

MINUTES OF MEETING OF THE FACILITIES COMMITTEE OF THE PALMDALE WATER DISTRICT, FEBRUARY 9, 2015:

A meeting of the Facilities Committee of the Palmdale Water District was held Monday, February 9, 2015, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Estes called the meeting to order.

1) Roll Call.

Attendance:

Facilities Committee:
Joe Estes, Chair
Vincent Dino, Committee
Member

Others Present:

Dennis LaMoreaux, General Manager
Matt Knudson, Assistant General Manager
Tim Moore, Facilities Manager
Mynor Masaya, Operations Manager
Dawn Deans, Executive Assistant
0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Dino, seconded by Chair Estes, and unanimously carried to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

4.1) Consideration and Possible Action on Approval of Minutes of Regular Meeting Held November 6, 2014.

It was moved by Committee Member Dino, seconded by Chair Estes, and unanimously carried to approve the minutes of the Facilities Committee meeting held November 6, 2014, as written.

5) Information Items.

5.1) Update on 2015 Budgeted Projects. (Assistant General Manager Knudson)

Assistant General Manager Knudson provided a detailed overview of 2015 Budgeted Projects, including the budgeted amount and the vendor or contractor for the project, followed by discussion of bids received for the meter replacement project, potential grants for improvements to Palmdale Ditch, the status of water main replacement projects under construction, the EIR process and Forest Service review for the Littlerock Dam Sediment Removal Project, and the status of the Littlerock Creek Groundwater and Recovery Project.

Operations Manager Masaya then provided a detailed overview of the recent plant shutdown process and winter maintenance and repairs performed during the shutdown.

5.2) Review of Master Plan for District Property at Avenue Q and 20th Street East. (Assistant General Manager Knudson)

General Manager LaMoreaux stated that Gillis Panichapan Architects developed a master plan for the District's 40-acre site at 20th Street East and Avenue Q in 2006/2007, including how best to expand the buildings, trigger points for this expansion, and financing options, after which Assistant General Manager Knudson reviewed the proposed plan and drawings for this expansion.

5.3) Status on Lobby Remodel. (General Manager LaMoreaux)

General Manager LaMoreaux reviewed preliminary ideas proposed by Itzen Architects for improvements to the District's lobby and customer care area followed by discussion of funding options for these improvements and incorporating the kiosk into the improvements.

5.4) Other.

There were no additional information items.

Chair Estes inquired about the status of the SCADA system upgrades after which Facilities Manager Moore provided a brief status report on this project.

6) Board Members' Requests for Future Agenda Items.

General Manager LaMoreaux stated that statistics on telephone payments will be provided at the next Committee meeting and that "Status on area-wide Wi-Fi system in

conjunction with the City of Palmdale" and "Status on protecting access to the District's well site near Avenue R and 70th Street East" will be placed on the next agenda for discussion.

There were no further requests for future agenda items.

It was stated that the next Facilities Committee meeting will be held March 5, 2015 at 8:15 a.m.

7) **Adjournment.**

There being no further business to come before the Facilities Committee, the meeting was adjourned.



Chair

