



# PALMDALE WATER DISTRICT

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## Board of Directors

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JOE ESTES  
Division 2

GLORIA DIZMANG  
Division 3

KATHY MAC LAREN  
Division 4

VINCENT DINO  
Division 5

October 2, 2014

*Agenda for a Meeting  
of the Facilities Committee of the Palmdale Water District  
Committee Members: Joe Estes-Chair, Vincent Dino  
to be held at the District's office at 2029 East Avenue Q, Palmdale  
Thursday, October 9, 2014  
8:15 a.m.*

NOTE: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale. Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Roll Call.
- 2) Adoption of Agenda.
- 3) Public Comments.
- 4) Action Items: (The public shall have an opportunity to comment on any action item as each item is considered by the Committee prior to action being taken.)

- 4.1) Consideration and possible action on approval of minutes of regular meeting held September 9, 2014.
- 4.2) Discussion of automobile charging station. (Assistant General Manager Knudson)
- 5) Information Items.
  - 5.1) Status report on 2014 Engineering, Facilities, and Operations Department goals, projects, and functions. (Assistant General Manager Knudson)
  - 5.2) Status report on SCADA system upgrades. (Systems Supervisor Jeters)
  - 5.3) Other.
- 6) Board members' requests for future agenda items.
- 7) Adjournment.

  
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MATTHEW R. KNUDSON,  
Assistant General Manager

DDL/MRK/dd

**MINUTES OF MEETING OF THE FACILITIES COMMITTEE OF THE PALMDALE WATER DISTRICT, SEPTEMBER 9, 2014:**

*A meeting of the Facilities Committee of the Palmdale Water District was held Tuesday, September 9, 2014, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Estes called the meeting to order.*

**1) Roll Call.**

**Attendance:**

Facilities Committee:  
Joe Estes, Chair  
Vincent Dino, Committee  
Member

**Others Present:**

Dennis LaMoreaux, General Manager  
Matt Knudson, Assistant General Manager  
Tim Moore, Facilities Manager  
Jim Stanton, Information Technology Manager  
Mike McNutt, PIO/Conservation Director  
Dawn Deans, Executive Assistant  
0 members of the public

**2) Adoption of Agenda.**

It was moved by Committee Member Dino, seconded by Chair Estes, and unanimously carried to adopt the agenda, as written.

**3) Public Comments.**

There were no public comments.

**4) Action Items:**

**4.1) Consideration and Possible Action on Approval of Minutes of Regular Meeting Held August 11, 2014.**

It was moved by Committee Member Dino, seconded by Chair Estes, and unanimously carried to approve the minutes of the Facilities Committee meeting held August 11, 2014, as written.

**4.2) Consideration and Possible Action on Exante 360 Security Improvements. (Assistant General Manager Knudson)**

Assistant General Manager Knudson stated that Exante 360 has developed detailed plans and specifications for improving the security system at the District's administration building, the building at 2005 East Avenue Q, and the facilities area at an estimated cost of \$180,000; that these bid documents will be submitted to three firms for proposals; that this work is a budgeted item; and that staff will bring a recommendation to the Committee for consideration at a later date.

**5) Information Items.**

**5.1) Status Report on 2014 Engineering, Facilities, and Operations Department Goals, Projects, and Functions. (Assistant General Manager Knudson)**

Assistant General Manager Knudson informed the Committee of needed repairs to sections of Palmdale Ditch to reduce water loss and stated that a cost estimate to perform this work will be presented to the Committee at a future meeting and that this work is not budgeted and will require a potential budget adjustment.

Facilities Manager Moore then provided a status report on the in-house water main replacement in 15<sup>th</sup> Street East between Avenues P and Q.

Assistant General Manager Knudson then provided a status report on the water main replacement project in 20<sup>th</sup> Street East, the upcoming water main replacement project in 10<sup>th</sup> Street East between Avenue P and Palmdale Boulevard, the upcoming water main replacement project east of 30<sup>th</sup> Street East south of Avenue Q, and the water meter replacement project and informed the Committee that there are now less than 10 miles of older than 1960s pipeline in the system due to the District's water main replacement program.

Facilities Manager Moore then stated that the District's new dump truck has been received and provided an update on the delivery of new vehicles.

Assistant General Manager Knudson then informed the Committee that the Board room voting board has been moved to allow better visibility.

**5.2) Other.**

There were no additional information items.

**6) Board Members' Requests for Future Agenda Items.**

Chair Estes requested a status report on the SCADA system be provided at the next Committee meeting and that all items affecting the budget be presented to the Committee for review.

There were no further requests for future agenda items.

It was stated that the next Facilities Committee meeting will be held October 9, 2014 at 8:15 a.m.

**7) Adjournment.**

There being no further business to come before the Facilities Committee, the meeting was adjourned.

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Chair