

PALMDALE RECYCLED WATER AUTHORITY (PRWA)

REGULAR MEETING AGENDA NO. 13 OF THE PALMDALE RECYCLED WATER AUTHORITY (PRWA)

to be held at

PALMDALE WATER DISTRICT

2029 EAST AVENUE Q

PALMDALE, CALIFORNIA

AUGUST 20, 2014

7:00 P.M.

www.cityofpalmdale.org

www.palmdalewater.org

WELCOME

NOTE: Materials related to an item on this agenda submitted to the Palmdale Recycled Water Authority Board of Directors, or after distribution of the agenda packet, are available for public inspection at the City of Palmdale City Hall, located at 38300 Sierra Highway, Suite A, Palmdale, California, and at the Palmdale Water District, located at 2029 East Avenue Q, Palmdale, California, during normal business hours and will also be available at the meeting. Those items provided by others at the meeting will be available at City Hall during normal business hours.

A **three-minute time limit** will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Palmdale Water District at least 48 hours prior to the meeting.

Your courtesy is requested to help our meeting run smoothly. If you'll be kind enough to follow these simple rules, we can make the best possible use of your time and ours:

- Please refrain from public displays or outbursts such as unsolicited applause, comments, cheering, foul language, or obscenities.
- Any disruptive activities that substantially interfere with the ability of the Board of Directors to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Please turn off cell phones and pagers.

1. **CALL TO ORDER.**
2. **ROLL CALL:** Directors James C. Ledford, Jr., Fred Thompson, Kathy Mac Laren, Robert Alvarado, and Helen Velador
3. **PLEDGE OF ALLEGIANCE.**
4. **WAIVER OF FULL READING OF RESOLUTION(S).**

Motion: Move to waive full reading of the Resolution(s) to be considered and voted on at this meeting. (**Vote by Roll Call** – requires a majority to waive)

5. **ACTION ITEMS – CONSENT CALENDAR:** (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members.)

NOTICE: All matters listed under the Consent Calendar will be enacted by one motion unless an item(s) is pulled by the Board, in which case the item(s) will be removed from the Consent Calendar and will be considered separately following this portion of the agenda.

5.1) Approve the minutes from the previous meeting held on June 18, 2014. (Staff Reference: Secretary Deans/Acting Secretary Henry)

5.2) Approve receipt and filing of the Treasurer's Report through the month ended July 31, 2014. (Staff Reference: Treasurer/Auditor Johnston)

Staff Recommendation: Move to approve the recommendations and findings on all items listed under this Consent Calendar. (**Vote by Roll Call** – requires a majority to approve)

6. **ACTION ITEMS – ACTION CALENDAR:** (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members.)

No Action Calendar items.

7. **PUBLIC COMMENTS:** This portion of the agenda allows an individual the opportunity to address the Board of Directors on any subject regarding Palmdale Recycled Water Authority business. Under state legislation, no action can be taken on items not specifically referenced on the Agenda. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members.

8. **CLOSED SESSION – PUBLIC COMMENTS ONLY:** If you wish to comment on any Closed Session item on this agenda, please come forward to the podium and state the item number(s) and your comments. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members.
9. **CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:** A closed session will be held, pursuant to Government Code §54956.9 (d)(4) because the Authority is considering whether to initiate litigation in one case.
10. **PUBLIC REPORT OF ANY ACTION TAKEN IN CLOSED SESSION.**
11. **INFORMATIONAL REPORTS OF THE BOARD OF DIRECTORS, EXECUTIVE DIRECTOR, AND ASSISTANT EXECUTIVE DIRECTOR.**
12. **ANNOUNCEMENT OF NEXT REGULAR MEETING DATE.**
13. **ADJOURNMENT.**

PALMDALE RECYCLED WATER AUTHORITY BOARD MEMORANDUM

| | | |
|--------------|---|------------------------|
| DATE: | August 20, 2014 | August 20, 2014 |
| TO: | BOARD OF DIRECTORS | Board Meeting |
| FROM: | Karen Johnston, Treasurer-Auditor, PRWA | |
| VIA: | Mr. Dennis LaMoreaux, Executive Director, PRWA | |
| RE: | AGENDA ITEM NO. 5.2 – TREASURER’S REPORT FOR JULY 31, 2014 | |

Recommendation:

Palmdale Recycled Water Authority (PRWA) staff recommends the Board of Directors to receive and file the Treasurer’s Report for the seven months ending July 31, 2014.

Background:

To comply with provisions required by Section 4.13 of the Joint Powers of Authority Agreement and responsibilities of Treasurer, a Financial Report is prepared and submitted to the Board of Directors who certifies the availability of funds for the reports presented. These reports are hereby submitted to the Board of Directors for ratification.

Financial Impact:

The PRWA has \$80,147.82 in the bank as of July 31, 2014. The PRWA earned \$83.38 in interest and paid invoices totaling \$50,776.65 in expenditures through July 31, 2014. PRWA has no unpaid invoices due as of July 31, 2014.

Supporting Documents:

- July 31, 2014 Treasurer’s Report.

**Palmdale Recycled Water Authority
Treasurer's Report
Month Ended July 31, 2014**

Cash/Funds Available and held at Bank of America:

| | |
|------------------------------|-------------------------|
| Audited Balance, beginning | \$181,184.12 |
| Less: 2013 Accounts Payable | (\$50,343.03) |
| Available Balance, beginning | 130,841.09 |
| Deposits: | Interest Earnings 83.38 |
| Expenditures | 50,776.65 |
| Balance, ending | <u>\$80,147.82</u> |

Expenditures:

| | |
|---|------------------|
| Wateruse Association, 2014 Membership Dues | 2,552.37 |
| Rackspace, Hosting Service (Monitoring & Firewall to July 2014) | 4,247.97 |
| Carollo Engineers to March 2014 | 32,952.00 |
| County Sanitation District (Jan-Mar) | 3,524.31 |
| Vavrinek, Trine, Day & Co., LLP (2013 Audit) | 7,500.00 |
| Total Expenditures | <u>50,776.65</u> |

Accounts Payable:

| | |
|------------------------|-------------|
| | <u>0.00</u> |
| Total Accounts Payable | <u>0.00</u> |