



PALMDALE WATER DISTRICT

2029 East Avenue Q • Palmdale, California 93550 • Telephone (661) 947-4111
Fax (661) 947-8604
www.palmdalewater.org

Board of Directors

ROBERT E. ALVARADO
Division 1

GORDON G. DEXTER
Division 2

GLORIA DIZMANG
Division 3

KATHY MAC LAREN
Division 4

STEVE R. CORDOVA
Division 5

LAGERLOF, SENECA, GOSNEY & KRUSE LLP
Attorneys



October 19, 2012

*Agenda for Regular Meeting
of the Board of Directors of the Palmdale Water District
to be held at the District's office at 2029 East Avenue Q, Palmdale
Wednesday, October 24, 2012
7:00 p.m.*

NOTE: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale. Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

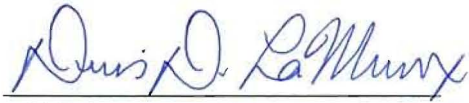
PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll Call.
- 3) Adoption of Agenda.
- 4) Public comments for non-agenda items.
- 5) Presentations:
 - 5.1) No presentations scheduled at this time.

- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 6.1) Approval of minutes of regular meeting held October 10, 2012.
 - 6.2) Payment of bills for October 24, 2012.
- 7) Action Items – Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Consideration and possible action on District 2013 membership in the California Special District Association (CSDA). (\$4,925.00 – Budgeted – General Manager LaMoreaux)
 - 7.2) Consideration and possible action on District participation in the Antelope Valley Veterans Parade on November 3, 2012 in Lancaster. (Director Alvarado/Outreach Committee)
 - 7.3) Consideration and possible action on District participation in the Palmdale Holiday Parade on December 8, 2012. (Director Alvarado/Outreach Committee)
 - 7.4) Consideration and possible action to award a contract for completing a redistricting of the District’s elective divisions based on the 2010 Census. (General Manager LaMoreaux)
 - 7.5) Consideration and possible action on Board and staff attendance at conferences, seminars, and training sessions as follows:
 - a) None requested at this time.
- 8) Information Items:
 - 8.1) Reports of Directors: Meetings/Committee Meetings/General Report.
 - 8.2) Report of General Manager.
 - a) District vacancies.
 - 8.3) Report of Attorney.
- 9) Public comment on closed session agenda matters.
- 10) Closed session under:
 - 10.1) Government Code Section 54956.9(a), existing litigation: *Antelope Valley Ground Water Cases*.
 - 10.2) Government Code Section 54956.9(a), existing litigation: *United States, et al. v. J-M Manufacturing Company, Inc., et al., United States District Court for the Central District of California Case No. ED CV06-0055-GW*.
 - 10.3) Government Code Section 54956.9(a), existing litigation: *Central Delta Water Agency vs. Department of Water Resources, Sacramento Superior Court Case No. 34-2010-80000561*.
 - 10.4) Government Code Section 54956.9(a), pending litigation: *Velez v. City of Palmdale, et al, Los Angeles Superior Court Case No. MC023216*.

- 11) Public report of any action taken in closed session.
- 12) Board members' requests for future agenda items.
- 13) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/dh



RECEIVED
OCT 16 2012

October 10, 2012

Palmdale Water District
Ms. Dawn Deans
2029 E Avenue Q
Palmdale, CA 93550-4050

Dear Dawn Deans:

"Without CSDA notification and intervention, our special district may have suffered severe financial losses and funding setbacks..." – Riverdale Public Utility District

These words were sent to us by a member district that gained a new appreciation for CSDA services and expertise this past year. While the economic climate is continuing to bring many challenges to local government, it's good to know you've got a friend in Sacramento. CSDA is committed to supporting our special district members through these tough times and into a brighter future. During the past year, CSDA has consistently worked on your behalf - protecting special district revenues and independence and preventing the State from burdening you with additional costly mandates. We are proud to be *your* association.

As a CSDA member, you can count on us to be your advocate and keep you informed of issues that impact your district's budget and operations. You can turn to us for unique and high quality education programs for your board members and staff. In addition, your membership gives you access to a wide array of member benefit programs such as risk management services, tax-exempt financing and so much more.

It is only with the support of our strong, vibrant membership that we are able to offer you these services and benefits. Your district's continued participation in CSDA is essential in keeping the interests of special districts and local government at the forefront. Enclosed is an invoice for your 2013 membership dues. Please renew your membership and your commitment to special districts today!

Special Renewal Bonus: Renew your CSDA membership before January 1, 2013 and your district receives access to online AB 1234 Ethics Compliance Training through February 28, 2013. This access gives you required Ethics Training for FREE – just for renewing!

If you have any questions about CSDA or your member benefits, please contact us at 877-924-2732. We'd like to hear from you.

Best regards,

Neil McCormick
Executive Director

Please note: Participants in SDRMA Property/Liability and Workers' Compensation programs are required by SDRMA bylaws to maintain current membership in CSDA. Access to these coverages is a CSDA member benefit.

Enclosures

California Special Districts Association

1112 I Street, Suite 200
Sacramento, CA 95814
toll-free: 877.924.CSDA (2732)
t: 916.442.7887
f: 916.442.7889
www.csda.net

A proud California Special Districts Alliance partner

Special District Risk Management Authority
1112 I Street, Suite 300
Sacramento, CA 95814
toll-free: 800.537.7790
f: 916.231.4111

CSDA Finance Corporation
1112 I Street, Suite 200
Sacramento, CA 95814
toll-free: 877.924.CSDA (2732)
f: 916.442.7889



California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814
Phone: (916) 442-7887 Fax: (916) 442-7889
Toll-Free Phone: (877) 924-2732

First Invoice

Palmdale Water District
2029 E Avenue Q
Palmdale, CA 93550-4050

Membership ID: 212
RM-Regular Member

(Please note if address correction needed.)

2013 Membership Dues-Regular Mer	4,925.00
Total	<u>4,925.00</u>

Full payment due no later than January 1, 2013

Thank you for your membership in the California Special Districts Association. We appreciate your prompt payment.

OBRA 1993 prohibits taxpayers from deducting, for federal income tax purposes, the portion of membership dues that are allocable to the lobbying activities of trade organization. The nondeductible portion of your dues is estimated to be 8%.

California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814

REMITTANCE STUB

(Please Return)

212	RM-Regular Member	2013 Membership	4,925.00
		Dues-Regular Members	
		Total	<u>4,925.00</u>

Palmdale Water District
2029 E Avenue Q
Palmdale, CA 93550-4050

CREDIT CARD PAYMENTS - may be submitted by mail or by fax to (916) 442-7889

CIRCLE TYPE: [VISA] [MC] [AMEX] [DISCOVER]

EXP: _____

CARDHOLDER NAME: _____

AMOUNT: _____

CARD NUMBER _____

AUTH SIGNATURE: _____

CC BILLING ADDRESS (IF DIFFERENT): _____



**California Special
Districts Association**

Districts Stronger Together

CSDA Highlights of 2012

ADVOCACY AND PUBLIC AFFAIRS – OUR TOP PRIORITIES

Safeguarding Special District Revenues

- **Passthrough Agreements:** A last-minute state budget proposal was put forward to invalidate passthrough agreements for special districts and other local agencies—shifting \$250 million of local funding to the state. CSDA took the lead in organizing a coalition of organizations that successfully opposed this proposal.
- **Property Tax Increment:** Following the dissolution of redevelopment agencies (RDAs), legislation was introduced—Senate Bill 1156—that would renew the diversion of property tax increment away from special districts. CSDA advocated the principle that such diversions should require the consent of the local special district board, and the legislation was amended to include that requirement. Prior to dissolution, RDAs diverted over \$500 million annually from special districts.

At the Forefront of Major Reforms

- **Pension Reform:** After surveying its membership, CSDA represented all special districts before multiple hearings of the Legislature's Conference Committee on Public Employee Pensions. CSDA provided members all of the latest news and materials, including specialized presentations on the reforms' impact.
- **Workers' Compensation:** CSDA joined a coalition of local government organizations in support of workers' compensation reform that is expected to create significant cost savings for special districts and improve benefits for injured employees so that they can return to work more quickly.

Protecting Local Control

- **Municipal Bankruptcy:** The legislator, who reached a compromise with CSDA and other local government organizations last year, sought to immediately undo the agreement in a manner that would have jeopardized the delivery of local services. CSDA opposed this measure, Assembly Bill 1692, which failed passage.
- **Budgeting Discretion:** AB 2418 attempted to dictate how locally elected healthcare district boards could spend local property tax dollars, including the amount that could be placed in reserves. CSDA joined healthcare district advocates in opposing this precedent-setting measure, which failed passage.

Preventing Costly State Mandates

- **Public Records:** SB 1002 would have cost each special district approximately \$4,000 a year to meet "open format" requirements for Public Records Act requested data and documents. CSDA and other local government organizations opposed the legislation and secured amendments that removed the costs.
- **Sales Tax Permits:** SB 1125 sought to require local agencies to maintain a copy of the seller's permit of every outside vendor and vendor affiliate at an estimated cost to each special district of over \$8,000 a year. CSDA secured an exemption for districts, which would have realized no benefit to offset the costs of compliance.

PROFESSIONAL DEVELOPMENT SERVES ELECTED/APPOINTED OFFICIALS & DISTRICT STAFF

Board Secretary/Clerk Conference

This event gathered more than 130 Board Secretaries and Clerks in Monterey for our second such conference. In an effort to provide professional development opportunities throughout the state, the 2013 Board Secretary/Clerk Conference will be held in Anaheim, February 28 - March 1.

General Manager Leadership Summit

The first annual summit was held in Napa this July with more than 120 attendees. The conference focused on critical areas within the general manager's responsibilities, including relationships with the board, human resources, policies and procedures, pensions, liability exposures and legal issues.

Webinars

CSDA webinars continue to be a cost-effective way for CSDA members to participate in professional development programs. With prices starting at just \$49 and no travel costs, CSDA members were able to participate in webinars on a variety of topics from Required Ethics AB 1234 Training and Harassment Prevention Training to Customer Service, Proposition 218 & Rate Setting, and Records Retention & Management.

2012 CSDA Annual Conference & Exhibitor Showcase

Held September 24-27 in San Diego, this year's conference drew nearly 500 special district elected/appointed officials and staff. Over 30 breakout sessions provided attendees with valuable information covering a variety of topics including technology, administration, district operations and governance. Save the Date! The 2013 CSDA Annual Conference & Exhibitor Showcase is coming to Monterey, September 16-19.

CSDA MEMBER SERVICES CONTINUE TO EXPAND

Adding Value to Membership

CSDA was proud to announce a partnership with eCivis, an online provider of federal, state and foundation grant information and management tools. CSDA members can now receive a discount of 35-85 percent off eCivis' standard pricing.

The CSDA member discount from CalChamber was another new benefit added in 2012. Districts get 10 percent off the purchase of employee posters and other HR compliance resources offered through calchamberstore.com.

Chapters Become Formalized

Local special district associations across the state have strengthened their relationship with CSDA by adopting an affiliation agreement with the state association. Affiliated chapters are able to use the CSDA name and logo and have increased access to many CSDA resources.

Association-Wide Communication Survey

Always looking for the best way to get information out to members, CSDA completed an association-wide survey on communications. CSDA asked members to tell us how they want to receive information on professional development offerings, legislative updates and new member services. Survey results indicated, among many other things, that members enjoy weekly updates through the CSDA *e-News* and in-depth articles from *California Special District* magazine.

CALIFORNIA SPECIAL DISTRICTS ALLIANCE: YOUR DISTRICT'S PREMIER RESOURCE

The California Special Districts Alliance partners – CSDA, CSDA Finance Corporation and SDRMA – collaborated on a number of projects to benefit special districts. In 2012 the main focus was on expanding professional development opportunities, including webinars, regional workshops and conferences. Technology was also a priority of the Alliance as shown by their support of the newly launched Special District Mapping Project.

CSDA Finance Corporation

The CSDA Finance Corporation initiated a program for the refinancing of CalPERS side fund obligations, providing special districts and other local government agencies with a means to reduce expenses in their general fund. With interest rates at historic lows, numerous districts contacted the Finance Corporation for cost-saving analyses.

Special District Risk Management Authority (SDRMA)

SDRMA continued their focus on providing special districts with the most cost-effective risk management solutions possible, including property/liability coverage, workers' compensation and health benefits. To assist their members during the ongoing difficult economic times, SDRMA's Board of Directors kept rates flat for property/liability and adopted the 2012 WCIRB rate recommendations for workers' compensation for program year 2012-13.

INCREASING SPECIAL DISTRICT VISIBILITY

With the support of the California Special Districts Alliance, CSDA launched the Special District Mapping Project, a comprehensive and interactive online map of all the special districts in the state. The map will continue to be refined with more special district boundaries as additional shape files are gathered.

MINUTES OF MEETING OF THE OUTREACH COMMITTEE OF THE PALMDALE WATER DISTRICT, SEPTEMBER 10, 2012:

A regular meeting of the Outreach Committee of the Palmdale Water District was held Monday, September 10, 2012, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Dizmang called the meeting to order.

1) Roll Call.

Attendance:

Outreach Committee:

Gloria Dizmang, Chair

Robert Alvarado, Committee
Member

Others Present:

Mike Williams, Finance Manager/CFO

Jim Ciampa, Attorney

Jim Stanton, Information Technology Manager

Claudette Roberts, Water Conservation Spvsr.

Danielle Henry, Administrative Assistant

0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Alvarado, seconded by Chair Dizmang, and unanimously carried to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held August 6, 2012.

It was moved by Committee Member Alvarado, seconded by Chair Dizmang, and unanimously carried to approve the minutes of the meeting held August 6, 2012, as written.

4.2) Discussion of Next Issue of Water News. (Water Conservation Supervisor Roberts) AND

4.3) Discussion of "Before the First Drop" Marketing Campaign. (Chair Dizmang)

Water Conservation Supervisor Roberts reviewed the September issue of the Water News including the first publication of the "Before the First Drop" campaign and informed the Committee that this issue was sent electronically and direct-mail after which Chair Dizmang requested the font of the next Water News issue for the campaign be changed to a bold font for better clarity.

The "Before the First Drop" campaign details for future Water News issues and the District's interactive website version of the campaign were then discussed, after which Chair Dizmang stated that Agenda Item No. 4.3 has been taken care of through the foregoing discussion.

Committee Member Alvarado then inquired on the status of a publication section for the Directors in the Water News and after a brief discussion of the different versions of the Water News, Information Technology Manager Stanton recommended a separate e-mail publication for Directors through Constant Contact in which constituents sign up to receive.

4.4) Discussion of the new bill format. (Finance Manager/CFO Williams)

Finance Manager/CFO Williams reviewed the new billing statement and provided a detailed explanation of when the revised statement process began, the additional information provided on the new statements, and the District's cost savings of approximately \$5,000 per month from eliminating separate delinquent statements.

Customer notification and explanation of the new statement format, customer late fees during the transition period, and duplicate statement copies for tenants were discussed.

4.5) Discussion of Directors' electronic communications issues. (Chair Dizmang)

Attorney Ciampa stated that as requested at the last Outreach Committee meeting, he prepared an outline on the concepts for social media use by Directors to ensure Brown Act compliance while maximizing the Directors' abilities to communicate with their constituents while not impinging on free speech rights.

After a lengthy discussion of communication by Directors on the District's website, the Brown Act and potential for Brown Act violations with the maximum number of Directors' "likes" and "comments" on Facebook with respect to current and past events

within the District's subject matter jurisdiction, and the retention policy on electronic communications, Attorney Ciampa was directed to develop the outline into policy format, with the requested changes, for the next Outreach Committee meeting.

Director Alvarado then stated that from the beginning discussions on this item he wanted fair guidelines for present and future Directors without jeopardizing the legalities of the District, after which Chair Dizmang and Director Alvarado thanked Attorney Ciampa for working with the Committee on this subject.

5) Old Business.

5.1) Status of Water Cost Comparison with Different Water Districts and Comparisons to Gas and Electricity Costs. (Director Dizmang)

Chair Dizmang stated that she is not comfortable with this item due to the amount of the District's fixed meter charge and moved to table this item, seconded by Committee Member Alvarado, after which Finance Manager/CFO Williams stated that it was difficult to get a comparison on average bill amounts from other utility companies, and after a brief discussion, it was recommended that the Antelope Valley Board of Trade and Public Utilities Commission be contacted for further information on this item.

6) Information Items.

6.1) Update on Landscape Workshops. (Water Conservation Supervisor Roberts)

Water Conservation Supervisor Roberts informed the Committee that Los Angeles County Waterworks will be hosting a plant sale on September 22 at the Lancaster Home Depot; that the last workshop for this year is in October and will also be hosted by Los Angeles County Waterworks; that the Antelope Valley Water Partners will be meeting to discuss the college workshops scheduled for 2013; and that District Cash for Grass workshops will begin next year.

The District's landscape flyers and brochure on Landscape Plants for the California High Desert Plant were then discussed.

6.2) Status Report on Enhancing the District's Web Site and Social Media Presence. (Information Technology Manager Stanton/Water Conservation Supervisor Roberts)

Information Technology Manager Stanton informed the Committee that the District's A.P.N. look-up is still on the website due to difficulty in tying the District's boundaries with Google Maps and then stated that it can be replaced with a larger grid map of the District's boundaries until the issue with Google Maps is resolved.

Replacement of the District's water budget allocation table was then discussed.

6.3) Other.

Chair Dizmang stated that after the "Before the First Drop" campaign is completed she would like the Committee to discuss a new "Outside the Box" campaign that provides information to the District's customers on how the District has cut costs and highlights the cost savings in each department.

There were no further information items.

6) Board Members' Requests for Future Agenda Items.

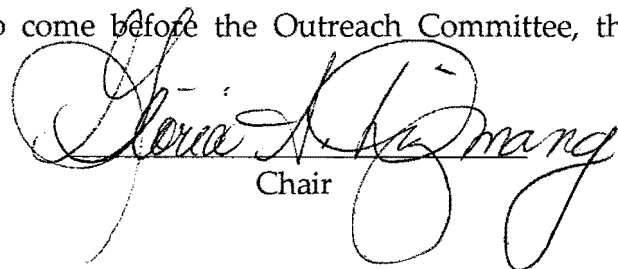
Committee Member Alvarado then requested that "Discussion of District Participation in the Antelope Valley Veterans Parade on November 3, 2012 in Lancaster" be added to the next agenda.

There were no further requests for future agenda items.

The next Outreach Committee meeting was then scheduled for October 8, 2012 at 3:00 p.m.

7) Adjournment.

There being no further business to come before the Outreach Committee, the meeting was adjourned


Chair

MINUTES OF MEETING OF THE PERSONNEL COMMITTEE OF THE PALMDALE WATER DISTRICT, SEPTEMBER 19, 2012:

A meeting of the Personnel Committee of the Palmdale Water District was held Wednesday, September 19, 2012, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Mac Laren called the meeting to order.

1) Roll Call.

Attendance:

Personnel Committee:
Kathy Mac Laren, Chair
Gloria Dizmang, Committee
Member

Others Present:

Dennis LaMoreaux, General Manager
Peter Thompson II, Operations Manager
Kelly Jeters, Systems Supervisor
Danielle Henry, Administrative Assistant
12 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Dizmang, seconded by Chair Mac Laren, and unanimously carried to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held August 16, 2012.

It was moved by Committee Member Dizmang, seconded by Chair Mac Laren, and unanimously carried to approve the minutes of the Personnel Committee meeting held August 16, 2012, as written.

4.2) Consideration and Possible Action on Human Resources Consultant Contract. (General Manager LaMoreaux)

General Manager LaMoreaux provided an overview of the proposed Human Resources Consultant Contract, and after a brief discussion of the importance of Human Resources, the duties of a Human Resources Consultant, and the number of hours

budgeted for the proposed Contract, it was determined to bring this item to the full Board for approval with the conditions of a maximum of 80 hours per month and the proposed contract formalized in the District's standard professional services agreement with the job description of the Human Resources Director attached as an exhibit.

4.3) Discussion and Possible Action on Conducting a Manpower or Workforce Planning Study. (General Manager LaMoreaux)

General Manager LaMoreaux informed the Committee that the District participated in a full evaluation program offered through American Water Works Association (AWWA) in 1998; that the program was developed by people in the water industry and conducted by QualServe; that the program consisted of an employee self-assessment and a peer review; that AWWA is not currently offering the program due to the economy and lack of interest; and that the companies that helped develop this program were contacted but no response has been received.

After a brief discussion of the costs associated with the AWWA program, potential costs for similar programs, and the direction the Committee would like move forward with, staff was directed to continue research on this item and provide information at the next Committee meeting.

4.4) Discussion and Possible Action on Employee Contribution Towards CalPERS Retirement. (Chair Mac Laren)

Following a brief discussion of the newly passed pension reform legislation (AB 340), requiring employees to pay 50% of their pension costs by January 1, 2018, and the clarification needed before making any decisions on implementing employee contributions, Chair Mac Laren asked if there were any questions, after which Senior Service Worker, Loren Dykes, stated that it appeared to him that a decision has already been made, that employees will pay into CalPERS and it was just a matter of the percentage amount.

General Manager LaMoreaux then explained that legislation AB 340 passed after the agenda was distributed and it is now law that employees contribute to CalPERS retirement plans.

After a brief discussion of gradual employee contributions, it was determined that this item remain on the agenda until further information is available, after which

Committee Member Dizmang stated that employees will have the opportunity for input on how changes are implemented.

4.5) Discussion and Possible Action on Minimal Employee Premium Contribution Towards Health Insurance Benefits. (Chair Mac Laren) AND

4.6) Discussion and Possible Action to Compare Benefit Packages with District With Represented Employees. (Chair Mac Laren)

General Manager LaMoreaux reviewed the summary of the District's existing benefit packages through ACWA followed by a brief discussion of cafeteria plans, private insurance companies, the District's current contract with Kaiser, the Presidential election, possible impacts of Obama Care, and health care plans through other providers.

Chair Mac Laren then asked if there were any questions, after which Water Conservation Aide, Linda Garza, inquired about the change in coverage with a private insurance plan in regards to employees and their current long-standing doctors, out-of-state coverage, and the costs of private insurance plans versus a provider with a larger customer base.

After a brief discussion, General Manager LaMoreaux requested that staff e-mail him items to consider while researching other health insurance plans.

After further discussion of private insurance companies, cafeteria plans, and the comparison of benefit packages with Districts that have represented employees, it was recommended that staff continue the research of other health care options and provide information at the next Committee meeting.

5) Information Items.

5.1) Update on CalPERS Two-Year Service Credit Retirement Program. (General Manager LaMoreaux)

General Manager LaMoreaux informed the Committee that a total of four employees have taken advantage of the CalPERS Two-Year Service Credit Retirement Program.

6) **Board Members' Requests for Future Agenda Items.**

There were no further requests for future agenda items.

7) **Adjournment.**

There being no further business to come before the Personnel Committee, the meeting was adjourned.


Chair

MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, SEPTEMBER 20, 2012.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, September 20, 2012, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Dexter called the meeting to order.

1) Pledge of Allegiance.

Chair Dexter led the pledge of allegiance.

2) Roll Call.

Attendance:

Gordon Dexter, Chair
Barbara Hogan, Vice Chair
Andy Rutledge, Secretary
George Lane, Commissioner
Kathy Mac Laren, Commissioner

Others Present:

Matt Knudson, General Manager
Tom Barnes, Controller
Danielle Henry, Administrative Assistant
1 member of the public

Leo Thibault, Treasurer-Auditor –
EXCUSED ABSENCE

3) Public Comments for Items Not on the Agenda.

There were no public comments.

4) Approval of Minutes of Regular Meeting Held June 28, 2012.

It was moved by Commissioner Hogan, seconded by Commissioner Mac Laren, and unanimously carried to approve the minutes of the regular meeting held June 28, 2012, as written.

5) Payment and Ratification of Bills.

General Manager Knudson reviewed the bills received for payment being \$793.50 and \$575.97 to PWD for staff services; \$703.68 to AVEK for staff services; \$354.00 to Interactive Educational Services, Inc. (IES) for web hosting from July through December 2012; \$2,183.00 to ACWA/JPIA for the Auto and General Liability

Program deposit premium for the 10/1/2012-13 policy year; \$13,625.00 the United States Geological Service (U.S.G.S.) for the quarterly billings for cooperative water resources investigations in the AVSWCA area pursuant to the Joint Funding Agreement between the AVSWCA and the USGS; and \$23,993.07, \$35,055.52, and \$13,148.68 to RMC Water and Environment for the Antelope Valley IRWMP 2007 update after which it was moved by Commissioner Lane, and after a brief discussion of the IRWMP 2007 update, the motion was seconded by Commissioner Rutledge and unanimously carried to approve the bills as presented.

6) Presentation by U.S.G.S.

Following the introductions of Robert Blanchard, Babs Makinde and Craig Senter of the U.S.G.S. team, Robert Blanchard provided an overview of the U.S.G.S. Groundwater Monitoring Program, including the history of the groundwater data collected in the Antelope Valley; the number and types of wells used for collecting water level and water quality data; and how the program works and the benefits. He then thanked the Commissioners and staff for their cooperative efforts and stated that the team looks forward to continuing this project.

General Manager Knudson then informed the Commissioners that the Joint Funding Agreement with U.S.G.S. for Cooperative Water Resources Investigations ends in October of 2012 and a draft to continue the Agreement was provided by U.S.G.S. and will be presented to the Commissioners at the next meeting.

7) Consideration and Possible Action on Budget for Fiscal Year 2012-2013. (General Manager Knudson)

General Manager Knudson recommended this item to be held over to the next meeting to allow time to review the Budget with Treasurer-Auditor Thibault.

8) Consideration and Possible Action on Agency Interest in Funding a Feasibility Study for Development of a Joint Recharge/Water Banking Project on the East Side of the Antelope Valley. (General Manager Knudson)

General Manager Knudson informed the Commissioners that the Ad Hoc Committee of Commissioner Lane, Commissioner Dexter, Commissioner Thibault, and the General Manager from each of the member agencies will be meeting next Thursday to discuss this item.

9) Update on AVSWCA Website. (Controller Barnes)

Controller Barnes informed the Commissioners that the Association's new website is currently highlighting groundwater banking as a feature topic and requested that new ideas and suggestions for the website be provided to him or General Manager Knudson.

10) Report of General Manager.

a) Status Report on Updating the 2007 Integrated Regional Water Management Plan.

General Manager Knudson reported that RMC Water and Environment is working on the 2007 Integrated Regional Water Management Plan update; that they are making good progress; that four progress reports have been submitted and accepted by the State; that reimbursements received through the Department of Water Resources and progress payments to RMC Water and Environment were reviewed earlier; that they continue to meet for outreach and flood control committee meetings; and are providing the stakeholders and A team with progress updates.

b) Status Report on CASGEM Program.

General Manager Knudson reported that that data collected through the work of U.S.G.S. will be beneficial for the data needed for the CASGEM Program and to remain in compliance with future grant opportunities for the Valley.

He then stated that RMC Water and Environment has been coordinating with U.S.G.S. to prepare the submittal of the monitoring plan to the State for review.

11) Report of Controller.

Controller Barnes stated that he has no report.

12) Reports of Commissioners.

Commissioner Rutledge reported that AVEK will be providing a tour of their new infrastructure and recharge areas on September 28, 2012 and invited the Commissioners and staff to attend.

13) Report of Attorney.

No attorney was present.

14) Commission Members' Requests for Future Agenda Items.

Commissioner Lane requested that information on business cards for the Commissioners be provided at the next meeting.

A ribbon cutting ceremony for the AVEK/PWD inter-connection was then briefly discussed.

There were no further requests for future agenda items.

15) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held October 11, 2012 at 6:30 p.m. at PWD.

16) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned.


Secretary

All budgeted positions are currently filled with the following exceptions:

<u>Position</u>	<u>Department</u>	<u>Comment</u>
Human Resources Manager	Human Resources	Retired
Field Service Supervisor	Administrative Services	Retired
Construction Supervisor	Facilities	Retired
Treatment Plant Supervisor	Operations	Retired
Senior Maintenance Mechanic	Operations	
Service Worker	Facilities	