	**$ 1,135,396**	**$ 371,054**	**$ 1,506,450**	**$ -**	**$ 3,990,000**	**37.76%**
Net Earnings	**$ (2,473,041)**	**$ 440,764**	**$ (2,032,278)**	**$ -**	**$ (3,618,600)**	**56.16%**

OTHER OPERATING REVENUE

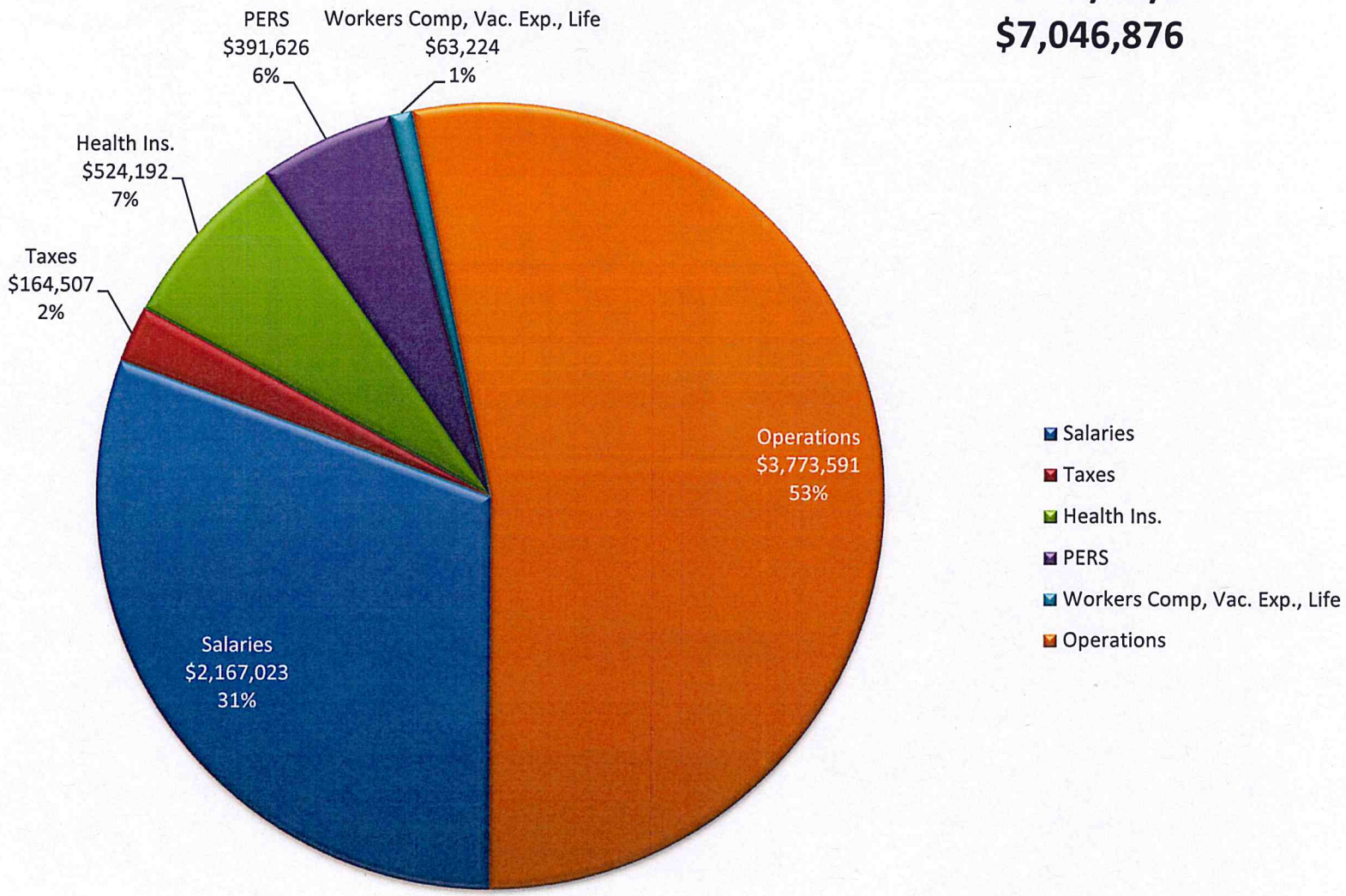
5/8" Meter Charge($109)	$25.00
Account Setup Charge($25)	$2,400.00
Account Setup Charge/CC ($35)	$2,790.00
Construction Meter Install($250)	$750.00
Credit Check($10)	$10.00
Customer Request Turn On/Off($15)	$15.00
Door Tag Fee($20)	$41,620.00
Lock Broken or Missing($15)	$105.00
Non-Compliance Fee Backflow($50)	$300.00
Pulled Meter Service Charge($60)	$300.00
Repair Angle Stop($440.00)	$440.00
Shut-Off Charge($30)	$2,580.00
Standard Trip Charge($15)	$180.00
Late Fees	$31,731.48
NSF Fee	$600.00
	$83,846.48


P & L BUDGET vs. ACTUAL
40.00%
35.00%
30.00%
25.00%
20.00%
15.00%
10.00%
5.00%
0.00%
27.25%
31.19%
32.36%
36.32%
37.76%
Operating Revenue
Cash Operating Expense
Non-Cash Operating Expense
Non-Operating Revenue
Non-Operating Expense
Percent of Budgeted


DEPARTMENTAL - BUDGET vs. ACTUAL
40.00%
35.00%
30.00%
25.00%
20.00%
15.00%
10.00%
5.00%
0.00%
33.66%
30.39%
33.29%
26.83%
27.28%
25.08%
32.50%
35.89%
31.66%
Directors
Administration
Engineering
Facilities
Operations
Finance
Water Conservation
Human Resources
Information Technology
Percent of Budgeted


Cash Operating Expenses
YTD 04/30/15
$7,046,876
Plant Expenditures
$991,307
14%
GAC Filter Media
Replacement
$596,045
8%
Directors
$39,887
1%
Customer Care
$218,300
3%
Water
Purchases
$488,733
7%
Information Technology
$247,829
4%
Administration, $810,483,
11%
Engineering
$416,996
6%
Human Resources
$117,033
2%
Finance, $739,980, 10%
Water Conservation
$92,308
1%
Facilities
$1,609,363
23%
Operations,
$715,901, 10%
Directors
Administration
Engineering
Facilities
Operations
Finance
Water Conservation
Human Resources
Information Technology
Customer Care
Water Purchases
Plant Expenditures
GAC Filter Media Replacement

Personnel to Operations Exp
YTD 04/30/15
$7,046,876



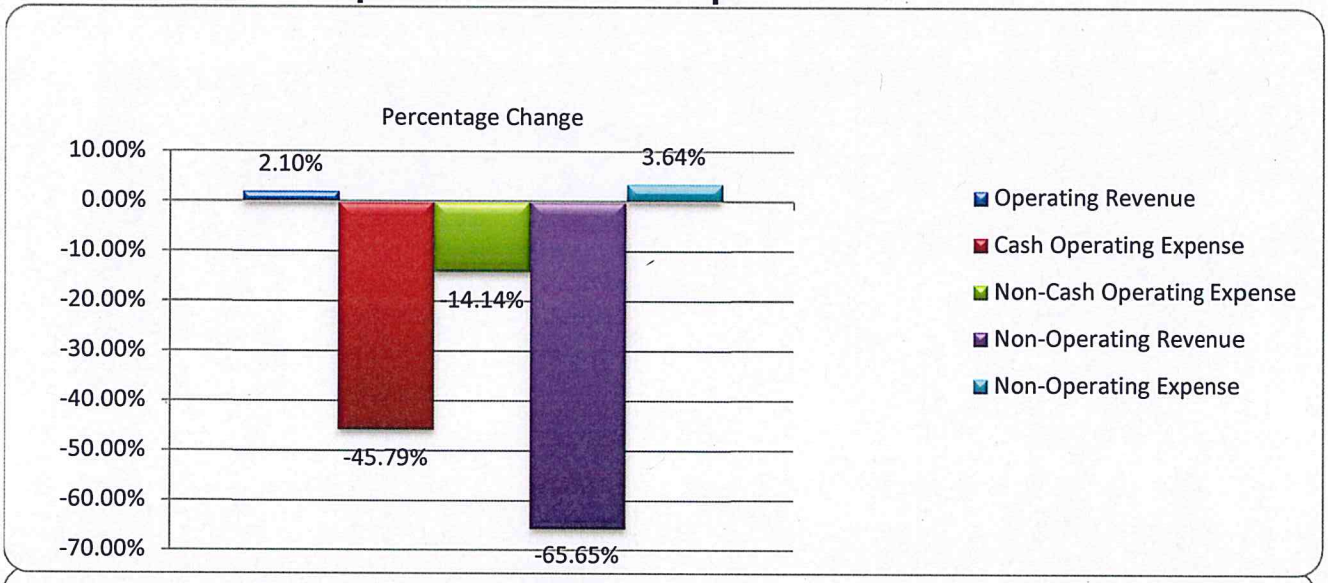
Palmdale Water District
Profit and Loss Statement
Year-To-Year Comparison - April

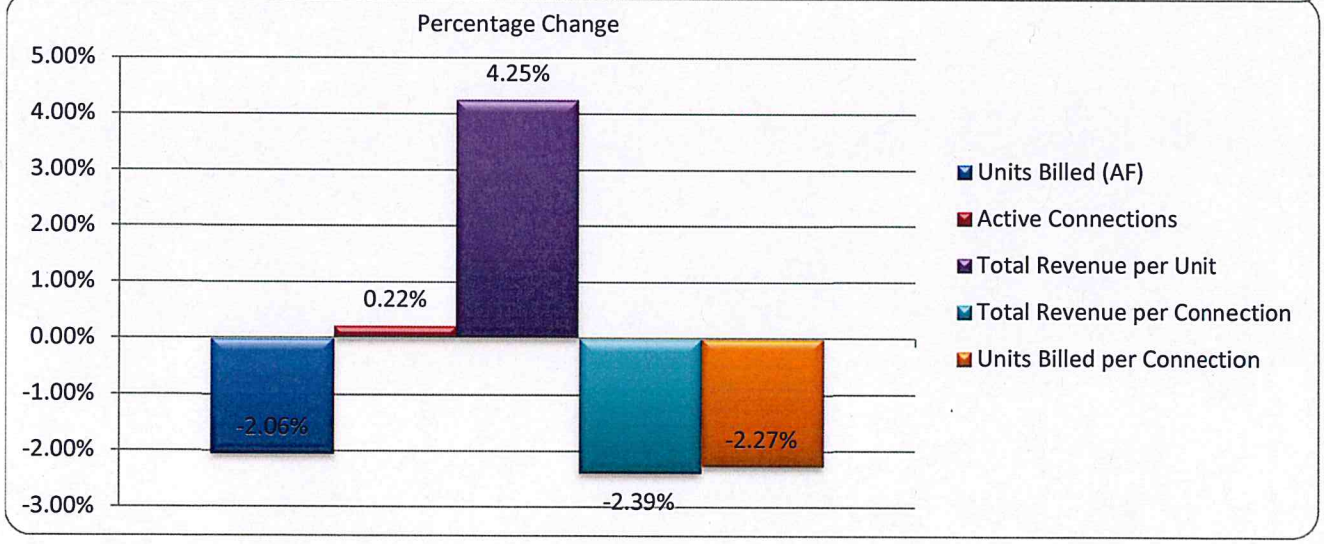
	2014 April	2015 April	Change	% Change
Operating Revenue:				
Wholesale Water	$ 115	$ -	$ (115)	-100.00%
Water Sales	522,483	498,255	(24,228)	-4.64%
Meter Fees	945,778	969,957	24,180	2.56%
Water Quality Fees	107,423	73,609	(33,814)	-31.48%
Elevation Fees	32,103	30,976	(1,127)	-3.51%
Other	93,537	164,378	70,842	75.74%
Total Operating Revenue	**$ 1,701,439**	**$ 1,737,176**	**$ 35,737**	**2.10%**
Cash Operating Expenses:				
Directors	$ 11,041	$ 12,737	$ 1,696	15.37%
Administration	203,171	188,312	(14,859)	-7.31%
Engineering	78,226	91,975	13,749	17.58%
Facilities	287,316	258,868	(28,449)	-9.90%
Operations	547,574	140,717	(406,858)	-74.30%
Finance	250,560	76,750	(173,810)	-69.37%
Water Conservation	13,959	19,716	5,756	41.24%
Human Resources	21,326	19,363	(1,963)	-9.21%
Information Technology	54,085	43,147	(10,938)	-20.22%
Customer Care	-	107,972	107,972	
Water Purchases	26,138	11,510	(14,628)	-55.96%
Water Purchases-Prior Year OAP	683	(36,045)	(36,728)	
Water Recovery	-	(1,470)	(1,470)	
Plant Expenditures	390,361	59,313	(331,049)	-84.81%
GAC Filter Media Replacement	(52,859)	-	52,859	-100.00%
Total Cash Operating Expenses	**$ 1,831,582**	**$ 992,864**	**$ (838,718)**	**-45.79%**
Non-Cash Operating Expenses:				
Depreciation	$ 552,378	$ 536,292	$ (16,087)	-2.91%
OPEB Accrual Expense	166,875	183,580	16,705	10.01%
Bad Debts	5,904	278	(5,627)	-95.30%
Service Costs Construction	23,706	14,939	(8,767)	-36.98%
Capitalized Construction	(35,732)	(122,794)	(87,062)	243.65%
Total Non-Cash Operating Expenses	**$ 713,131**	**$ 612,294**	**$ (100,837)**	**-14.14%**
Net Operating Profit/(Loss)	**$ (843,275)**	**$ 132,018**	**$ 975,292**	**-115.66%**
Non-Operating Revenues:				
Assessments (Debt Service)	$ 1,544,425	$ 446,500	$ (1,097,925)	-71.09%
Assessments (1%)	413,942	141,000	(272,942)	-65.94%
DWR Fixed Charge Recovery	-	65,731	65,731	
Interest	10,139	4,556	(5,583)	-55.07%
Capital Improvement Fees	-	17,754	17,754	
Other	10,677	4,259	(6,418)	-60.11%
Total Non-Operating Revenues	**$ 1,979,183**	**$ 679,800**	**$ (1,299,384)**	-65.65%
Non-Operating Expenses:				
Interest on Long-Term Debt	$ 191,596	$ 189,396	$ (2,200)	-1.15%
Amortization of SWP	159,510	172,877	13,367	8.38%
Water Conservation Programs	6,901	8,781	1,880	27.24%
Total Non-Operating Expenses	**$ 358,007**	**$ 371,054**	**$ 13,047**	3.64%
Net Earnings	**$ 777,901**	**$ 440,764**	**$ (337,138)**	**-43.34%**

Consumption Comparison

	2014	2015
Units Billed	537,864	526,778
Active	26,425	26,482
Vacant	931	895
Rev/unit	$ 3.16	$ 3.30
Rev/con	$ 60.85	$ 59.39
Unit/con	20.35	19.89

YEAR-TO-YEAR COMPARISON
April '14 -To - April '15





	2014	2015	Change	
Units Billed (AF)	1,235	1,209	-25	-2.06%
Active Connections	26,425	26,482	57	0.22%
Non-Active	931	895	-36	-3.87%
Total Revenue per Unit	$3.16	$3.30	$0.13	4.25%
Total Revenue per Connection	$60.85	$59.39	-$1.46	-2.39%
Units Billed per Connection	20.35	19.89	-0.46	-2.27%

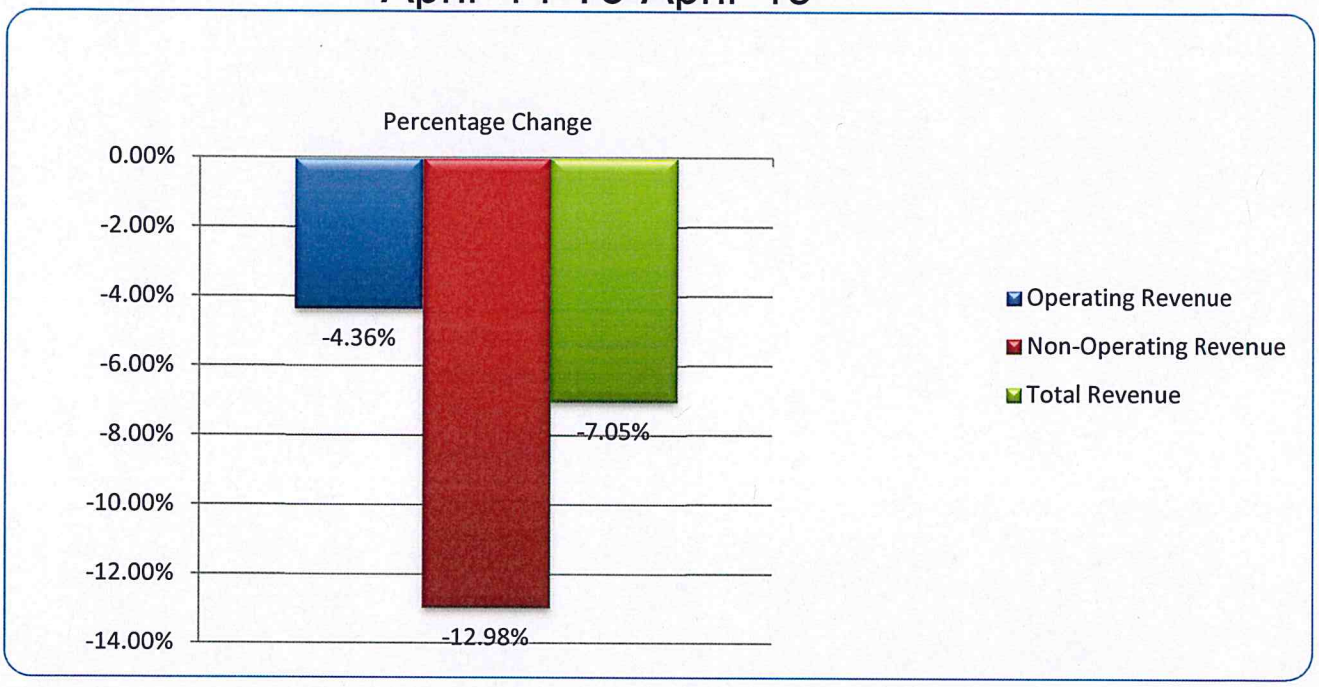
Palmdale Water District
Revenue Analysis
For the Four Months Ending 4/30/2015

	2015 Thru March	2015 April	2015 Year-to-Date	2015 Adjusted Budget	2015 % of Budget	2014 to 2015 Comparison Thru March	2014 to 2015 Comparison April	2014 to 2015 Comparison Year-to-Date	2014 to 2015 Comparison % Change
Operating Revenue:									
Wholesale Water	$ 2,664	$ -	$ 2,664	$ 225,000	1.18%	$ (10,271)	$ (115)	$ (10,386)	-79.58%
Water Sales	1,214,663	498,255	1,712,918	8,550,500	20.03%	(202,265)	(24,228)	(226,493)	-11.68%
Meter Fees	2,911,216	969,957	3,881,173	11,506,000	33.73%	113,327	24,180	137,507	3.67%
Water Quality Fees	162,897	73,609	236,507	1,146,500	20.63%	(99,354)	(33,814)	(133,168)	-36.02%
Elevation Fees	61,888	30,976	92,864	525,000	17.69%	(13,665)	(1,127)	(14,793)	-13.74%
Other	285,774	164,378	450,152	1,450,000	31.04%	(114,445)	70,842	(43,604)	-8.83%
Total Water Sales	**$ 4,639,102**	**$ 1,737,176**	**$ 6,376,278**	**$ 23,403,000**	**27.25%**	**$ (326,673)**	**$ 35,737**	**$ (290,936)**	**-4.36%**
Non-Operating Revenues:									
Assessments (Debt Service)	$ 1,339,500	$ 446,500	$ 1,786,000	$ 5,100,000	35.02%	$ 666,881	$ (1,097,925)	$ (431,044)	-19.44%
Assessments (1%)	423,000	141,000	564,000	1,950,000	28.92%	159,402	(272,942)	(113,540)	-16.76%
DWR Fixed Charge Recovery	39,207	65,731	104,938	100,000	104.94%	39,207	65,731	104,938	
Interest	20,479	4,556	25,035	35,000	71.53%	2,419	(5,583)	(3,164)	-11.22%
Capital Improvement Fees	120,948	17,754	138,702	50,000	277.40%	111,059	17,754	128,813	1302.59%
Other	6,849	4,259	11,108	5,000	222.16%	(71,823)	(6,418)	(78,241)	-87.57%
Total Non-Operating Revenues	**$ 1,949,984**	**$ 679,800**	**$ 2,629,783**	**$ 7,240,000**	**36.32%**	**$ 907,146**	**$ (1,299,384)**	**$ (392,238)**	**-12.98%**
Total Revenue	**$ 6,589,086**	**$ 2,416,975**	**$ 9,006,061**	**$ 30,643,000**	**29.39%**	**$ 580,473**	**$ (1,263,647)**	**$ (683,173)**	**-7.05%**

	2014 Thru March	2014 April	2014 Year-to-Date	2014 Adjusted Budget	2014 % of Budget
Operating Revenue:					
Wholesale Water	$ 12,935	$ 115	$ 13,050	$ 225,000	5.80%
Water Sales	1,416,928	522,483	1,939,411	9,053,000	21.42%
Meter Fees	2,797,889	945,778	3,743,666	11,255,000	33.26%
Water Quality Fees	262,251	107,423	369,674	1,638,000	22.57%
Elevation Fees	75,553	32,103	107,656	525,000	20.51%
Other	400,219	93,537	493,756	1,700,000	29.04%
Total Water Sales	**$ 4,952,840**	**$ 1,701,439**	**$ 6,667,214**	**$ 24,396,000**	**27.33%**
Non-Operating Revenues:					
Assessments (Debt Service)	$ 672,619	$ 1,544,425	$ 2,217,044	$ 4,400,000	50.39%
Assessments (1%)	263,598	413,942	677,540	1,800,000	37.64%
DWR Fixed Charge Recovery	-	-	-	100,000	0.00%
Interest	18,060	10,139	28,199	25,000	112.79%
Capital Improvement Fees	9,889	-	9,889	150,000	6.59%
Other	78,672	10,677	89,349	185,000	48.30%
Total Non-Operating Revenues	**$ 1,042,837**	**$ 1,979,183**	**$ 3,022,021**	**$ 6,660,000**	**45.38%**
Total Revenue	**$ 5,995,678**	**$ 3,680,622**	**$ 9,689,235**	**$ 31,056,000**	**31.20%**

REVENUE COMPARISON YEAR-TO-DATE

April '14-To-April '15



Palmdale Water District
Operating Expense Analysis
For the Four Months Ending 4/30/2015

	2015					2014 to 2015 Comparison			
	Thru March	April	Year-to-Date	Adjusted Budget	% of Budget	Thru March	April	Year-to-Date	% Change
Cash Operating Expenses:									
Directors	$ 27,149	$ 12,737	$ 39,887	$ 118,500	33.66%	$ (3,308)	$ 1,696	$ (1,611)	-3.88%
Administration	622,172	188,312	810,483	2,667,250	30.39%	(583,255)	(14,859)	(598,114)	-42.46%
Engineering	325,021	91,975	416,996	1,252,750	33.29%	57,426	13,749	71,175	20.58%
Facilities	1,350,495	258,868	1,609,363	5,998,000	26.83%	654,490	(28,449)	626,042	63.67%
Operations	575,184	140,717	715,901	2,624,000	27.28%	(486,776)	(406,858)	(893,633)	-55.52%
Finance	663,230	76,750	739,980	2,950,750	25.08%	(113,315)	(173,810)	(287,124)	-27.95%
Water Conservation	72,592	19,716	92,308	284,000	32.50%	40,528	5,756	46,284	100.57%
Human Resources	97,670	19,363	117,033	326,100	35.89%	39,633	(1,963)	37,670	47.47%
Information Technology	204,682	43,147	247,829	782,750	31.66%	(7,810)	(10,938)	(18,748)	-7.03%
Customer Care	110,328	107,972	218,300	-		110,328	107,972	218,300	
Water Purchases	597,722	11,510	609,232	2,400,000	25.38%	136,384	(14,628)	121,756	24.98%
Water Purchases-Prior Year OAP	-	(36,045)	(36,045)	250,000	-14.42%	-	(36,728)	(36,728)	
Water Recovery	(119,029)	(1,470)	(120,499)	(100,000)	120.50%	(92,365)	(1,470)	(93,835)	351.92%
Plant Expenditures	931,994	59,313	991,307	1,146,500	86.46%	529,342	(331,049)	198,293	25.01%
GAC Filter Media Replacement	596,045	-	596,045	1,896,000	31.44%	534,015	52,859	586,874	
Total Cash Operating Expenses	**$ 6,055,255**	**$ 992,864**	**$ 7,048,118**	**$ 22,596,600**	**31.19%**	**$ 815,318**	**$ (838,718)**	**$ (23,400)**	**-0.33%**
Non-Cash Operating Expenses:									
Depreciation	$ 1,600,192	$ 536,292	$ 2,136,484	$ 6,450,000	33.12%	$ (62,105)	$ (16,087)	$ (78,191)	-3.53%
OPEB Accrual Expense	550,740	183,580	734,320	2,000,000	36.72%	50,115	16,705	66,820	10.01%
Bad Debts	824	278	1,102	100,000	1.10%	(13,759)	(5,627)	(19,385)	-94.62%
Service Costs Construction	(6,004)	14,939	8,935	125,000	7.15%	(135,819)	(8,767)	(144,586)	-94.18%
Capitalized Construction	(274,276)	(122,794)	(397,070)	(1,000,000)	39.71%	(36,170)	(87,062)	(123,232)	45.00%
Total Non-Cash Operating Expenses	**$ 1,871,476**	**$ 612,294**	**$ 2,483,770**	**$ 7,675,000**	**32.36%**	**$ (197,737)**	**$ (100,837)**	**$ (298,574)**	**-12.02%**
Non-Operating Expenses:									
Interest on Long-Term Debt	$ 572,511	$ 189,396	$ 761,907	$ 2,111,000	36.09%	$ (13,736)	$ (2,200)	$ (15,936)	-2.05%
Amortization of SWP	518,631	172,877	691,508	1,679,000	41.19%	40,101	13,367	53,468	8.38%
Water Conservation Programs	44,255	8,781	53,035	200,000	26.52%	29,323	1,880	31,202	142.91%
Total Non-Operating Expenses	**$ 1,135,396**	**$ 371,054**	**$ 1,506,450**	**$ 3,990,000**	**37.76%**	**$ 55,687**	**$ 13,047**	**$ 68,734**	**4.78%**
Total Expenses	**$ 9,062,127**	**$ 1,976,212**	**$ 11,038,339**	**$ 34,261,600**	**32.22%**	**$ 673,268**	**$ (926,509)**	**$ (253,241)**	**-2.24%**

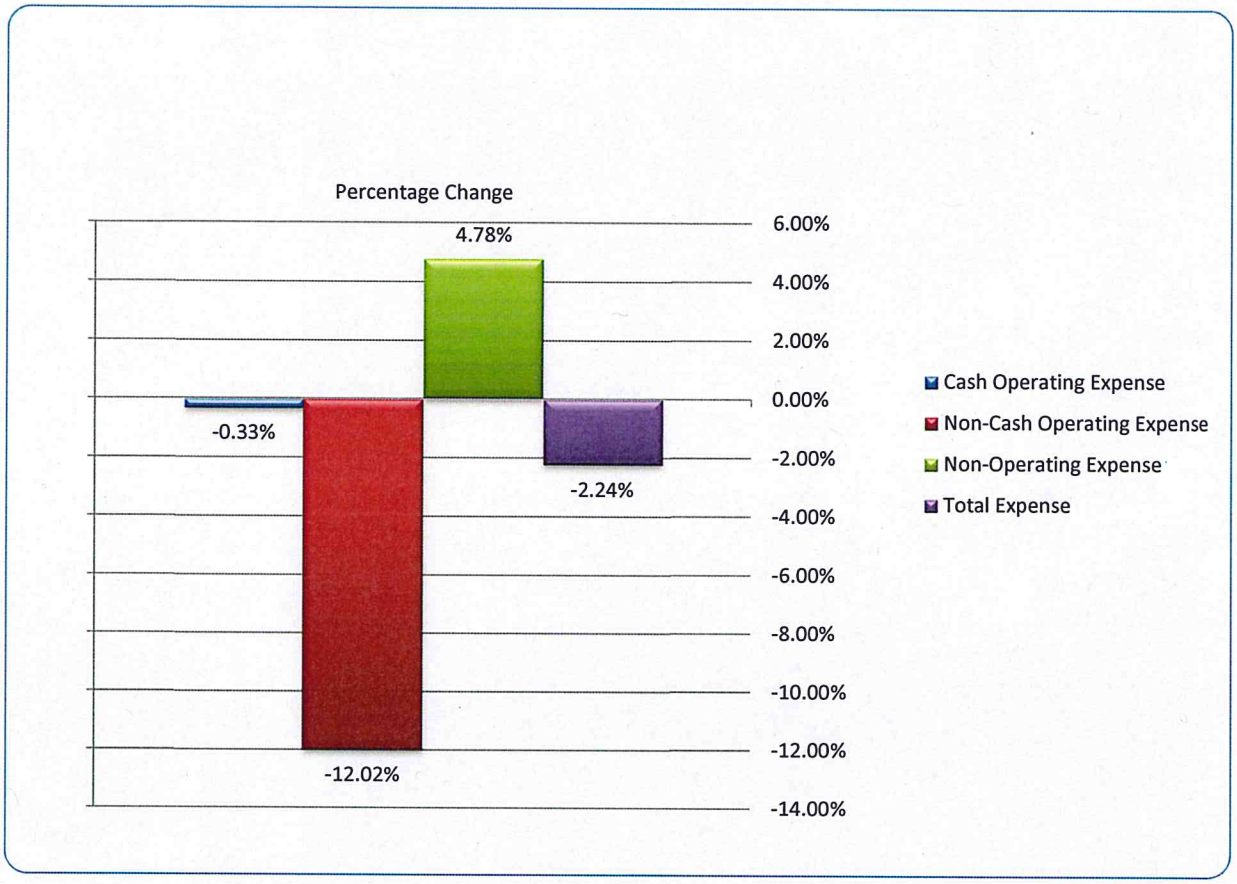
Palmdale Water District
Operating Expense Analysis
For the Four Months Ending 4/30/2015

2014 to 2015 Comparison

	2014 Thru March	April	Year-to-Date	Adjusted Budget	% of Budget
Cash Operating Expenses:					
Directors	$ 30,457	$ 11,041	$ 41,498	$ 114,500	36.24%
Administration	1,205,427	203,171	1,408,598	3,490,000	40.36%
Engineering	267,595	78,226	345,821	1,079,800	32.03%
Facilities	696,005	287,316	983,321	3,408,500	28.85%
Operations	1,061,960	547,574	1,609,534	5,453,500	29.51%
Finance	776,544	250,560	1,027,104	2,968,750	34.60%
Water Conservation	32,064	13,959	46,023	270,000	17.05%
Human Resources	58,037	21,326	79,363	215,300	36.86%
Information Technology	212,491	54,085	266,577	828,600	32.17%
Customer Care	-	-	-	-	
Water Purchases	461,339	26,138	487,477	2,400,000	20.31%
Water Purchases-Prior Year OAP	-	683	683	250,000	
Water Recovery	(26,664)	-	(26,664)	(100,000)	26.66%
Plant Expenditures	402,652	390,361	793,014	2,143,500	37.00%
GAC Filter Media Replacement	62,030	(52,859)	9,171	1,638,000	0.56%
Total Cash Operating Expenses	**$ 5,239,937**	**$ 1,831,582**	**$ 7,071,519**	**$ 24,160,450**	**29.27%**
Non-Cash Operating Expenses:					
Depreciation	$ 1,662,297	$ 552,378	$ 2,214,675	$ 7,350,000	30.13%
OPEB Accrual Expense	500,625	166,875	667,500	2,000,000	33.37%
Bad Debts	14,583	5,904	20,487	100,000	20.49%
Service Costs Construction	129,815	23,706	153,521	125,000	122.82%
Capitalized Construction	(238,106)	(35,732)	(273,838)	(1,000,000)	27.38%
Total Non-Cash Operating Expenses	**$ 2,069,213**	**$ 713,131**	**$ 2,782,345**	**$ 8,575,000**	**32.45%**
Non-Operating Expenses:					
Interest on Long-Term Debt	$ 586,247	$ 191,596	$ 777,843	$ 2,111,000	36.85%
Amortization of SWP	478,530	159,510	638,040	1,679,000	38.00%
Water Conservation Programs	14,932	6,901	21,833	143,000	15.27%
Total Non-Operating Expenses	**$ 1,079,709**	**$ 358,007**	**$ 1,437,716**	**$ 3,933,000**	**36.56%**
Total Expenses	**$ 8,388,859**	**$ 2,902,721**	**$ 11,291,580**	**$ 36,668,450**	**30.79%**

EXPENSE COMPARISON YEAR-TO-DATE

April '14-To-April '15



Palmdale Water District
2015 Directors Budget
For the Four Months Ending Thursday, April 30, 2015

	YTD ACTUAL 2015	ORIGINAL BUDGET 2015	ADJUSTMENTS 2015	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-01-4000-000 Directors Pay	$ 17,400	$ 45,000	$ -	$ 27,600	38.67%
Employee Benefits					
1-01-4005-000 Payroll Taxes	1,317	5,500		4,183	23.95%
1-01-4010-000 Health Insurance	19,319	58,000		38,681	33.31%
Subtotal (Benefits)	20,636	63,500	-	38,681	32.50%
Total Personnel Expenses	$ 38,036	$ 108,500	$ -	$ 66,281	35.06%
OPERATING EXPENSES:					
1-01-4050-000 Directors Travel, Seminars & Meetings	1,851	10,000		8,149	18.51%
Subtotal Operating Expenses	1,851	10,000	-	8,149	18.51%
Total O & M Expenses	$ 39,887	$ 118,500	$ -	$ 74,431	33.66%

Palmdale Water District
2015 Administration Budget
For the Four Months Ending Thursday, April 30, 2015

		YTD ACTUAL 2015	ORIGINAL BUDGET 2015	ADJUSTMENTS 2015	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:						
1-02-4000-000	Salaries	$ 283,088	$ 860,500		$ 577,412	32.90%
1-02-4000-100	Overtime	2,845	8,250		5,405	34.48%
1-02-4000-200	On-Call	23,679	67,500		43,821	35.08%
	Subtotal (Salaries)	$ 309,612	$ 936,250	$ -	$ 626,638	33.07%
Employee Benefits						
1-02-4005-000	Payroll Taxes	$ 21,470	$ 66,000		44,530	32.53%
1-02-4010-000	Health Insurance	44,603	134,000		89,397	33.29%
1-02-4015-000	PERS	55,837	169,000		113,163	33.04%
1-02-4020-000	Worker's Compensation	-	125,000		125,000	0.00%
1-02-4025-000	Vacation Benefit Expense	60,541	35,000		(25,541)	172.97%
1-02-4030-000	Life Insurance	2,683	8,000		5,317	33.54%
	Subtotal (Benefits)	$ 185,135	$ 537,000	$ -	$ 351,865	34.48%
	Total Personnel Expenses	$ 494,747	$ 1,473,250	$ -	$ 978,503	33.58%
OPERATING EXPENSES:						
1-02-4050-100	General Manager Travel	$ 1,135	$ 5,000		3,865	22.70%
1-02-4060-100	General Manager Conferences & Seminars	630	4,000		3,370	15.75%
1-02-4080-000	Other Operating	234	20,000		19,766	1.17%
1-02-4110-000	Consultants	44,389	175,000		130,611	25.37%
1-02-4125-000	Insurance	100,142	285,000		184,858	35.14%
1-02-4130-000	Bank Charges	48,699	140,000		91,301	34.79%
1-02-4135-000	Groundwater Adjudication	32,017	75,000		42,983	42.69%
1-02-4140-000	Legal Services	33,114	160,000		126,886	20.70%
1-02-4150-000	Accounting Services	18,000	25,000		7,000	72.00%
1-02-4165-000	Memberships/Subscriptions	14,536	210,000		195,464	6.92%
1-02-4175-000	Permits	4,466	10,000		5,534	44.66%
1-02-4180-000	Postage	12,592	27,500		14,908	45.79%
1-02-4190-100	Public Relations - Publications	-	35,000		35,000	0.00%
1-02-4190-900	Public Relations - Other	-	1,000		1,000	0.00%
1-02-4200-000	Advertising	60	3,500		3,440	1.71%
1-02-4205-000	Office Supplies	5,722	18,000		12,278	31.79%
	Subtotal Operating Expenses	$ 315,736	$ 1,194,000	$ -	$ 878,264	26.44%
	Total Departmental Expenses	$ 810,483	$ 2,667,250	$ -	$ 1,856,767	30.39%

Palmdale Water District
2015 Engineering Budget
For the Four Months Ending Thursday, April 30, 2015

	YTD ACTUAL 2015	ORIGINAL BUDGET 2015	ADJUSTMENTS 2015	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-03-4000-000 Salaries	$ 253,012	$ 809,000		$ 555,988	31.27%
1-03-4000-100 Overtime	1,455	6,750		5,295	21.55%
Subtotal (Salaries)	$ 254,467	$ 815,750		$ 561,283	31.19%
Employee Benefits					
1-03-4005-000 Payroll Taxes	19,585	61,000		41,415	32.11%
1-03-4010-000 Health Insurance	53,811	154,500		100,689	34.83%
1-03-4015-000 PERS	46,312	142,000		95,688	32.61%
Subtotal (Benefits)	$ 119,708	$ 357,500	$ -	$ 237,792	33.48%
Total Personnel Expenses	$ 374,175	$ 1,173,250	$ -	$ 799,075	31.89%
OPERATING EXPENSES:					
1-03-4155-000 Contracted Services	40,000	61,500		21,500	65.04%
1-03-4165-000 Memberships/Subscriptions	452	2,000		1,548	22.60%
1-03-4250-000 General Materials & Supplies	90	2,500		2,410	3.60%
1-03-8100-100 Computer Software - Maint. & Support*	2,279	13,500	(1,600)	11,221	16.88%
Subtotal Operating Expenses	$ 42,821	$ 79,500	$ (1,600)	$ 36,679	53.86%
Total Departmental Expenses	$ 416,996	$ 1,252,750	$ (1,600)	$ 835,754	33.29%

* Budget adjustments by General Manager per Appendix A

Palmdale Water District
2015 Facilities Budget
For the Four Months Ending Thursday, April 30, 2015

		YTD ACTUAL 2015	ORIGINAL BUDGET 2015	ADJUSTMENTS 2015	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:						
1-04-4000-000	Salaries	$ 582,113	$ 2,049,000		$ 1,466,887	28.41%
1-04-4000-100	Overtime	19,040	65,000		45,960	29.29%
	Subtotal (Salaries)	$ 601,153	$ 2,114,000	$ -	$ 1,512,847	28.44%
Employee Benefits						
1-04-4005-000	Payroll Taxes	46,657	157,000		110,343	29.72%
1-04-4010-000	Health Insurance	169,305	466,000		296,695	36.33%
1-04-4015-000	PERS	109,686	362,000		252,314	30.30%
	Subtotal (Benefits)	$ 325,648	$ 985,000	$ -	$ 659,352	33.06%
	Total Personnel Expenses	$ 926,800	$ 3,099,000	$ -	$ 2,172,200	29.91%
OPERATING EXPENSES:						
1-04-4155-000	Contracted Services	$ 34,575	$ 125,000		$ 90,425	27.66%
1-04-4175-000	Permits-Dams	-	50,000		50,000	0.00%
1-04-4215-100	Natural Gas - Wells & Boosters	47,999	236,000		188,001	
1-04-4215-200	Natural Gas - Buildings	2,749	9,000		6,251	30.54%
1-04-4220-100	Electricity - Wells & Boosters	361,657	1,515,000		1,153,343	
1-04-4220-200	Electricity - Buildings	13,670	75,000		61,330	18.23%
1-04-4225-000	Maint. & Repair - Vehicles	8,508	40,000		31,492	21.27%
1-04-4230-100	Maint. & Rep. Office Building	3,361	15,000		11,639	22.41%
1-04-4235-110	Maint. & Rep. Equipment	2,452	6,500		4,048	37.73%
1-04-4235-400	Maint. & Rep. Operations - Wells	19,869	75,000		55,131	26.49%
1-04-4235-405	Maint. & Rep. Operations - Boosters	17,190	50,000		32,810	34.38%
1-04-4235-410	Maint. & Rep. Operations - Shop Bldgs	7	10,000		9,993	0.07%
1-04-4235-415	Maint. & Rep. Operations - Facilities	7,550	15,000		7,450	50.33%
1-04-4235-420	Maint. & Rep. Operations - Water Lines	41,809	240,000		198,191	17.42%
1-04-4235-425	Maint. & Rep. Operations - Littlerock Dam	-	15,000		15,000	0.00%
1-04-4235-430	Maint. & Rep. Operations - Palmdale Dam	-	7,500		7,500	0.00%
1-04-4235-435	Maint. & Rep. Operations - Palmdale Canal	524	10,000		9,476	5.24%
1-04-4235-440	Maint. & Rep. Operations - Large Meters	189	-		(189)	
1-04-4235-445	Maint. & Rep. Operations - Telemetry	3,170	2,250		(920)	
1-04-4235-450	Maint. & Rep. Operations - Hypo Generators	555	12,000		11,445	
1-04-4235-455	Maint. & Rep. Operations - Heavy Equipment	14,932	35,000		20,068	42.66%
1-04-4235-460	Maint. & Rep. Operations - Storage Reservoirs	1,398	5,000		3,602	27.96%
1-04-4250-100	General Supplies - Hot Tapping Program	4,105				
1-04-4270-300	Telecommunication - Other	1,081	2,750		1,669	
1-04-4300-200	Testing - Large Meters	2,350				
1-04-4300-300	Testing - Edison Testing	-	6,000		6,000	
1-04-6000-000	Waste Disposal	4,719	25,000		20,281	18.87%
1-04-6100-100	Fuel and Lube - Vehicle	23,273	130,000		106,727	17.90%
1-04-6100-200	Fuel and Lube - Machinery	15,968	43,000		27,032	37.13%
1-04-6200-000	Uniforms	6,759	22,500		15,741	30.04%
1-04-6300-100	Supplies - General	14,759	47,500		32,741	31.07%
1-04-6300-200	Supplies - Hypo Generators	371	6,500		6,129	
1-04-6300-300	Supplies - Electrical	-	3,000		3,000	
1-04-6300-400	Supplies - Telemetry	2,733	5,000		2,267	
1-04-6300-800	Supplies - Construction Materials	14,540	35,000		20,460	41.54%
1-04-6400-000	Tools	4,700	12,000		7,300	39.17%
1-04-7000-100	Leases -Equipment	5,041	12,500		7,459	40.33%
	Subtotal Operating Expenses	$ 682,563	$ 2,899,000	$ -	$ 2,222,892	23.54%
	Total Departmental Expenses	$ 1,609,363	$ 5,998,000	$ -	$ 4,395,092	26.83%

Palmdale Water District
2015 Operation Budget
For the Four Months Ending Thursday, April 30, 2015

		YTD ACTUAL 2015	ORIGINAL BUDGET 2015	ADJUSTMENTS 2015	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:						
1-05-4000-000	Salaries	$ 326,499	$ 1,104,500		$ 778,001	29.56%
1-05-4000-100	Overtime	14,977	53,750		38,773	27.86%
	Subtotal (Salaries)	$ 341,476	$ 1,158,250	$ -	$ 816,774	29.48%
Employee Benefits						
1-05-4005-000	Payroll Taxes	25,908	90,750		64,842	28.55%
1-05-4010-000	Health Insurance	77,212	200,000		122,788	38.61%
1-05-4015-000	PERS	61,133	203,000		141,867	30.11%
	Subtotal (Benefits)	$ 164,254	$ 493,750	$ -	$ 329,496	33.27%
	Total Personnel Expenses	$ 505,729	$ 1,652,000	$ -	$ 1,146,271	30.61%
OPERATING EXPENSES:						
1-05-4155-000	Contracted Services*	$ 19,543	$ 67,500	$ 2,200	$ 50,157	28.04%
1-05-4175-000	Permits	3,131	40,000		36,869	7.83%
1-05-4215-200	Natural Gas - WTP	466	3,000		2,534	15.54%
1-05-4220-200	Electricity - WTP	32,544	125,000		92,456	26.04%
1-05-4230-110	Maint. & Rep. - Office Equipment	-	500		500	0.00%
1-05-4235-110	Maint. & Rep. Operations - Equipment	6,112	11,500		5,388	53.15%
1-05-4235-410	Maint. & Rep. Operations - Shop Bldgs	-	6,000		6,000	0.00%
1-05-4235-415	Maint. & Rep. Operations - Facilities	15,970	45,000		29,030	35.49%
1-05-4235-450	Maint. & Rep. Operations - Hypo Generator	-	18,000		18,000	0.00%
1-05-4235-500	Maint. & Rep. Operations - Wind Turbine	2,975	6,000		3,025	49.58%
1-05-4236-000	Palmdale Lake Management	11,282	15,000		3,718	75.21%
1-05-6000-000	Waste Disposal	876	14,000		13,124	6.26%
1-05-6200-000	Uniforms	3,335	12,000		8,665	27.79%
1-05-6300-100	Supplies - General	3,180	15,000		11,820	21.20%
1-05-6300-600	Supplies - Lab	15,366	35,000		19,634	43.90%
1-05-6300-700	Outside Lab Work	22,880	64,000		41,120	35.75%
1-05-6400-000	Tools	1,044	6,500		5,456	16.06%
1-05-6500-000	Chemicals*	70,817	485,000	(2,200)	411,983	14.67%
1-05-7000-100	Leases -Equipment	651	3,000		2,349	21.69%
	Subtotal Operating Expenses	$ 210,171	$ 972,000	$ -	$ 761,829	21.62%
	Total Departmental Expenses	$ 715,901	$ 2,624,000	$ -	$ 1,908,099	27.28%

* Budget adjustments by General Manager per Appendix A

Palmdale Water District
2015 Finance Budget
For the Four Months Ending Thursday, April 30, 2015

		YTD ACTUAL 2015	ORIGINAL BUDGET 2015	ADJUSTMENTS 2015	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:						
1-06-4000-000	Salaries	$ 332,137	$ 1,546,000	$ (69,300)	$ 1,144,563	22.49%
1-06-4000-100	Overtime	3,889	19,000		15,111	20.47%
	Subtotal (Salaries)	$ 336,026	$ 1,565,000	$ (69,300)	$ 1,159,674	22.47%
Employee Benefits						
1-06-4005-000	Payroll Taxes	25,874	118,500	(5,300)	87,326	22.86%
1-06-4010-000	Health Insurance	83,793	316,000	(9,600)	222,607	27.35%
1-06-4015-000	PERS	70,885	297,000	(12,500)	213,615	24.92%
	Subtotal (Benefits)	$ 180,552	$ 731,500	$ (27,400)	$ 523,548	25.64%
	Total Personnel Expenses	$ 516,577	$ 2,296,500	$ (96,700)	$ 1,683,223	23.48%
OPERATING EXPENSES:						
1-06-4155-300	Contracted Services	$ 5,090	$ 24,750		$ 19,660	20.57%
1-06-4155-100	Contracted Services - Infosend	55,432	205,000		149,568	27.04%
1-06-4165-000	Memberships/Subscriptions	110	500		390	22.00%
1-06-4230-110	Maintenance & Repair - Office Equipment	-	1,000		1,000	0.00%
1-06-4235-440	Maint. & Rep. Operations - Large Meters	2,129	10,000		7,871	21.29%
1-06-4235-470	Maint. & Rep. Operations - Meter Exchanges	138,045	350,000		211,955	39.44%
1-06-4250-000	General Material & Supplies	3,340	6,000		2,660	55.66%
1-06-4260-000	Business Forms	3,050	10,000		6,950	30.50%
1-06-4270-100	Telecommunication - Office	5,210	12,000		6,790	43.42%
1-06-4270-200	Telecommunication - Cellular Stipend	5,755	17,000		11,245	33.85%
1-06-4300-200	Testing - Large Meter Testing	4,044	15,000		10,956	26.96%
1-06-7000-100	Leases - Equipment	1,197	3,000		1,803	39.91%
	Subtotal Operating Expenses	$ 223,403	$ 654,250	$ -	$ 430,847	34.15%
	Total Departmental Expenses	$ 739,980	$ 2,950,750	$ (96,700)	$ 2,114,070	25.93%

Palmdale Water District
2015 Water Conservation Budget
For the Four Months Ending Thursday, April 30, 2015

		YTD ACTUAL 2015	ORIGINAL BUDGET 2015	ADJUSTMENTS 2015	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:						
1-07-4000-000	Salaries	$ 53,550	$ 175,000		$ 121,450	30.60%
1-07-4000-100	Overtime	298	1,000		702	29.80%
	Subtotal (Salaries)	$ 53,848	$ 176,000		$ 122,152	30.60%
Employee Benefits						
1-07-4005-000	Payroll Taxes	4,139	13,500		9,361	30.66%
1-07-4010-000	Health Insurance	15,070	38,000		22,930	39.66%
1-07-4015-000	PERS	6,486	20,000		13,514	32.43%
	Subtotal (Benefits)	$ 25,696	$ 71,500	$ -	$ 45,804	35.94%
	Total Personnel Expenses	$ 79,543	$ 247,500	$ -	$ 167,255	32.14%
OPERATING EXPENSES:						
1-07-4190-300	Public Relations - Landscape Workshop/Training	$ 40	$ 1,000		$ 960	4.00%
1-07-4190-400	Public Relations - Contests	-	1,000		1,000	0.00%
1-07-4190-500	Public Relations - Education Programs	-	2,500		2,500	0.00%
1-07-4190-700	Public Relations -General Media	9,266	25,000		15,735	37.06%
1-07-4190-900	Public Relations - Other	190	2,000		1,810	9.48%
1-07-6300-100	Supplies - Misc.	3,269	5,000		1,731	65.38%
	Subtotal Operating Expenses	$ 12,764	$ 36,500	$ -	$ 23,736	34.97%
	Total Departmental Expenses	$ 92,308	$ 284,000	$ -	$ 190,990	32.50%

Palmdale Water District
2015 Human Resources Budget
For the Four Months Ending Thursday, April 30, 2015

	YTD ACTUAL 2015	ORIGINAL BUDGET 2015	ADJUSTMENTS 2015	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-08-4000-000 Salaries	$ 45,890	$ 101,000		$ 55,110	45.44%
Employee Benefits					
1-08-4005-000 Payroll Taxes	3,530	7,750		4,220	45.55%
1-08-4010-000 Health Insurance	7,899	18,000		10,101	43.89%
1-08-4015-000 PERS	2,199	6,500		4,301	33.84%
Subtotal (Benefits)	$ 13,629	$ 32,250	$ -	$ 18,621	42.26%
Total Personnel Expenses	$ 59,520	$ 133,250	$ -	$ 73,730	44.67%
OPERATING EXPENSES:					
1-08-4050-000 Staff Travel	$ 6,197	$ 25,250		$ 19,053	24.54%
1-08-4060-000 Staff Conferences & Seminars	11,793	20,500		8,707	57.52%
1-08-4070-000 Employee Expense	15,106	40,000		24,894	37.77%
1-08-4095-000 Employee Recruitment	591	3,000		2,409	19.70%
1-08-4100-000 Employee Retention	3,808	20,000		16,192	19.04%
1-08-4105-000 Employee Relations	2,408	3,500		1,092	68.80%
1-08-4110-000 Consultants	-	1,000		1,000	0.00%
1-08-4120-100 Training-Safety	5,539	30,000		24,461	18.46%
1-08-4120-100 Training-Speciality	6,380	26,000			
1-08-4121-000 Safety Program	157	1,000		843	15.70%
1-08-4165-000 Membership/Subscriptions	-	1,600		1,600	0.00%
1-08-4165-100 HR/Safety Publications	154	1,000		846	15.44%
1-08-6300-500 Supplies - Safety	5,380	20,000		14,620	26.90%
Subtotal Operating Expenses	$ 57,513	$ 192,850	$ -	$ 115,716	29.82%
Total Departmental Expenses	$ 117,033	$ 326,100	$ -	$ 189,447	35.89%

Palmdale Water District
2015 Information Technology Budget
For the Four Months Ending Thursday, April 30, 2015

		YTD ACTUAL 2015	ORIGINAL BUDGET 2015	ADJUSTMENTS 2015	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:						
1-09-4000-000	Salaries	$ 70,173	$ 221,500		$ 151,327	31.68%
1-09-4000-100	Overtime	84	2,500		2,416	3.35%
	Subtotal (Salaries)	$ 70,257	$ 224,000		$ 153,743	31.36%
Employee Benefits						
1-09-4005-000	Payroll Taxes	5,345	17,000		11,655	31.44%
1-09-4010-000	Health Insurance	11,431	37,500		26,069	30.48%
1-09-4015-000	PERS	14,247	44,000		29,753	32.38%
	Subtotal (Benefits)	$ 31,023	$ 98,500	$ -	$ 67,477	31.50%
	Total Personnel Expenses	$ 101,280	$ 322,500	$ -	$ 218,804	31.40%
OPERATING EXPENSES:						
1-09-4155-000	Contracted Services	$ 13,989	$ 125,000		$ 111,011	11.19%
1-09-4165-000	Memberships/Subscriptions	150	1,000		850	15.00%
1-09-4270-000	Telecommunications	24,957	77,750		52,793	32.10%
1-09-8000-100	Computer Equipment - Computers	6,454	20,000		13,546	32.27%
1-09-8000-200	Computer Equipment - Laptops*	3,198	5,000	1,600	3,402	48.46%
1-09-8000-300	Computer Equipment - Monitors	-	2,000		2,000	0.00%
1-09-8000-500	Computer Equipment - Toner Cartridges	251	3,000		2,749	8.38%
1-09-8000-550	Computer Equipment - Telephony	-	2,500		2,500	0.00%
1-09-8000-600	Computer Equipment - Other	242	20,000		19,758	1.21%
1-09-8100-100	Computer Software - Maint. and Support	52,816	44,000		(8,816)	120.04%
1-09-8100-140	Computer Software - Starnik	32,575	110,000		77,425	29.61%
1-09-8100-150	Computer Software - Dynamics GP Support	3,465	36,000		32,536	9.62%
1-09-8100-200	Computer Software - Software and Upgrades	8,452	14,000		5,548	60.37%
	Subtotal Operating Expenses	$ 146,549	$ 460,250	$ 1,600	$ 315,301	31.73%
	Total Departmental Expenses	$ 247,829	$ 782,750	$ 1,600	$ 534,105	31.60%

* Budget adjustments by General Manager per Appendix A

Palmdale Water District
2015 Customer Care Budget
For the Four Months Ending Thursday, April 30, 2015

	YTD ACTUAL 2015	ORIGINAL BUDGET 2015	ADJUSTMENTS 2015	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-10-4000-000 Salaries	$ 136,437			$ (136,437)	
1-10-4000-100 Overtime	458			(458)	
Subtotal (Salaries)	$ 136,895	$ -		$ (136,895)	
Employee Benefits					
1-10-4005-000 Payroll Taxes	10,681			(10,681)	
1-10-4010-000 Health Insurance	41,749			(41,749)	
1-10-4015-000 PERS	24,840			(24,840)	
Subtotal (Benefits)	$ 77,269	$ -	$ -	$ (77,269)	
Total Personnel Expenses	$ 214,164	$ -	$ -	$ (213,707)	
OPERATING EXPENSES:					
1-10-4155-000 Contracted Services	$ 2,664			$ (2,664)	
1-10-4230-110 Maintenance & Repair-Office Equipment	-			-	
1-10-4250-000 General Material & Supplies	-			-	
1-10-4260-000 Business Forms	1,471			(1,471)	
Subtotal Operating Expenses	$ 4,135	$ -	$ -	$ (4,135)	
Total Departmental Expenses	$ 218,300	$ -	$ -	$ (217,842)	

Project Payment Schedule

Updated: May 5, 2015

= Approved for Payment
= 2014 Budget Carryover

Planned Expenses	2015 Budget	Payee	Approved Contract	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15
Committed Contracts / Projects																
Storage Tank Maintenance (Year 2 of 6) - RCP03	330,000	Superior Tank	330,000						330,000							
Water System Master Plan Update (WO# 14-404) - PL02	45,000	MWH	196,043	9,363		18,599	5,370	4,477	41,061							
Meter Replacement Program (Purchase 2014 Carry Over)		Inland Waterworks	788,148	416,782	314,597											
Meter Replacement Program (Purchase 2015) - RCP01	900,000	Inland Waterworks	784,447				454,752		329,695							
Meter Replacement Program (Installation) - RCP02	325,000	Bob O Construction	155,506						25,000	50,000	50,000	30,506				
Hydrologic and Energy Database - PL04	67,000	DCSE	69,730						28,500	20,615	20,615					
3-Inch Air Diaphram Pump - NE03	5,000						5,000									
Brine Storage Tanks - RCP07	125,000	Evoqua	136,250							50,000	50,000	36,250				
NaOCL Generator Replacement - RCP08	150,000	D&H / Evoqua	162,855							50,000	50,000	62,855				
Dredging @ Lake Outlet Structure / Mechanical Repairs		Fontaine				57,115										
Lobby Schematic Design		Itzen	28,200		7,124		13,424	6,948								
Security Improvement Project (Feasibility/Design)		Exante 360			5,000	2,000										
Security System Upgrades - PRO05	250,000	Siemens	259,816						50,000	100,000	75,000	34,816				
Natural Gas Engine Emissions Analyzer - NE10	15,000	Murcal	13,335			13,335										
Generator/Engine Emissions (Well No. 2A and 3A) - SF05	20,000	Murcal	19,316				19,316									
Well No. 7A Electrical Transformer - RCP10	35,000	CED	19,511				19,511									
Diesel Tamper - RE03	5,000	Dowd Supply	4,268				4,268									
HVAC at WTP - PRO10	10,000	Circulating Air	8,980						8,980							
Replacement Fleet (4) 3/4 Ton Trucks		Wondries	143,751				143,751									
docSTAR Smart Automation Project		docSTAR			4,331	15,259										
Subtotal	**2,282,000**	**---**	**3,120,156**	**426,145**	**331,052**	**106,308**	**665,392**	**11,425**	**813,236**	**270,615**	**245,615**	**164,427**	**-**	**-**	**-**	**-**
Budgeted Projects																
Well No. 15 Rehabilitation - RCP13	300,000	TBD	TBD											100,000	200,000	
Well No. 30 Rehabilitation - RCP12	50,000	TBD	TBD							50,000						
2015 Urban Water Management Plan Update - PL01	40,000	TBD	TBD										10,000	10,000	10,000	10,000
2014 Water System Master Plan Update (EIR) - PL03	140,000	TBD	TBD									25,000	25,000	25,000	25,000	40,000
ARC Flash Hazard Analysis - SF01	62,000	TBD	TBD								20,000	22,000	20,000			
Fleet Lighting Improvements (Phase 1 of 3) - SF03	10,000	TBD	TBD									10,000				
Palmdale Ditch Improvements - RCP05	75,000	TBD	TBD									25,000	25,000	25,000		
Parking Lot Re-Surfacing - RCP-4	100,000	TBD	TBD										100,000			
Production Flow Meter Replacement - RCP09	25,000	TBD	TBD							25,000						
WTP Security Stystem Upgrade - PRO04	5,000	TBD	TBD									5,000				
Sludge Pump Station Flow Meter - PRO06	4,000	TBD	TBD								4,000					
Replacement Vehicles/Fleet - RE02	135,000	TBD	TBD							35,000	35,000	35,000	30,000			
Valve Exercising Truck - NE08	100,000	TBD	TBD									100,000				
Shop/Mechanic Truck w/ Crane and Compressor - NE05	100,000	TBD	TBD							100,000						
Shop Tools - NE02	25,000	TBD	TBD							25,000						
Rock Drill / Clay Spade - RE01	8,000	TBD	TBD								8,000					
Acquisition of Tax Defaulted Properties - NCC02	28,000	LA County	TBD							28,000						
Subtotal	**1,207,000**	**---**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**263,000**	**67,000**	**222,000**	**210,000**	**160,000**	**235,000**	**50,000**
Water Quality Fee Funded Projects																
GAC Replacement at WTP - F400 and Reactivated	806,500	Calgon	806,500	275,350			297,759			300,000					185,000	
GAC Replacement at WTP - AC1230CX	300,000	Evoqua	300,000					298,286								
GAC Replacement at Underground Booster Station	40,000	Evoqua	40,000								40,000					
Subtotal	**1,146,500**	**---**	**1,146,500**	**275,350**	**-**	**-**	**297,759**	**298,286**	**-**	**300,000**	**40,000**	**-**	**-**	**-**	**185,000**	**-**

TOTALS			Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15
Monthly Planned Expenses (Including Water Quality)	---	---	4,266,656	701,495	331,052	655,335	963,151	309,711	813,236	833,615	352,615	386,427	210,000	160,000	420,000	50,000
TOTAL Monthly 2014 Carryover Projects (Excluding Water Quality)	---	---	3,120,156	426,145	467,679	90,973										
TOTAL 2015 YTD Budgeted Expenses (Including Water Quality)	----	---			7,124	662,459	1,625,610	1,935,321	2,748,557	3,582,172	3,934,787	4,321,214	4,531,214	4,691,214	5,111,214	5,161,214

Water Revenue Bond - Series 2013A

Updated: May 5, 2015

Project	Work Order	Description	Allocated Based on Bond	Contractual Commitment	Payout to Date	Grant Funding	Uncommitted Bond $
Spec. 1204	603-12	Ave. Q - Q-3, Division and Sumac	$ 725,000	$ 765,085	$ 765,085	$ -	$ (40,085)
Spec. 1201	606-11	20th, Puerta, Sweetbriar, and 22nd St. E.	$ 1,450,000	$ 1,487,261	$ 1,487,261	$ -	$ (37,261)
Spec. 1205	605-12	Frontier, 31st St. E., etc. between Ave. Q and Q-4	$ 1,200,000	$ 1,239,232	$ 752,877	$ 485,000	$ (39,232)
Spec. 1207	607-12	10th St. E. between Ave. P and Palmdale Blvd.	$ 1,400,000	$ 1,255,008	$ 1,006,423	$ -	$ 144,992
LRDSR	501-04	Littlerock Sediment Removal (EIR/EIS/Permits)	$ 975,000	$ 515,925	$ 407,194	$ -	$ 459,075
LCGRRP	400-12	Littlerock Recharge and Recovery (Feasibility)	$ 1,500,000	$ 769,492	$ 723,447	$ -	$ 730,508
UAR	TBD	Upper Amargosa Recharge (Project Capacity)	$ 1,250,000	$ 1,250,000	$ 38,402	$ -	$ -
Spec. 0905	601-09	15th St. E. between Ave. P and Ave. Q (Material)	$ -	$ 362,984	$ 362,984	$ -	$ (362,984)
LCGRRP-2	501-04	Littlerock Recharge and Recovery (Permits)	$ -	$ 1,530,000	$ -	$ 225,000	$ (1,530,000)
Totals:			$ 8,500,000	$ 9,174,987	$ 5,543,674	$ 710,000	$ (674,987)

Requisition No.	Payee	Date Approved	Invoice No.	Project	Payment Amount
2	Issuance Costs	Jul 8, 2013	N/A	WRB	$ 24,815.84
3	BV Construction - Progress Payment #1	Jul 9, 2013	1	Spec. 1204	$ 98,552.53
4	JT Eng. - Design Progress Payment	Jul 17, 2013	5187	Spec. 1207	$ 9,108.00
5	BV Construction - Progress Payment #2	Aug 5, 2013	2	Spec. 1204	$ 145,175.44
6	BV Construction - Progress Payment #3-4	Sep 4, 2013	3 and 4	Spec. 1204	$ 167,790.43
7	Aspen - EIR/EIS Progress Payment	Sep 30, 2013	1116.002-01	LRDSR	$ 18,499.60
8	BV Construction - Progress Payment #5	Sep 30, 2013	5	Spec. 1204	$ 46,862.08
9	BV Construction - Progress Payment #6	Oct 24, 2013	6	Spec. 1204	$ 51,052.05
10	Aspen - EIR/EIS Progress Payment	Oct 24, 2013	1116.002-02	LRDSR	$ 8,410.32
11	BV Construction - Progress Payment #7	Nov 7, 2013	7	Spec. 1204	$ 87,960.50
12	BV Construction - Progress Payment #8	Dec 4, 2013	8	Spec. 1204	$ 70,650.08
13	Aspen - EIR/EIS Progress Payment	Dec 4, 2013	1116.002-03	LRDSR	$ 11,054.97
14	Kennedy/Jenks - Progress Payment	Jan 2, 2014	78236	LCGRRP	$ 24,066.25
14	BV Construction - Progress Payment #1	Jan 2, 2014	1	Spec. 1201	$ 29,925.00
14	BV Construction - Progress Payment #9	Jan 2, 2014	9	Spec. 1204	$ 58,787.84
14	Aspen - EIR/EIS Progress Payment	Jan 2, 2014	1116.002-04	LRDSR	$ 36,178.95
14	JT Eng. - Design Progress Payment	Jan 2, 2014	5200	Spec. 1207	$ 9,518.00
15	BV Construction - Progress Payment #2 & #3	Jan 21, 2014	2 & 3	Spec. 1201	$ 114,095.00
16	Aspen - EIR/EIS Progress Payment	Feb 24, 2014	1116.002-05	LRDSR	$ 4,917.47
16	BV Construction - Progress Payment #4 & #5	Feb 24, 2014	4 & 5	Spec. 1201	$ 131,743.15
17	BV Construction - Retention Payment	Mar 3, 2014	10	Spec. 1204	$ 38,254.26
17	Kennedy/Jenks - Progress Payment	Mar 3, 2014	79010 & 80391	LCGRRP	$ 113,652.66
18	BV Construction - Progress Payment #6	Mar 31, 2014	6	Spec. 1201	$ 126,834.50
18	Aspen - EIR/EIS Progress Payment	Mar 31, 2014	1116.002-06 and 07	LRDSR	$ 17,080.04
19	Kennedy/Jenks - Progress Payment	Apr 16, 2014	78236	LCGRRP	$ 28,228.60
19	BV Construction - Progress Payment #7	Apr 16, 2014	7	Spec. 1201	$ 252,741.80
20	BV Construction - Progress Payment #8	May 15, 2014	8	Spec. 1201	$ 69,825.00
20	Aspen - EIR/EIS Progress Payment	May 15, 2014	1116.002-08	LRDSR	$ 33,388.96
20	Kennedy/Jenks - Progress Payment	May 15, 2014	82422 & 80900	LCGRRP	$ 135,858.74
21	BV Construction - Progress Payment #9	Jun 4, 2014	9	Spec. 1201	$ 67,260.00
21	Aspen - EIR/EIS Progress Payment	Jun 4, 2014	1116.002-09	LRDSR	$ 31,845.93
22	BV Construction - Progress Payment #10	Jun 30, 2014	10	Spec. 1201	$ 139,498.00
23	Kennedy/Jenks - Progress Payment	Jun 30, 2014	83735	LCGRRP	$ 30,172.21
23	Aspen - EIR/EIS Progress Payment	Jun 30, 2014	1116.002-10	LRDSR	$ 10,672.32
24	BV Construction - Progress Payment #11	Jul 21, 2014	11	Spec. 1201	$ 141,217.50

Requisition No.	Payee	Date Approved	Invoice No.	Project	Payment Amount
24	Kennedy/Jenks - Progress Payment	Jul 21, 2014	84147	LCGRRP	$ 26,431.83
24	Aspen - EIR/EIS Progress Payment	Jul 21, 2014	1116.002-11	LRDSR	$ 6,274.20
25	BV Construction - Progress Payment #12	Aug 19, 2014	12	Spec. 1201	$ 84,386.60
25	Aspen - EIR/EIS Progress Payment	Aug 19, 2014	1116.002-12	LRDSR	$ 11,115.51
26	BV Construction - Progress Payment #13	Sept 10, 2014	13	Spec. 1201	$ 47,654.85
26	Aspen - EIR/EIS Progress Payment	Sept 10, 2014	1116.002-13	LRDSR	$ 37,715.30
27	BV Construction - Progress Payment #14	Sept 29, 2014	14	Spec. 1201	$ 122,741.90
27	PWD - Reimbursement	Sept 29, 2014	N/A	Spec. 0905	$ 260,611.31
28	Cedro Construction - Progress Payment #1	Oct 14, 2014	1	Spec. 1207	$ 310,752.41
28	City of Palmdale - Recharge Project	Oct 14, 2014	PWD-2014	UAR	$ 38,402.47
29	Aspen - EIR/EIS Progress Payment	Oct 23, 2014	1116.002-14	LRDSR	$ 56,223.72
29	Kennedy/Jenks - Progress Payment	Oct 23, 2014	87036	LCGRRP	$ 80,732.32
30	BV Construction - Progress Payment #15	Nov 12, 2014	15	Spec. 1201	$ 84,974.65
30	Aspen - Bio and Cultural Report	Nov 12, 2014	3277.001-01	Spec. 1205	$ 10,608.08
30	Cedro Construction - Progress Payment #2	Nov 12, 2014	2	Spec. 1207	$ 195,802.84
31	ANM Construction - Paving	Nov 17, 2014	011115-1	Spec. 0905	$ 102,373.00
32	Aspen - Bio and Cultural Report	Nov 26, 2014	3277.001-02	Spec. 1205	$ 1,147.81
32	Aspen - EIR/EIS Progress Payment	Nov 26, 2014	1116.002-15	LRDSR	$ 76,161.79
33	Kennedy/Jenks - Progress Payment	Dec 29, 2014	88741	LCGRRP	$ 71,831.14
33	BV Construction - Progress Payment #16 (Retention)	Dec 29, 2014	16 - Retention	Spec. 1201	$ 74,363.05
33	Aspen - EIR/EIS Progress Payment	Dec 29, 2014	1116.002-16	LRDSR	$ 6,136.99
34	Cedro Construction - Progress Payment #3	Jan 7, 2015	3	Spec. 1207	$ 294,189.21
35	BV Construction - Progress Payment #1	Jan 26, 2015	1	Spec. 1205	$ 152,445.08
35	Aspen - EIR/EIS Progress Payment	Jan 26, 2015	1116.002-17	LRDSR	$ 13,105.63
36	Kennedy/Jenks - Progress Payment	Feb 2, 2015	89538	LCGRRP	$ 78,066.17
37	BV Construction - Progress Payments #2 and #3	Feb 19, 2015	2 and 3	Spec. 1205	$ 195,962.20
37	Aspen - EIR/EIS Progress Payment	Feb 19, 2015	1116.002-18	LRDSR	$ 8,814.60
38	BV Construction - Progress Payment #4	Mar 9, 2015	4	Spec. 1205	$ 123,500.00
38	Cedro Construction - Progress Payment #4	Mar 9, 2015	4	Spec. 1207	$ 70,371.25
39	BV Construction - Progress Payment #5	Mar 31, 2015	5	Spec. 1205	$ 144,210.00
39	Aspen - EIR/EIS Progress Payment	Mar 31, 2015	1116.002-19	LRDSR	$ 12,057.52
39	Kennedy/Jenks - Progress Payment	Mar 31, 2015	90983	LCGRRP	$ 134,407.47
40	Cedro Construction - Progress Payment #5	Apr 13, 2015	5	Spec. 1207	$ 116,680.99
41	BV Construction - Progress Payment #6	Apr 27, 2015	6	Spec. 1205	$ 125,003.43
41	Aspen - EIR/EIS Progress Payment	Apr 27, 2015	1116.002-20	LRDSR	$ 7,540.62

GENERAL MANAGER EMPLOYMENT AGREEMENT

BETWEEN

PALMDALE WATER DISTRICT AND DENNIS D. LAMOREAUX

This GENERAL MANAGER EMPLOYMENT AGREEMENT (the "Agreement") is made and entered into this 30th day of July, 2015, by and between the PALMDALE WATER DISTRICT, an irrigation district organized and existing under Division 11 of the California Water Code, a (hereinafter the "District"), and DENNIS D. LaMOREAUX, an individual (hereinafter the "General Manager").

RECITALS

WHEREAS, it is the desire of the District (hereinafter the "Board") to employ an individual to serve in the position of General Manager; and

WHEREAS, it is the desire of the District to (1) secure and retain the services of General Manager, (2) to provide inducement for him to maintain such employment, and (3) to provide a mechanism for terminating General Manager's services, if and when necessary; and

WHEREAS, General Manager desires to accept employment as such from District;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, District and General Manager hereby agree as follows:

AGREEMENT

1.0 EMPLOYMENT & DUTIES.

District hereby employs Dennis LaMoreaux as General Manager of the District.

1.1 The General Manager shall be the chief administrative officer of the District, and is hereby designated as the person who shall direct the District activities in connection with the development, production, treatment, storage, transmission and distribution of water, including operations, maintenance, management and engineering, in accordance with the directions and policies established by the Board from time to time, and shall do and perform all other services, acts, or things necessary or advisable to manage and conduct the business of the District and as directed by the Board and in compliance with District Rules and Regulations, Section 4.14.

1.2 The General Manager shall devote his full and productive time, availability and attention to the discharge of the General Manager's duties during the term of this Agreement. The General Manager further agrees to perform all such functions and duties to the best of his ability and in an efficient, competent, and ethical manner, and to provide to the Board a written report at least once per month at a regular meeting of the Board.

1.3 During the term of this Agreement, General Manager shall not engage in any business or transaction or maintain a financial interest which conflicts, or reasonably might be expected to conflict in any manner, with the proper discharge of Employee's duties under this

Agreement. General Manager shall comply with all requirements of law, including but not limited to, Sections 87100 *et seq.*, Section 1090 and Section 1125 of the Government Code, and all other similar statutory and administrative rules. Whenever any potential conflict arises or may appear to arise, the obligation shall be on General Manager to seek legal advice concerning whether such conflict exists and General Manager's obligations arising therefrom.

2.0 TERM & TERMINATION.

2.1 Commencement & Effective Date. General Manager shall commence his services at 8:00 A.M., Pacific daylight savings time, on July 30, 2015 which shall also be deemed the Effective Date of this Agreement.

2.2 Term. Unless earlier terminated as provided in this Agreement, the term of this Agreement shall be for three (3) years commencing from and after the Effective Date and ending at midnight Pacific daylight savings time on July 29, 2018 ("Term").

2.3 Employment Status. General Manager is an "at-will" employee serving at the pleasure of District, acting through the Board, and subject to summary dismissal without any right of notice or hearing, including any so-called "Skelly" hearing. Except as provided in Section 2.6 below, District may terminate the employment of General Manager and this Agreement at any time, with or without cause, upon compliance with the provisions set forth in Articles 3.0 or 4.0 of this Agreement.

2.4 FLSA Exempt Status. General Manager agrees that his position is that of an exempt employee for the purposes of the Fair Labor Standards Act.

2.5 Waiver of Certain Termination Rights. General Manager expressly waives any rights provided under District's personnel system or policies, and any rights provided to General Manager under State or Federal law, including Government Code sections 54950 et seq. ("Brown Act"), to any form of pre- or post-termination hearing, appeal, or other administrative process pertaining to termination, except those rights General Manager may have under the California or United States constitutions to a name-clearing hearing and the rights specifically provided at Section 2.10.

2.6 Termination for Disability or Inability to Perform. In the event General Manager becomes unable to perform his duties by reason of physical or mental illness or disability, the General Manager shall be entitled to his full compensation for a period of up to ninety (90) days from and after the beginning of such disability and if, at the end of that period not exceeding ninety (90) days he is unable to resume and effectively discharge his duties hereunder, then and in such event the District may cancel this Agreement and be relieved of any obligation accruing hereunder after the date of the official action by the Board terminating the Agreement. Compensation and benefits are payable only through the effective date of termination, and shall include any paid time off accrued through that date.

In accordance with federal and state law, and if applicable, the District will designate such disability leave as Family Medical Leave Act ("FMLA") and California Family Rights Act ("CFRA") leave, and will afford General Manager the rights provided to him under the FMLA and CFRA. General Manager is considered a key employee, as defined by the FMLA and the CFRA.

2.7 Termination by General Manager. The General Manager may unilaterally terminate this Agreement, as he is a voluntary and "at-will" employee. If General Manager determines to terminate this Agreement, he shall be required to give a minimum of sixty (60) days' advance written notice to Board prior to the effective date of his termination, unless a shorter period is acceptable to Board, and General Manager shall not be eligible for severance pay in the event of his voluntary resignation. The General Manager shall receive his compensation, benefits, and any paid time off accrued through the effective date of termination.

2.8 Termination by District Without Cause. The District may terminate the General Manager's employment and thereby terminate this Agreement, at any time, without good cause, upon no less than thirty (30) days' written notice to the General Manager, upon an affirmative vote of four (4) members of the Board. Upon termination without cause under this Section, any severance payments to the General Manager shall be determined by Section 3.0 of this Agreement. The General Manager shall receive his compensation, benefits, and any paid time off accrued through the effective date of termination.

2.9 Termination by District With Cause. The District may terminate the General Manager's employment and thereby terminate this Agreement, at any time, upon showing of cause as defined at Section 2.11, upon not less than thirty (30) days' written notice to the General Manager, upon the affirmative vote of three (3) members of the Board. Notwithstanding the thirty-day notice requirement, the General Manager may be placed on administrative paid leave immediately upon a finding of cause as defined at Section 2.11 and for the remainder of the thirty-day notice period. Upon termination with cause under this Section, the District shall not be obligated to make any severance payment as described in Section 3.0. Upon termination pursuant to this Section, neither party shall have any further obligation, responsibility or liability after the effective date of termination, except the General Manager shall receive his compensation, benefits, and any paid time off accrued through the effective date of termination.

2.10 Written Statement Describing Cause; Name-Clearing Hearing; and Appeal of "Cause" Determination. In the event General Manager is terminated for cause, District shall provide General Manager with a written statement describing the cause for termination and shall afford General Manager the opportunity for a name-clearing hearing before the Board at a reasonable time upon reasonable notice. The name-clearing hearing shall not delay or prevent District from terminating General Manager and may therefore take place after the termination has occurred.

The Name-Clearing hearing may be held in closed session, or in public session, as requested by the General Manager, and may also serve as the opportunity for the General Manager to appeal the Board's determination of "cause" if the General Manager so requests in writing within the ten (10) days of that determination. The issue at the hearing shall be limited solely to whether the District's "for cause" termination was arbitrary and capricious, entitling the General Manager to termination without cause and severance pursuant to Section 3.3. Under no circumstances shall the General Manager be entitled to reinstatement to the position of General Manager as a result of such hearing. Following the hearing, the Board shall submit his/her findings and decision to the General Manager, which shall be final and binding.

2.11 Definition of Cause. For the purposes of this Agreement "cause" for termination shall include, but not be limited to, the following: (1) loss of mental capacity for more than six

(6) consecutive months as determined by a court of competent jurisdiction; (2) persistent, habitual or willful neglect of duty; (3) insubordination (which shall be defined as a repeated failure to carry out a lawful directive or directives of the Board made by the Board as a body, following notice to General Manager of the same); (4) corrupt or willful misconduct in office; (5) willful malfeasance, or conviction of an illegal act (excepting minor traffic or moving violations) amounting to an act of moral turpitude (a conviction following a plea of *nolo contendere* is deemed a conviction); (6) willful destruction or misuse of District property; (7) habitual intoxication while on duty, whether by alcohol, prescription or non-prescription drugs, and in the case of prescription drugs, where they are being used in a manner not authorized by General Manager's treating physician; (8) inexcusable absence without an authorized leave of absence; (9) willful political activity involving the support of candidates for the Board; (10) theft or attempted theft; (11) financial mismanagement; (12) material dishonesty; (13) willful violation of Federal, State or District discrimination and harassment laws concerning race, religious creed, color, national origin, ancestry, physical handicap, marital status, sexual orientation, sex or age concerning either members of the general public or District's employee(s) while acting in the course and scope of employment, while on District premises or time, and/or while acting without the prior approval or direction of the Board; (14) willful and unlawful retaliation against any District officer or employee or member of the general public who in good faith reports, discloses, divulges or otherwise brings to the attention of any appropriate authority any facts or information relative to actual or suspected violations of any law occurring on the job or related directly thereto; (15) willful violation of any conflict of interest or incompatibility of office laws; (16) performance of work that conflicts directly with the activities and duties as General Manager, but *not* including educational or professional training programs conducted by General Manager whether for personal financial gain or not; (17) refusal to take or subscribe to any oath or affirmation which is required by law; or (18) engaging in conduct tending to bring embarrassment or disrepute to District.

3.0 SEVERANCE PAYMENTS.

3.1 Severance. General Manager shall have the severance rights provided hereinafter. The severance rights provided in this Article 3.0 shall constitute the sole and only entitlement of General Manager in the event of termination, and General Manager expressly waives any and all other rights except as provided herein. Nothing in this paragraph shall be construed as precluding General Manager's right to contest the appropriateness of termination for cause in any court of competent jurisdiction or otherwise enforce the provisions of this Agreement.

3.2 Termination For Cause.

(1) No Severance Payment Following Termination for Cause. If the Board terminates General Manager for "cause," as defined in Section 2.11 of this Agreement, District shall not be required to make the severance payment provided herein.

(2) No Severance Payment While Under Investigation. In the event General Manager is under investigation for any of the reasons set forth in Section 2.11 hereof, District may withhold part or all of any severance payment afforded General Manager herein until it is determined if charges will be filed, and if charges are filed, until final judgment is rendered; provided, however, that District may not withhold the severance payment (if any), in whole or in part, beyond twelve (12) months of the initiation of an investigation and/or the filing of charges, whichever shall last occur.

3.3 Termination Without Cause. If the Board terminates General Manager at its sole discretion, and without cause, before the expiration of the Term of employment set forth in this Agreement, General Manager shall be entitled to the following severance payments and benefits:

(1) Termination Without Cause During First Year of Term. If the Board terminates General Manager for its convenience, and without cause, during the first year of the Term of this Agreement, District shall provide General Manager with:

(a) twelve (12) months' base salary; and

(b) District-paid "COBRA" benefits (medical, dental and vision) as of the time of termination, to the extent permitted by law, for twelve (12) months or until General Manager is employed by another employer, whichever occurs first.

(2) Termination Without Cause During Second or Third Years of Term. If the Board terminates General Manager for its convenience, and without cause, during the second or third years of the Term of this Agreement, District shall provide General Manager with:

(a) six (6) months' base salary, or, if there are less than six (6) months remaining in the Term, an amount equal to the monthly salary of General Manager multiplied by the number of months left on the unexpired Term of the contract (in accordance with Government Code § 53243.3., as further described in Section 3.5 below); and

(b) District-paid "COBRA" benefits (medical, dental and vision), to the extent permitted by law, as of the time of termination for the following period of time: (i) if there are six (6) or more months remaining in the Term, for six (6) months, or until General Manager finds other employment, whichever occurs first; (ii) if there are less than six (6) months remaining in the Term, for the number of months remaining in the Term, or until General Manager finds other employment, whichever occurs first (in accordance with Government Code § 53243.3., as further described in Section 3.5 below).

(3) New Employment During Severance Period. If General Manager obtains other employment prior to the end of the severance period, the above-described COBRA benefits and insurance coverages (excluding severance pay) shall cease on the commencement date of such other employment benefits and insurance coverage.

(4) Severance Conditioned on General Release. The remittal of any severance payment by District pursuant to this Agreement shall be conditioned upon General Manager's execution of a general release of claims, a copy of which is attached hereto as Exhibit A, and payment shall not occur until after the expiration of the release revocation period. In the event General Manager declines to execute or revokes the general release of claims, no severance payment shall be made.

3.4 Application of Government Code Section 53260. Government Code Section 53260 provides that all contracts of employment with a District must include a provision limiting the maximum cash settlement for the termination of the contract to the monthly salary (excluding benefits) multiplied by the number of months left on the unexpired term, but not more than eighteen (18) months if the unexpired term exceeds 18 months. The severance payments provided herein are expressly limited by this provision (*e.g.*, if termination occurred with six (6)

months left in the term, severance would be equal to the monthly base salary multiplied by six (6) rather than twelve (12), provided General Manager executes and does not revoke a general release of claims).

3.5 Application of Government Code Section 53243.3. If this Agreement provides for: (1) paid leave for the official pending an investigation; (2) funds for the legal criminal defense of the official, or (3) any cash settlement related to General Manager's termination, such sums shall be fully reimbursed by General Manager to District if the General Manager is convicted of a crime involving abuse of his or her office or position. All provisions of Government Code § 53243.3 shall take precedence over the terms of this Agreement.

3.6 Application of Government Code Section 3511.2. Notwithstanding any other provisions of this Agreement, it shall be prohibited for this Agreement to provide an automatic renewal hereof that provides for an automatic compensation increase in excess of a cost-of-living adjustment or a maximum cash settlement in excess of certain limits. Government Code § 3511.2 is hereby incorporated into the terms of this Agreement as follows:

> "On or after January 1, 2012, any contract executed or renewed between a local agency and a local agency executive shall not provide for the following:
>
> (a) An automatic renewal of a contract that provides for an automatic increase in the level of compensation that exceeds a cost-of-living adjustment.
>
> (b) A maximum cash settlement that exceeds the amounts determined pursuant to Article 3.5 (commencing with Section 53260) of Chapter 2 of Part 1 of Division 2 of Title 5" (*i.e.*, a cash settlement that exceeds 18 months of the Salary and benefits).

3.7 No Severance if Termination Is By General Manager. General Manager expressly agrees that he shall not be entitled to any severance payment as the result of the termination of this Agreement if such termination is by the General Manager, as provided in Section 2.7.

3.8 Payment. One-half of any severance payment required under this Section shall be paid within ten (10) days following the effective date of a general release of claims, provided General Manager has not revoked the release, attached hereto at Exhibit A. The balance of the severance payment shall be paid monthly following thirty (30) days following the date of separation or as otherwise agreed by the parties.

4.0 COMPENSATION.

4.1 Annual Base Compensation. District agrees to compensate General Manager for his services rendered hereunder at an annual base salary of $200,000 (Two Hundred Thousand Hundred Dollars) as may be adjusted, from time-to time, in accordance with Section 4.2 hereinafter, or as this Agreement may be amended. Such salary shall be payable in twenty-six (26) equal installments at the same time as other Department Head employees of District are paid. Such salary shall be adjusted for payroll taxes, workers' compensation, and other payroll-related liability costs.

4.2 Annual Salary Review. If the annual performance evaluation of the General Manager as set forth in Section 5.2 has been satisfactory to the Board, then the annual base salary shall be increased by the percentage increase in the Consumer price Index for All Urban Consumers (CPI-U) for Los Angeles-Riverside-Orange County for the prior calendar year, plus any additional merit-based increase that may be provided in the Board's discretion.

4.3 Effectuating Salary Adjustment. District and General Manager agree that the affirmative vote of three (3) members of Board shall be required to effectuate an increase in the salary paid to General Manager paid pursuant to this Agreement. This provision shall not be interpreted to require a separate affirmative vote of three (3) members of Board to approve the additional benefits specified in Section 6.0 of this Agreement.

5.0 PERFORMANCE EVALUATION.

5.1 Purpose. The performance review and evaluation process set forth herein is intended to provide review and feedback to General Manager so as to facilitate a more effective management of District. Nothing herein shall be deemed to alter or change the employment status of General Manager (as set forth in Section 2.3 above), nor shall this Section 5.0 be construed as requiring "cause" to terminate this Agreement, or the services of General Manager thereunder.

5.2 Annual Evaluation. Board shall review and evaluate the performance of General Manager annually on July 29 of each calendar year in 2016 and 2017, or at some other time as General Manager and Board agree. The first review and evaluation each year shall be conducted concurrently with an annual salary review, and in accordance with the purpose noted above. It shall be the obligation of General Manager to notify Board of the need to conduct the evaluation required by this Section.

5.3 Written Summary. District and General Manager agree to jointly prepare a written summary of each performance evaluation of General Manager, and to include the same in his personnel file within two (2) weeks following conclusion of the review and evaluation process, and shall schedule at least one (1) closed personnel session with General Manager to deliver and discuss the evaluation.

5.4 Goal Setting. Within 60 days of the effective date of this Agreement, the Board will participate in a goal setting session to provide General Manager with direction for the upcoming year, including, but not limited to, establishing the form for and method of evaluating the performance of General Manager. Thereafter, Board and General Manager agree that, upon mutual assent, they shall conduct a goal setting session annually in connection with the annual evaluation set forth in Section 5.2 above.

6.0 ADDITIONAL COMPENSATION AND BENEFITS.

6.1 Health, Life & Disability Insurance and Retirement. Except as provided in this Agreement, the District agrees to provide for the General Manager the same fringe benefits, including, but without being limited to, retirement benefits, medical, dental, and vision care plans, and other benefits which the District at any time or from time to time during the continuance of this Agreement provides for other employees of the District and upon the same

terms and conditions as those which apply to other employees or officers of the District, which fringe benefits are not included in the base salary.

6.2 Automobile Allowance. The District shall provide the General Manager with the use of an automobile for District business and shall pay all operating expenses incurred in the operation of said automobile, including insurance, gasoline and maintenance. The General Manager may use said automobile for limited reasonable personal business.

6.3 Paid Time Off or "PTO" Benefits. General Manager shall be entitled to roll over all accrued Paid Time Off ("PTO") accrued at the District as of July 29, 2015. Additionally, General Manager shall be entitled to the same PTO benefits provided to all other employees pursuant to the "Paid Leave Policy" of the District. The General Manager's service accrual shall include all time accrued during previous employment with the District

6.4 Holidays. From and after the effective date of this Agreement, General Manager shall be entitled to such holidays as are currently afforded Department Head employees, as the same may be modified for all Department Head employees by resolution of the Board from time to time.

7.0 EXPENSE REIMBURSEMENT.

7.1 All business expenses reasonably incurred by the General Manager in conducting District business, including expenditures for entertainment, travel, and otherwise, are to be paid for, insofar as possible, by the use of credit cards which will be furnished to the General Manager in the name of the District. The District shall promptly reimburse the General Manager for all other reasonable business expenses incurred by the General Manger in conjunction with District business. Each such expenditure shall be reimbursable only if the General Manager furnishes to the District adequate records and other documentary evidence required by federal and state statutes and regulations issued by the appropriate taxing authorities for the substantiation of such expenditures.

8.0 MISCELLANEOUS/GENERAL PROVISIONS.

District agrees that any amendment, alteration, extension, or modification to this Agreement shall be in writing, signed by the parties hereto, approved by the affirmative vote of three (3) members of the District Board with the written consent of General Manager

8.1 Entire Agreement. This Agreement represents the entire agreement between the parties and supersedes any and all other agreement, either oral or in writing, between the parties with respect to the employment of General Manager by District as of July 30, 2015 and contains all of the covenants and agreements between the parties with respect to that employment. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by either party, or anyone acting on behalf of either party, which are not embodied herein, and that no other agreement, statement of promises not contained in this Agreement shall be valid or binding upon either party.

8.2 Amendment of Agreement. District agrees that any amendment, alteration, extension, or modification to this Agreement shall be in writing, signed by the parties hereto,

approved by the affirmative vote of three (3) members of the District Board with the written consent of General Manager.

8.3 Indemnification. For the purpose of indemnification and defense of legal actions, General Manager shall be considered an employee of the District and entitled to the same rights and subject to the same obligations as are provided for all other employees of the District as set forth in Sections 825 through 825.6 and Sections 995 throughout 996.6 of the California Government Code.

8.4 Assignment. Neither this Agreement, nor any right, privilege, nor obligation of General Manager hereunder, shall be assigned or transferred by General Manager without the prior written consent of the District. Any attempt at assignment or transfer in violation of this provision shall, at the option of the District, be null and void and may be considered a material breach hereof. Notwithstanding this prohibition, this Agreement shall be binding upon, and inure to the benefit of, the heirs at law and executors of the General Manager.

8.5 Effect of Waiver. The failure of either party to insist on strict compliance with any of the terms, covenants, or conditions of this Agreement by the other party shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

8.6 Partial Invalidity. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

8.7 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, in full force and effect as of the date of execution.

8.8 Independent Legal Advice. District and General Manager represent and warrant to each other that each has received, to the extent desired, legal advice from independent and separate legal counsel with respect to the legal effect of this Agreement and, District and General Manager further represent and warrant that each has carefully reviewed this entire Agreement and that each and every term thereof is understood and that the terms of this Agreement are contractual and not a mere recital. This Agreement shall not be construed against the party or its representatives who drafted it, or who drafted any portion thereof.

8.9 Notices. Any notice required or permitted by this Agreement shall be in writing and shall be personally served or shall be sufficiently given when served upon the other party as sent by United States Postal Service, postage prepaid and addressed as follows:

To District:

Attn: Board of Directors
Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

To General Manager:

Dennis LaMoreaux
c/o Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

w/copy to:
General Counsel
c/o Aleshire & Wynder, LLP
18881 Von Karman Ave., Suite 1700
Irvine, CA 92612

Notices shall be deemed given as of the date of personal service or upon the date of deposit in the course of transmission with the United States Postal Service.

8.10 Bonding. The District shall bear the full cost of any fidelity or other bonds required of the General Manager by the Board or as required under any law or ordinance.

IN WITNESS WHEREOF, the PALMDALE WATER DISTRICT has caused this Agreement to be signed and executed on its behalf by its Mayor, and duly attested by its officers thereunto duly authorized, and GENERAL MANAGER has signed and executed this Agreement, both in duplicate.

Palmdale Water District

_____
President

Dated: _____

APPROVED AS TO FORM:

_____
General Counsel

GENERAL MANAGER

Louis D. LaMarra

Dated: 4/30/15

EXHIBIT A

SEVERANCE AGREEMENT AND GENERAL RELEASE

1.0 PARTIES

This Severance Agreement and General Release (hereinafter referred to as the "AGREEMENT") is entered into by and between the Palmdale Water District (hereinafter referred to as "THE DISTRICT"), an irrigation district organized and existing under Division 12 of the Water Code, and _____, an individual (hereinafter referred to as "GENERAL MANAGER").

2.0 RECITALS

2.1. GENERAL MANAGER was hired by THE DISTRICT as an at will General Manager effective –July 30, 2015 serving at the pleasure of the Board of Directors of THE DISTRICT pursuant to a written contract, a copy of which is attached hereto as Exhibit "A" ("THE CONTRACT"). GENERAL MANAGER is currently ___ years old.

2.2. The employment of the GENERAL MANAGER with the DISTRICT pursuant to THE CONTRACT has terminated pursuant to Section __ of THE CONTRACT. Accordingly, THE DISTRICT AND GENERAL MANAGER wish to enter into a severance agreement whereby GENERAL MANAGER receives severance compensation in exchange for executing a general release and waiver of any and all claims that GENERAL MANAGER may have against THE DISTRICT, including but not limited to its elected and non-elected officials, employees, attorneys, and agents, as the GENERAL MANAGER agreed to under the CONTRACT. Accordingly, the parties hereto intend by this AGREEMENT to mutually conclude any and all employment relationships between THE DISTRICT and GENERAL MANAGER by means of GENERAL MANAGER's voluntary separation as of _____, with this AGREEMENT setting forth the full and complete terms and conditions concluding GENERAL MANAGER's employment relationship with THE DISTRICT and any obligations related thereto, including any provided under THE CONTRACT.

2.3 In accordance with this AGREEMENT and with applicable state and federal laws, GENERAL MANAGER acknowledges that GENERAL MANAGER has been advised of GENERAL MANAGER's post-employment rights, including but not limited to, GENERAL MANAGER's rights under the Consolidated Omnibus Budget Reconciliation Act of 1985 ("COBRA"), the Employee Retirement Income Security Act of 1974 ("ERISA"), and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

3.0 CONSIDERATION

3.1 GENERAL MANAGER shall receive payment to him at the time of his voluntary separation all earned salary, accrued fringe benefits as detailed in THE CONTRACT, and/or all other wage compensation/benefits owed to GENERAL MANAGER upon separation of employment as required by law or THE CONTRACT or any other agreement with THE DISTRICT.

3.2. In exchange for the waivers and releases set forth herein, THE DISTRICT shall also cause to be paid to GENERAL MANAGER an additional compensatory payment by means of severance, settlement and release in the sum amount of _____ and __ cents ($_____.00), as set forth in THE CONTRACT.

4.0 RELEASES

4.1 GENERAL MANAGER RELEASES. In exchange for the severance payment provided for herein, GENERAL MANAGER, and on behalf of GENERAL MANAGER's spouse, heirs, representatives, successors, and assigns, hereby releases, acquits, and forever discharges THE DISTRICT, and each of its predecessors, successors, assigns, officials, employees, representatives, agents, insurers, attorneys, and all persons and entities acting by, through, under, or in concert with any of them, and each of them (hereinafter referred to as "THE DISTRICT PARTIES"), from any and all claims, charges, complaints, contracts, understandings, liabilities, obligations, promises, benefits, agreements, controversies, costs, losses, debts, expenses, damages, actions, causes of action, suits, rights, and demands of any nature whatsoever, known or unknown, suspected or unsuspected, which GENERAL MANAGER now has or may acquire in the future, or which GENERAL MANAGER ever had, relating to or arising out of any act, omission, occurrence, condition, event, transaction, or thing which was done, omitted to be done, occurred or was in effect at anytime from the beginning of time up to and including _____ (hereinafter referred to collectively as "CLAIMS"), without regard to whether such CLAIMS arise under the federal, state, or local constitutions, statutes, rules or regulations, or the common law. GENERAL MANAGER expressly acknowledges that the CLAIMS forever barred by this AGREEMENT specifically include, but are not limited to, claims based upon any alleged breach of THE CONTRACT or any other agreement of employment, any demand for wages, overtime or benefits, any claims of violation of the provisions of ERISA, COBRA or HIPAA, any alleged breach of any duty arising out of contract or tort, any alleged wrongful termination in violation of public policy, any alleged breach of any express or implied contract for continued employment, any alleged employment discrimination or unlawful discriminatory act, or any claim or cause of action including, but not limited to, any and all claims whether arising under any federal, state or local law prohibiting breach of employment contract, wrongful termination, or employment discrimination based upon age, race, color, sex, religion, handicap or disability, national origin or any other protected category or characteristic, and any and all rights or claims arising under the California Labor Code or Industrial Welfare Commission Wage Orders, the Federal Fair Labor Standards Act, the California Fair Employment and Housing Act, California Government Code §§12, 900 et seq., the Americans With Disabilities Act, Title VII of the Civil Rights Act of 1964, the Public Safety Officers Procedural Bill of Right Act, and any other federal, state, or local human rights, civil rights, or employment discrimination or employee rights statute, rule, or regulation.

4.2 GENERAL MANAGER SPECIFIC RELEASE. GENERAL MANAGER specifically agrees that he shall not in the future file, participate in, instigate or encourage the filing of any civil lawsuit claiming that THE DISTRICT has violated any local, state or federal laws, statutes, ordinances or regulations or claiming that the THE DISTRICT has engaged in any tortious, other state, or other federal based misconduct of any kind, based upon any events occurring prior to the date of GENERAL MANAGER's execution of this AGREEMENT. ***Nothing herein shall prevent, prohibit, bar or otherwise restrict GENERAL MANAGER's***

right to participate in, or cooperate with, any state or federal administrative investigation and/or proceeding.

4.3 SPECIFIC ACKNOWLEDGMENT OF WAIVER OF CLAIMS UNDER ADEA AND OWBPA. The Age Discrimination in Employment Act of 1967 (hereinafter referred to as the "ADEA") makes it illegal for an employer to discharge any individual or otherwise discriminate with respect to the nature and privileges of an individual's employment on the basis that the individual is age forty (40) or older. The Older Workers Benefit Protection Act (hereinafter referred to as the "OWBPA," 29 U.S.C. § 626, et. seq., Pub L 101-433, 104 Stat. 978 (1990)) further augments the ADEA and prohibits the waiver of any right or claim under the ADEA, **unless the waiver is knowing and voluntary**. By entering into this AGREEMENT, GENERAL MANAGER acknowledges that he knowingly and voluntarily, for just compensation in addition to anything of value to which GENERAL MANAGER was already entitled, waives and releases any rights he may have under the ADEA and/or OWBPA. GENERAL MANAGER further acknowledges that he has been advised and understands, pursuant to the provisions of the ADEA and OWBPA, that:

(a) This waiver/release is written in a manner understood by GENERAL MANAGER;

(b) GENERAL MANAGER is aware of, and/or has been advised of, his rights under the ADEA and OWBPA, and of the legal significance of his waiver of any possible claims he currently may have under the ADEA, OWBPA and/or similar age discrimination laws;

(c) GENERAL MANAGER is entitled to a reasonable time of at least twenty-one (21) days within which to review and consider this AGREEMENT and the waiver and release of any rights he may have under the ADEA, the OWBPA and similar age discrimination laws; but may, in the exercise of his own discretion, sign or reject this AGREEMENT at any time before the expiration of the twenty-one (21) days;

(d) The waivers and releases set forth in this AGREEMENT shall not apply to any rights or claims that may arise under the ADEA and/or OWBPA **after** the EFFECTIVE DATE of this AGREEMENT;

(e) GENERAL MANAGER has been advised by this writing that he should consult with an attorney prior to executing this AGREEMENT;

(f) GENERAL MANAGER has discussed this waiver and release with, and been advised with respect thereto by, his counsel of choice, and that he does not need any additional time within which to review and consider this AGREEMENT;

(g) GENERAL MANAGER has **seven (7) days following his execution** of this AGREEMENT to revoke the AGREEMENT;

(h) Notice of revocation within the seven (7) day revocation period must be provided, in writing, to THE DISTRICT pursuant to Paragraph 8.9 herein, and must state, "I hereby revoke my acceptance of our Agreement of Severance and General Release;" and

(i) This AGREEMENT shall not be effective ten (10) days have passed since all parties, including GENERAL MANAGER's, execution of the AGREEMENT ("EFFECTIVE DATE").

4.4 UNKNOWN CLAIMS. For the purpose of implementing a full and complete release and discharge of THE DISTRICT, GENERAL MANAGER expressly acknowledges that this AGREEMENT is also intended to include its effect, without limitation, all claims which GENERAL MANAGER does not know of or expect to exist in his favor at the time of the execution hereof, and GENERAL MANAGER agrees that this AGREEMENT contemplates the extinguishment of any such claim, or claims. GENERAL MANAGER expressly waives and relinquishes all rights and benefits afforded by § 1542 of the Civil Code of California and understands and acknowledges the significance and consequences of such specific waiver of said provisions of law. Section 1542 of the Civil Code states as follows:

> **A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR.**

GENERAL MANAGER hereby waives the protection of California Civil Code section 1542.

4.5 WAIVER OF ADDITIONAL CLAIMS. GENERAL MANAGER hereby waives any provisions of state or federal law that might require a more detailed specification of the claims being released pursuant to the provisions of Paragraphs 3, 4, and 5 above.

7.0 REPRESENTATIONS AND WARRANTIES

Each of the parties to this AGREEMENT represents and warrants to, and agrees with, each other party as follows:

7.1. Advice of Counsel: The parties hereto have received independent legal advice from their respective attorneys concerning the advisability of entering into and executing this AGREEMENT or have been given the opportunity to obtain such advice. The parties acknowledge that they have been represented by counsel of their own choice in the negotiation of this AGREEMENT, that they have read this AGREEMENT; that they have had this AGREEMENT fully explained to them by such counsel, or have had such opportunity to do so and that they are fully aware of the contents of this AGREEMENT and of its legal effect.

7.2. No Fraud in Inducement: No party (nor any officer, agent, employee, representative, or attorney of or for any party) has made any statement or representation or failed to make any statement or representation to any other party regarding any fact relied upon in entering into this AGREEMENT, and neither party relies upon any statement, representation, omission or promise of any other party in executing this AGREEMENT, or in making the settlement provided for herein, except as expressly stated in this AGREEMENT.

7.3. Independent Investigation: Each party to this AGREEMENT has made such investigation of the facts pertaining to this settlement and this AGREEMENT and all the matters pertaining thereto, as it deems necessary.

7.4. Mistake Waived: In entering into this AGREEMENT, each party assumes the risk of any misrepresentation, concealment or mistake. If any party should subsequently discover that any fact relied upon by it in entering into this AGREEMENT was untrue, or that any fact was concealed from it, or that its understanding of the facts or of the law was incorrect, such party shall not be entitled to any relief in connection therewith, including without limitation on the generality of the foregoing any alleged right or claim to set aside or rescind this AGREEMENT. This AGREEMENT is intended to be, and is, final and binding between the parties, regardless of any claims of misrepresentation, promise made without the intent to perform, concealment of fact, mistake of fact or law, or any other circumstance whatsoever.

7.5. Later Discovery: The parties are aware that they may hereafter discover claims or facts in addition to or different from those they now know or believe to be true with respect to the matters related herein. Nevertheless, it is the intention of the parties that GENERAL MANAGER fully, finally and forever settle and release all such matters, and all claims relative thereto, which do now exist, may exist or have previously existed against THE DISTRICT or THE DISTRICT PARTIES. In furtherance of such intention, the releases given here shall be, and remain, in effect as full and complete releases of all such matters, notwithstanding the discovery or existence of any additional or different claims or facts relative thereto.

7.6. Indemnification: GENERAL MANAGER agrees to indemnify and hold harmless THE DISTRICT or THE DISTRICT PARTIES from, and against, any and all claims, damages, or liabilities sustained by them as a direct result of the violation or breach of the covenants, warranties, and representations undertaken pursuant to the provisions of this AGREEMENT. GENERAL MANAGER understands and agrees that he shall be exclusively liable for the payment of all taxes for which he is responsible, if any, as a result of his receipt of the consideration referred to in Paragraph 3 of this AGREEMENT. In addition, GENERAL MANAGER agrees fully to indemnify and hold THE DISTRICT PARTIES harmless for payment of tax obligations as may be required by any federal, state or local taxing authority, at any time, as a result of the payment of the consideration set forth in Paragraph 3 of this AGREEMENT.

7.7. Future Cooperation & Consultation fees: GENERAL MANAGER shall execute all such further and additional documents as shall be reasonable, convenient, necessary or desirable to carry out the provisions of this AGREEMENT. GENERAL MANAGER shall provide THE DISTRICT with consultation services (including deposition or trial testimony) in any litigation involving THE DISTRICT which is reasonably related to acts or occurrences transpiring during his employment. Said services shall be provided as needed by THE DISTRICT at a rate of $100.00 per hour.

7.8. Return of Confidential Information and Property: Prior to the separation date, GENERAL MANAGER shall submit a written inventory of, and return to THE DISTRICT Clerk, all District keys, equipment, computer identification cards or codes, and other equipment or materials or confidential documents provided to or obtained by GENERAL MANAGER during the course of his employment with THE DISTRICT.

7.9 No Pending Claims and/or Actions: GENERAL MANAGER represents that he has not filed any complaints or charges against THE DISTRICT or THE DISTRICT PARTIES with any local, state or federal agency or court; that he will not do so at any time hereafter for any claim arising up to and including the EFFECTIVE DATE of this AGREEMENT; and that if any such agency or court assumes jurisdiction of any such complaint or charge against THE DISTRICT or THE DISTRICT PARTIES on behalf of GENERAL MANAGER, whenever or where ever filed, he will request such agency or court to withdraw from the matter forthwith.

7.10. Ownership of Claims: GENERAL MANAGER represents and warrants as a material term of this AGREEMENT that GENERAL MANAGER has not heretofore assigned, transferred, released or granted, or purported to assign, transfer, release or grant, any of the CLAIMS disposed of by this AGREEMENT. In executing this AGREEMENT, GENERAL MANAGER further warrants and represents that none of the CLAIMS released by GENERAL MANAGER thereunder will in the future be assigned, conveyed, or transferred in any fashion to any other person and/or entity.

7.11 Enforcement Fees and Costs: Should any legal action be required to enforce the terms of this AGREEMENT, the prevailing party shall be entitled to reasonable attorneys' fees and costs in addition to any other relief to which that party may be entitled.

7.12 Authority: Each party represents to the other that it has the right to enter into this AGREEMENT, and that it is not violating the terms or conditions of any other AGREEMENT to which they are a party or by which they are bound by entering into this AGREEMENT. The parties represent that they will obtain all necessary approvals to execute this AGREEMENT. It is further represented and agreed that the individuals signing this AGREEMENT on behalf of the respective parties have actual authority to execute this AGREEMENT and, by doing so, bind the party on whose behalf this AGREEMENT has been signed.

8.0 MISCELLANEOUS

8.1. No Admission: Nothing contained herein shall be construed as an admission by THE DISTRICT of any liability of any kind. THE DISTRICT denies any liability in connection with any claim and intends hereby solely to avoid potential claims and/or litigation and buy its peace.

8.2. Governing Law: This AGREEMENT has been executed and delivered within the State of California, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of California.

8.3. Full Integration: This AGREEMENT is the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous oral and written agreements and discussions. This AGREEMENT may be amended only by a further agreement in writing, signed by the parties hereto.

8.4. Continuing Benefit: This AGREEMENT is binding upon and shall inure to the benefit of the parties hereto, their respective agents, spouses, employees, representatives, officials, attorneys, assigns, heirs, and successors in interest.

8.5. Joint Drafting: Each party agrees that it has cooperated in the drafting and preparation of this AGREEMENT. Hence, in any construction to be made of this AGREEMENT, the parties agree that same shall not be construed against any party.

8.6. Severability: In the event that any term, covenant, condition, provision or agreement contained in this AGREEMENT is held to be invalid or void by any court of competent jurisdiction, the invalidity of any such term, covenant, condition, provision or agreement shall in no way affect any other term, covenant, condition, provision or agreement and the remainder of this AGREEMENT shall still be in full force and effect.

8.7. Titles: The titles included in this AGREEMENT are for reference only and are not part of its terms, nor do they in any way modify the terms of this AGREEMENT.

8.8. Counterparts: This AGREEMENT may be executed in counterparts, and when each party has signed and delivered at least one such counterpart, each counterpart shall be deemed an original, and, when taken together with other signed counterparts, shall constitute one AGREEMENT, which shall be binding upon and effective as to all parties.

8.9. Notice: Any and all notices given to any party under this AGREEMENT shall be given as provided in this paragraph. All notices given to either party shall be made by certified or registered United States mail, or personal delivery, at the noticing party's discretion, and addressed to the parties as set forth below. Notices shall be deemed, for all purposes, to have been given on the date of personal service or three (3) consecutive calendar days following deposit of the same in the United States mail.

As to GENERAL MANAGER:

At GENERAL MANAGER's home address on file with THE DISTRICT.

As to THE DISTRICT:

Board of Directors
Palmdale Water District
2029 East Avenue Q
Palmdale, California 93550

IN WITNESS WHEREOF, THE DISTRICT has caused this AGREEMENT to be signed and executed on its behalf by its President and duly attested by its Board Secretary, GENERAL MANAGER has signed and executed this Agreement, and the attorneys for THE DISTRICT and GENERAL MANAGER, if any, have approved as to form as of the dates written below.

DATED: _____ GENERAL MANAGER

By: _____

THE DISTRICT

DATED: _____ By: _____
XXXXXXXX, President

ATTEST:

_____
XXXXXXXXX, Board Secretary

APPROVED AS TO FORM:

ALESHIRE & WYNDER, LLP

By: _____
Patricia J. Quilizapa, General Counsel

[EMPLOYEE's LAW FIRM]

By: _____
[Counsel]

P A L M D A L E W A T E R D I S T R I C T

B O A R D M E M O R A N D U M

DATE:	May 4, 2015	**May 13, 2015**
TO:	BOARD OF DIRECTORS	**Board Meeting**
FROM:	Jennifer Emery, Human Resources Director	
VIA:	Mr. Dennis D. LaMoreaux, General Manager	
RE:	***AGENDA ITEM NO. 10.6 - CONSIDERATION AND POSSIBLE ACTION ON EMPLOYEE HANDBOOK UPDATES***	

Recommendation:

Staff recommends that the Board approve the following updates to the Employee Handbook - Part time employee sick leave policy update and Retiree Health Insurance Update.

This item will be considered by the Personnel Committee at their May 12, 2015 meeting.

Alternative Options:

The sick leave update is state mandated, and the Retiree Health Insurance update is a plan change with JPIA.

Background:

The state of California has mandated a minimum of three days sick leave be provided annually to employees who work 30 days with an employer. The sick leave can be used after 90 days. This requires a change to our handbook which previously did not award sick leave to part time employees. Also our handbook guidelines previously did not allow usage of sick time in the first six months of employment.

Requiring retirees to obtain both part A and part B of Medicare coverage when eligible will allow the District to reduce the medical premium costs for retirees. Currently, our handbook did not specify both part A and part B as required.

Strategic Plan Initiative:

This work is part of Strategic Plan Initiative No. 2 - Increased Efficiency.

Budget:

There is no addition to budget. The change in retiree requirements will cause an undetermined reduction in retiree medical costs.

CALIFORNIA HR CONFERENCE
Anaheim
August 21 – September 2, 2015

NAME:_____

ADVANCE REGISTRATION DEADLINE**:**_____

MEALS: ___YES ___NO SPOUSE: ___YES ___NO SPOUSES' TOUR: ___YES ___NO

DEPARTMENTAL TRAVEL BUDGET:

REGISTRATION:_____ TRAVEL:_____
TOTAL REMAINING BALANCE:_____

PROPOSED EXPENSES:
Registration: _____
Transportation:_____
Meals:* _____
Miscellaneous: _____
TOTAL: _____

*DIRECTORS: Expenses are outlined in Section 4.06.1 of the District's Rules and Regulations.
*FOR STAFF: Meal limitations are outlined on pages 30 and 31 of the District's Employee Manual.
Please review these limitations.

HOTEL ACCOMMODATIONS: ___YES ___NO REGISTRATION DEADLINE:_____
ARRIVAL DATE/TIME:_____ DEPARTURE DATE/TIME:_____

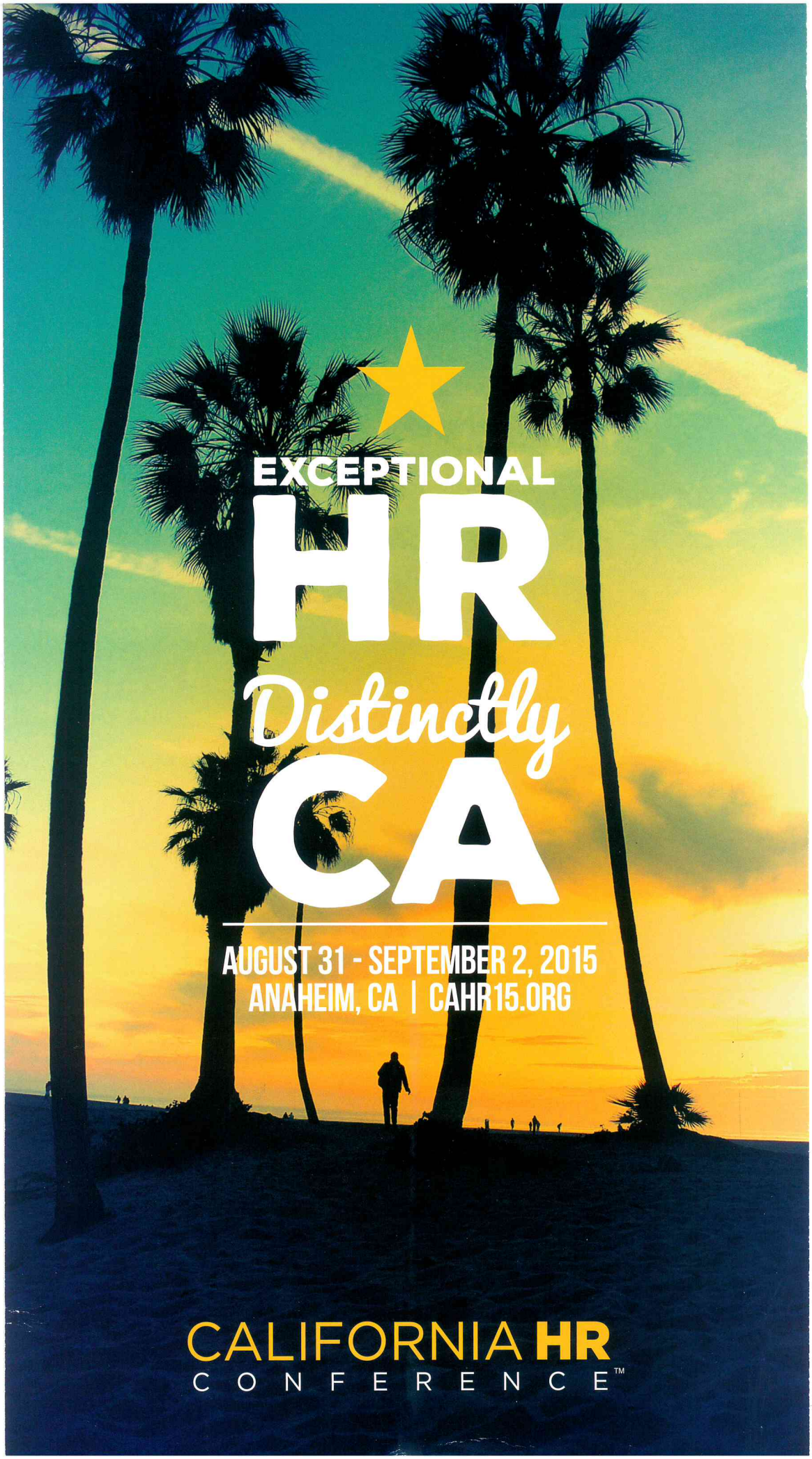
TYPE OF ACCOMMODATIONS:
_____ SINGLE (1 PERSON)
_____ DOUBLE (2 PEOPLE)
_____ (2 PEOPLE/2 BEDS)

AIRLINE RESERVATIONS: ___YES ___NO

DEPART FROM _____ on _____ at _____ AM/PM
(airport) (date) (time)

RETURN FROM _____ on _____ at _____ AM/PM
(airport) (date) (time)

SUPERVISOR APPROVAL:_____DATE:_____


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NOTE: The Conference On Demand gateway is included with your 3-Day registration.

Program Add On
Monday Night Unique Social Experiences from 5pm – 6pm

- ❑ The Art of Pairing Belgian Ales & Cheese $15
- ❑ Bacon & Bourbon $15
- ❑ Brilliant Bubbles $15
- ❑ Charcuterie $15
- ❑ Forks Over Knives $15
- ❑ The Mexican Takeover $15

Registrations are first-come, first-served. Check box above for selected event. Add cost here: $_____

Program Add On
Tuesday Night Event 6pm - 9pm

Your Tuesday conference registration includes one ticket to this event. Spouse and guest tickets may be purchased for $35 before 7/30. After 7/30, the price will increase to $50.

Number Attending: _____ Add cost here (if applicable): _____

PROMO/DISCOUNT CODE _____

TOTAL DUE $ _____

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CA SHRM CHAPTER NUMBER (IF APPLICABLE) _____

NAME (FIRST) _____ (LAST)_____(M.I) _____

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TITLE_____

COMPANY/ORGANIZATION_____

ADDRESS _____

CITY _____ STATE_____ZIP_____

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I AUTHORIZE PIHRA TO CHARGE MY:

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CARD # _____EXP. DATE ____/____/____

_____
NAME AS IT APPEARS ON CREDIT CARD BILL

CARD HOLDER SIGNATURE _____

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CANCELLATIONS: Cancellations must be received in writing and faxed to 310.416.9055 or emailed to info@cahrconference.org. Fifty percent (50%) of the registration fee will be refunded for cancellations received by 07.31.15. Twenty-five percent (25%) of the registration fee will be refunded for cancellations received by 08.28.15. Refunds will not be granted after 08.28.15 nor will they be given for no-shows. Credits will not be issued towards future PIHRA events.

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ADDITIONAL INFORMATION: Registration and attendance at, or participation in, PIHRA programs and other activities constitutes an agreement by the registrant to our use and distribution (both now and in the future) of the attendee's image or voice in photographs, videotapes, electronic reproductions and audiotapes of such programs and activities. Non-Member registrations include a PIHRA membership based on the purchase date.

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Please identify your type of Business/ Industry:_____

_____

Your Company Size:

- ☐ 1-9
- ☐ 10-49
- ☐ 50-99
- ☐ 100-499
- ☐ 500-999
- ☐ 1000+

Does your company have international operations:

- ☐ Yes
- ☐ No

Your Company Revenue (in millions):

- ☐ Less than $10
- ☐ $10-$24
- ☐ $25-$49
- ☐ $50-$99
- ☐ $100+

Years in HR:

- ☐ 0-4 Years
- ☐ 5-9 Years
- ☐ 10-14 Years
- ☐ 15+ Years

Position that most closely matches yours:

- ☐ President/CEO
- ☐ Senior Vice President/ Vice President
- ☐ Director
- ☐ Assistant Director
- ☐ Manager
- ☐ Coordinator
- ☐ Administrator
- ☐ Other_____

Purchasing role for HR products or services:

- ☐ Final Decision
- ☐ Review and recommend
- ☐ Not Involved

Your Education:

- ☐ Some College
- ☐ Bachelor's Degree
- ☐ Master's Degree
- ☐ Doctorate
- ☐ High School
- ☐ Other_____

Your Race / Ethnicity:

- ☐ American Indian / Alaskan Native
- ☐ Asian / Pacific Islander
- ☐ Black (not of Hispanic origin)
- ☐ Hispanic
- ☐ White
- ☐ Other_____

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MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, FEBRUARY 19, 2015.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, February 19, 2015, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Hogan called the meeting to order.

1) **Pledge of Allegiance.**

At the request of Chair Hogan, Vice Chair Alvarado led the pledge of allegiance.

2) **Roll Call.**

Attendance:	**Others Present:**
Barbara Hogan, Chair	Matt Knudson, AVSWCA General Manager
Robert Alvarado, Vice Chair	Travis Berglund, LCID General Mngr.
Leo Thibault, Treas.-Auditor	Dwayne Chisam, AVEK Asst. General Mngr.
Neal Weisenberger, Secretary	Dennis Hoffmeyer, Senior Accountant
Keith Dyas, Cmsnr.	Danielle Henry, Administrative Assistant
Kathy Mac Laren, Cmsnr.	2 members of the public
	Tom Barnes, Controller -- EXCUSED ABSENCE

3) **Public Comments for Non-Agenda Items.**

Commissioner Alvarado introduced the Palmdale Water District's new Engineering/Grant Manager, Jim Riley.

4) **Consideration and Possible Action on Minutes of Regular Meeting Held January 8, 2015.**

It was moved by Commissioner Dyas, seconded by Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the minutes of the regular meeting held January 8, 2015, as written.

5) **Payment of Bills.**

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from Palmdale Water District in the amount of $871.60 for staff services, including ratification of $400.00 for the exhibit booth fee at the Antelope Valley Board of Trade Business Outlook Conference on February 27, 2015, and from AVEK in the amounts of $1,704.92 and $608.90 for staff services. The motion was seconded by Commissioner Alvarado and unanimously carried by all members of the Board of Commissioners present at the meeting.

Commissioner Thibault then reviewed and moved to approve the bill received for payment from RMC Water and Environment in the amount of $3,112.00 for the Prop. 84, Round 3 Grant Application Process. The motion was seconded by Commissioner Mac Laren and unanimously carried by all members of the Board of Commissioners present at the meeting.

Commissioner Thibault then reviewed and moved to approve the bill received for payment from The United States Department of the Interior in the amount of $55,275.00 for the cooperative water resources investigations per the Joint Funding Agreement. The motion was seconded by Commissioner Mac Laren, and after clarification of the billing invoice dates, the motion unanimously carried by all members of the Board of Commissioners present at the meeting.

6) **Presentation on CalWARN Program. (General Manager Knudson)**

General Manager Knudson briefly reviewed the CalWARN Program presentation provided with the agenda packets, and after a brief discussion of the benefits the Program would provide for each member agency, it was requested that the CalWARN region representative be contacted to provide a presentation at a future Association meeting.

7) **Consideration and Possible Action on Financial Contribution for the Landscaping for Water Conservation Expo held at the Antelope Valley Fairgrounds on November 1, 2014. (General Manager Knudson)**

General Manager Knudson briefly reviewed the total costs of the Landscaping for Water Conservation Expo held on November 1, 2014 and the recommended member agency contributions based on current State Water Project Table A amounts,

and after a brief discussion of reimbursing AVEK to offset the entire costs they incurred for the Expo, it was moved by Commissioner Thibault, seconded by Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the member agency contributions based on current State Water Project Table A amounts and reimbursement made payable to AVEK.

8) Discussion and Possible Action on an Annual Water Conservation Expo. (General Manager Knudson /Commissioner Weisenberger)

After a brief discussion of the Board's support from each member agency to participate in a 2015 Landscaping for Water Conservation Expo and of the recommended budget for the event, it was moved by Commissioner Weisenberger, seconded by Commissioner Dyas, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve participation in a 2015 Landscaping for Water Conservation Expo with AVEK as the lead agency and the date to be determined at a later time.

9) Report of General Manager.

a) Update on Revenue, Expenditures and Change in Net Position.

General Manager Knudson provided a brief update of the Association's Revenue, Expenditures and Change in Net Position and stated that the Association should soon be receiving reimbursement from the Department of Water Resources through the grant funding for the Regional Water Management Plan Update.

b) Update on Littlerock Creek Groundwater Recharge and Recovery Project.

General Manager Knudson reported that there will be a Stakeholders meeting for the Littlerock Creek Groundwater Recharge and Recovery Project on February 25 at 1:30 p.m.; that a presentation on the Feasibility Study for the Project will be provided to PWD's Board on the same evening; that PWD staff has met with AVEK and LCID to discuss the Feasibility Study and the next steps of the Project; that PWD will be submitting a grant application in early March under the U.S. Bureau of Reclamation WaterSMART Program to help fund the next phase of the Project; and that a letter of support for the Project will be presented to the Commissioners for consideration at the next Association meeting.

c) **Update on Antelope Valley Integrated Regional Water Management Planning Stakeholders Meetings.**

General Manager Knudson reported that the Antelope Valley Integrated Regional Water Management Stakeholders meeting on January 14 was well attended during which AVEK provided a good drought update presentation and RMC Water and Environment provided an update on funding opportunities for the Project followed by a review of changes in the Project's Advisory Team.

After a brief discussion of the Association's staff time for this Project and of possible formulas to calculate reimbursement from the Stakeholders, General Manager Knudson stated that staff will prepare a letter for the contributors regarding this matter.

10) **Report of Controller.**

General Manager Knudson stated that Controller Barnes has an excused absence and will provide an update at the next meeting.

11) **Reports of Commissioners.**

Commissioner Dyas stated that the Littlerock Creek Recharge and Recovery Project is very exciting, and he is looking forward to the development of the Project and the benefits it will provide to all of the member agencies.

Commissioner Weisenberger reported that the Antelope Valley Water Partners are hosting a Smart Landscaping Workshop on Roses at the Antelope Valley College on February 21 at 9:00 a.m. and that adjacent booths were reserved for the Antelope Valley Water Partners and the AVSWCA at the Antelope Valley Home Show followed by a brief discussion of volunteers for the Association's booth at the Antelope Valley Home Show and at the Antelope Valley Board of Trade Business Outlook Conference.

Commissioner Mac Laren stated that she is excited about all future activities the Association can be part of for the betterment of the area's water resources.

12) **Report of Attorney.**

There was no attorney present.

13) Commission Members' Requests for Future Agenda Items.

It was determined to add "Presentation by CalWARN" to the next agenda and to keep a standing discussion item for the "AV Home Show" and the "2015 Landscaping for Water Conservation Expo" after which General Manager Knudson stated that "Presentation on the Littlerock Creek Groundwater Recharge and Recovery Project" will be added to a future meeting agenda.

There were no further requests for future agenda items.

14) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held March 19, 2015 at 6:30 p.m. at PWD.

15) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned.

Secretary

MINUTES OF REGULAR MEETING OF THE WATER SUPPLY & RELIABILITY COMMITTEE OF THE PALMDALE WATER DISTRICT, MARCH 23, 2015:

A regular meeting of the Water Supply & Reliability Committee of the Palmdale Water District was held Monday, March 23, 2015, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Dizmang called the meeting to order.

1) **Roll Call.**

Attendance:	**Others Present:**
Water Supply & Reliability Cmte:	Dennis LaMoreaux, General Manager
Gloria Dizmang, Chair	Matt Knudson, Assistant General Manager
Vincent Dino, Committee Member	Jon Pernula, Water & Energy Resources Director
	Peter Thompson II, Deputy Water & Energy Resources Director
	Dawn Deans, Executive Assistant
	0 members of the public

2) **Adoption of Agenda.**

It was moved by Committee Member Dino, seconded by Chair Dizmang, and unanimously carried to adopt the agenda, as written.

3) **Public Comments.**

There were no public comments.

4) **Action Items:**

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held February 23, 2015.

It was moved by Committee Member Dino, seconded by Chair Dizmang, and unanimously carried to approve the minutes of the Water Supply & Reliability Committee meeting held February 23, 2015, as written.

4.2) Presentation of Monthly Water Demand and Supply Status. (Water & Energy Resources Director Pernula)

Water & Energy Resources Director Pernula reviewed the water supply projections and charts included in the agenda packets through February, 2015 and stated that

projections and actual consumption are tracking good for this period and that he is revising the District's State Water Project delivery request.

4.3) Status on the Operations of the State Water Project. (Water & Energy Resources Director Pernula)

Water & Energy Resources Director Pernula stated that rice farmers may be curtailed in their water deliveries; that allocations will not be increased; and that full water flows will be delivered to fisheries as the environmental aspect of water deliveries are not affected by the drought and then reviewed the level of Lake Oroville, San Luis Reservoir storage levels, river flows, precipitation to date, overall reservoir conditions, and the indications of greater costs and less water from the State Water Project.

Chair Dizmang then stated that Agenda Item No. 5.4 would now be considered.

5) Project Updates.

5.4) Status on Drought. (Water & Energy Resources Director Pernula)

Water & Energy Resources Director Pernula stated that the current daily precipitation rate beat last year's rainfall total with several months left in the water year.

Chair Dizmang then stated that Agenda Item No. 5.1 would now be considered.

5.1) Littlerock Dam Sediment Removal Project. (Assistant General Manager Knudson)

Assistant General Manager Knudson stated that a meeting is scheduled next week with the Forest Service to review their comments on the draft environmental documents for this Project and that once comments are addressed, the environmental documents will be noticed for public review.

He then stated that the Forest Service has locked the gate at Littlerock Reservoir on a short term basis; that the permit agreement with the concessionaire has been terminated due to lack of maintenance and unsanitary conditions; and that the Forest Service may take over recreational facilities at the Reservoir until a long-term solution is developed.

He then stated that the Reservoir level is approximately five feet above minimum pool and that water is being diverted to Palmdale Lake as of today.

5.2) Palmdale Recycled Water Authority. (General Manager LaMoreaux)

General Manager LaMoreaux stated that the Palmdale Recycled Water Authority Board awarded a contract to Antelope Valley Engineering for just under $200,000.00 for Phase 2 design work for the recycled water pipeline from 30th St. E. and Ave. R down 30th St. E. to Ave. R-8 and east on Ave. R-8 to Domenic Massari Park; that staff will research grants and loans to pay for the construction of the pipeline; and that Mike Mischel, City of Palmdale Director of Public Works, is scheduling a meeting with Los Angeles County Waterworks, Supervisor Antonovich, the City of Palmdale, the City of Lancaster, and Authority staff to move the recycled water allocation contract process forward.

5.3) City of Palmdale's Upper Amargosa Recharge Project. (Assistant General Manager Knudson)

Assistant General Manager Knudson stated that the four partner agencies for this Project are still reviewing the 60% construction design drawings prepared by GEI.

5.4) Status on Drought. (Water & Energy Resources Director Pernula)

Water & Energy Resources Director Pernula stated that the State Water Resources Control Board has issued new water conservation regulations, which include $500 fines for violating these regulations, and that a public notice will be created once these regulations are finalized followed by discussion of the enforcement of these fines.

6) Information Items.

6.1) Water Purchase Opportunities. (Water & Energy Resources Director Pernula)

Water & Energy Resources Director Pernula stated that the District participates in the Dry Year Transfer Program, the Multi-Year Water Pool Program, the Yuba Accord Program, and strategy discussions for the use of this water and that staff is also working on several additional water purchase opportunities.

6.2) Other.

There were no further information items.

7) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

It was then stated that the next Water Supply & Reliability Committee meeting will be held April 20, 2015 at 2:30 p.m.

8) **Adjournment.**

There being no further business to come before the Water Supply & Reliability Committee, the meeting was adjourned.

Chair

PWD = WATER QUALITY

Brief Intro to:

Current Practices and Future Challenges

AGENDA ITEM NO. 11.2

Outline

- Water Quality Sampling and Analysis
- Special Situations
  - Ground Water Rule
  - D/DBP Rule Stage 2
  - Hexavalent Chromium AKA (Chrome Six)
  - UCMR 3
  - LT2ESWTR (Round 2)
  - Lead and Copper
  - Triannual Ground Water Sampling
- Compliance Status

Water Quality Sampling: Plant Operators

- Plant Operators perform water quality tests every two hours.
- Each phase of water treatment is tested for turbidity, pH, and temperature.
- Final phases are also tested for chlorine residual.
- All data is dutifully recorded.
- Dozens of online analyzers verify water quality and provide feedback to SCADA.

Water Quality Sampling

2 HOUR LAB BY OPERATOR



ONLINE ANALYZER



Water Quality Sampling Lab Analysis

Daily:

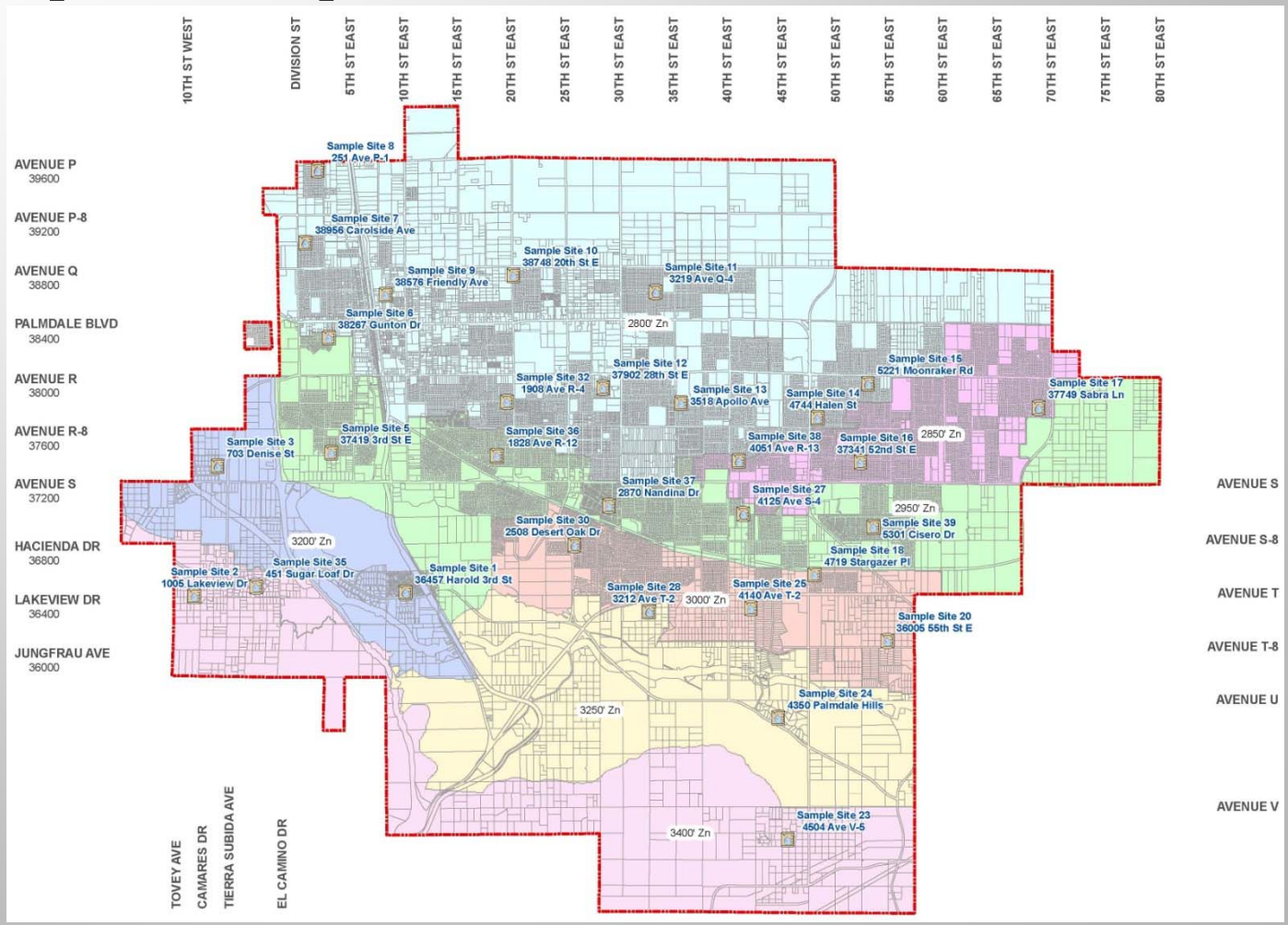
- Bacteriological tests on finished water.



Water Quality Sampling Lab Analysis

Weekly Sampling and Analysis of:

- Distribution system for chlorine residual, turbidity, temperature, pH, and coliform.



Water Quality Sampling Lab Analysis

Weekly Sampling and Analysis of:

- Source surface water for turbidity, temperature, pH, alkalinity, conductivity and coliform.







Water Quality Sampling Lab Analysis

Monthly Sampling and Analysis of:

- Distribution system for TTHM/HAA and general physical (pH, color, odor, conductivity, temperature, turbidity, and chlorine residual)
- Groundwater for temperature, conductivity and coliform



Water Quality Sampling Lab Analysis

Quarterly/Annual Sampling and Analysis of:

- Distribution system corrosivity, nitrate, VOC, SOC, metals, and minerals.
- Every nine years sources are sampled for radiological levels.



Water Quality Sampling Lab Analysis

Periodic Sampling of:

Palmdale Lake for dissolved oxygen, chlorophyll, algae speciation, and quagga mussels.



Water Quality Sampling

"IN HOUSE" ANALYSIS

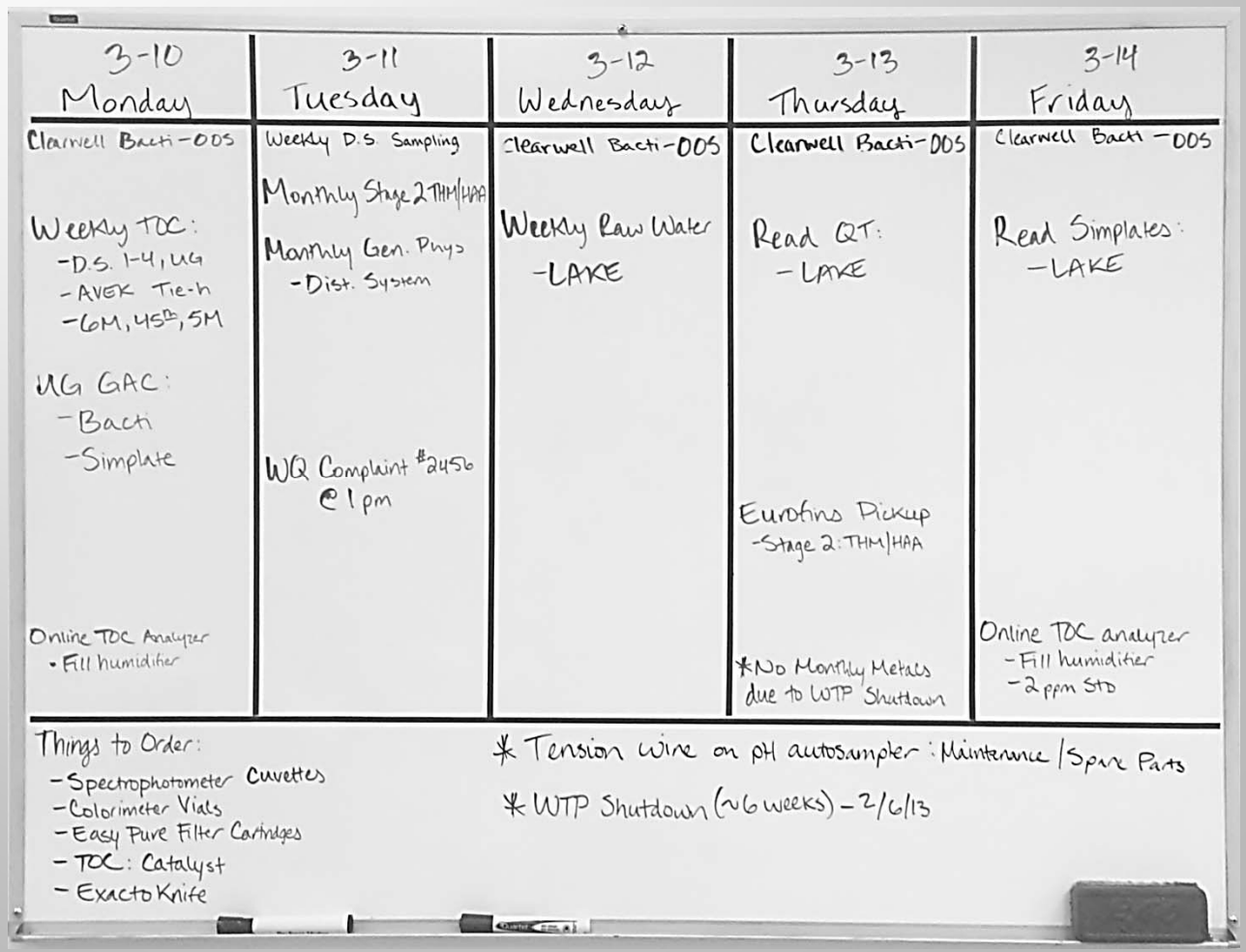
- Coliform
- General Physical
- Inorganics (Minerals)
- Nitrates
- TTHM (for system optimization)
- TOC (Total Organic Carbon)
- Algae

CONTRACTED ANALYSIS

- Organics
- Metals
- TTHM (for regulatory reporting)
- Radiologicals
- MIB/Geosmin

Water Quality Sampling: Scheduling

THE WRITING ON THE WALL



3-10 Monday	3-11 Tuesday	3-12 Wednesday	3-13 Thursday	3-14 Friday
Clearwell Bacti-DOS	Weekly D.S. Sampling	Clearwell Bacti-DOS	Clearwell Bacti-DOS	Clearwell Bacti-DOS
	Monthly Stage 2 THM/HAA			
Weekly TOC: -D.S. 1-4, UG -AVEK Tie-h -6M, 45th, 5M	Monthly Gen. Phys -Dist. System	Weekly Raw Water -LAKE	Read QT: -LAKE	Read Simplates: -LAKE
UG GAC: -Bacti -Simplate	WQ Complaint #2456 @ 1 pm		Eurofins Pickup -Stage 2: THM/HAA	
Online TOC Analyzer • Fill humidifier			*No Monthly Metals due to WTP Shutdown	Online TOC analyzer -Fill humidifier -2 ppm STD

Things to Order:
- Spectrophotometer Cuvettes
- Colorimeter Vials
- Easy Pure Filter Cartridges
- TOC: Catalyst
- Exacto Knife

* Tension wire on pH autosampler: Maintenance / Spare Parts
* WTP Shutdown (~6 weeks) - 2/6/13

Sampling + Analysis = Mountains of Data

- All of this analysis is dutifully recorded.
- This data is plugged into daily, weekly, monthly, and annual reports for regulatory agencies.
- Operations staff crunch the compiled analysis to solve problems and optimize processes.

Crunch Time



Ground Water Rule



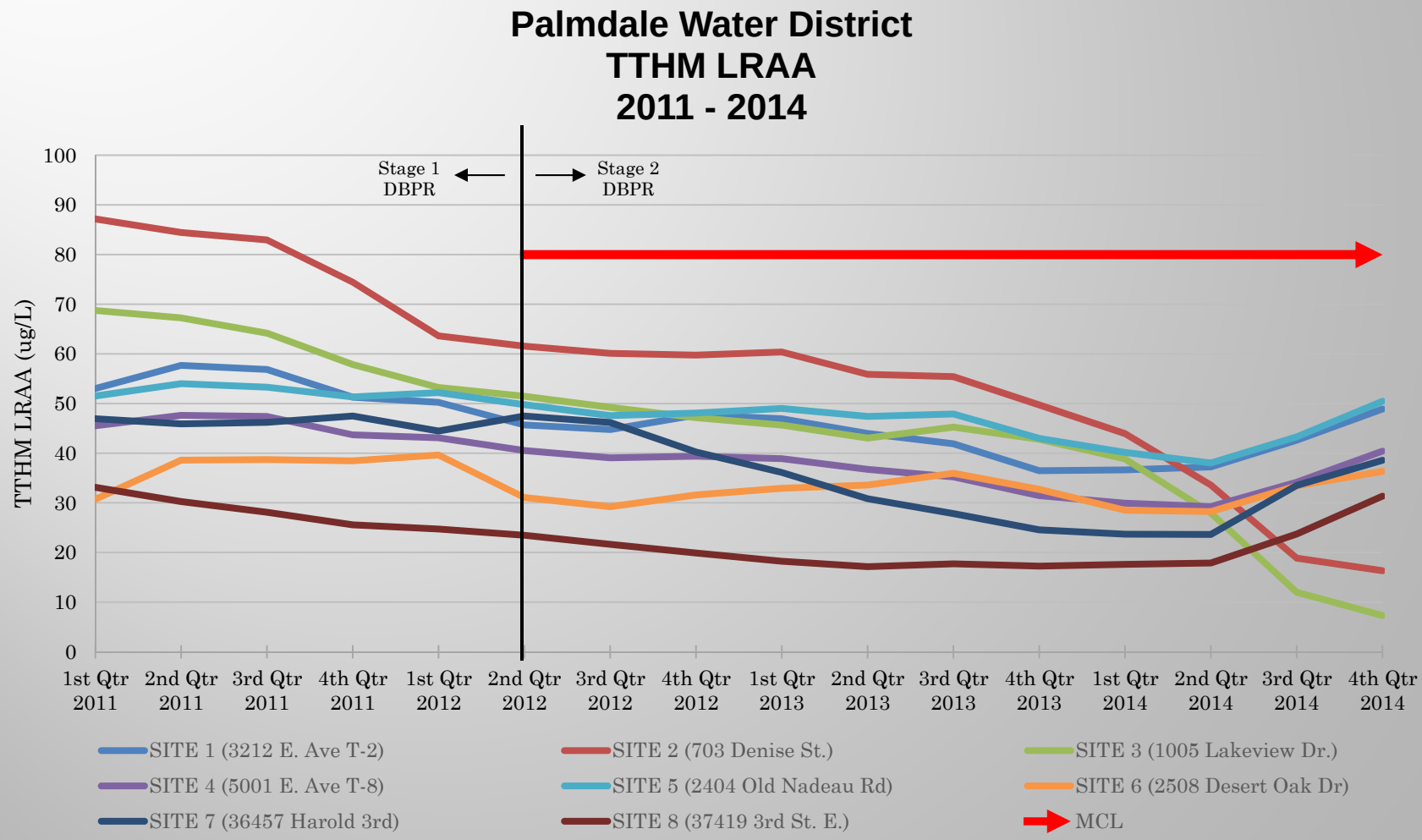
Ground Water Rule

- Enacted December 2009.
- Greater emphasis on disinfection of well water.
- Changes the trigger for bacteriological regulatory violation.
- Improves public protection but raises chance of a "false positive" violation.
- How this has impacted operational practices.
  - Extra bacteriological sampling
  - Increased maintenance of disinfection equipment
  - Increased emphasis on hygienic sampling practices
- Alternative = continuous online monitoring = $

D/DBPR - Stage 2

- Disinfectant/Disinfection By-Product Rule
- Purpose (further reduction of exposure to potentially harmful byproducts of disinfectants and dissolved organics)
- Stage 2 – Locational Running Annual Average

Compliance Stage 2 – Began 2nd Quarter 2012



Locational Running Annual Average (LRAA) = Average of 4 previous quarters of data

Tools For Compliance

GAC CONTACTORS



COAGULANTS



Tools For Compliance

LOCALIZED GAC TREATMENT

- Began January 2014: At Underground Reservoir

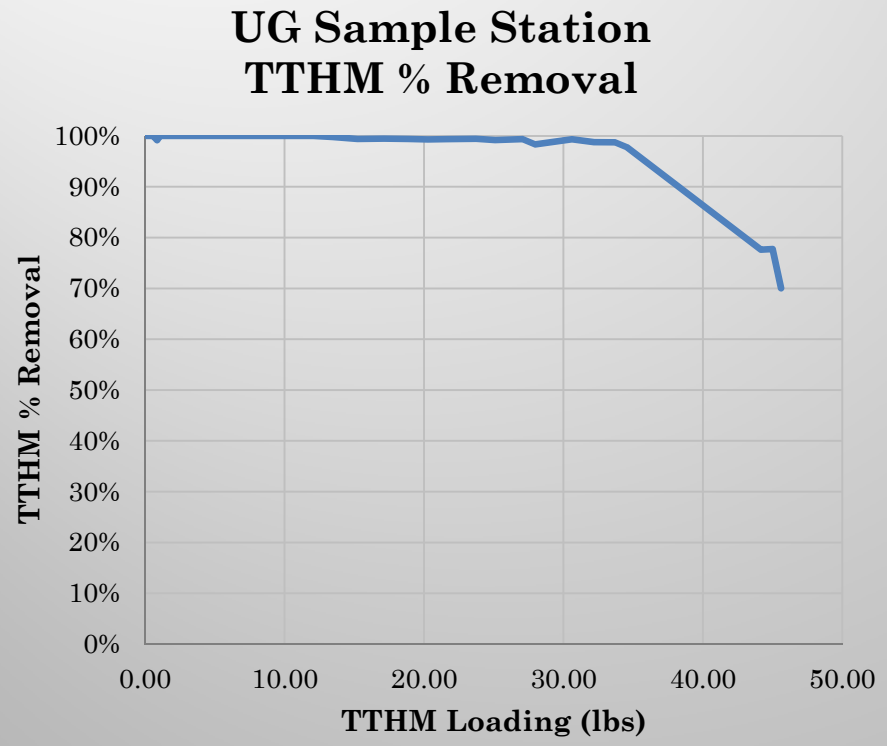


MEDIA UPGRADE

- Began October 2014: Upgrading WTP GAC with long-term contract of F400.

Localized GAC Treatment

The Underground GAC facility is continuing to successfully remove TTHMs, with currently ~70% being removed.



Since January 2014:

Underground Booster (GAC Influent)

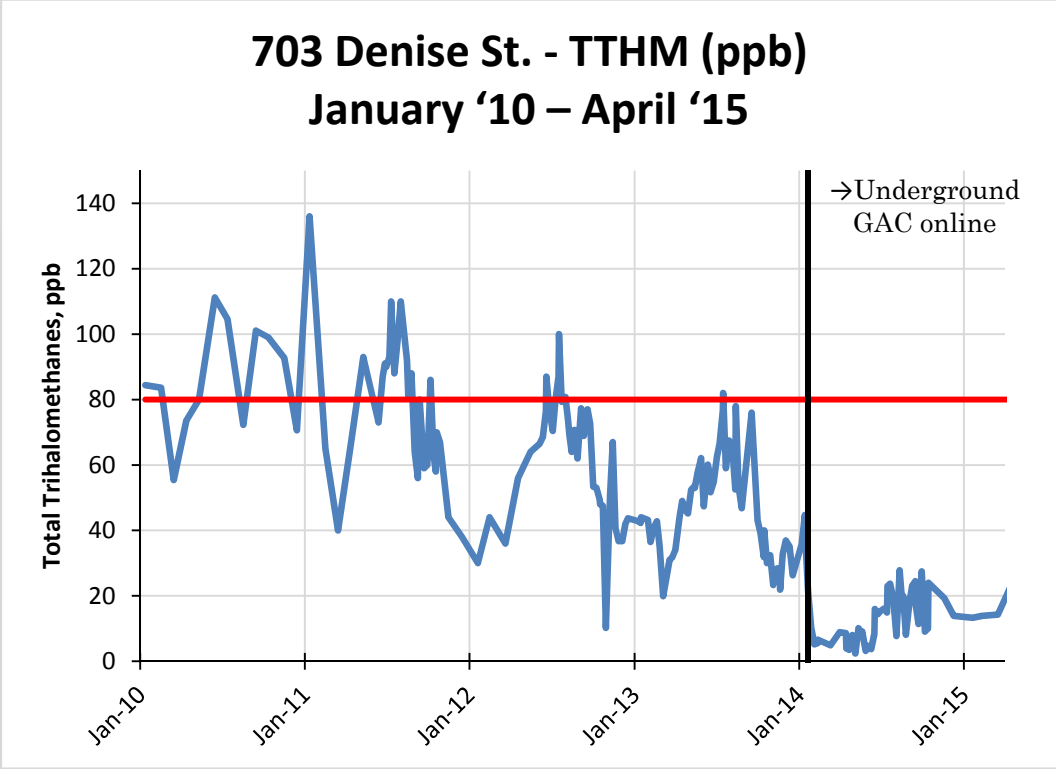
- Average TTHM's = 48 ppb
- Range = 10.7 – 130 ppb

Underground Sample Station (GAC Effluent)

- Average TTHM's = 1.12 ppb
- Range = ND – 11.6ppb

Localized GAC Treatment

The goal of the localized GAC treatment at Underground Tank is to reduce TTHM's within that pressure zone. Our goal has been successfully achieved, not only at the GAC facility but also in an area of the distribution system with higher detention time.



Pre – UG GAC:

- Average TTHM's = 60.6 ppb
- Range = 10.2 – 136 ppb

Post – UG GAC:

- Average TTHM's = 13.7 ppb
- Range = 2.40 – 27.8 ppb

Tools For Compliance

GCMS



OPERATIONS STRATEGIES

- Rotation of contactors
- Reduced disinfectant residuals
- Reduced detention times
- Pumping strategies
- Reactivated GAC

Cost Savings

- Original cost estimates for Granular Activated Carbon (GAC) replacement was $7M annually.
- Following studies in preparation for GAC installation the figure was reduced to $4M annually.
- With further studies and alternative strategies generated by staff, GAC replacement has been reduced to $1.1M to $1.5M annually for 2010 - 2014.

New Regulations

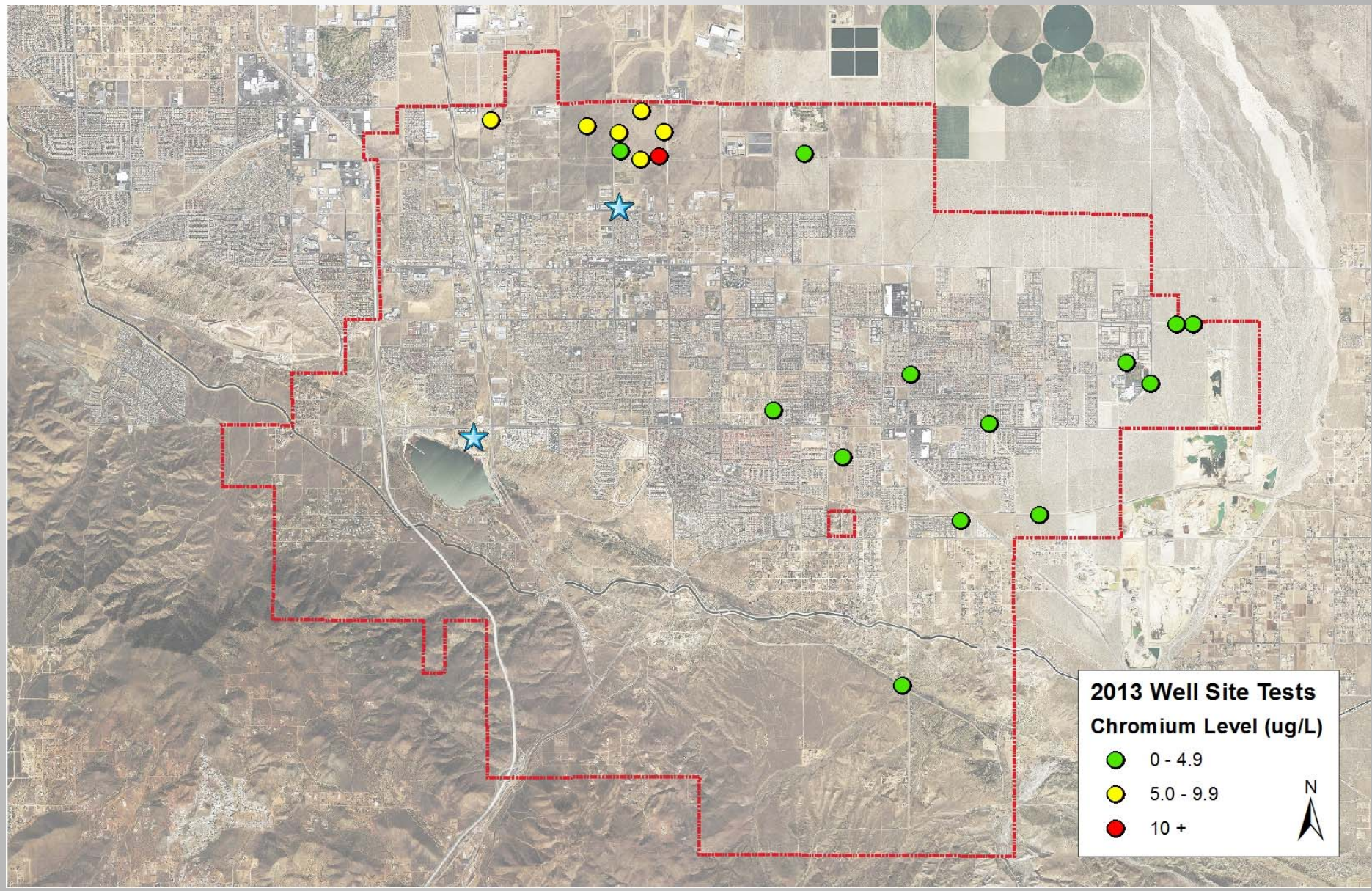


Chromium VI

- Where does it come from?
- The raging debate
- Current status
  - Public Health Goal of 0.02 ppb as Cr VI
  - SWRCB established Cr VI MCL of 10 ppb as of July 2014
- PHG vs. MCL
  - PHG not enforceable
  - MCL is enforceable

PWD and Cr VI

- PWD has always met compliance for the Total Chromium MCL.
- Cr VI is found at naturally occurring levels in ground water wells.
- 2014 sampling levels ranged between None Detected (ND) and 12 ppb with an average of 4.0 ppb.


2013 Well Site Tests
Chromium Level (ug/L)
0 - 4.9
5.0 - 9.9
10 +
N

Future Impacts of Cr VI MCL

- Well 4A currently exceeds MCL and has been placed in Standby for emergency use only
  - Average Cr VI (2001 – 2014) = 11.8 ppb
  - Maximum Cr VI (2001 – 2014) = 15.2 ppb

- In 2013, we participated in Water Research Foundation (WaterRF) Project# 4450: (Impact of Water Quality on Hexavalent Chromium Removal Efficiency and Cost)
  - Collected samples from Well 4A and tested various treatment techniques

Future Impacts of Cr VI MCL

- Well abandonment:
  - Eliminates concern for hexavalent chromium but reduces production capabilities.
- Explore possible treatment options:
  - Capital costs
  - Operational costs
- Explore possibility of blending:
  - Distribution System:
    - Currently not an option to blend within the distribution system
  - Blending reservoir

Current and Upcoming Events

- January 2015: UCMR 3
- April 2015: LT2ESWTR (Round 2)
- June 2015: Lead and Copper Rule
- January 2016: Triannual Well Sampling

Unregulated Contaminant Monitoring Rule (UCMR) 3

- What is UCMR?
  - 1996 amendments to the Safe Drinking Water Act (SDWA) requires that once every five years, the U.S. EPA issue a new list of no more than 30 unregulated contaminants to be monitored by public water systems (PWSs).
    - **National Participation**
  - Data serves as a primary source of occurrence and exposure information that the agency uses to develop regulatory decisions.
    - **Informational Purpose only (at this stage)**

Unregulated Contaminant Monitoring Rule (UCMR) 3

- UCMR 3 monitoring occurs over a 12 month period from 2013 – 2015.
  - PWD monitoring began in January 2015.
- UCMR 3 includes monitoring for 28 chemicals and two viruses.
  - PWD not required to monitor for viruses.
- Divides contaminants into three types of monitoring.

Unregulated Contaminant Monitoring Rule (UCMR) 3

Assessment Monitoring (List 1 Contaminants) - REQUIRED			
1,2,3-trichloropropane	Bromomethane (methyl bromide)	Chloromethane (methyl chloride)	Bromochloromethane (Halon 1011)
Chlorodifluoromethane (HCFC-22)	1,3-butadiene	1,1-dichloroethane	1,4-dioxane
Vanadium	Molybdenum	Cobalt	Strontium
Chromium	Chromium-6	Chlorate	Perfluorooctanesulfonic acid (PFOs)
Perfluorooctanoic acid (PFOA)	Perfluorobutanesulfonic acid (PFBS)	Perfluorohexanesulfonic acid (PFHxS)	Perfluoroheptanoic acid (PFHpA)
Perfluorononanoic acid (PFNA)			
Screening Survey (List 2 Contaminants) – REQUIRED			
17-ß-estradiol	Estriol	Estrone	4-androstene-3,17-dione
17-α-ethynylestradiol	Equilin	Testosterone	
Pre-Screen Testing (List 3 Contaminants) – NOT REQUIRED			
Enteroviruses		noroviruses	

Unregulated Contaminant Monitoring Rule (UCMR) 3

Sample Locations	Monitoring Type	Sample Schedule			
Filter Plant Effluent	List 1, List 2	Feb, 2015	May, 2015	Aug, 2015	Nov, 2015
Well 3A (treated)	List 1, List 2	Jan, 2015	Jul, 2015		
Well 7A (treated)	List 1, List 2	Jan, 2015	Jul, 2015		
Well 18 & 19 (treated)	List 1, List 2	Jan, 2015	Jul, 2015		
Well 22 (treated)	List 1, List 2	Jan, 2015	Jul, 2015		
Distribution System: 3212 E. Avenue T-2	List 1	Jan, 2015	Apr, 2015	Jul, 2015	Oct, 2015

Estimated UCMR 3 Monitoring Cost = $15,000

Unregulated Contaminant Monitoring Rule (UCMR) 3

List 1 (Metals)	RDL, ug/L	Avg	Min	Max
Chromium (total)	0.20	3.3	0.27	6.8
Cobalt	1.0	ND	ND	ND
Molybdenum	1.0	2.5	ND	4.4
Strontium	0.30	404	150	510
Vanadium	0.20	14	ND	31
Chromium-6	0.030	3.4	0.2	6.8
Chlorate	20	131	ND	220

Unregulated Contaminant Monitoring Rule (UCMR) 3

List 1 (Semivolatile & Volatile Compounds)	RDL, ug/L	Avg	Min	Max
1,4-Dioxane	0.070	ND	ND	ND
1,1-dichloroethane	0.030	ND	ND	ND
1,2,3-trichloropropane	0.030	ND	ND	ND
1,3-butadiene	0.10	ND	ND	ND
Bromochloromethane	0.060	ND	ND	0.086
Bromomethane	0.20	ND	ND	ND
Chlorodifluoromethane	0.080	ND	ND	ND
Chloromethane	0.20	ND	ND	ND

Unregulated Contaminant Monitoring Rule (UCMR) 3

List 1 (Perfluorinated compounds)	RDL, ug/L	Avg	Min	Max
PFBS (Perfluoro-1-butanesulfonate)	0.090	ND	ND	ND
PFHpA (Perfluoro-n-heptanoic Acid)	0.010	ND	ND	ND
PFHxS (Perfluoro-1-hexanesulfonate)	0.030	ND	ND	ND
PFNA (Perfluoro-n-nonanoic Acid)	0.020	ND	ND	ND
PFOA (Perfluoro-n-octanoic Acid)	0.020	ND	ND	ND
PFOS (Perfluoro-1-octanesulfonate)	0.040	ND	ND	ND

Unregulated Contaminant Monitoring Rule (UCMR) 3

List 2 (Hormones)	RDL, ug/L	Avg	Min	Max
Androstene (4-Androstene-3,17-dione)	0.00030	ND	ND	ND
Equilin	0.0040	ND	ND	ND
Estradiol (17beta-Estradiol)	0.00040	ND	ND	ND
Estriol	0.00080	ND	ND	ND
Estrone	0.0020	ND	ND	ND
Ethynylestradiol (17a-Ethynylestradiol)	0.00090	ND	ND	ND
Testosterone	0.00010	ND	ND	ND

LT2ESWTR (Round 2)

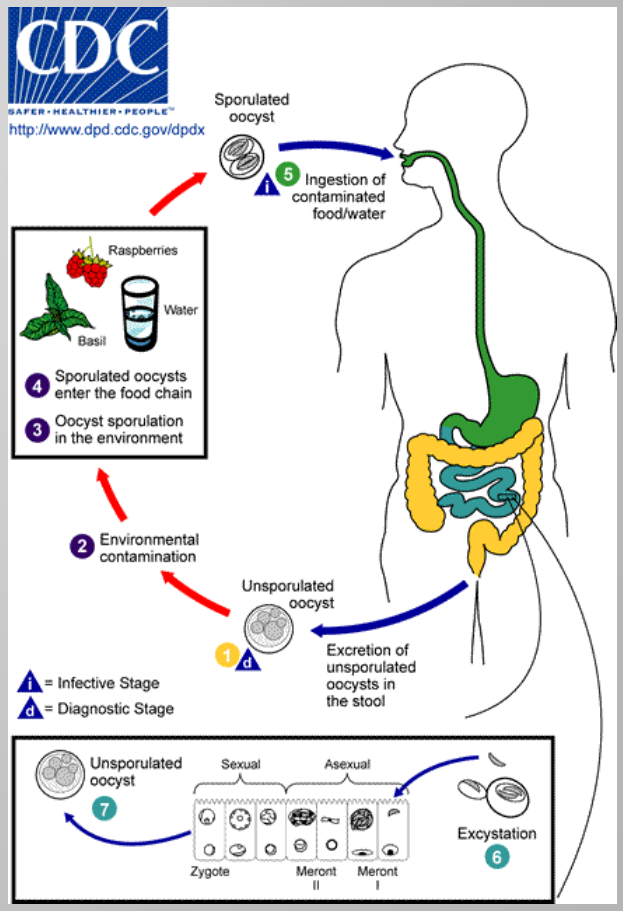
- What is LT2ESWTR?
  - Long-Term 2 Enhanced Surface Water Treatment Rule is a National Primary Drinking Water Regulation. Published in the Federal Register on January 5, 2006.
  - Requires monitoring, reporting & public notification
    - Monitor source water for cryptosporidium, E. Coli & Turbidity
  - Affects all PWS that use surface water or GWUDI
  - Monitoring requirements vary by Public Water System size, treatment type and selling relationship

LT2ESWTR (Round 2)

- Goals
  - Improve public health protection through the control of microbial contaminants by focusing on systems with elevated Cryptosporidium risk
  - Prevent significant increases in microbial risk that might otherwise occur when systems implement the Stage 2 DBPR

LT2ESWTR (Round 2)

- What is Cryptosporidium?
  - A protozoan that can cause gastrointestinal illness which may be severe and sometimes fatal for people with weakened immune systems
  - Contaminates most surface waters
  - Resistant to chlorine and other disinfectants



LT2ESWTR (Round 2)

- Initial source water monitoring:
  - 1 sample / month for 24 months
  - Highest annual average result for *Cryptosporidium* < 0.075 oocysts/L
    - Bin 1: No additional treatment required
- Second round of source water monitoring:
  - Began April 2015
    - Cryptosporidium = None Detected (ND)
    - Giardia = None Detected (ND)
  - 1 sample / month for 24 months
  - Total Cost ~ $12,800

Lead and Copper Sampling





Lead and Copper Sampling

- Sampling begins June 2015
  - Due Every three years
- Problem in older homes (Pre-1986)
- Sampling requires customer participation
- Remedy (Zinc Ortho-Phosphate)
- 2012 Compliance……Yes!
- Rule maybe revised…..

Triannual Well Sampling

- State required monitoring
- Sampling begins January 2016
  - Due every three years
  - 22 Well Sites
  - ~$1,600 / site (Total Cost ~ $35,200)
- 2013 Compliance……Yes!

Total Compliance

- PWD has total compliance with all water quality regulations.
- Consumer Confidence Report – Due July 1st
- Staff strives to maintain and ensure compliance in the most economical way possible.

What's Our Mission?

Working together to provide high quality water to our current and future customers at a reasonable cost.