

**MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, JULY 24, 2014.**

*A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, July 24, 2014, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Hogan called the meeting to order.*

**1) Pledge of Allegiance.**

Chair Hogan led the pledge of allegiance.

**2) Roll Call.**

**Attendance:**

Barbara Hogan, Chair  
Robert Alvarado, Vice Chair  
Leo Thibault, Treas.-Auditor  
Neal Weisenberger, Cmsnr.  
Keith Dyas, Cmsnr.  
Joe Estes, Alt. Cmsnr.

Kathy Mac Laren, Secretary –  
EXCUSED ABSENCE

**Others Present:**

Matt Knudson, General Manager  
Tom Barnes, Controller  
Patty Quilizapa, Attorney  
Travis Berglund, LCID Asst. General Mngr.  
Danielle Henry, Administrative Assistant  
Dennis Hoffmeyer, Senior Accountant  
1 member of the public

**3) Public Comments for Items Not on the Agenda.**

There were no public comments.

**4) Consideration and Possible Action on Minutes of Regular Meeting Held May 29, 2014.**

It was moved by Commissioner Weisenberger, seconded by Commissioner Dyas, and carried by all members of the Board of Commissioners present at the meeting to approve the minutes of the regular meeting held May 29, 2014, as written.

**5) Payment of Bills.**

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from PWD in the amounts of \$2,866.87, including \$1,835.77 for

staff services and \$1,031.10 for Antelope Valley Press public notices for the Antelope Valley Integrated Regional Water Management Stakeholder and Regional Water Management Group meeting on July 9, 2014, and from AVEK in the amount of \$898.95 for staff services. The motion was seconded by Commissioner Weisenberger and unanimously carried by all members of the Board of Commissioners present at the meeting.

**6) Discussion and Possible Action on 2014/2015 Goals for the Association.  
(General Manager Knudson/Ad Hoc Committee)**

General Manager Knudson stated that he met with the Ad Hoc Committee of Commissioner Alvarado, Commissioner Weisenberger, Commissioner Thibault, Controller Barnes, and AVEK Assistant General Manager Dwayne Chisam, and the Ad Hoc Committee recommends approval of 2014/2015 Association Goals as follows:

- 1) Development of an agreement between AVEK, LCID, PWD, and the Department of Water Resources (DWR) recognizing the Antelope Valley as a closed groundwater basin that should be considered as a State Water Project (SWP) Region regarding inter-agency SWP exchanges to allow the three Antelope Valley SWP Contractors the ability to exchange SWP water without the need to obtain DWR approval for each specific exchange and to allow a mechanism for the accounting and reporting of said exchanges;
- 2) Continue to be the contracting agency for the on-going United States Geological Survey (USGS) Joint Funding Groundwater Level and Quality Monitoring and Mapping Program for the Antelope Valley with funding distributed among the member agencies based on SWP Table A amounts;
- 3) Continue to be the monitoring and reporting agency for the California Statewide Groundwater Elevation Monitoring (CASGEM) Program, which tracks seasonal and long-term trends in groundwater elevations in California's groundwater basins, with funding distributed among the member agencies based on SWP Table A amounts;
- 4) Continue to be the agency that accounts for and disburses Regional Water Management Group (RWMG) monetary contributions for projects and programs agreed to be funded with said monetary contributions;

- 5) Continue to be the lead agency that contracts with grant awarding agencies, consultants, and engineers to develop, study, and update the Antelope Valley Integrated Regional Water Management Plan (AVIRWMP);
- 6) Continue to encourage stakeholder input and participate in the AVIRWMP Stakeholder and Advisory Team Meetings by providing input on water supply related topics;
- 7) Increase public outreach and public education of water supply issues facing the Antelope Valley periodically discussing which community events the AVSWCA shall participate in and attend based on current water issues and the intended message.

After a brief discussion of the 2014/2015 Goals, of the need for a written agreement between the Association and the RWMG, and of the Association's existing by-laws, it was moved by Commissioner Alvarado, seconded by Commissioner Weisenberger, and unanimously carried by all members of the Board of Commissioners present at the meeting to adopt the 2014/2015 Goals for the Association.

It was then recommended that an item be placed on the next agenda for "Consideration and Possible Action on Election of Officers" to discuss the position of Secretary.

**7) Consideration and Possible Action on Budget for Fiscal Year 2014/2015.  
(General Manager Knudson)**

General Manager Knudson provided a detailed review of the proposed 2014/2015 Budget including the General Operating Funds, the Restricted Expenditures Funds for the USGS Groundwater Monitoring and CASGEM Program and Antelope Valley Integrated Regional Water Management Plan, and the member agency contribution amounts based on the Association's existing commitments after which it was moved by Commissioner Thibault, seconded by Commissioner Dyas, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the Budget for Fiscal Year 2014/2015 contingent upon the approval of each member agency's Board of Directors.

**8) Consideration and Possible Action to Authorize the Commission Chair to Execute an Attorney Conflict of Interest Waiver with William Wynder, Esquire and Patricia Quilizapa, Esquire of Aleshire & Wynder LLP. (General Manager Knudson)**

Attorney Quilizapa reviewed and recommended adoption of a standard conflict waiver from Aleshire & Wynder LLP, and after a brief discussion, Chair Hogan stated that this item will be on a future agenda once the other two member agency attorneys have given their response on this matter.

**9) Report of General Manager.**

**a) Update on Revenue, Expenditures and Change in Net Position.**

General Manager Knudson provided a brief update of the Association's Revenue, Expenditures and Change in Net Position and stated that this report will be provided with each agenda after which Commissioner Thibault thanked Senior Accountant Hoffmeyer for his efforts.

**b) Update on Facility Tours of the Sanitation Districts of Los Angeles County.**

General Manager Knudson informed the Commissioners that the Sanitation Districts facilities tours took place on June 12 and 26, 2014 and thanked those that were able to attend.

**c) Update on Antelope Valley Prop. 84, Round 3 Grant Application.**

He then reported that the Prop. 84, Round 3 Grant Application was recently submitted by RMC Water and Environment and feedback is expected from the State within the next few months.

**d) Update on the Antelope Valley Integrated Regional Water Management Plan Stakeholder and Regional Water Management Group Meeting.**

He then reported that a joint meeting of the Antelope Valley Integrated Regional Water Management Stakeholders and Regional Water Management Group took place on July 9, 2014 during which the update of the Integrated Regional Water Management Plan was approved.

**10) Report of Controller.**

Controller Barnes stated that he has no report.

**11) Reports of Commissioners.**

Commissioner Weisenberger reported that he heads the Antelope Valley East Kern Water Agency's (AVEK) Water Conservation Committee; that this Committee discussed developing one website containing all conservation information and preliminary planning for a sustainable water conservation workshop to be held at the A.V. Fairgrounds; and then inquired about the Association's participation in these activities.

After a brief discussion of the funds that AVEK will be allocating towards water conservation efforts and of the Antelope Valley Water Conservation Coalition, the Antelope Valley Water Group, and the Association forming a unified water conservation program, it was determined that General Manager Knudson would attend AVEK's next Water Conservation Workshop and discuss an item for the next agenda with Commissioner Weisenberger.

Chair Hogan reported that Littlerock Creek Irrigation District General Manager Brad Bones is retiring and Travis Berglund will be taking his place as the new General Manager.

**12) Report of Attorney.**

Attorney Quilizapa stated that she has no further report.

**13) Commission Members' Requests for Future Agenda Items.**

Chair Hogan stated that "Consideration and Possible Action to Authorize the Commissioner Chair to Execute an Attorney Conflict of Interest Waiver with William Wynder, Esquire and Patricia Quilizapa, Esquire of Aleshire & Wynder LLP" will be carried to the next agenda.

General Manager Knudson stated that based on discussions with Commissioner Weisenberger at the next AVEK Water Conservation Workshop, a conservation item

may be added to the next agenda as well as an update on the agreement between the three member agencies and the Department of Water Resources.

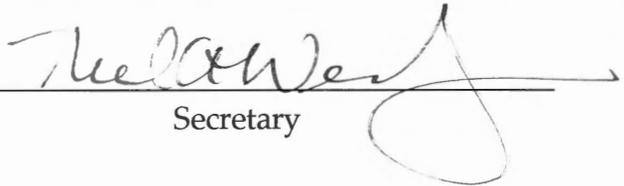
There were no further requests for future agenda items.

**14) Consideration and Possible Action on Scheduling the Next Association Meeting.**

It was determined that the next regular meeting of the Association will be held September 11, 2014 at 6:30 p.m. at PWD.

**15) Adjournment.**

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned.

  
Secretary