MINUTES OF BOARD ROLE AND GOVERNANCE WORKSHOP OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, APRIL 13, 2015:

A Board Role and Governance Workshop meeting of the Board of Directors of the Palmdale Water District was held Monday, April 13, 2015, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Kathy Mac Laren, called the meeting to order.

1) Roll Call.

Attendance:	**Others Present:**
Kathy Mac Laren, President	Dennis LaMoreaux, General Manager
Robert Alvarado, Vice President	Patty Quilizapa, General Counsel via webcast
Gloria Dizmang, Treasurer	Matt Knudson, Assistant General Manager
Joe Estes, Secretary – Arrived at 3:35 p.m.	Mike McNutt, PIO/Conservation Director
	David Aranda, Sr. Consultant, BHI Mngmt. Conslt.
Vincent Dino, Director	Dawn Deans, Executive Assistant
	1 member of the public

2) Adoption of Agenda.

It was moved by Director Alvarado, seconded by Director Dizmang, and unanimously carried to adopt the agenda, as written.

3) Public Comments for Non-Agenda Items.

There were no public comments on non-agenda items.

4) Workshop:

4.1) The Role of the Board and Best Governance Practices. (David Aranda, Senior Consultant, BHI Management Consulting)

Mr. David Aranda, Senior Consultant, BHI Management Consulting, congratulated the Board on their CSDA accomplishments, Strategic Plan, Customer Service Survey, and Rules of Order and then provided a detailed overview of the Board's role, position, and obligation; good governance practices and the process of good governance; the Board's role of being a public representative, outside influences, establishing policy, committing to teamwork, setting direction, managing the General Manager, and providing ethical service; what is not the Board's role; establishing teamwork among the Board including the public's vision of the Board as a team not as individuals, working efficiently as a Board, obtaining information and becoming

informed, and the voting process of orderly input, open and trusting discussions, and the vote; Board Committees and the best uses for Committees; critical communication from the Board to staff, staff to Board, Board to Manager, Manager to the Board, and following communication policies; and the direction of the District.

He then stated that he is impressed with the Board and has enjoyed today's presentation; that the Board is working through issues through debates and dialogue as a Board; that he recommends a full communications schedule; that benchmarking the Board's evaluation can be helpful; and then provided the Board with several options for future agenda discussion items to continue to improve governance practices.

The Board then thanked Mr. Aranda for the presentation.

5) Adjournment.

There being no further business to come before the Board, the meeting was adjourned.

Secretary