



PALMDALE WATER DISTRICT

2029 East Avenue Q • Palmdale, California 93550 • Telephone (661) 947-4111
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www.palmdalewater.org

Board of Directors

ROBERT E. ALVARADO
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Division 2

GLORIA DIZMANG
Division 3

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Division 4

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Division 5

LAGERLOF, SENECAI, GOSNEY & KRUSE LLP
Attorneys



March 8, 2012

*Agenda for Regular Meeting
of the Board of Directors of the Palmdale Water District
to be held at the District's office at 2029 East Avenue Q, Palmdale
Wednesday, March 14, 2012
7:00 p.m.*

NOTE: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x103 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale. Please call Dawn Deans at 661-947-4111 x103 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll Call.
- 3) Adoption of Agenda.
- 4) Public comments for non-agenda items.
- 5) Presentations:
 - 5.1) No presentations scheduled at this time.

- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 6.1) Approval of minutes of regular meeting held February 22, 2012.
 - 6.2) Approval of minutes of Personnel Committee meeting held August 3, 2011.
 - 6.3) Payment of bills for March 14, 2012.
- 7) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Status report on Cash Flow Statement and Current Cash Balances as of January, 2012. (Financial Advisor Egan)
 - 7.2) Status report on 2012 Financial Statement, Revenue, and Expense Budget by department as of January, 2012. (Finance Manager/CFO Williams)
 - 7.3) Status report on water budget rate structure for 2011. (Finance Manager/CFO Williams)
 - 7.4) Status report on committed contracts issued. (Engineering Manager Knudson)
 - 7.5) Consideration and possible action on Change Order No. 1 to Specification No. 0903 being the construction of the water main replacement in 9th Street East, Avenue Q-4, Friendly Avenue, 8th Street East, 12th Street East, Avenue Q-4, Avenue Q-5, and 13th Street East. (\$74,441.01 – Budgeted – Engineering Manager Knudson)
 - 7.6) Consideration and possible action on offer from City of Palmdale to purchase road easement and electrical transmission easement. (\$32,000.00 – Revenue – Engineering Manager Knudson)
 - 7.7) Consideration and possible action on Special District LAFCO representative. (General Manager LaMoreaux)
 - 7.8) Consideration and possible action on support of Senate Bill 250 (Senator Rubio). (General Manager LaMoreaux)
 - 7.9) Consideration and possible action on Amendment No. 3 to Procurement Contract with Calgon Carbon Corporation to furnish and install Granular Activated Carbon (GAC) media. (\$1,518,647.96 – Budgeted – Operations Manager Thompson II)
 - 7.10) Consideration and possible action on Board attendance at conferences, seminars, and training sessions as follows:
 - 7.10.1) ACWA's 2012 Spring Conference & Exhibition "A Strong Foundation for Rebuilding California" to be held May 8 - 11, 2012 in Monterey.
- 8) Information Items:
 - 8.1) Reports of Directors: Meetings, Committee meetings, and general report.
 - 8.2) Report of General Manager.
 - 8.3) Report of Attorney.

- 9) Public comments on closed session agenda matters.
- 10) Closed session under:
 - 10.1) Government Code Section 54956.9(a), existing litigation: *Antelope Valley Ground Water Cases*.
 - 10.2) Government Code Section 54956.9(a), existing litigation: *City of Palmdale vs. Palmdale Water District, Case No. BC413432 (Rate Litigation)*.
 - 10.3) Government Code Section 54956.9(a), existing litigation: *City of Palmdale vs. Palmdale Water District and Palmdale Water District Public Facilities Corporation, Case No. BC413907 (Validation Action)*.
 - 10.4) Government Code Section 54956.9(a), existing litigation: *Palmdale Water District vs. City of Palmdale, Case No. BC420492 (Recycled Water Litigation)*.
 - 10.5) Government Code Section 54956.9(a), existing litigation: *United States, et al. v. J-M Manufacturing Company, Inc., et al., United States District Court for the Central District of California Case No. ED CV06-0055-GW*.
 - 10.6) Government Code Section 54956.9(a), pending litigation: *Central Delta Water Agency vs. Department of Water Resources, Sacramento Superior Court Case No. 34-2010-80000561*.
 - 10.7) Government Code Section 54957, Personnel Matters: General Manager evaluation.
- 11) Public report of any action taken in closed session.
- 12) Consideration and possible action on evaluation of General Manager and on approval of amendment to General Manager Employment Contract to comply with Government Code Section 3511.2.
- 13) Board members' requests for future agenda items.
- 14) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/dd

AGENDA ITEM NO. 7.1

**PALMDALE
WATER DISTRICT
BOARD MEMORANDUM**

DATE:	March 8, 2012	March 14, 2012
TO:	BOARD OF DIRECTORS	Board Meeting
FROM:	Mr. Bob Egan, Financial Advisor	
RE:	<i>AGENDA ITEM NO. 7.1 – STATUS REPORT ON CASH FLOW STATEMENT AND CURRENT CASH BALANCES AS OF JANUARY, 2012.</i>	

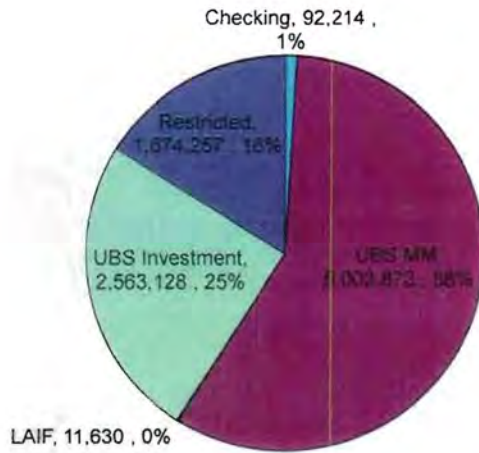
Attached is the Investment Funds Report and current cash balance as of January, 2012. The reports will be reviewed in detail at the Board meeting.

PALMDALE WATER DISTRICT
INVESTMENT FUNDS REPORT

DESCR		January 31, 2012				January-12	December-11
A/C #						VALUE	VALUE
CASH							
0-0103	Citizens/US Bank - Checking					(29,980.00)	442,304.00
0-0104	Citizens- Merchant					118,494.00	59,025.00
					Bank cash	88,514.00	501,329.00
0-0119	PETTY CASH					300.00	300.00
0-0120	CASH ON HAND					3,400.00	3,400.00
	TOTAL CASH					92,214.00	505,029.00
INVESTMENTS							
0-0110	UBS ACCOUNT SS 11469 GG						
	UBS RMA Government Portfolio					4,339,437.54	3,862,434.91
	UBS Bank USA Dep acct					250,000.00	250,000.00
						4,589,437.54	4,112,434.91
0-1110	UBS ACCOUNT SS 11475 GG						
	UBS Bank USA Dep acct					250,000.00	721,137.11
	UBS RMA Government Portfolio					1,164,435.33	0.00
						1,414,435.33	721,137.11
0-0115	LAIF					11,630.12	11,630.12
0-0111	UBS ACCOUNT SS 11432 GG						
	UBS Bank USA Dep acct					0.00	0.00
	UBS RMA Government Portfolio					621,998.18	113,158.98
	Accrued interest					13,850.32	20,643.09
	US GOVERNMENT SECURITIES:						
	ISSUE	EXPIR				MARKET	MARKET
	DATE	ISSUER	DATE	RATE	PAR	VALUE	VALUE
		FNMA	04/11/12	5.375	500,000	504,430.00	506,250.00
					0	0.00	0.00
		FHLB	04/16/15	2.90	400,000	401,824.00	402,536.00
		FHLB	10/26/2015	1.625	500,000	517,610.00	512,405.00
		FNMA	7/27/2016	2.00	500,000	503,415.00	503,405.00
					1,900,000.00	1,927,279.00	2,425,116.00
	TOTAL MANAGED ACCOUNT					2,563,127.50	2,558,918.07
	TOTAL INVESTMENTS					8,578,630.49	7,404,120.21
	TOTAL UNRESTRICTED CASH					8,670,844.49	7,909,149.21
RESTRICTED CASH							
0-1120	1998 Debt Reserve Fund						
	FHLB par 1.4Mil matures 10/18/13 3.625% interest					1,477,630.00	1,479,625.00
	Federated Treasury Obligation MM					182,106.67	182,106.67
	Accrued interest					14,520.13	10,290.97
	TOTAL Restricted CASH					1,674,256.80	1,672,022.64
	GRAND TOTAL CASH AND RESTRICTED CASH					10,345,101.29	9,581,171.85
	Checking			92,214			
	UBS MM			6,003,873			
	LAIF			11,630			
	UBS Investment			2,563,128			
	Restricted			1,674,257			
	Total			10,345,101			

PALMDALE WATER DISTRICT
INVESTMENT FUNDS REPORT

January 31 2012



REVISED 03/07/12	2012 January	2012 February	2012 March	2012 April	2012 May	2012 June	2012 July	2012 August	2012 September	2012 October	2012 November	2012 December
Water Sales	1,407,565	1,430,989	1,613,351	1,537,986	1,657,604	1,898,331	2,124,094	2,412,812	2,335,331	1,983,766	1,941,288	1,556,933
	1,407,565	1,430,989	1,613,351	1,537,986	1,657,604	1,898,331	2,124,094	2,412,812	2,335,331	1,983,766	1,941,288	1,556,933
Beginning Balance	9,581,172	10,345,101	9,539,587	7,598,311	10,145,101	10,026,968	9,741,671	9,026,209	8,646,259	6,598,730	6,705,461	6,867,958
Water Receipts	1,689,691	1,421,619	1,540,406	1,568,132	1,609,757	1,802,040	2,033,789	2,297,325	2,366,323	2,124,392	1,958,279	1,710,675
Other												
Total Operating Revenue	1,689,691	1,421,619	1,540,406	1,568,132	1,609,757	1,802,040	2,033,789	2,297,325	2,366,323	2,124,392	1,958,279	1,710,675
Operating Expenses:												
Total Operating Expenses	1,246,822	2,042,948	1,874,646	1,774,403	1,710,545	1,783,753	2,211,679	2,311,590	1,638,923	1,699,477	1,628,019	1,546,592
Non-Operating Revenue Expenses:												
Assessments, net	476,956	134,001	8,280	1,904,400	300,840	11,040	269,100	172,500			150,420	1,942,219
Special Avek CIF Payment	686,848											
Interest	6,501	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Grant Re-imbursement												
Capital Improvement Fees	6,439	10,000	10,000	1,176,848	10,000	13,561	10,000	10,000	10,000	10,000	10,000	10,000
DWR Refund												
Other /Palmdale Redevel Agency												
Total Non-Operating Revenues	1,176,744	149,001	23,280	3,086,248	315,840	29,601	284,100	187,500	15,000	15,000	165,420	1,957,219
Capital Expenditures	(273,428)	(212,500)	(212,500)	(212,500)	(212,500)	(212,500)	(212,500)	(212,500)	(212,500)	(212,500)	(212,500)	(212,500)
Deposit refunds												
SWP Capitalized	(566,283)	(104,714)	(129,747)	(104,714)	(104,712)	(104,712)	(593,199)	(104,712)	(134,360)	(104,711)	(104,711)	(104,711)
Prepaid Insurance (paid) refunded			(65,000)					(220,000)				
Bond Payments Interest			(1,207,096)						(1,207,096)			
Principal									(1,220,000)			
System Work for AVEK												
5,000 AF banked Water												
Capital leases	(15,973)	(15,973)	(15,973)	(15,973)	(15,973)	(15,973)	(15,973)	(15,973)	(15,973)	(15,973)	(15,973)	(15,973)
Legal adjudication fees												
Total Cash Ending Balance	10,345,101	9,539,587	7,598,311	10,145,101	10,026,968	9,741,671	9,026,209	8,646,259	6,598,730	6,705,461	6,867,958	8,666,076

PALMDALE WATER DISTRICT BOARD MEMORANDUM

DATE:	March 8, 2012	March 14, 2012
TO:	Board of Directors	Board Meeting
FROM:	Michael Williams, Finance Manager/CFO	
VIA:	Mr. Dennis LaMoreaux, General Manager	
RE:	<i>AGENDA ITEM 7.2 - STATUS REPORT ON 2012 FINANCIAL STATEMENT, REVENUE, AND EXPENSE BUDGET BY DEPARTMENT AS OF JANUARY, 2012</i>	

Discussion:

Presented here are Balance Sheet and Profit/Loss Statement for the period ending January 31, 2012. Also included are Year-To-Year Comparisons and Month-To-Month Revenue Analysis and Expense Analysis for the month of January. Finally, I have provided individual departmental budget reports through the month of January, 2012.

With one month of the budget year complete, target percentages should be at or below 8.33% for expenditures and at or above that mark for revenue. I will discuss some areas of the statements during the presentation.

Balance Sheet:

- Page 1 is our balance sheet on January 31, 2012. Our assets equals our liabilities and equity at \$175,920,700

Profit/Loss Statement:

- Page 3 is our profit/loss statement on January 31, 2012.
- Operating revenue is at 6.38% of budget.
- Cash operating expense is at 5.28% of budget.
- Capital improvement fees (non-operating revenue) received 50% of our projected annual total.
- All departments are operating at 6.7% of budget or lower.

Year-To-Year Comparison P&L:

- Page 7 is our comparison of January 2011 to January 2012.
- Total operating revenue is down by 3.5% due to reduction in other fees charged.
- Operating expenditures are down by 17.7% due primarily to reduction in Administration Department.
- Page 8 is a graphic comparison of water consumption.

Revenue Analysis Year-To-Date:

- Page 9 is our comparison of revenue, year to date.

BOARD OF DIRECTORS
PALMDALE WATER DISTRICT

VIA: Mr. Dennis D. LaMoreaux, General Manager -2-

March 8, 2012

Expense Analysis Year-To-Date:

- Page 11 is our comparison of expense, year to date.

Departments:

- Pages 14 through 22 are detailed budgets of each department. There is nothing significant to point out. As mentioned, the departments are operating at or below the 8.33% target for the year.

Non-Cash Definitions:

Depreciation: This is the spreading of the total expense of a capital asset over the expected life of that asset.

OPEB Accrual Expense: Other Post Employment Benefits (OPEB) is the recognized annual required contribution to the benefit. The amount is actuarially determined in accordance with the parameters of GASB 45. The amount represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year.

Bad Debt: The uncollectible accounts receivable that has been written off.

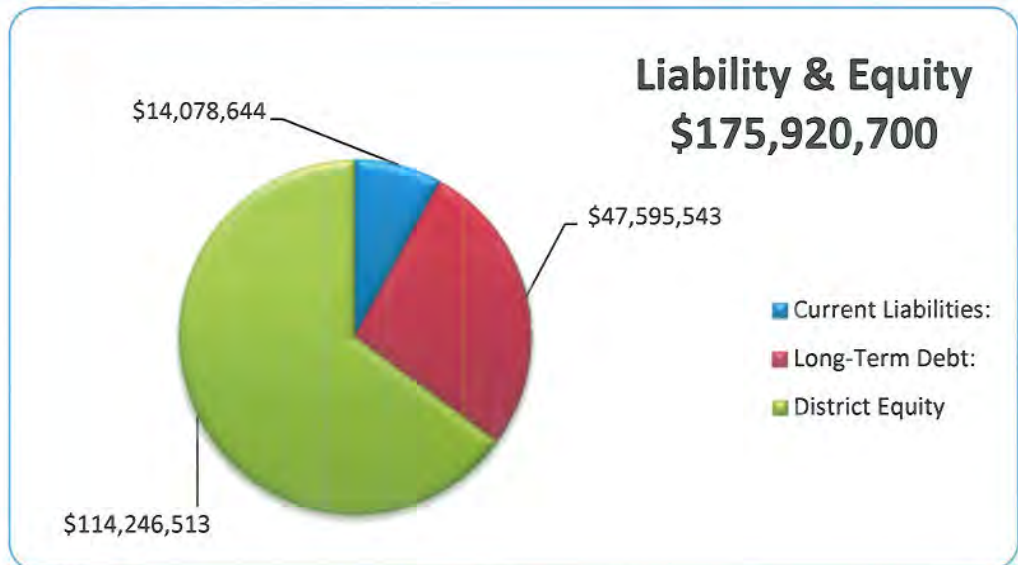
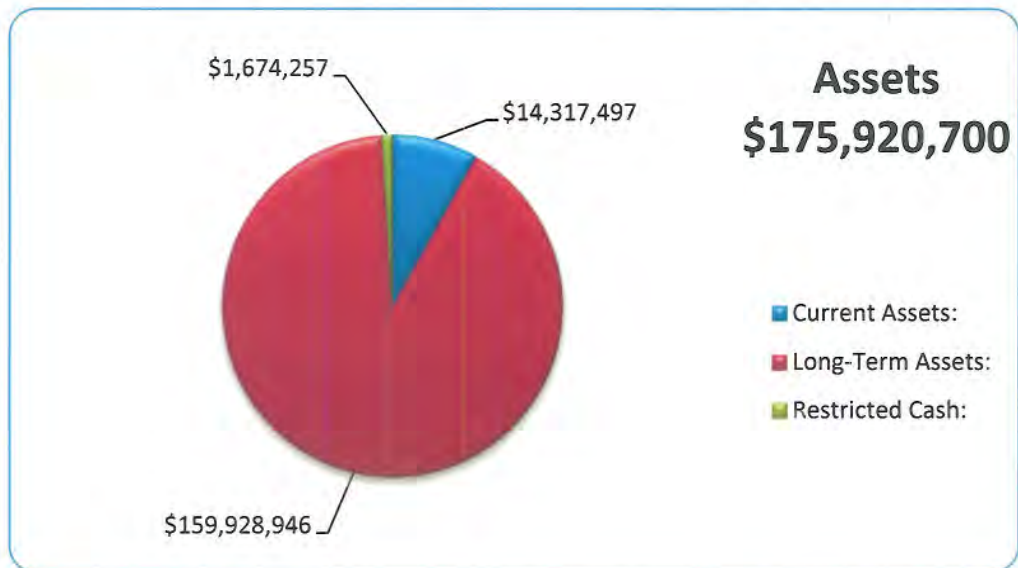
Service Cost Construction: The value of material, parts & supplies from inventory used to construct, repair and maintain our asset infrastructure.

Capitalized Construction: The value of our labor force used to construct our asset infrastructure.

**Palmdale Water District
Balance Sheet Report
For the One Month Ending 1/31/2012**

	<u>Year-to-Date 2012</u>
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ 27,848
Investments	8,578,642
Market Adjustment	-
	<u>\$ 8,606,490</u>
Receivables:	
Accounts Receivables - Water Sales	\$ 1,521,808
Accounts Receivables - Miscellaneous	51,037
Allowance for Uncollected Accounts	(264,336)
	<u>\$ 1,308,508</u>
Interest Receivable	\$ -
Assessments Receivables	3,523,411
Meters, Materials and Supplies	710,572
Prepaid Expenses	168,516
Total Current Assets	\$ 14,317,497
Long-Term Assets:	
Property, Plant, and Equipment, net	\$ 123,915,620
Participation Rights in State Water Project, net	35,312,326
Bond Issuance Cost, Net	701,000
	<u>\$ 159,928,946</u>
Restricted Cash:	
Debt Reserve Fund - 1998 Bonds	\$ 1,674,257
Rate Stabilization Fund	-
Installment Payment Account - 2004 Bonds	-
Installment Payment Account - 1998 Bonds	-
	<u>\$ 1,674,257</u>
Total Long-Term Assets & Restricted Cash	\$ 161,603,203
Total Assets	<u>\$ 175,920,700</u>
LIABILITIES AND DISTRICT EQUITY	
Current Liabilities:	
Current Interest Installment of Long-term Debt	\$ 804,731
Current Principal Installment of Long-term Debt	1,220,000
Accounts Payable and Accrued Expenses	5,422,277
OPEB Liability	4,548,304
Deferred Assessments	2,083,332
Total Current Liabilities	\$ 14,078,644
Long-Term Debt:	
1998 - Certificates of Participation	\$ 11,787,141
2004 - Certificates of Participation	35,808,402
Total Liabilities	\$ 61,674,187
District Equity	
Revenue from Operations	\$ 257,681
Retained Earnings	113,988,831
Total Liabilities and District Equity	<u>\$ 175,920,700</u>

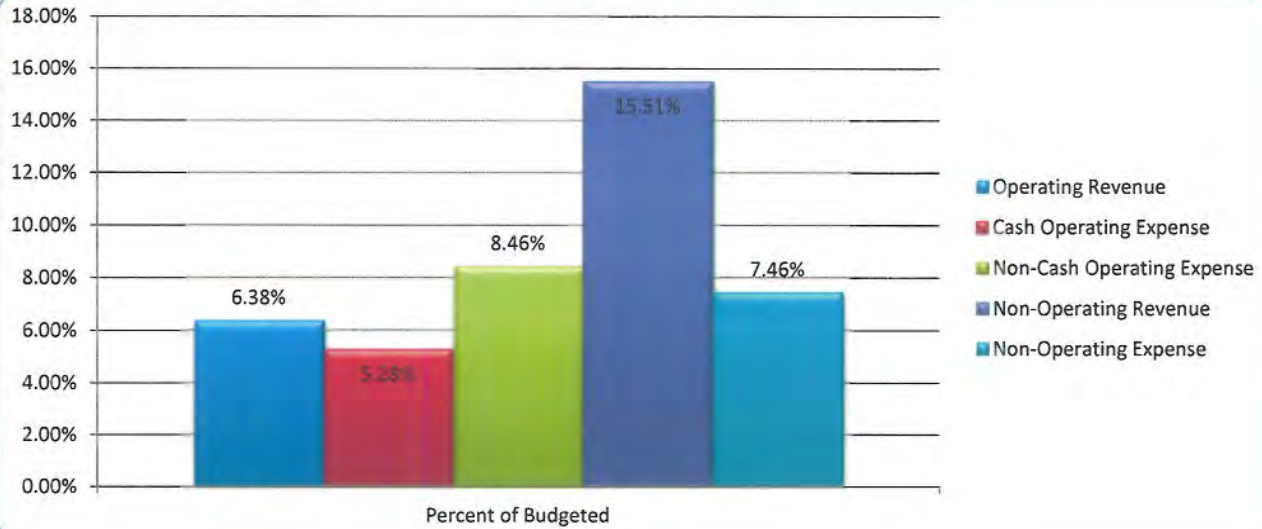
BALANCE SHEET AS OF JANUARY 31, 2012



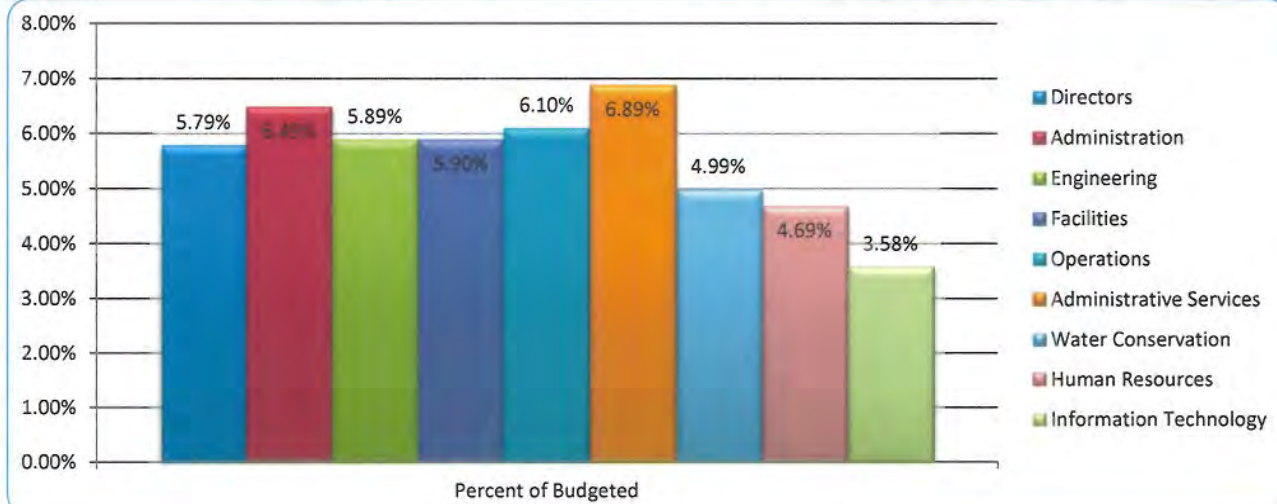
Palmdale Water District
Consolidated Profit and Loss Statement
For the One Month Ending 1/31/2012

	Thru January	January	Year-to-Date	Adjustments	Adjusted Budget	% of Budget
Operating Revenue:						
Wholesale Water		\$ -	\$ -		\$ 175,000	0.00%
Water Sales		352,554	352,554		8,145,000	4.33%
Meter Fees		856,241	856,241		10,400,000	8.23%
Water Quality Fees		84,362	84,362		1,550,000	5.44%
Elevation Fees		26,403	26,403		525,000	5.03%
Other		88,005	88,005		1,250,000	7.04%
Total Water Sales	\$	- \$ 1,407,565	\$ 1,407,565	\$ -	\$ 22,045,000	6.38%
Cash Operating Expenses:						
Directors	\$	8,915	\$ 8,915		\$ 154,000	5.79%
Administration		230,186	230,186		3,547,000	6.49%
Engineering		68,907	68,907		1,169,000	5.89%
Facilities		205,844	205,844		3,490,500	5.90%
Operations		311,943	311,943		5,113,750	6.10%
Administrative Services		192,049	192,049		2,788,750	6.89%
Water Conservation		11,145	11,145		223,500	4.99%
Human Resources		12,551	12,551		267,850	4.69%
Information Technology		26,405	26,405		736,750	3.58%
Water Purchases		96,595	96,595		2,800,000	3.45%
Water Recovery		-	-		(200,000)	0.00%
Capitalized Expenditures		-	-		412,500	0.00%
GAC Filter Media Replacement		-	-		1,550,000	0.00%
Total Cash Operating Expenses	\$	- \$ 1,164,541	\$ 1,164,541	\$ -	\$ 22,053,600	5.28%
Non-Cash Operating Expenses:						
Depreciation	\$	601,739	\$ 601,739		\$ 7,800,000	7.71%
OPEB Accrual Expense		201,308	201,308		2,000,000	10.07%
Bad Debts		2,879	2,879		100,000	2.88%
Service Costs Construction		(1,847)	(1,847)		125,000	-1.48%
Capitalized Construction		(40,499)	(40,499)		(1,000,000)	4.05%
Total Non-Cash Operating Expenses	\$	- \$ 763,579	\$ 763,579	\$ -	\$ 9,025,000	8.46%
Net Operating Profit/(Loss)	\$	- \$ (520,555)	\$ (520,555)	\$ -	\$ (9,033,600)	5.76%
Non-Operating Revenues:						
Assessments (Debt Service)	\$	416,668	\$ 416,668		\$ 4,000,000	10.42%
Assessments (1%)		-	-		\$ 1,500,000	0.00%
Interest		6,501	6,501		60,000	10.84%
Capital Improvement Fees		693,287	693,287		1,286,848	53.87%
State Grants		-	-		250,000	0.00%
Other		-	-		100,000	0.00%
Total Non-Operating Revenues	\$	- \$ 1,116,456	\$ 1,116,456	\$ -	\$ 7,196,848	15.51%
Non-Operating Expenses:						
Interest on Long-Term Debt	\$	208,555	\$ 208,555		\$ 2,490,000	8.38%
Amortization of SWP		128,945	128,945		1,680,000	7.68%
Capital Lease		-	-		212,000	
Water Conservation Programs		720	720		150,000	
Total Non-Operating Expenses	\$	- \$ 338,220	\$ 338,220	\$ -	\$ 4,532,000	7.46%
Net Earnings	\$	- \$ 257,681	\$ 257,681	\$ -	\$ (6,368,752)	-4.05%

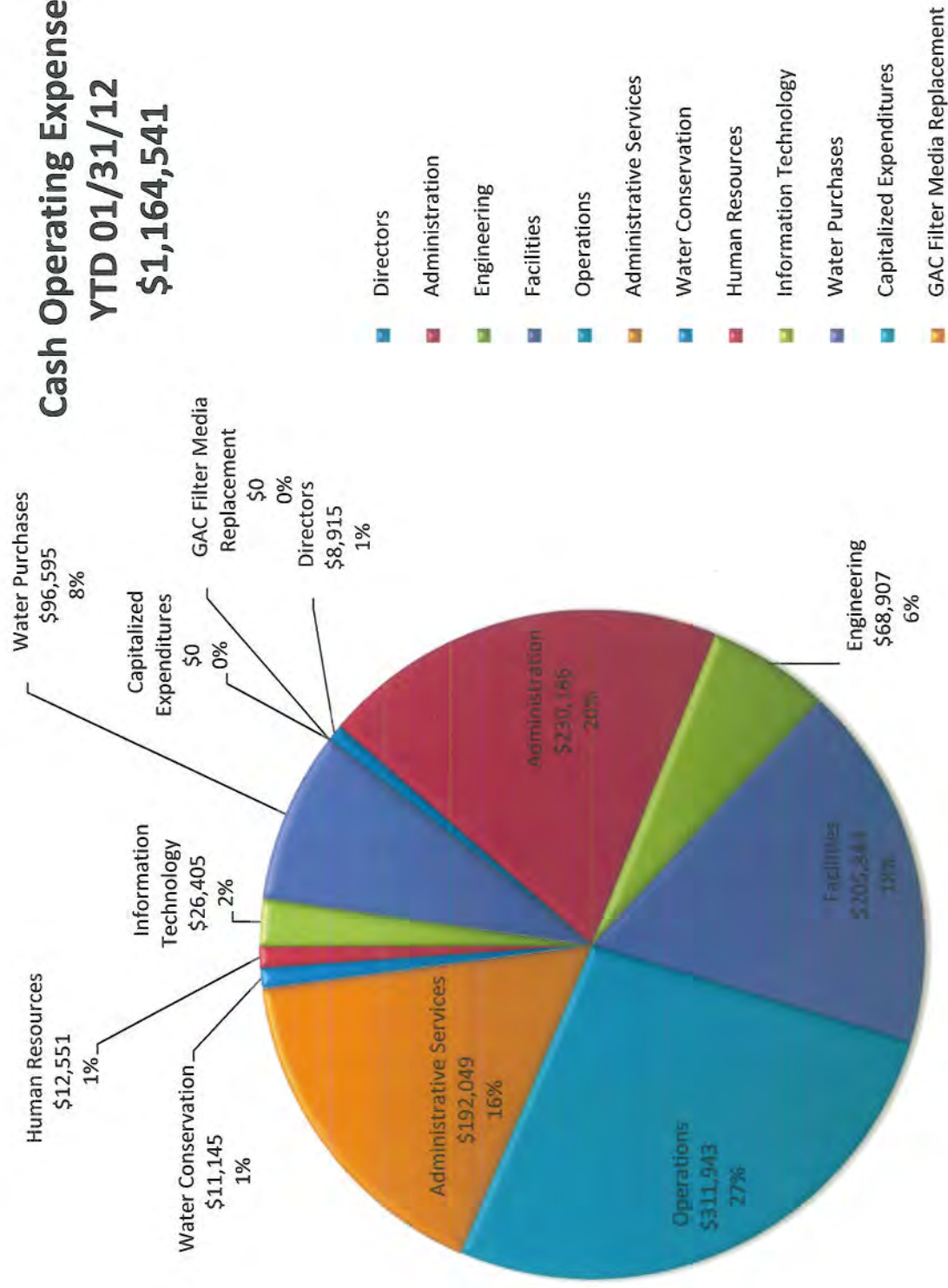
P & L - BUDGET vs. ACTUAL



DEPARTMENTAL - BUDGET vs. ACTUAL



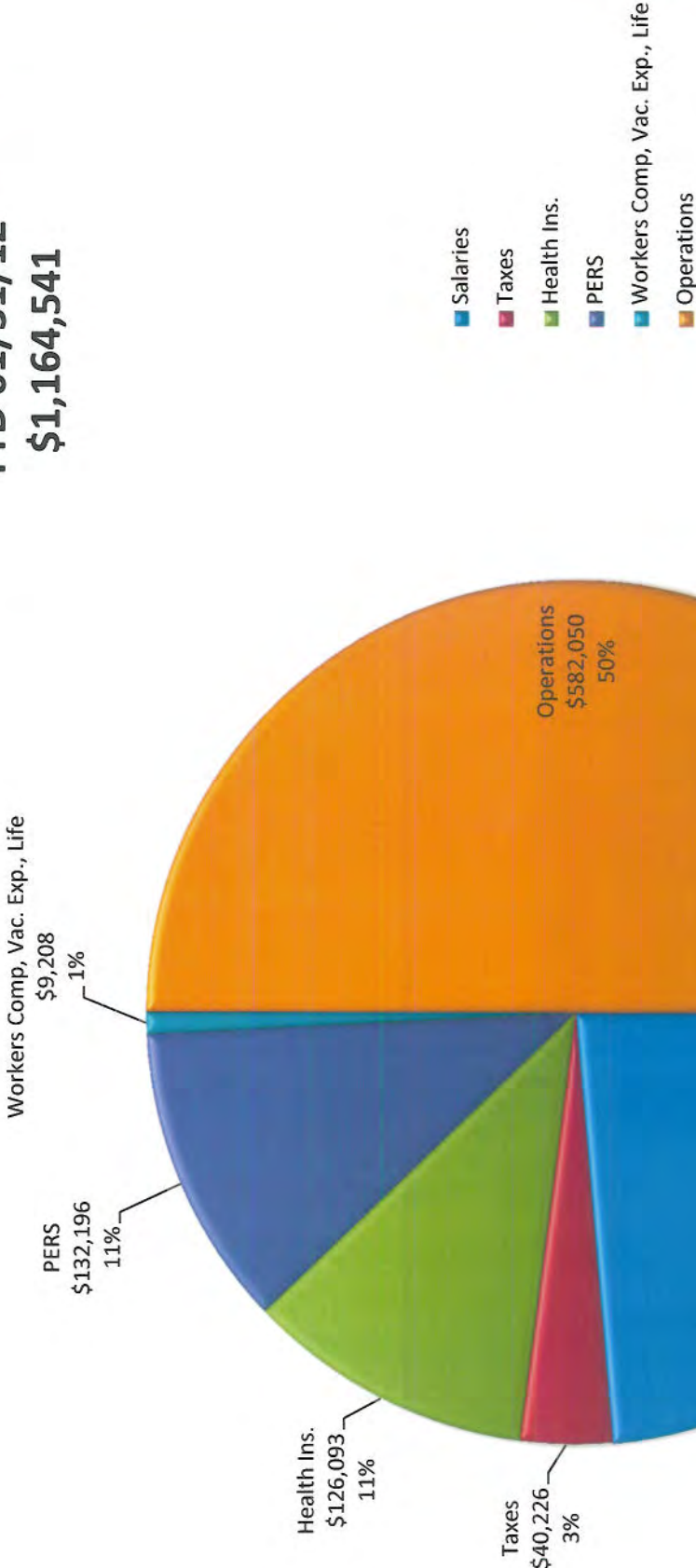
Cash Operating Expenses YTD 01/31/12 \$1,164,541



Personnel to Operations Exp

YTD 01/31/12

\$1,164,541

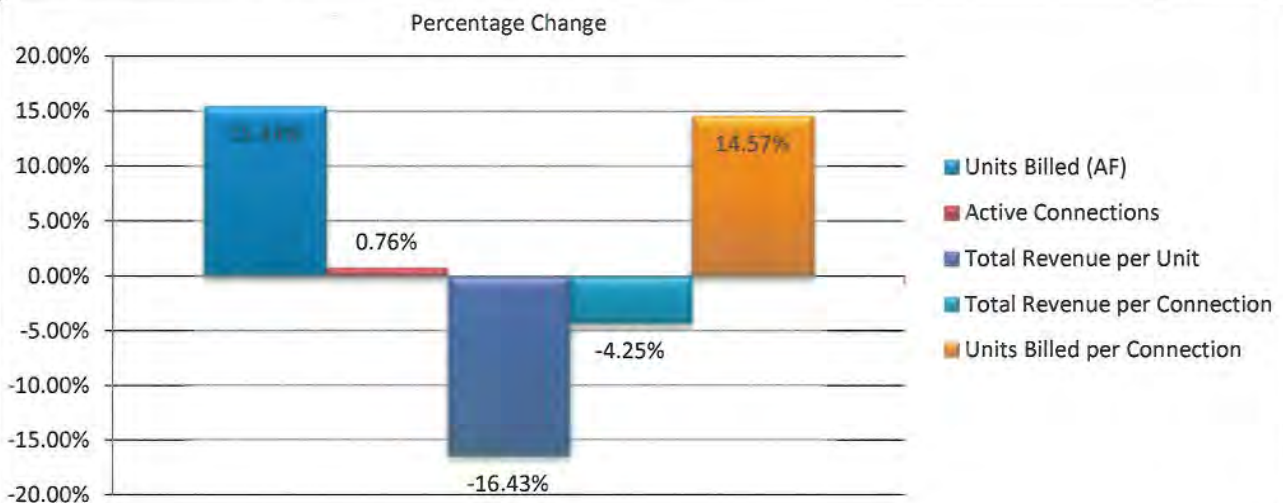
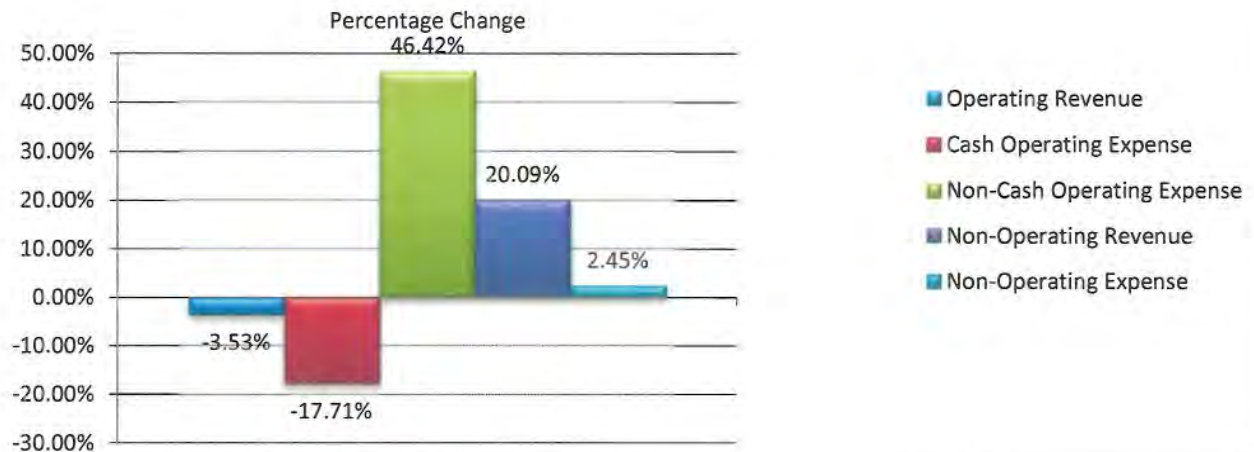


Palmdale Water District
Profit and Loss Statement
Year-To-Year Comparison - January

	2011 January	2012 January	Change	% Change	Consumption Comparison		
					Units Billed	2011 365,829	2012 422,314
Operating Revenue:							
Wholesale Water	\$ -	\$ -	\$ -		Active	26,060	26,257
Water Sales	376,379	352,554	(23,825)	-6.33%	Vacant	1,566	1,385
Meter Fees	818,862	856,241	37,378	4.56%			
Water Quality Fees	69,697	84,362	14,665	21.04%			
Elevation Fees	19,190	26,403	7,212	37.58%	Rev/unit	\$ 3.99	\$ 3.33
Other	174,926	88,005	(86,920)	-49.69%	Rev/con	\$ 55.99	\$ 53.61
Total Water Sales	\$ 1,459,054	\$ 1,407,565	\$ (51,490)	-3.53%	Unit/con	14.04	16.08
Cash Operating Expenses:							
Directors	\$ 8,320	\$ 8,915	\$ 595	7.15%			
Administration	341,948	230,186	(111,762)	-32.68%			
Engineering	74,755	68,907	(5,847)	-7.82%			
Facilities	275,100	205,844	(69,257)	-25.18%			
Operations	293,247	311,943	18,697	6.38%			
Administrative Services	162,911	192,049	29,139	17.89%			
Water Conservation	11,040	11,145	105	0.95%			
Human Resources	14,064	12,551	(1,513)	-10.76%			
Information Technology	29,404	26,405	(2,998)	-10.20%			
Water Purchases	132,610	96,595	(36,015)	-27.16%			
Water Recovery	(1,451)	-	1,451	-100.00%			
Capitalized Expenditures	73,211	-	(73,211)	-100.00%			
GAC Filter Media Replacement	-	-	-				
Total Cash Operating Expenses	\$ 1,415,158	\$ 1,164,541	\$ (250,617)	-17.71%			
Non-Cash Operating Expenses:							
Depreciation	\$ 567,337	\$ 601,739	\$ 34,401	6.06%			
OPEB Accrual Expense	-	201,308	201,308	#DIV/0!			
Bad Debts	1,098	2,879	1,781				
Service Costs Construction	(510)	(1,847)	(1,337)	262.15%			
Capitalized Construction	(46,418)	(40,499)	5,919	-12.75%			
Total Non-Cash Operating Expenses	\$ 521,507	\$ 763,579	\$ 242,072	46.42%			
Net Operating Profit/(Loss)	\$ (477,610)	\$ (520,555)	\$ (42,945)	8.99%			
Non-Operating Revenues:							
Assessments	\$ 416,668	\$ 416,668	\$ -	0.00%			
Interest	55	6,501	6,446	11686.55%			
Capital Improvement Fees	492,317	693,287	200,970	40.82%			
State Grants	-	-	-				
Other	20,607	-	(20,607)	-100.00%			
Total Non-Operating Revenues	\$ 929,647	\$ 1,116,456	\$ 186,809	20.09%			
Non-Operating Expenses:							
Interest on Long-Term Debt	\$ 212,801	\$ 208,555	\$ (4,246)	-2.00%			
Amortization of SWP	117,346	128,945	11,599	9.88%			
Capital Lease	-	-	-				
Water Conservation Programs	-	720	720				
Total Non-Operating Expenses	\$ 330,147	\$ 338,220	\$ 8,073	2.45%			
Net Earnings	\$ 121,890	\$ 257,681	\$ 135,791	111.40%			

YEAR-TO-YEAR COMPARISON

January '11 -To- January '12



	2011	2012	
Units Billed (AF)	840	969	15.44%
Active Connections	26,060	26,257	0.76%
Non-Active	1,566	1,385	-11.56%
Total Revenue per Unit	3.99	3.33	-16.43%
Total Revenue per Connection	55.99	53.61	-4.25%
Units Billed per Connection	14.04	16.08	14.57%

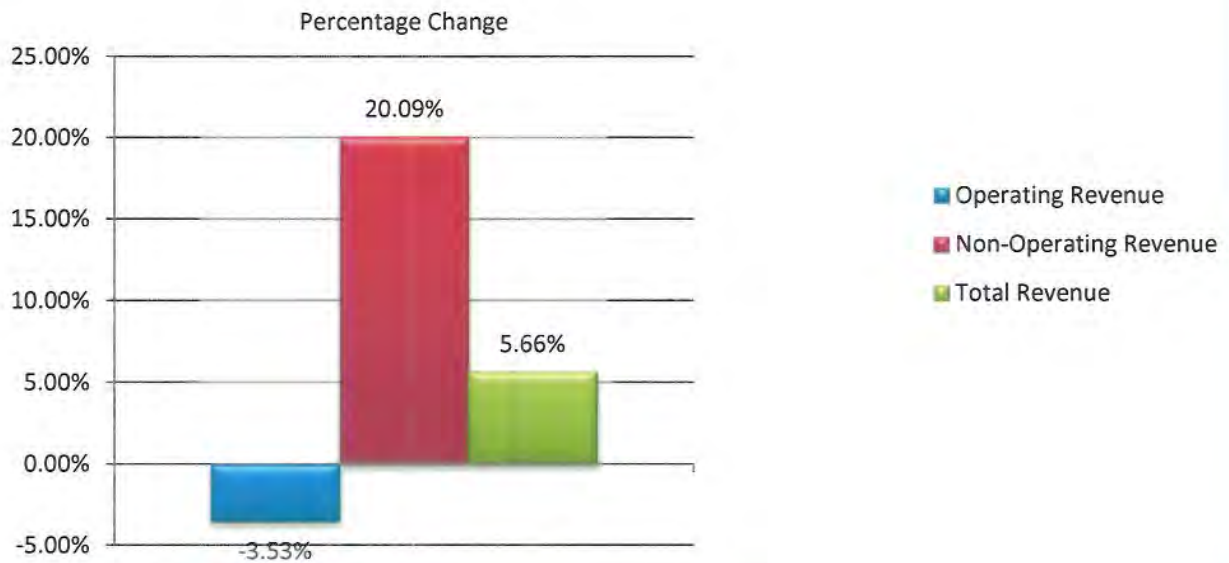
Palmdale Water District
Revenue Analysis
For the One Month Ending 1/31/2012
2012

	2011 to 2012 Comparison				
	Thru January	January	Year-to-Date	Year-to-Date	% Change
Operating Revenue:					
Wholesale Water	\$ -	\$ -	\$ -	\$ -	0.00%
Water Sales	352,554	352,554	8,145,000	8,145,000	4.33%
Meter Fees	856,241	856,241	10,400,000	10,400,000	8.23%
Water Quality Fees	84,362	84,362	1,550,000	1,550,000	5.44%
Elevation Fees	26,403	26,403	525,000	525,000	5.03%
Other	88,005	88,005	1,250,000	1,250,000	7.04%
Total Water Sales	\$ -	\$ 1,407,565	\$ 1,407,565	\$ 21,870,000	6.44%
Non-Operating Revenues:					
Assessments	\$ -	\$ -	\$ -	\$ -	0.00%
Interest	416,668	416,668	5,000,000	5,000,000	8.33%
Capital Improvement Fees	6,501	6,501	120,000	120,000	5.42%
State Grants	693,287	693,287	250,000	250,000	277.31%
Other	-	-	500,000	500,000	0.00%
Total Non-Operating Revenues	\$ -	\$ 1,116,456	\$ 1,116,456	\$ 6,045,000	18.47%
Total Revenue	\$ -	\$ 2,524,021	\$ 2,524,021	\$ 27,915,000	9.04%

	2011				
	Thru January	January	Year-to-Date	Adjusted Budget	% of Budget
Operating Revenue:					
Water Sales	\$ -	\$ 376,379	\$ 376,379	\$ 11,000,000	3.42%
Meter Fees	818,862	818,862	10,100,000	10,100,000	8.11%
Water Quality Fees	69,697	69,697	2,000,000	2,000,000	3.48%
Elevation Fees	19,190	19,190	-	-	-
Other	174,926	174,926	1,300,000	1,300,000	13.46%
Total Water Sales	\$ -	\$ 1,459,054	\$ 1,459,054	\$ 24,400,000	5.98%
Non-Operating Revenues:					
Assessments	\$ -	\$ 416,668	\$ 416,668	\$ 6,000,000	6.94%
Interest	55	55	55	200,000	0.03%
Capital Improvement Fees	492,317	492,317	492,317	500,000	98.46%
State Grants	-	-	-	500,000	0.00%
Other	20,607	20,607	20,607	50,000	41.21%
Total Non-Operating Revenues	\$ -	\$ 929,647	\$ 929,647	\$ 7,250,000	12.82%
Total Revenue	\$ -	\$ 2,388,701	\$ 2,388,701	\$ 31,650,000	7.55%

REVENUE COMPARISON YEAR-TO-DATE

January '11-To-January '12



Palmdale Water District
Operating Expense Analysis
For the One Month Ending 1/31/2012

2011 to 2012 Comparison

	Thru January	January	Year-to-Date	Adjusted Budget	% of Budget	Thru January	January	Year-to-Date	% Change
Cash Operating Expenses:									
Directors	\$	8,915	\$	8,915	\$	162,915	5.47%	\$	595
Administration		230,186		230,186		3,777,186	6.09%		(111,762)
Engineering		68,907		68,907		1,237,907	5.57%		(5,847)
Facilities		205,844		205,844		3,696,344	5.57%		(69,257)
Operations		311,943		311,943		5,425,693	5.75%		18,697
Administrative Services		192,049		192,049		2,980,799	6.44%		29,139
Water Conservation		11,145		11,145		234,645	4.75%		105
Human Resources		12,551		12,551		280,401	4.48%		(1,513)
Information Technology		26,405		26,405		763,155	3.46%		26,405
Water Purchases		96,595		96,595		2,896,595	3.33%		(36,015)
Water Recovery		-		-		(200,000)	0.00%		1,451
Capitalized Expenditures		-		-		412,500	0.00%		(73,211)
GAC Filter Media Replacement		-		-		1,550,000	0.00%		-
Total Cash Operating Expenses	\$	- \$ 1,164,541	\$ 1,164,541	\$ 23,218,141	5.02%	\$	- \$ (221,213)	\$ (221,213)	-19.00%
Non-Cash Operating Expenses:									
Depreciation	\$	601,739	\$	601,739	\$	8,401,739	7.16%	\$	34,401
OPEB Accrual Expense		201,308		201,308		2,201,308	9.14%		201,308
Bad Debts		2,879		2,879		102,879	2.80%		1,781
Service Costs Construction		(1,847)		(1,847)		123,153	-1.50%		(1,337)
Capitalized Construction		(40,499)		(40,499)		(1,040,499)	3.89%		5,919
Total Non-Cash Operating Expenses	\$	- \$ 763,579	\$ 763,579	\$ 9,788,579	7.80%	\$	- \$ 242,072	\$ 242,072	31.70%
Non-Operating Expenses:									
Interest on Long-Term Debt	\$	208,555	\$	208,555	\$	2,698,555	7.73%	\$	(4,246)
Amortization of SWP		128,945		128,945		1,808,945	7.13%		11,599
Capital Lease		-		-		212,000	-		-
Water Conservation Programs		720		720		150,720	-		720
Total Non-Operating Expenses	\$	- \$ 338,220	\$ 338,220	\$ 4,870,220	6.94%	\$	- \$ 8,073	\$ 8,073	2.39%
Total Expenses	\$	- \$ 2,266,340	\$ 2,266,340	\$ 37,876,940	5.98%	\$	- \$ 28,932	\$ 28,932	1.28%

Palmdale Water District
Operating Expense Analysis
For the One Month Ending 1/31/2012

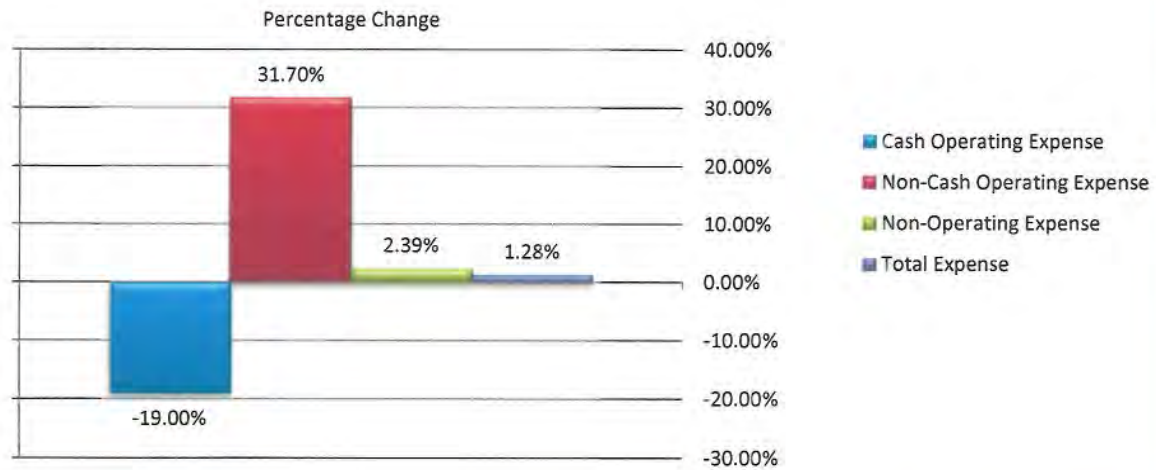
2011 to 2012 Comparison

2011

	Thru January	January	Year-to-Date	Adjusted Budget	% of Budget
Cash Operating Expenses:					
Directors	\$	8,320	\$ 8,320	\$ 147,500	
Administration		341,948	341,948	3,808,000	8.98%
Engineering		74,755	74,755	975,000	7.67%
Facilities		275,100	275,100	4,970,000	5.54%
Operations		293,247	293,247	3,421,500	8.57%
Administrative Services		162,911	162,911	3,452,000	4.72%
Water Conservation		11,040	11,040	285,500	3.87%
Human Resources		14,064	14,064	206,500	6.81%
Water Purchases		132,610	132,610	2,600,000	5.10%
Water Recovery		(1,451)	(1,451)	(275,000)	0.53%
Capitalized Expenditures		73,211	73,211	936,000	7.82%
GAC Filter Media Replacement		-	-	1,216,000	0.00%
Total Cash Operating Expenses	\$ -	\$ 1,385,754	\$ 1,385,754	\$ 21,743,000	6.37%
Non-Cash Operating Expenses:					
Depreciation	\$	567,337	\$ 567,337	\$ 5,200,000	10.91%
OPEB Accrual Expense		-	-	521,736	0.00%
Bad Debts		1,098	1,098	75,000	1.46%
Service Costs Construction		(510)	(510)	200,000	-0.26%
Capitalized Construction		(46,418)	(46,418)	(1,200,000)	3.87%
Total Non-Cash Operating Expenses	\$ -	\$ 521,507	\$ 521,507	\$ 4,796,736	10.87%
Non-Operating Expenses:					
Interest on Long-Term Debt	\$	212,801	\$ 212,801	\$ 2,551,000	8.34%
Amortization of SWP		117,346	117,346	1,334,000	8.80%
Other		-	-	-	-
Total Non-Operating Expenses	\$ -	\$ 330,147	\$ 330,147	\$ 3,885,000	8.50%
Total Expenses	\$ -	\$ 2,237,408	\$ 2,237,408	\$ 30,424,736	7.35%

EXPENSE COMPARISON YEAR-TO-DATE

January '11-To-January '12



Palmdale Water District
2012 Directors Budget
For the One Month Ending Tuesday, January 31, 2012

	YTD ACTUAL 2012	ORIGINAL BUDGET 2012	ADJUSTMENTS 2012	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-01-4000-000 Directors Pay	\$ 900	\$ 45,000	\$ -	\$ 44,100	2.00%
Employee Benefits					
1-01-4005-000 Payroll Taxes	126	5,500		5,374	2.30%
1-01-4010-000 Health Insurance	7,790	93,500		85,710	8.33%
Subtotal (Benefits)	7,916	99,000	-	85,710	8.00%
Total Personnel Expenses	<u>\$ 8,816</u>	<u>\$ 144,000</u>	<u>\$ -</u>	<u>\$ 129,810</u>	<u>6.12%</u>
OPERATING EXPENSES:					
1-01-4050-000 Directors Travel, Seminars & Meetings	99	10,000		9,901	0.99%
Subtotal Operating Expenses	99	10,000	-	9,901	0.99%
Total O & M Expenses	<u>\$ 8,915</u>	<u>\$ 154,000</u>	<u>\$ -</u>	<u>\$ 139,711</u>	<u>5.79%</u>

Palmdale Water District
2012 Administration Budget
For the One Month Ending Tuesday, January 31, 2012

YTD ACTUAL	ORIGINAL BUDGET	ADJUSTMENTS	ADJUSTED BUDGET	PERCENT
2012	2012	2012	REMAINING	USED

Personnel Budget:

1-02-4000-000 Salaries	\$ 21,554	\$ 479,250	\$ 457,696	4.50%
1-02-4000-100 Overtime	190	6,000	5,810	3.16%
1-02-4000-200 On-Call	1,335	64,000	62,666	2.09%
Subtotal (Salaries)	\$ 23,078	\$ 549,250	\$ 526,172	4.20%

Employee Benefits

1-02-4005-000 Payroll Taxes	3,057	42,000	38,943	7.28%
1-02-4010-000 Health Insurance	7,394	76,750	69,356	9.63%
1-02-4015-000 PERS	10,120	90,500	80,380	11.18%
1-02-4020-000 Worker's Compensation	-	200,000	200,000	0.00%
1-02-4025-000 Vacation Benefit Expense	8,837	35,000	26,163	25.25%
1-02-4030-000 Life Insurance	371	7,500	7,129	4.94%
Subtotal (Benefits)	\$ 29,778	\$ 451,750	\$ 421,972	6.59%

Total Personnel Expenses

\$ 52,856	\$ 1,001,000	\$ -	\$ 948,144	5.28%
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OPERATING EXPENSES:

1-02-4050-000 Staff Travel	\$ 452	\$ 8,000	\$ 7,548	5.65%
1-02-4050-100 General Manager Travel	-	5,000	5,000	0.00%
1-02-4060-000 Staff Conferences & Seminars	-	3,000	3,000	0.00%
1-02-4060-100 General Manager Conferences & Seminars	-	4,500	4,500	0.00%
1-02-4070-000 Employee Expense	6,972	40,000	33,028	17.43%
1-02-4080-000 Other Operating	281	20,000	19,719	1.40%
1-02-4110-000 Consultants	25,536	200,000	174,464	12.77%
1-02-4125-000 Insurance	25,604	325,000	299,396	7.88%
1-02-4130-000 Bank Charges	949	130,000	129,051	0.73%
1-02-4135-000 Groundwater Adjudication	16,688	925,000	908,312	1.80%
1-02-4140-000 Legal Services	90,007	475,000	384,993	18.95%
1-02-4150-000 Accounting Services	-	20,000	20,000	0.00%
1-02-4155-000 Contracted Services	2,023	50,000	47,977	4.05%
1-02-4165-000 Memberships/Subscriptions	290	110,000	109,710	0.26%
1-02-4170-000 Elections	-	70,000	-	-
1-02-4175-000 Permits	-	20,000	20,000	0.00%
1-02-4180-000 Postage	867	30,000	29,133	2.89%
1-02-4190-100 Public Relations - Publications	-	30,000	30,000	0.00%
1-02-4190-900 Public Relations - Other	440	1,000	560	44.00%
1-02-4200-000 Advertising	58	3,000	2,942	1.93%
1-02-4205-000 Office Supplies	2,984	20,000	17,016	14.92%
1-02-4215-200 Natural Gas - Office Building	659	5,000	4,341	13.18%
1-02-4220-200 Electricity - Office Building	2,592	50,000	47,408	5.18%
1-02-4230-100 Maint & Repair - Office Building	928	-	(928)	-
1-02-6300-100 Supplies - Janitorial	-	1,500	1,500	0.00%
Subtotal Operating Expenses	\$ 177,331	\$ 2,546,000	\$ 2,298,669	6.97%

Total Departmental Expenses

\$ 230,186	\$ 3,547,000	\$ -	\$ 3,246,814	6.49%
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Palmdale Water District
2012 Engineering Budget
For the One Month Ending Tuesday, January 31, 2012

YTD ACTUAL 2012	ORIGINAL BUDGET 2012	ADJUSTMENTS 2012	ADJUSTED BUDGET REMAINING	PERCENT USED
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Personnel Budget:

1-03-4000-000 Salaries	\$ 32,693	\$ 767,000	\$ 734,307	4.26%
1-03-4000-100 Overtime	-	7,500	7,500	0.00%
Subtotal (Salaries)	\$ 32,693	\$ 774,500	\$ 741,807	4.22%

Employee Benefits

1-03-4005-000 Payroll Taxes	4,718	59,250	54,532	7.96%
1-03-4010-000 Health Insurance	13,153	158,000	144,847	8.32%
1-03-4015-000 PERS	16,030	144,250	128,220	11.11%
Subtotal (Benefits)	\$ 33,901	\$ 361,500	\$ -	9.38%

Total Personnel Expenses

\$ 66,593	\$ 1,136,000	\$ -	\$ 1,069,407	5.86%
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OPERATING EXPENSES:

1-03-4050-000 Staff Travel	\$ 38	\$ 4,250	\$ 4,212	0.88%
1-03-4060-000 Staff Conferences & Seminars	-	2,750	2,750	0.00%
1-03-4155-000 Contracted Services	2,093	6,000	3,907	34.88%
1-03-4165-000 Memberships/Subscriptions	132	3,000	2,868	4.40%
1-03-4250-000 General Materials & Supplies	52	2,000	1,948	2.58%
1-03-8100-100 Computer Software - Maint. & Support	-	15,000	15,000	0.00%
Subtotal Operating Expenses	\$ 2,314	\$ 33,000	\$ -	7.01%

Total Departmental Expenses

\$ 68,907	\$ 1,169,000	\$ -	\$ 1,100,093	5.89%
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Palmdale Water District
2012 Facilities Budget
For the One Month Ending Tuesday, January 31, 2012

	YTD ACTUAL 2012	ORIGINAL BUDGET 2012	ADJUSTMENTS 2012	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-04-4000-000 Salaries	\$ 54,869	\$ 1,424,000		\$ 1,369,131	3.85%
1-04-4000-100 Overtime	1,014	45,000		43,986	2.25%
Subtotal (Salaries)	\$ 55,884	\$ 1,469,000		\$ 1,413,116	3.80%
Employee Benefits					
1-04-4005-000 Payroll Taxes	8,656	112,500		103,844	7.69%
1-04-4010-000 Health Insurance	29,199	394,000		364,801	7.41%
1-04-4015-000 PERS	29,550	266,000		236,450	11.11%
Subtotal (Benefits)	\$ 67,405	\$ 772,500	\$ -	\$ 705,095	8.73%
Total Personnel Expenses	\$ 123,289	\$ 2,241,500	\$ -	\$ 2,074,226	5.50%
OPERATING EXPENSES:					
1-04-4050-000 Staff Travel	\$ -	\$ 3,000		3,000	0.00%
1-04-4060-000 Staff Conferences & Seminars	-	3,000		3,000	0.00%
1-04-4155-000 Contracted Services	1,054	33,000		31,946	3.19%
1-04-4215-200 Natural Gas - Buildings	582	4,500		3,918	12.94%
1-04-4220-200 Electricity - Buildings	437	17,500		17,063	2.50%
1-04-4225-000 Maint. & Repair - Vehicles	1,986	45,000		43,014	4.41%
1-04-4230-100 Maint. & Rep. Office Building	-	18,000		18,000	0.00%
1-04-4235-110 Maint. & Rep. Equipment	1,304	7,500		6,196	17.39%
1-04-4235-400 Maint. & Rep. Operations - Wells	3,512	150,000		146,488	2.34%
1-04-4235-405 Maint. & Rep. Operations - Boosters	2,086	50,000		47,914	4.17%
1-04-4235-410 Maint. & Rep. Operations - Shop Bldgs	747	10,000		9,253	7.47%
1-04-4235-415 Maint. & Rep. Operations - Facilities	1,243	15,000		13,757	8.29%
1-04-4235-420 Maint. & Rep. Operations - Water Lines	16,692	400,000		383,308	4.17%
1-04-4235-425 Maint. & Rep. Operations - Littlerock Dam	40	25,000		24,960	0.16%
1-04-4235-430 Maint. & Rep. Operations - Palmdale Dam	1,920	25,000		23,080	7.68%
1-04-4235-435 Maint. & Rep. Operations - Palmdale Canal	-	5,000		5,000	0.00%
1-04-4235-455 Maint. & Rep. Operations - Heavy Equipment	3,459	40,000		36,541	8.65%
1-04-4235-460 Maint. & Rep. Operations - Storage Reservoirs	-	7,500		7,500	0.00%
1-04-6000-000 Waste Disposal	2,223	20,000		17,777	11.11%
1-04-6100-100 Fuel and Lube - Vehicle	22,714	130,000		107,286	17.47%
1-04-6100-200 Fuel and Lube - Machinery	14,588	43,000		28,412	33.92%
1-04-6200-000 Uniforms	1,224	20,000		18,776	6.12%
1-04-6300-100 Supplies - Misc.	3,325	50,000		46,675	6.65%
1-04-6300-800 Supplies - Construction Materials	2,116	100,000		97,884	2.12%
1-04-6400-000 Tools	357	12,000		11,643	2.98%
1-04-7000-100 Leases -Equipment	944	15,000		14,056	6.29%
Subtotal Operating Expenses	\$ 82,555	\$ 1,249,000	\$ -	\$ 1,166,445	6.61%
Total Departmental Expenses	\$ 205,844	\$ 3,490,500	\$ -	\$ 3,240,671	5.90%

Palmdale Water District
2012 Operation Budget
For the One Month Ending Tuesday, January 31, 2012

	YTD ACTUAL 2012	ORIGINAL BUDGET 2012	ADJUSTMENTS 2012	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-05-4000-000 Salaries	\$ 71,208	\$ 1,619,250		\$ 1,548,042	4.40%
1-05-4000-100 Overtime	2,202	60,000		57,798	3.67%
Subtotal (Salaries)	\$ 73,409	\$ 1,679,250		\$ 1,605,841	4.37%
Employee Benefits					
1-05-4005-000 Payroll Taxes	10,834	128,500		117,667	8.43%
1-05-4010-000 Health Insurance	30,727	367,500		336,773	8.36%
1-05-4015-000 PERS	34,250	304,000		269,750	11.27%
Subtotal (Benefits)	\$ 75,810	\$ 800,000	\$ -	\$ 724,190	9.48%
Total Personnel Expenses	\$ 149,220	\$ 2,479,250	\$ -	\$ 2,272,232	6.02%
OPERATING EXPENSES:					
1-05-4050-000 Staff Travel	\$ 74	\$ 8,000		\$ 7,927	0.92%
1-05-4060-000 Staff Conferences & Seminars	1,347	9,500		8,153	14.18%
1-05-4120-100 Training - Lab Equipment	-	3,500		3,500	0.00%
1-05-4155-000 Contracted Services	2,386	59,000		56,614	4.04%
1-05-4175-000 Permits	-	51,000		51,000	0.00%
1-05-4215-100 Natural Gas - Wells & Boosters	4,545	150,000		145,455	3.03%
1-05-4215-200 Natural Gas - WTP	-	3,000		3,000	0.00%
1-05-4220-100 Electricity - Wells & Boosters	91,312	1,450,000		1,358,688	6.30%
1-05-4220-200 Electricity - WTP	945	185,000		184,055	0.51%
1-05-4230-110 Maint. & Rep. - Office Equipment	-	500		500	0.00%
1-05-4235-110 Maint. & Rep. Operations - Equipment	326	15,000		14,674	2.17%
1-05-4235-410 Maint. & Rep. Operations - Shop Bldgs	83	6,000		5,917	1.38%
1-05-4235-415 Maint. & Rep. Operations - Facilities	2,919	38,000		35,081	7.68%
1-05-4235-445 Maint. & Rep. Operations - Telemetry	-	2,250		2,250	0.00%
1-05-4235-450 Maint. & Rep. Operations - Hypo Generator	-	7,250		7,250	0.00%
1-05-4236-000 Palmdale Lake Management	124	15,000		14,876	0.82%
1-05-4270-300 Telecommunication - Other	185	2,250		2,065	8.20%
1-05-4250-000 General Material & Supplies	210				
1-05-4300-300 Testing - Edison	-	12,000		12,000	0.00%
1-05-6000-000 Waste Disposal	282	15,000		14,718	1.88%
1-05-6200-000 Uniforms	949	10,000		9,051	9.49%
1-05-6300-100 Supplies - Misc.	497	15,000		14,503	3.31%
1-05-6300-200 Supplies - Hypo Generator	589	6,750		6,161	8.72%
1-05-6300-300 Supplies - Electrical	-	3,500		3,500	0.00%
1-05-6300-400 Supplies - Telemetry	65	7,500		7,435	0.86%
1-05-6300-600 Supplies - Lab	11,872	35,000		23,128	33.92%
1-05-6300-700 Outside Lab Work	4,068	65,000		60,932	6.26%
1-05-6400-000 Tools	734	6,500		5,766	11.30%
1-05-6500-000 Chemicals	39,215	450,000		410,785	8.71%
1-05-7000-100 Leases -Equipment	-	3,000		3,000	0.00%
Subtotal Operating Expenses	\$ 162,724	\$ 2,634,500	\$ -	\$ 2,471,986	6.18%
Total Departmental Expenses	\$ 311,943	\$ 5,113,750	\$ -	\$ 4,744,218	6.10%

Palmdale Water District
2012 Administrative Services Budget
For the One Month Ending Tuesday, January 31, 2012

	YTD ACTUAL 2012	ORIGINAL BUDGET 2012	ADJUSTMENTS 2012	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-06-4000-000 Salaries	\$ 64,559	\$ 1,531,250		\$ 1,466,691	4.22%
1-06-4000-100 Overtime	3,405	25,000		21,595	13.62%
Subtotal (Salaries)	\$ 67,964	\$ 1,556,250		\$ 1,488,286	4.37%
Employee Benefits					
1-06-4005-000 Payroll Taxes	9,765	119,250		109,485	8.19%
1-06-4010-000 Health Insurance	31,789	381,000		349,211	8.34%
1-06-4015-000 PERS	32,038	286,500		254,462	11.18%
Subtotal (Benefits)	\$ 73,592	\$ 786,750	\$ -	\$ 713,158	9.35%
Total Personnel Expenses	\$ 141,556	\$ 2,343,000	\$ -	\$ 2,179,849	6.04%
OPERATING EXPENSES:					
1-06-4050-000 Staff Travel	\$ -	\$ 250		250	0.00%
1-06-4060-000 Staff Conferences & Seminars	898	1,000		102	89.80%
1-06-4155-300 Contracted Services	499	14,500		14,001	
1-06-4155-100 Contracted Services - Infosend	13,969	205,000		191,031	6.81%
1-06-4165-000 Memberships/Subscriptions	-	500		500	0.00%
1-06-4230-110 Maintenance & Repair - Office Equipment	-	1,000		1,000	0.00%
1-06-4235-440 Maint. & Rep. Operations - Large Meters	-	10,000		10,000	0.00%
1-06-4235-470 Maint. & Rep. Operations - Meter Exchanges	27,099	125,000		97,901	21.68%
1-06-4250-000 General Material & Supplies	1,168	4,000		2,832	29.20%
1-06-4260-000 Business Forms	50	10,000		9,950	0.50%
1-06-4270-100 Telecommunication - Office	1,969	30,000		28,031	6.56%
1-06-4270-200 Telecommunication - Cellular Stipend	1,315	17,000		15,685	7.74%
1-06-4270-300 Telecommunication - Cellular	-	3,000		3,000	
1-06-4300-200 Testing - Large Meter Testing	3,525	21,500		17,975	16.40%
1-06-7000-100 Leases - Equipment	-	3,000		3,000	0.00%
Subtotal Operating Expenses	\$ 50,493	\$ 445,750	\$ -	\$ 395,257	11.33%
Total Departmental Expenses	\$ 192,049	\$ 2,788,750	\$ -	\$ 2,575,106	6.89%

Palmdale Water District
2012 Water Conservation Budget
For the One Month Ending Tuesday, January 31, 2012

YTD ACTUAL 2012	ORIGINAL BUDGET 2012	ADJUSTMENTS 2012	ADJUSTED BUDGET REMAINING	PERCENT USED
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Personnel Budget:

1-07-4000-000 Salaries	\$ 5,746	\$ 151,750	\$ 146,004	3.79%
1-07-4000-100 Overtime	-	1,250	1,250	0.00%
Subtotal (Salaries)	\$ 5,746	\$ 153,000	\$ 147,254	3.76%

Employee Benefits

1-07-4005-000 Payroll Taxes	879	12,000	11,121	7.33%
1-07-4010-000 Health Insurance	1,285	15,500	14,215	8.29%
1-07-4015-000 PERS	3,235	28,500	25,265	11.35%
Subtotal (Benefits)	\$ 5,399	\$ 56,000	\$ -	\$ 50,601 9.64%

Total Personnel Expenses

\$ 11,145	\$ 209,000	\$ -	\$ 196,605	5.33%
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OPERATING EXPENSES:

1-07-4050-000 Staff Travel	\$ -	\$ 1,000	\$ 1,000	0.00%
1-07-4060-000 Staff Conferences & Seminars	-	500	500	0.00%
1-07-4190-300 Public Relations - Landscape Workshop/Training	-	2,500	2,500	0.00%
1-07-4190-400 Public Relations - Contests	-	500	500	0.00%
1-07-4190-500 Public Relations - Education Programs	-	5,000	5,000	0.00%
1-07-4190-700 Public Relations -General Media	-	3,000		
1-07-6300-100 Supplies - Misc.	-	2,000	2,000	0.00%
Subtotal Operating Expenses	\$ -	\$ 14,500	\$ -	\$ 11,500 0.00%

Total Departmental Expenses

\$ 11,145	\$ 223,500	\$ -	\$ 208,105	4.99%
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Palmdale Water District
2012 Human Resources Budget
For the One Month Ending Tuesday, January 31, 2012

	YTD ACTUAL 2012	ORIGINAL BUDGET 2012	ADJUSTMENTS 2012	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-08-4000-000 Salaries	\$ 4,741	\$ 127,500		\$ 122,759	3.72%
Employee Benefits					
1-08-4005-000 Payroll Taxes	730	10,000		9,270	7.30%
1-08-4010-000 Health Insurance	1,440	17,250		15,810	8.35%
1-08-4015-000 PERS	2,677	24,000		21,323	11.15%
Subtotal (Benefits)	\$ 4,847	\$ 51,250	\$ -	\$ 46,403	9.46%
Total Personnel Expenses	\$ 9,588	\$ 178,750	\$ -	\$ 169,162	5.36%
OPERATING EXPENSES:					
1-08-4050-000 Staff Travel	\$ 231	\$ 3,000		\$ 2,769	7.69%
1-08-4060-000 Staff Conferences & Seminars	-	2,000		2,000	0.00%
1-08-4095-000 Employee Recruitment	228	3,000	(1,500)	1,272	7.60%
1-08-4100-000 Employee Retention	135	1,500	1,500	2,865	9.00%
1-08-4105-000 Employee Relations	62	3,500		3,438	1.77%
1-08-4110-000 Consultants	-	1,000		1,000	0.00%
1-08-4120-100 Training-Safety Consultants	1,880	38,000		36,120	4.95%
1-08-4121-000 Safety Program	-	1,000		1,000	0.00%
1-08-4165-000 Membership/Subscriptions	-	1,600		1,600	0.00%
1-08-4165-100 HR/Safety Publications	-	1,000	750	1,750	0.00%
1-08-6300-500 Supplies - Safety	428	33,500	(750)	32,322	1.28%
Subtotal Operating Expenses	\$ 2,963	\$ 89,100	\$ -	\$ 86,137	3.33%
Total Departmental Expenses	\$ 12,551	\$ 267,850	\$ -	\$ 255,299	4.69%

Palmdale Water District
2012 Information Technology Budget
For the One Month Ending Tuesday, January 31, 2012

YTD ACTUAL 2012	ORIGINAL BUDGET 2012	ADJUSTMENTS 2012	ADJUSTED BUDGET REMAINING	PERCENT USED
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Personnel Budget:

1-09-4000-000 Salaries	\$ 10,023	\$ 195,250	\$ 185,227	5.13%
1-09-4000-100 Overtime	331	3,000	2,669	11.03%
Subtotal (Salaries)	\$ 10,354	\$ 198,250	\$ 187,896	5.22%

Employee Benefits

1-09-4005-000 Payroll Taxes	1,461	15,500	14,039	9.42%
1-09-4010-000 Health Insurance	3,317	40,000	36,683	8.29%
1-09-4015-000 PERS	4,296	37,000	32,704	11.61%
Subtotal (Benefits)	\$ 9,074	\$ 92,500	\$ 83,426	9.81%

Total Personnel Expenses

\$ 19,428	\$ 290,750	\$ -	\$ 268,653	6.68%
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OPERATING EXPENSES:

1-09-4050-000 Staff Travel	\$ -	\$ 3,000	3,000	0.00%
1-09-4060-000 Staff Conferences & Seminars	449	15,000	14,551	2.99%
1-09-4120-100 Cogsdale Reimplementation & Templates	1,320	70,000	68,680	1.89%
1-09-4155-300 Contracted Services - Computer Vendors	2,027	105,000	102,973	1.93%
1-09-4165-000 Memberships/Subscriptions	-	500	500	0.00%
1-09-8000-100 Computer Equipment - Computers	-	45,000	45,000	0.00%
1-09-8000-200 Computer Equipment - Laptops	-	10,000	10,000	0.00%
1-09-8000-300 Computer Equipment - Monitors	177	2,000	1,823	8.86%
1-09-8000-400 Computer Equipment - Printers	-	2,500	2,500	0.00%
1-09-8000-500 Computer Equipment - Toner Cartridges	1,042	3,000	1,958	34.73%
1-09-8000-600 Computer Equipment - Other	1,137	35,000	33,863	3.25%
1-09-8100-100 Computer Software - Maint. and Support	825	70,000	69,175	1.18%
1-09-8100-150 Computer Software - Cogsdale Maint and Support	-	70,000	70,000	0.00%
1-09-8100-200 Computer Software - Software and Upgrades	-	15,000	15,000	0.00%
Subtotal Operating Expenses	\$ 6,977	\$ 446,000	\$ 439,023	1.56%

Total Departmental Expenses

\$ 26,405	\$ 736,750	\$ -	\$ 707,676	3.58%
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DATE:	March 8, 2012	March 14, 2012
TO:	BOARD OF DIRECTORS	Board Meeting
FROM:	Mr. Michael Williams, Finance Manager/CFO	
VIA:	Mr. Dennis D. LaMoreaux, General Manager	
RE:	<i>AGENDA ITEM NO. 7.3 – STATUS REPORT ON WATER BUDGET RATE STRUCTURE FOR 2011.</i>	

A detailed review of the Water Budget Rate Structure for 2011 will be provided at the Board meeting.

PALMDALE WATER DISTRICT
BOARD MEMORANDUM

DATE: March 8, 2012

March 14, 2012

TO: BOARD OF DIRECTORS

Board Meeting

FROM: Mr. Matthew R. Knudson, Engineering Manager

VIA: Mr. Dennis D. LaMoreaux, General Manager

RE: **AGENDA ITEM NO. 7.4 – STATUS REPORT ON COMMITTED CONTRACTS ISSUED**

An updated Committed Contracts Schedule will be provided prior to the meeting.

PALMDALE WATER DISTRICT BOARD MEMORANDUM

DATE:	March 7, 2012	March 14, 2012
TO:	BOARD OF DIRECTORS	Board Meeting
FROM:	Mr. Matthew Knudson, Engineering Manager	
VIA:	Mr. Dennis LaMoreaux, General Manager	
RE:	<i>AGENDA ITEM NO. 7.5 - CONSIDERATION AND POSSIBLE ACTION ON CHANGE ORDER NO. 1 TO SPECIFICATION NO. 0903 BEING THE CONSTRUCTION OF THE WATER MAIN REPLACEMENT IN 9TH ST. E., AVE. Q-4, FRIENDLY AVE., 8TH ST. E., 12TH ST. E., AVE. Q-4, AVE. Q-5, AND 13TH ST. E.</i>	

Recommendation:

Staff recommends approval of Change Order No. 1 in the not-to-exceed amount of \$74,441.01 and a 24-Calendar Day extension to the contract for Specification No. 0903.

Financial Impact:

The Approved 2012 Budget includes \$683,000.00 for this project under Budget Item No. RCP08.

Final costs for Specification No. 0903 are as follows:

Original Construction Contract Price:	\$ 786,400.00
Proposed Change Order No. 1:	\$ 74,441.01
Survey Costs:	\$ 4,915.00
Geotechnical Costs:	\$ <u>20,000.00 (estimate)</u>
 Total Construction Costs:	 \$ 885,756.01

Background:

Proposed Change Order No. 1 consists of the following items:

- Additional time and material to relocate proposed Air/Vac assembly due to excessive slurry on crossing utility
- Additional time to pothole for proposed relocation of Air/Vac assembly
- Down time associated with leak on existing water main at proposed hot tap location
- Additional time to restrain and realign proposed water main around existing telephone vault
- Additional time from leak in new trench due to unknown partially abandoned water service
- Additional time for removal of excessively thick pavement in proposed trench line
- Additional time to remove and replace saturated soil due to leaks from existing system infiltrating new trench

BOARD OF DIRECTORS
PALMDALE WATER DISTRICT

VIA: Mr. Dennis D. LaMoreaux, General Manager

-2-

March 7, 2012

- Additional time to repair rusted customer service line
- Additional time to hand dig around unmarked utility
- Additional time and material to remove and replace curb and gutter due to settlement caused by existing fire hydrant run
- Additional time and material to base pave areas due to failure of new trench at various locations caused by leaks from existing system
- Additional line item cost to install one 3/4" service not indicated on the plans
- Additional line item cost to install one 1" Air/Vac assembly not indicated on the plans

Change order items listed above were necessary to complete construction of the proposed water system or repair damaged improvements within the limits of the project due to unforeseen conditions outside of the contractor's control. The cost associated with said items is \$30,941.01 or 3.93% of the original contract amount.

The cost to grind and provide a continuous pavement cap over areas within the project limits that have a high concentration of patches due to leak repair activities on the old water system has also been included in this change order. This work is unrelated to and outside of the original contract scope but was authorized to accommodate the City of Palmdale, improve the condition of the roadway impacted by the District's patches, and to take advantage of the low pavement cost offered by the contractor for the work. The cost for the proposed additional grind and cap paving is \$43,500.00

Supporting Documents:

- Change Order No. 1

Strategic Plan Element

Strategic Goal 3.1 – Plan for improvements of the existing water delivery infrastructure.

CHANGE ORDER

No. 1

PROJECT Construction of water main replacement in 9th St. E., Ave. Q-4, Friendly Ave., 8th St. E., 12th St. E., Ave. Q-4, Ave. Q-5, and 13th St. E.

DATE OF ISSUANCE March 7, 2012 EFFECTIVE DATE March 14, 2012

OWNER Palmdale Water District

OWNER's Contract No. Specification No. 0903

CONTRACTOR VCI Construction

ENGINEER P.W.D.

You are directed to make the following changes in the Contract Documents.

Description: Additional time and material required for: relocation of proposed Air/Vac and associated potholing, mainline leak at proposed Hot Tap location, rerouting and restraining proposed mainline around existing telephone vault, leak from abandoned, unmarked water service, excessive asphalt thickness, over excavation due to saturated soil, repair of rusted customer service line, hand digging around unmarked utility, removal and replacement of curb and gutter due to settlement from leaking fire hydrant run, extra base and cap paving due to undermining from existing system leaks in new trench, additional Air/Vac, additional 1" service, grind and cap paving over existing leak patches within project limits, and additional time due to rain and reschedule of paving.

Reason for Change Order: Additional work was necessary and not included within the original project scope.

Attachments: Extra Work Order Report Nos. 4028, 4029, 4031, 4419, 4426, 4450, 5068, 5074, 5075, Curb and gutter R&R quote, line item break-down for additional Air/Vac. and 3/4" service, and corrected summary email from VCI showing costs including extra Base and Cap paving.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ <u>786,400.00</u>	Original Contract Times Completion: <u>150 Days – February 22, 2012</u>
Net Changes from previous Change Orders No. <u>0</u> to No. <u>0</u> \$ <u>0.00</u>	Net Changes from previous Change Orders No. <u>0</u> to No. <u>0</u> <u>0 – Day Extension</u> Days
Contract Price prior to this Change Order \$ <u>786,400.00</u>	Contract Times prior to this Change order Completion: <u>150 Days – February 22, 2012</u> Days
Net Increase (decrease of this Change Order) \$ <u>74,441.01</u>	Net Increase (decrease of this Change Order) <u>24 – Day Extension</u> Days
Contract Price with all approved Change Orders \$ <u>860,841.01</u>	Contract Times with all approved Change Orders Completion <u>174 Days – March 17, 2012</u>

CHANGE ORDER

No. 1

PROJECT Construction of water main replacement in 9th St. E., Ave. Q-4, Friendly Ave., 8th St. E., 12th St. E., Ave. Q-4, Ave. Q-5, and 13th St. E.

DATE OF ISSUANCE March 7, 2012 EFFECTIVE DATE March 14, 2012

OWNER Palmdale Water District

OWNER's Contract No. Specification No. 0903

CONTRACTOR VCI Construction

ENGINEER P.W.D.

RECOMMENDED:

By: [Signature]
PWD, Engineering Manager

Date: 3/7/12

APPROVED:

By: _____
PWD, General Manager

Date: _____

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 03-07-2012



February 2, 2012

Mr. Peter Thompson
Project Manager
Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

RE: Specification No. 0903 – Water Main Replacement in 9th Street East, Ave. Q-4, Friendly Ave., 8th Street East, 12th Street East, Ave. Q-4, Ave. Q-5, and 13th Street East
EWR 4028 – Extra time due to re-route of Air Vac path near Station 36+61

Mr. Thompson,

During the excavation and installation of the Air Vac located near 36+61, we discovered a unknown and unmarked utility lines and could not complete the installation as shown on the plans. VCI crews were then directed by the District to re-route the path of the Air Vac in order to avoid delays.

As a result, extra time, equipment, additional asphalt grinding, and traffic control was required to complete the installation of the Air Vac.

I have provided an Extra Work Report for the costs. We are requesting reimbursement of \$3,063.06 and one additional calendar day for this scope of work.

Sincerely,

PD

Patrick Davies
Estimator / Project Manager
VCI Construction

1921 W. 11th Street, Upland, CA 91786
(909) 946-0905 * (909) 946-0924
Contractor's License CA 765716; AZ 244025; NV 0074442



**Daily Work Report
Time and Material**

4028

Corporate Tel #: (909) 946-0905

Notes: Time To grind Asphalt, Set up
Traffic Control, Excavate, & Backfill
& Compact Air Vac Trench At
Station 36461, Not To Include Installation Time.

Date / Day: 1-9-12 Monday
 Location: Palmdale
 Job #: 2308-102 Cost Code:

LABOR	Name	Time In	Time Out	Time In	Time Out	Total Hrs	Initials	Prevailing Wage Classification
	Chris Brayles	7:00	✓		9:00	2		Foreman
	Ruben Sanchez	7:00	✓		11:30	4.5		oper 8
	Steve Zumpeno	7:00	✓		11:30	4.5		oper 8
	Manuel Ramirez	7:00	✓		11:30	4.5		Labor 1
	Chris Bruce	7:00	✓		11:30	4.5		Labor 1

EQUIPMENT	Equipment #	Description	Hrs Used	Mileage Meter	Notes
	9097	Foreman Trk	2		
	3067	utility Trk	4.5		
		J.D 624 Loader	4.5		
	2364	J.D 310 Backhoe	4.5		
	2356	Zipper	1		

RENTALS	Ticket #	Vendor	PO #	Hrs Used	Notes

MATERIAL & OTHER	Ticket #	Description	PO #	Vendor / Subcontractor	With my initials, I certify that the above hours are correct for the above day. I also certify I have not had a work related injury during this time period. If so, the injury noted below was reported immediately to my supervisor. I was provided a lunch break and/or rest period(s) as required by law. Upon acceptance of a check for the above hours I will have been paid in full. I am aware that I am entitled to a second meal break after having worked 10 hours. By initialing below, I state that my supervisor and I mutually agreed to waive my second meal break for the days worked over 10 hours, but less than 12 hours.

Con mis iniciales certifico que las horas anotadas arriba son correctas por el día indicado. También declaro que no he tenido ningún accidente relacionado con el trabajo. Si tuve un accidente, el cual he anotado abajo, este fue reportado inmediatamente a mi supervisor. Se me otorgo tiempo para comer y periodos de descanso como es requerido por la ley. Al aceptar un cheque por las horas indicadas arriba, declaro que se me habrá pagado en completo. Estoy al tanto de que tengo el derecho de tomar un segundo descanso para comer después de haber trabajado 10 horas. Como mis iniciales, confirmo que con permiso de mi supervisor decidí a renunciar a mi segundo tiempo de descanso. Entiendo que solo puedo renunciar a mi segundo tiempo de descanso si trabajo menos de 12 horas.

Formeman's Printed Name:

Chris Brayles

Superintendent's Approval:

Foreman's Signature:

CB

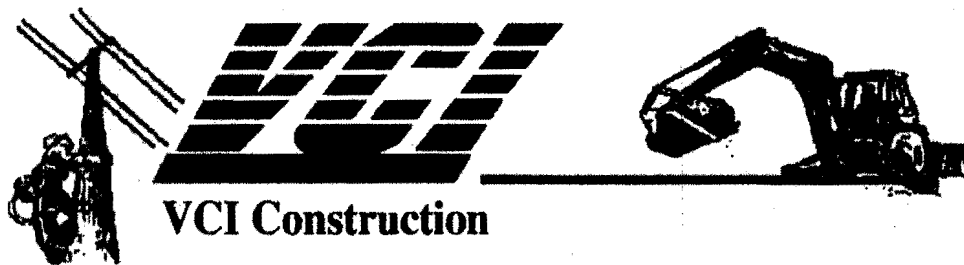
Customer's Approval:

[Signature]

Date Signed:

1/9/12

Date Signed:



January 10, 2012

Mr. Peter Thompson
Project Manager
Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

RE: Specification No. 0903 – Water Main Replacement in 9th Street East, Ave. Q-4, Friendly Ave., 8th Street East, 12th Street East, Ave. Q-4, Ave. Q-5, and 13th Street East
EWR 4029 – Potholing at Station 36+61.44

Mr. Thompson,

At the request of the District, VCI crew potholed existing telephone line at Station 36+61.44 in sidewalk on west side of street.

As a result, extra time and equipment was needed to complete this task and we have provided an Extra Work Report for the costs. We are requesting reimbursement of \$799.37 and one additional calendar day for this scope of work.

Sincerely,

Patrick Davies
Estimator / Project Manager
VCI Construction



Daily Work Report
Time and Material

4029

Corporate Tel #: (909) 946-0905

Notes: Pothole Existing Telephone At Station
36461.44 in side walk on westside of
Street. #20202, All work Requested By
Palmdale Water Dist

Date / Day: 1/4/12 Tues
Location: Palmdale
Job #: 23108-202 Cost Code:

LABOR	Name	Time In	Time Out	Time In	Time Out	Total Hrs	Initials	Prevailing Wage Classification
	David Kordick	7:00	~		9:00	2		Labor 1
	Alberto Martinez	7:00	~		9:00	2		Labor 1
	Larry Vocca	7:00	~		9:00	2		Labor 1

EQUIPMENT	Equipment #	Description	Hrs Used	Mileage Meter	Notes
	3061	Utility Trk	2		
	3069				
	HE125	CAT 2T28 Loader	2		
	7049	Air Compressor	2		

RENTALS	Ticket #	Vendor	PO #	Hrs Used	Notes

MATERIAL & OTHER	Ticket #	Description	PO #	Vendor / Subcontractor	With my initials, I certify that the above hours are correct for the above day. I also certify I have not had a work related injury during this time period. If so, the injury noted below was reported immediately to my supervisor. I was provided a lunch break and/or rest period(s) as required by law. Upon acceptance of a check for the above hours I will have been paid in full. I am aware that I am entitled to a second meal break after having worked 10 hours. By initiating below, I state that my supervisor and I mutually agreed to waive my second meal break for the days worked over 10 hours, but less than 12 hours.

Con mis iniciales certifico que las horas anotadas arriba son correctas por el dia indicado. Tambien declaro que no he tenido ningun accidente relacionado con el trabajo. Si tuve un accidente, el cual he anotado abajo, este fue reportado inmediatamente a mi supervisor. Se me otorgo tiempo para comer y periodos de descanso como es requerido por la ley. Al aceptar un cheque por las horas indicadas arriba, declaro que se me habra pagado en completo. Estoy al tanto de que tengo el derecho de tomar un segundo descanso para comer despues de haber trabajado 10 horas. Como mis iniciales, confirmo que con permiso de mi supervisor decidí a renunciar a mi segundo tiempo de descanso. Entiendo que solo puedo renunciar a mi segundo tiempo de descanso si trabaje menos de 12 horas.

Foreman's Printed Name:

Chris Broyles

Superintendent's Approval:

Foreman's Signature:

[Signature]

Customer's Approval:

[Signature]

Date Signed:

1/4/12

Date Signed:

1-5-12



February 2, 2012

Mr. Peter Thompson
Project Manager
Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

RE: Specification No. 0903 – Water Main Replacement in 9th Street East, Ave. Q-4,
Friendly Ave., 8th Street East, 12th Street East, Ave. Q-4, Ave. Q-5, and 13th Street
East
EWR 4031 – Delay due to hot tap repair at Station 10+18

Mr. Thompson,

During excavation and installation of our 8-inch DIP we discovered a leaking hot tap in
our path near Station 10+18 or 8th Street East.

As a result, our crews were delayed and extra time and equipment was required to
complete the repair of this hot tap before our normal scope of work can resume.

I have provided an Extra Work Report for the costs. We are requesting reimbursement of
\$1,754.37 and one additional calendar day for this scope of work.

Sincerely,

PD

Patrick Davies
Estimator / Project Manager
VCI Construction

1921 W. 11th Street, Upland, CA 91786

(909) 946-0905 * (909) 946-0924

Contractor's License CA 765716; AZ 244025; NV 0074442

DAILY EXTRA WORK REPORT			
Spec No.: 0903	CCO No. 0	Date Report Completed: 01/09/2012	
Project Name: WATER MAIN REPLACEMENT IN 9TH STREET EAST, AVE Q-4, FRI	Report No. 4031	Previous Report	N/A
Division: 23108 P02 WET UTILITIES	Sheet 1 of 1	This Report	\$1,754.37
Subcontractors	Date Work Performed: 01/09/2012	Total to Date	\$1,754.37
Description of Work: DOWN TIME DUE TO LEAK FOR HOT TAP AT STA. 10+18 ON 8TH STREET		Total Authorized	

[illegible][illegible]



Daily Work Report
Time and Material

4031

Corporate Tel #: (909) 946-0905

Notes: Down Time Due To Leak For
Hot Tap At Station 10+18 on 8th Street

Date / Day: 1/9/12 Monday

Location: Palm Dale

Job #: 23108-POT Cost Code:

LABOR	Name	Time In	Time Out	Time In	Time Out	Total Hrs	Initials	Prevailing Wage Classification
	Chris Broyles	9:30	~		12:30	3		Foreman
	David Kordick	9:30	~		12:30	3		oper 8
	Alberto Martinez	9:30	~		12:30	3		Labor 4
	Larry Vacca	9:30	~		12:30	3		Teamster 5
			~					

EQUIPMENT	Equipment #	Description	Hrs Used	Mileage Meter	Notes
	9097	Foreman Trk	3		
	30161	Utility Trk	3		
	2363	I-D 410 Backhoe	3		
	4216	Dump Trk (Flatbed)	3		

RENTALS	Ticket #	Vendor	PO #	Hrs Used	Notes

MATERIAL & OTHER	Ticket #	Description	PO #	Vendor / Subcontractor	With my initials, I certify that the above hours are correct for the above day. I also certify I have not had a work related injury during this time period. If so, the injury noted below was reported immediately to my supervisor. I was provided a lunch break and/or rest period(s) as required by law. Upon acceptance of a check for the above hours I will have been paid in full. I am aware that I am entitled to a second meal break after having worked 10 hours. By initialing below, I state that my supervisor and I mutually agreed to waive my second meal break for the days worked over 10 hours, but less than 12 hours.

Con mis iniciales certifico que las horas anotadas arriba son correctas por el día indicado. También declaro que no he tenido ningún accidente relacionado con el trabajo. Si tuve un accidente, el cual he anotado abajo, este fue reportado inmediatamente a mi supervisor. Se me otorgo tiempo para comer y periodos de descanso como es requerido por la ley. Al aceptar un cheque por las horas indicadas arriba, declaro que se me habrá pagado en completo. Estoy al tanto de que tengo el derecho de tomar un segundo descanso para comer después de haber trabajado 10 horas. Como mis iniciales, confirmo que con permiso de mi supervisor decidí a renunciar a mi segundo tiempo de descanso. Entiendo que solo puedo renunciar a mi segundo tiempo de descanso si trabajo menos de 12 horas.

Foreman's Printed Name:

Chris Broyles

Foreman's Signature:

Chris Broyles

Date Signed:

1/9/12

Superintendent's Approval:

Customer's Approval:

Fran A. Culbert

Date Signed:



December 13, 2011

Mr. Peter Thompson
Project Manager
Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

RE: Specification No. 0903 – Water Main Replacement in 9th Street East, Ave. Q-4, Friendly Ave., 8th Street East, 12th Street East, Ave. Q-4, Ave. Q-5, and 13th Street East
EWR 4419 – Delay due to telephone vault at Station 25+71

Mr. Thompson,

During excavation and installation of our 8-inch DIP we discovered a telephone vault in our path near Station 25+71 unknown and unidentified in our plans.

As a result, extra time, equipment, and material was required to complete the installation process which included the need of (4) pipe restraints that changed the pipe alignment to go around the vault.

We proceeded with the work and have provided an Extra Work Report for the costs. We are requesting reimbursement of \$3,757.73 and one additional calendar day for this scope of work.

Sincerely,

Patrick Davies
Estimator / Project Manager
VCI Construction

Spec No : 0903	CCO No 2	Date Report Completed: 11/28/2011
Project Name: WATER MAIN REPLACEMENT IN 9TH STREET EAST, AVE Q-4, FRI	Report No. 4419	Previous Report N/A
Division 23108 P02 WET UTILITIES	Sheet 1 of 1	This Report \$3,757.73
Subcontractors:	Date Work Performed 11/28/2011	Total to Date \$3,757.73
Description of Work: DELAY DUE TO (4) PIPE RESTRAINTS & ALIGNMENT OF PIPE AROUND TELEPHONE VAULT AT STA 25+71.		Total Authorized

LABOR (Class & Name)	Hrs	*Rate	**Mult	Prime	Sub	*
OPERATOR GROUP 8 - FOREMAN	3.00	101.77	4.00	1221.24		
LABORER GROUP 4 - PIPELAYER	3.00	80.04	1.00	240.12		
LABORER GROUP 1 - LABORER	3.00	75.33	3.00	677.97		
1. See Specifications §3-3 2.2(a).	Subtotal			2139.33		
2. Furnish certified payrolls						
3. Footnotes:	15%	<= _____ % Markup		320.90		
* Prevailing Wage + Fringe						
** CALTRANS Multiplier	Total			2460.23		

TOTALS		Prime	Sub
Total Equipment, Material & Labor		3720.52	
Prime Markup on Sub (10% first \$5,000)	Previously Paid for Sub		
Prime Markup on Sub (5% over \$5,000)			
Subtotal		3720.52	
Total (Prime + Sub)		3720.52	
Bond Rate 1%		37.21	
TOTAL THIS REPORT		3757.73	
I certify that the charges are accurately reported for the work indicated. _____ Contractor's Representative Date		Contracting Agency: _____ Project Manager Date	
ACCOUNTING VERIFICATION	PROCESSED BY: DATE:		



Daily Work Report
Time and Material

4419

Corporate Tel #: (909) 946-0905

Notes: Delay Due To (4) Pipe Restraints
Alignment of Pipe Around Telephone
Vault At Station 25721

Date / Day: 11/28/11 Monday
Location: Palmdale
Job #: 23101-PO2 Cost Code:

LABOR	Name	Time In	Time Out	Time In	Time Out	Total Hrs	Initials	Prevailing Wage Classification
	Chris Braxley	11:00			2:00	3		aper8
	David Kardick	11:00			2:00	3		aper8
	Ruben Sanchez	11:00			2:00	3		aper8
	Steve Zumpano	11:00			2:00	3		aper8
	Alberto Martinez	11:00			2:00	3		Labord
	Manuel Ramirez	11:00			2:00	3		Labord
	Joe Russo	11:00			2:00	3		Labord
	Larry Vaca	11:00			2:00	3		Labord

EQUIPMENT	Equipment #	Description	Hrs Used	Mileage Meter	Notes
	9097	Foreman Trk	3		
	3061	Utility Trk	3		
	3782	mixer trk	3		
	2359	Cat Excavator 314D	3		
	2364	J-D 410 Backhoe	3		
	2363	J-D 410 Backhoe	3		

RENTALS	Ticket #	Vendor	PO #	Hrs Used	Notes
		Chavez Trucking		6	2 Super 10 wheel Dump

MATERIAL & OTHER	Ticket #	Description	PO #	Vendor / Subcontractor	With my initials, I certify that the above hours are correct for the above day. I also certify I have not had a work related injury during this time period. If so, the injury noted below was reported immediately to my supervisor. I was provided a lunch break and/or rest period(s) as required by law. Upon acceptance of a check for the above hours I will have been paid in full. I am aware that I am entitled to a second meal break after having worked 10 hours. By initialing below, I state that my supervisor and I mutually agreed to waive my second meal break for the days worked over 10 hours, but less than 12 hours.

Con mis iniciales certifico que las horas anotadas arriba son correctas por el día indicado. También declaro que no he tenido ningún accidente relacionado con el trabajo. Si tuve un accidente, el cual he anotado abajo, este fue reportado inmediatamente a mi supervisor. Se me otorgo tiempo para comer y periodos de descanso como es requiendo por la ley. Al aceptar un cheque por las horas indicadas arriba, declaro que se me habrá pagado en completo. Estoy al tanto de que tengo el derecho de tomar un segundo descanso para comer después de haber trabajado 10 horas. Como mis iniciales, confirmo que con permiso de mi supervisor decidí a renunciar a mi segundo tiempo de descanso. Entiendo que solo puedo renunciar a mi segundo tiempo de descanso si trabajo menos de 12 horas.

Foreman's Printed Name:

Chris Braxley

Foreman's Signature:

Chris Braxley

Date Signed:

11/28/11

Superintendent's Approval:

Customer's Signature:

Signature of Customer

Date Signed:

11/28/11

DUMP TRUCK BILLING FORM

HOURLY - ZONE - TONNAGE

168751

Carrier Ernst Bros Date 11-28-11

Address 9282 Blanchard City Fontana State CA

UNDERLYING CARRIER
(if any)

Address

GENERAL CONTR.
(Consignor)

VCI

RECEIVER
(Consignee)

NAME OF
DEBTOR

PRECISE POINT
OF ORIGIN

avenue Q

City Palm Dale

PRECISE POINT
OF DESTINATION

20th Street

City

PRODUCTION AREA	POINT	HRS. OR TONS	RATE	TOTAL
MATERIAL HAULED				
<u>PUT</u>		<u>9 Hr</u>	<u>75⁰⁰</u>	
<u>111</u>				

X

RECEIVED BY (SIGN LAST NAME IN FULL)

PAYMENT DUE BY THE 10th OF THE FOLLOWING MONTH SERVICE CHARGE OF 2% ABOVE PRIME RATE WILL BE ASSESSED ON ALL ACCOUNTS PAST DUE

TIME REPORTED FOR WORK <u>7.15</u> A.M. P.M.	STARTING TIME LAST TRIP A.M. P.M.	END OF LAST TRIP A.M. P.M.	TOTAL TIME OF LAST TRIP HRS.	TOTAL TIME <u>9.75</u> HRS.	TRUCKMAN'S TT NUMBER <u>CA</u> <u>305992</u>
END TIME <u>7.00</u> A.M. P.M.	START UNLOADING LAST TRIP A.M. P.M.	END UNLOADING LAST TRIP A.M. P.M.	TOTAL TIME LAST UNLOADING HRS.	DEDUCTION <u>5.75</u> HRS.	
EQUIP NO <u>01</u>	WATER LEVEL CAPACITY <u>—</u>	TYPE LOADING <u>—</u>	TYPE OF RENTAL <u>S-10</u>	PRIVATE PROPERTY <input type="checkbox"/>	These charges include (1) fees to pay for regulation of transportation companies by the California Public Utilities Commission and (2) taxes paid to California cities instead of excise or business license taxes they could otherwise impose.
TRUCK OR TRACTOR LIC <u>7B19621</u>	TRAILER LIC # <u>—</u>	NO OF AXLES <u>4</u>			

LONG DISTANCE HAULING ONLY

DISTANCE RATE NOTICE

DATE

MILES _____ RATE _____ CHARGES _____

DRIVER OR OWNER

Robert Vazquez

ORIGINAL

DUMP TRUCK BILLING FORM

HOURLY - ZONE - TONNAGE

168696

Carrier Chavez Bros. Enterprise Date 11/28/11

Address 9282 Blanchard Ave. City Fontana State CA

UNDERLYING CARRIER
(If any)

Address

GENERAL CONTR.
(Consignor)

V.C.I

RECEIVER
(Consignee)

NAME OF
DEBITOR

PRECISE POINT
OF ORIGIN

Ave Q / 9th ST.

City Palmdale

PRECISE POINT
OF DESTINATION

24th ST

City Palmdale

PRODUCTION AREA	POINT	WEL. OR TONS	RATE	TOTAL
MATERIAL HAULED				
(Sand) - 1		Hr.	\$75.00	
(Grindings) - 1				
(Dirt) - 1				
(Base) - 1				

X RECEIVED BY (PRINT NAME IN FULL)

PAYMENT DUE BY THE 15TH OF THE FOLLOWING MONTH. SERVICE CHARGE OF 2% ABOVE PRIME RATE WILL BE ASSESSED ON ALL ACCOUNTS PAID LATE.

TIME REPORTED FOR WORK	STARTING TIME (LAST TRIP)	END OF LAST TRIP	TOTAL TIME OF LAST TRIP	TOTAL TIME	TRUCKMAN'S ID NUMBER
7:15 A.M.	A.M.	A.M.	HRS.	8.75	CA
END TIME	START UNLOADING LAST TRIP	END UNLOADING LAST TRIP	TOTAL TIME LAST UNLOADING	REDUCTION	305992
3:30 P.M.	A.M.	A.M.	HRS.	8.05	
EMPTY NO.	MAXIMUM LEVEL CAPACITY	TYPE LOADING	TYPE OF RENTAL	NET TIME	
02		Super	10	8.05	
TRUCK OR TRACTOR LIC #	TRANSFER LIC #	NO. OF AXES	PRIVATE PROPERTY		
		4			

These charges include (1) fees to pay for regulation of transportation companies by the California Public Utilities Commission and (2) taxes paid to California cities instead of excise or business license taxes they would otherwise impose.

LONG DISTANCE HAULING ONLY

ADRES. DATE DISTANCE DATE INVOICES DATE

DRIVER OR OWNER

DELIVERY COPY



February 2, 2012

Mr. Peter Thompson
Project Manager
Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

RE: Specification No. 0903 – Water Main Replacement in 9th Street East, Ave. Q-4,
Friendly Ave., 8th Street East, 12th Street East, Ave. Q-4, Ave. Q-5, and 13th Street
East
EWR 4426 – Delay due to unmarked 1-inch water service at Station 10+75

Mr. Thompson,

During excavation and installation of our 8-inch DIP we damaged an unmarked 1-inch water service that was apparently abandoned but still "live" at Station 10+75.

As a result, extra time, equipment, and material were required to repair the line and clean up the job site due to water filling up our trench and spilling over onto the street.

We have provided an Extra Work Report for the costs. We are requesting reimbursement of \$1,908.65 and one additional calendar day for this scope of work.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick Davies".

Patrick Davies
Estimator / Project Manager
VCI Construction

DAILY EXTRA WORK REPORT		
Spec No 0903	CCO No. 0	Date Report Completed: 01/27/2012
Project Name WATER MAIN REPLACEMENT IN 9TH STREET EAST, AVE Q-4, FRI	Report No. 4426	Previous Report N/A
Division 23108 P02 WET UTILITIES	Sheet 1 of 1	This Report \$1,908.65
Subcontractors	Date Work Performed: 01/27/2012	Total to Date \$1,908.65
Description of Work: DELAY DUE TO DAMAGED UNMARKED 1-INCH ABANDONED BUT LIVE WATER SERVICE LOCATED AT STA. 10+75		Total Authorized

[illegible][illegible]



Daily Work Report
Time and Material

4426

Corporate Tel #: (909) 946-0905

Notes:						Date / Day: 1/27/12 - Friday		
Extra Time Due To 1" Abandon water Service That was Not marked But still Live, on 4-5 At Station 10+75						Location: Palmdale		
						Job #: 23108-202 Cost Code: 32		
LABOR	Name	Time In	Time Out	Time In	Time Out	Total Hrs	Initials	Prevailing Wage Classification
	Chris Broyles					2		Foreman
	David Kordick					2		oper 8
	Ruben Senebez					2		oper 8
	Alberto Martinez					2		Labor 4
	Manuel Ramirez					2		Labor 1
EQUIPMENT	Equipment #	Description	Hrs Used	Mileage Meter	Notes			
	2354	Cat 314 Excavator	2					
		J.D 624 Loader	2					
RENTALS	Ticket #	Vendor	PO #	Hrs Used	Notes			
		Chavez Trucking		2	1 Super 10 Wheel Dump-			
MATERIAL & OTHER	Ticket #	Description	PO #	Vendor / Subcontractor	With my initials, I certify that the above hours are correct for the above day. I also certify I have not had a work related injury during this time period. If so, the injury noted below was reported immediately to my supervisor. I was provided a lunch break and/or rest period(s) as required by law. Upon acceptance of a check for the above hours I will have been paid in full. I am aware that I am entitled to a second meal break after having worked 10 hours. By initialing below, I state that my supervisor and I mutually agreed to waive my second meal break for the days worked over 10 hours, but less than 12 hours.			
		25 Ton CAB Base		Robertson				

Con mis iniciales certifico que las horas anotadas arriba son correctas por el día indicado. También declaro que no he tenido ningún accidente relacionado con el trabajo. Si tuve un accidente, el cual he anotado abajo, este fue reportado inmediatamente a mi supervisor. Se me otorgo tiempo para comer y periodos de descanso como es requerido por la ley. Al aceptar un cheque por las horas indicadas arriba, declaro que se me habrá pagado en completo. Estoy al tanto de que tengo el derecho de tomar un segundo descanso para comer después de haber trabajado 10 horas. Como mis iniciales, confirmo que con permiso de mi supervisor decidí a renunciar a mi segundo tiempo de descanso. Entiendo que solo puedo renunciar a mi segundo tiempo de descanso si trabajé menos de 12 horas.

Foreman's Printed Name: Chris Broyles

Superintendent's Approval: Tony Espinoza

Foreman's Signature: [Signature]

Customer's Approval: [Signature]

Date Signed: 1/27/12

Date Signed: [Blank]

ROBERTSON'S

ROCK • SAND • BASE MATERIALS

READY MIX CONCRETE

P.O. BOX 3600 • CORONA, CA 92878-3600

(800) 232-3695

THIS IS NOT A TICKET NO.

7292669

CUSTOMER NO. 23370 CPU 526 START TIME 7:00 TIME TYPED 7:43 DATE 01/25/12 TICKET # 7292669
 CUSTOMER VCI TELCOM INC. LOAD NO. 230111
 JOB ADDRESS 12TH ST E & AVE D-5 WEIGHED 3 MAP PG. 41960
 AT PLANT 90

PALMDALE (909) 322-9400
 TRUCK NO. R7 X GROSS 39.92
 TRUCK LIC. 7S46106 TARE 14.61
 TRAILER LIC. A T1 NET 25.31
 TRAILER LIC. B PREVIOUS 25.31
 CARRIER/VEH NO. 999 TOTAL 76.32

"As evidenced by signature driver/carrier is responsible for the accuracy of this vehicle's Tare weight. The driver/carrier will notify shipper/consignor if there is any change in light weight due to changes in equipment, fueling, etc. Calif. B & P Code Section 12722 (a & b)."

TO JOB
 TONS ON JOB
 TONS START UNLOAD
 TONS FINISH UNLOAD
 TONS LEAVE JOB
 TONS ARRIVE PLANT
 MIN ON JOB
 MIN STAND BY
 PER MIN RATE OF X \$

CHECK # ☐ CASH AMOUNT BY
 CHECK ☐ AMOUNT BY MGR. SIG. EMP#

20 minutes per unloading time allowed. Additional unloading time charged at current hourly rate. OVERTIME CHARGE

#15 San Bernardino - 1055 W. 9th St.	#66 Banning - 1990 Hargrave St.	#91 Lucerne - 6650 Meridian Rd.
#33 Gardena - 301 W. Rosecrans	#77 Cabazon - 13900 Apache Trail	#93 Barstow - 2700 E. Main St.
#50 Redlands - 8353 Alabama	#88 Lucerne Valley - 36555 Hwy 18	#335 Big Bear Lake - 42025 Garstin Dr.
#61 Rialto - 2601 N. Alder Ave.	#90 Palmdale - 37790 75th St. East	

CODE	QUANTITY	PRICE	DESCRIPTION	AMOUNT
550	25.31		CR AGG BASE	
5100	25.31		DELIVERY CHARGE	
2114	25.31		FUEL SURCHARGE	
2112	1.00		ENVIRONMENTAL FEE	
2116	1.00		ENERGY SURCHARGE	

25.31 @ 3.17 LAB = 80.24

25.31 @ 7.50 DEL = 189.83

energy 1 @ 3.00 = 3.00

env 1 @ 1.00 = 1.00

tax 7.75% = 21.24

\$ 295.31

WEIGHMASTER CERTIFICATE

THIS IS TO CERTIFY that the following described commodity was weighed, measured, or counted by a weighmaster, whose signature is on this certificate, who is a recognized authority of accuracy, as prescribed by Chapter 7 (commencing with Section 12700) of Division 5 of the California Business and Professions Code, administered by the Division of Measurement Standards of the California Department of Food and Agriculture.

BY
 DEPUTY: SANDY JO TOWELL

DRIVER ON GROSS OR TARE

TERMS AND CONDITIONS OF SALE - In consideration of Robertson's do and agree to indemnify and hold harmless Robertson's and its employees in upon or about the delivery location. Customer acknowledges that the driver any plans or specifications relating to the project on which the material is it claims for damage relating to said material being inappropriate, incompatible land where the material is utilized, to the fullest extent permitted by law. In ev Customer agrees to pay reasonable attorney's fees incurred by Robertson's C for more than thirty (30) days.

MATERIAL'S REC'D
 BY DRIVER

DUMP TRUCK BILLING FORM

HOURLY - ZONE - TONNAGE

167854

Carrier Chavez Bros Enterprise Date 1/27/12
Address 9282 Blanchard Ave. City Fontana State CA

UNDERLYING CARRIER
(if any)

Address

GENERAL CONTR.
(Consignor)

V.C.I

RECEIVER
(Consignee)

NAME OF
DEBTOR

PRECISE POINT
OF ORIGIN

12TH ST. E.

City Palm Dale

PRECISE POINT
OF DESTINATION

Dump on Site

City Same

PRODUCTION AREA	POINT	HRS. OR TONS	RATE	TOTAL
MATERIAL HAULED <u>Dirt - 7411</u>		<u>Hr.</u>	<u>\$75.00</u>	

X RECEIVED BY Albert Chavez (LAST NAME IN FULL)

PAYMENT DUE BY THE 20th OF THE FOLLOWING MONTH. SERVICE CHARGE OF 2% ABOVE PRIME RATE WILL BE ASSESSED ON ALL ACCOUNTS PAST DUE

TIME REPORTED FOR WORK <u>8:00</u> A.M.	STARTING TIME LAST TRIP A.M. P.M.	END OF LAST TRIP A.M. P.M.	TOTAL TIME OF LAST TRIP HRS.	TOTAL TIME <u>7.75</u> HRS.	TRUCKMAN'S ID NUMBER <u>CA</u> <u>305992</u>
END TIME <u>3:45</u> A.M. P.M.	START UNLOADING LAST TRIP A.M. P.M.	END UNLOADING LAST TRIP A.M. P.M.	TOTAL TIME LAST UNLOADING HRS.	DEDUCTION <u>0</u>	
EQUIPT. NO. <u>02</u>	WATER LEVEL CAPACITY	TYPE LOADING <u>Super</u>	TYPE OF RENTAL <u>10</u>	NET TIME <u>7.75</u>	These charges include (1) fees to pay for regulation of transportation companies by the California Public Utilities Commission and (2) taxes paid to California cities instead of excise or business license taxes they could otherwise impose.
TRUCK OR TRACTOR LIC. #	TRAILER LIC. #	NO. OF AXLES <u>4</u>	PRIVATE PROPERTY <input type="checkbox"/>		

LONG DISTANCE HAULING ONLY

DISTANCE RATE NOTICE

DATE

MILES _____ RATE _____

CHARGES _____

DRIVER OR OWNER

Albert Chavez

DELIVERY COPY



December 13, 2011

Mr. Peter Thompson
Project Manager
Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

RE: Specification No. 0903 – Water Main Replacement in 9th Street East, Ave. Q-4, Friendly Ave., 8th Street East, 12th Street East, Ave. Q-4, Ave. Q-5, and 13th Street East
EWR 4450 – Removal of 18 inches of asphalt at 9th Street East & Ave. Q-6

Mr. Thompson,

During excavation and installation of our 8-inch DIP we discovered an area where the asphalt was 18 inches thick near Station 30+80.

As a result extra time and equipment was required to complete the installation process.

We proceeded with the work and have provided an Extra Work Report for the costs. We are requesting reimbursement of \$1,474.64 and one additional calendar day for this scope of work.

Sincerely,

Patrick Davies
Estimator / Project Manager
VCI Construction

DAILY EXTRA WORK REPORT		
Spec No. 0903	CCO No. 1	Date Report Completed: 11/18/2011
Project Name: WATER MAIN REPLACEMENT IN 9TH STREET EAST, AVE Q-4, FRI	Report No. 4450	Previous Report N/A
Division. 23108 P02 WET UTILITIES	Sheet 1 of 1	This Report \$1,474.64
Subcontractors:	Date Work Performed: 11/18/2011	Total to Date \$1,474.64
Description of Work: REMOVE 18 INCHES OF ASPHALT AT AVE Q-6		Total Authorized

[illegible][illegible]



Daily Work Report
Time and Material

4450

Corporate Tel #: (909) 946-0905

Notes: Remove 18" of Asphalt at the
Q-6

Date / Day: 12/18/21

Location: Almdale

Job #: 23108-P02 Cost Code:

LABOR	Name	Time In	Time Out	Time In	Time Out	Total Hrs	Initials	Prevailing Wage Classification
	Chris Broyles	8:00			10:00	2		Op 8
	David Kordick	8:00			10:00	2		Op 8
	Alberto Martinez	8:00			10:00	2		Labor 4
	Larry Vecca	8:00			10:00	2		Labor 1

EQUIPMENT	Equipment #	Description	Hrs Used	Mileage Meter	Notes
	9097	Foreman Trk	2		
	3061	Utility Trk	2		
		J-D 624 Loader	2		
	4216	Flatbed Dump Trk	2		
	2563	J-D 370 Backhoe	2		
		Asphalt Zipper	1		
	7049	Air Compressor	1		

RENTALS	Ticket #	Vendor	PO #	Hrs Used	Notes

MATERIAL & OTHER	Ticket #	Description	PO #	Vendor / Subcontractor	With my initials, I certify that the above hours are correct for the above day. I also certify I have not had a work related injury during this time period. If so, the injury noted below was reported immediately to my supervisor. I was provided a lunch break and/or rest period(s) as required by law. Upon acceptance of a check for the above hours I will have been paid in full. I am aware that I am entitled to a second meal break after having worked 10 hours. By initialing below, I state that my supervisor and I mutually agreed to waive my second meal break for the days worked over 10 hours, but less than 12 hours.

Con mis iniciales certifico que las horas anotadas arriba son correctas por el día indicado. También declaro que no he tenido ningún accidente relacionado con el trabajo. Si tuve un accidente, el cual he anotado abajo, este fue reportado inmediatamente a mi supervisor. Se me otorga tiempo para comer y periodos de descanso como es requerido por la ley. Al aceptar un cheque por las horas indicadas arriba, declaro que se me habrá pagado en completo. Estoy al tanto de que tengo el derecho de tomar un segundo descanso para comer después de haber trabajado 10 horas. Como mis iniciales, confirmo que con permiso de mi supervisor decidí a renunciar a mi segundo tiempo de descanso. Entiendo que solo puedo renunciar a mi segundo tiempo de descanso si trabajo menos de 12 horas.

Foreman's Printed Name:

Chris Broyles

Foreman's Signature:

[Signature]

Date Signed:

12/18/21

Superintendent's Approval:

Customer's

[Signature]

Date Signed:



February 2, 2012

Mr. Peter Thompson
Project Manager
Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

RE: Specification No. 0903 – Water Main Replacement in 9th Street East, Ave. Q-4,
Friendly Ave., 8th Street East, 12th Street East, Ave. Q-4, Ave. Q-5, and 13th Street
East
EWR 5068 – Delay due to unsuitable soil conditions at Station 24+25

Mr. Thompson,

During excavation and installation of our 8-inch DIP, VCI crews encountered an area with unsuitable soil near Station 34+01 for the existing cross gutter. As a result, extra time was needed to dig an extra 3 feet in the trench line.

I have provided an Extra Work Report for the costs. We are requesting reimbursement of \$687.56 and one additional calendar day for this scope of work.

Sincerely,

PD

Patrick Davies
Estimator / Project Manager
VCI Construction

1921 W. 11th Street, Upland, CA 91786
(909) 946-0905 * (909) 946-0924
Contractor's License CA 765716; AZ 244025; NV 0074442

DAILY EXTRA WORK REPORT		
Spec No. 0903	CCO No. 0	Date Report Completed: 01/19/2012
Project Name: WATER MAIN REPLACEMENT IN 9TH STREET EAST, AVE Q-4, FRI	Report No. 5068	Previous Report N/A
Division 23108 P02 WET UTILITIES	Sheet 1 of 1	This Report \$687.56
Subcontractors:	Date Work Performed: 01/19/2012	Total to Date \$687.56
Description of Work: OVER EXCAVATE 3' OF UNSUITABLE SOIL FOR EXISTING CROSS GUTTER AT STA. 24+25, AVE Q-4 & 9TH ST		Total Authorized

[illegible][illegible][illegible]

TOTALS		Prime	Sub
Total Equipment Material & Labor		680 76	
Prime Markup on Sub (10% first \$5 000)	Previously Paid for Sub		
Prime Markup on Sub (5% over \$5 000)			
Subtotal		680 76	
Total (Prime + Sub)		680 76	
Bond Rate 1		6 81	
TOTAL THIS REPORT		687 56	
I certify that the charges are accurately reported for the work indicated.		Contracting Agency:	
Contractor's Representative _____ Date _____		_____	
ACCOUNTING VERIFICATION	PROCESSED	_____	
BY: _____	DATE: _____	Project Manager	Date _____



Daily Work Report
Time and Material

5068

Corporate Tel #: (909) 946-0905

Notes: Over Excavate 3' of unsuitable soil
for Existing Cross gutter At Q-4 d 9th
Street - Sta. 24+25

Date / Day: 1/19/12 Thurs.
Location: Palmdale
Job #: 23108-202 Cost Code:

LABOR	Name	Time In	Time Out	Time In	Time Out	Total Hrs	Initials	Prevailing Wage Classification
	Kyle Feale	8:00	✓		10:30	2.5		Labor 4
	Luke Honthette	8:00	✓		10:00	2		oper 8
	Tammy Dahlberg	8:00	✓		10:30	2.5		Labor 1

EQUIPMENT	Equipment #	Description	Hrs Used	Mileage Meter	Notes

RENTALS	Ticket #	Vendor	PO #	Hrs Used	Notes

MATERIAL & OTHER	Ticket #	Description	PO #	Vendor / Subcontractor	With my initials, I certify that the above hours are correct for the above day. I also certify I have not had a work related injury during this time period. If so, the injury noted below was reported immediately to my supervisor. I was provided a lunch break and/or rest period(s) as required by law. Upon acceptance of a check for the above hours I will have been paid in full. I am aware that I am entitled to a second meal break after having worked 10 hours. By initialing below, I state that my supervisor and I mutually agreed to waive my second meal break for the days worked over 10 hours, but less than 12 hours.

Con mis iniciales certifico que las horas anotadas arriba son correctas por el día indicado. También declaro que no he tenido ningún accidente relacionado con el trabajo. Si tuve un accidente, el cual he anotado abajo, este fue reportado inmediatamente a mi supervisor. Se me otorgo tiempo para comer y periodos de descanso como es requiendo por la ley. Al aceptar un cheque por las horas indicadas arriba, declaro que se me habrá pagado en completo. Estoy al tanto de que tengo el derecho de tomar un segundo descanso para comer después de haber trabajado 10 horas. Como mis iniciales, confirmo que con permiso de mi supervisor decidi a renunciar a mi segundo tiempo de descanso. Entiendo que solo puedo renunciar a mi segundo tiempo de descanso si trabajo menos de 12 horas.

Foreman's Printed Name:

Chris Broyles
CB

Foreman's Signature

Date Signed:

1/19/12

Superintendent's Approval:

Tony Espinoza

Customer's Approval:

Date Signed:



February 2, 2012

Mr. Peter Thompson
Project Manager
Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

RE: Specification No. 0903 – Water Main Replacement in 9th Street East, Ave. Q-4,
Friendly Ave., 8th Street East, 12th Street East, Ave. Q-4, Ave. Q-5, and 13th Street
East
EWR 5074 – Repair of rusted service line

Mr. Thompson,

I have attached work details for the repair of a service line that continued to break. It was discovered that the line was rusted which contaminated the line as well.

As a result, extra time was required to thoroughly flush out the spigot and repair the line.

I have provided an Extra Work Report for the costs. We are requesting reimbursement of \$413.72 and one additional calendar day for this scope of work.

Sincerely,

PD

Patrick Davies
Estimator / Project Manager
VCI Construction

1921 W. 11th Street, Upland, CA 91786
(909) 946-0905 * (909) 946-0924
Contractor's License CA 765716; AZ 244025; NV 0074442

DAILY EXTRA WORK REPORT			
Spec No. 0903	CCO No. 0	Date Report Completed: 12/28/2011	
Project Name WATER MAIN REPLACEMENT IN 9TH STREET EAST, AVE Q-4, FR	Report No. 5074	Previous Report N/A	
Division: 23108 P02 WET UTILITIES	Sheet 1 of 1	This Report	\$413.72
Subcontractors:	Date Work Performed: 12/28/2011	Total to Date	\$413.72
Description of Work: WORKED ON SERVICE LINE THAT CONTINUED TO BREAK, DISCOVERED RUST IN LINE AND FLUSHED SPIGOT		Total Authorized	

[illegible][illegible]



Daily Work Report
Time and Material

5074

Corporate Tel #: (909) 946-0905

Notes: Worked on service for 3-5 hours
Line kept breaking, we had to dig
Back to fix. Breaks went to turn
on line, Rust in the line had to flush spigot

Date / Day: 12/28/11 Wednesday
Location: Palm Dale
Job #: 23108-02 Cost Code:

LABOR	Name	Time In	Time Out	Time In	Time Out	Total Hrs	Initials	Prevailing Wage Classification
	Steve Zumpezo	8:00			11:30	3.5		Oper 8

EQUIPMENT	Equipment #	Description	Hrs Used	Mileage Meter	Notes

RENTALS	Ticket #	Vendor	PO #	Hrs Used	Notes

MATERIAL & OTHER	Ticket #	Description	PO #	Vendor / Subcontractor	With my initials, I certify that the above hours are correct for the above day. I also certify I have not had a work related injury during this time period. If so, the injury noted below was reported immediately to my supervisor. I was provided a lunch break and/or rest period(s) as required by law. Upon acceptance of a check for the above hours I will have been paid in full. I am aware that I am entitled to a second meal break after having worked 10 hours. By initialing below, I state that my supervisor and I mutually agreed to waive my second meal break for the days worked over 10 hours, but less than 12 hours.

Con mis iniciales certifico que las horas anotadas arriba son correctas por el día indicado. También declaro que no he tenido ningún accidente relacionado con el trabajo. Si tuve un accidente, el cual he anotado abajo, este fue reportado inmediatamente a mi supervisor. Se me otorgo tiempo para comer y periodos de descanso como es requerido por la ley. Al aceptar un cheque por las horas indicadas arriba, declaro que se me habrá pagado en completo. Estoy al tanto de que tengo el derecho de tomar un segundo descanso para comer despues de haber trabajado 10 horas. Como mis iniciales, confirmo que con permiso de mi supervisor decidí a renunciar a mi segundo tiempo de descanso. Entiendo que solo puedo renunciar a mi segundo tiempo de descanso si trabaje menos de 12 horas.

Formerman's Printed Name:

Foreman's Signature

Date Signed:

Superintendent's Approval:

Customer's Approval:

Date Signed:

Q Broyles
Q Broyles

12/28/11



February 2, 2012

Mr. Peter Thompson
Project Manager
Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

RE: Specification No. 0903 – Water Main Replacement in 9th Street East, Ave. Q-4,
Friendly Ave., 8th Street East, 12th Street East, Ave. Q-4, Ave. Q-5, and 13th Street
East
EWR 5075 – Delay due to unmarked utility at Station 34+01

Mr. Thompson,

During excavation and installation of our 8-inch DIP, VCI crews encountered an unknown and unmarked utility believed to be a live telephone line near Station 34+01. In order to avoid damages to this line, we were forced to stop production and hand-dig around this utility line to properly install the new water main.

As a result, extra time and equipment were required to complete the installation.

I have provided an Extra Work Report for the costs. We are requesting reimbursement of \$1,515.44 and one additional calendar day for this scope of work.

Sincerely,

PD

Patrick Davies
Estimator / Project Manager
VCI Construction

1921 W. 11th Street, Upland, CA 91786
(909) 946-0905 * (909) 946-0924
Contractor's License CA 765716; AZ 244025; NV 0074442

DAILY EXTRA WORK REPORT		
Spec No.: 0903	CCO No. 0	Date Report Completed: 01/17/2012
Project Name: WATER MAIN REPLACEMENT IN 9TH STREET EAST, AVE Q-4, FRI	Report No. 5075	Previous Report N/A
Division: 23108 P02 WET UTILITIES	Sheet 1 of 1	This Report \$1,515.44
Subcontractors:	Date Work Performed: 01/17/2012	Total to Date \$1,515.44
Description of Work: DELAY DUE TO HAND DIG AROUND UNFORESEEN EXISTING UTILITIES (TELEPHONE) AT STA. 34+01		Total Authorized

NOTES:	Subtotal	228.00	
	15% Markp	34.20	
	Total	262.20	

NOTES	Subtotal		
	15% Markp		
	Total		

1. See Specifications §3-3.2.2(a).	Subtotal	1076 73
2. Furnish certified payrolls.		
3. Footnotes:	15% \leq _____ % Markup	161 51
* Prevailing Wage + Fringe		
** CALTRANS Multiplier	Total	1238 24

I certify that the charges are accurately reported for the work indicated.		Contracting Agency:	
_____ Contractor's Representative Date			
ACCOUNTING VERIFICATION	PROCESSED BY: _____ DATE: _____	Project Manager	Date _____



Daily Work Report
Time and Material

5075

Corporate Tel #: (909) 946-0905

Notes: Due To Hand Digging Around Under
seen Existing Utilities (telephone)
Q-7 & 9th Sta. 34+01

Date / Day: 1/17/12 Tuesday
Location: Belmonte
Job #: 23108-202 Cost Code:

LABOR	Name	Time In	Time Out	Time In	Time Out	Total Hrs	Initials	Prevailing Wage Classification
	Chris Braxles	7:00	✓		10:00	3		opr 8
	David Kordick	7:00	✓		10:00	3		opr 8
	Alberto Martinez	7:00	✓		10:00	3		Lebor 4
	Larry Vacco	7:00	✓		10:00	3		Lebor 1

EQUIPMENT	Equipment #	Description	Hrs Used	Mileage Meter	Notes
	3061	Utility Trk	3		
	2363	J-D 410 Backhoe	3		

RENTALS	Ticket #	Vendor	PO #	Hrs Used	Notes

MATERIAL & OTHER	Ticket #	Description	PO #	Vendor / Subcontractor	With my initials, I certify that the above hours are correct for the above day. I also certify I have not had a work related injury during this time period. If so, the injury noted below was reported immediately to my supervisor. I was provided a lunch break and/or rest period(s) as required by law. Upon acceptance of a check for the above hours I will have been paid in full. I am aware that I am entitled to a second meal break after having worked 10 hours. By initialing below, I state that my supervisor and I mutually agreed to waive my second meal break for the days worked over 10 hours, but less than 12 hours.

Con mis iniciales certifico que las horas anotadas arriba son correctas por el dia indicado. También declaro que no he tenido ningún accidente relacionado con el trabajo. Si tuve un accidente, el cual he anotado abajo, este fue reportado inmediatamente a mi supervisor. Se me otorgo tiempo para comer y periodos de descanso como es requiendo por la ley. Al aceptar un cheque por las horas indicadas arriba, declaro que se me habrá pagado en completo. Estoy al tanto de que tengo el derecho de tomar un segundo descanso para comer despues de haber trabajado 10 horas. Como mis iniciales, confirmo que con permiso de mi supervisor decidí a renunciar a mi segundo tiempo de descanso. Entiendo que solo puedo renunciar a mi segundo tiempo de descanso si trabaje menos de 12 horas.

Formeman's Printed Name: Chris Braxles

Foreman's Signature: Chris Braxles

Date Signed: 1/17/12

Superintendent's Approval: Tony Espinosa

Customer's Approval:

Date Signed:



January 20, 2012

Mr. Peter Thompson
Project Manager
Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

RE: Specification No. 0903 – Water Main Replacement in 9th Street East, Ave. Q-4, Friendly Ave., 8th Street East, 12th Street East, Ave. Q-4, Ave. Q-5, and 13th Street East
EWR – Curb and Gutter (+/- 12') Repair at Sta. 12+70

Mr. Thompson,

As requested by the District, I have attached a proposal for the approximate costs to repair approximately 12 feet of curb and gutter that has been damaged by the water district's existing water line leaks. This repair has been requested by the City of Palmdale and is located near Station 12+70, the northeast corner of 8th Street and Ave. Q-7.

We have provided an Extra Work Report in the proposed amount of \$2,686.47 and one additional calendar day for this scope of work. Once this proposal is approved, VCI crews will be scheduled to complete said work.

Sincerely,

A handwritten signature in black ink, appearing to read "Pd", is written over the word "Sincerely,".

Patrick Davies
Estimator / Project Manager
VCI Construction

[illegible]



"UNION CONTRACTOR"

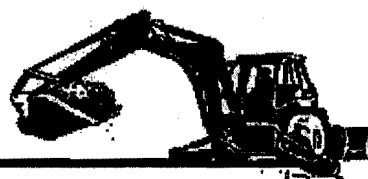
LICENSE NO. 613977 A

EMAIL: CMBSTRUCTURES@MSN.COM

SMALL BUSINESS CERTIFIED
SBE#1125380

EXCLUSIONS

PRESIDENT



VCI Construction

Palmdale Schedule of Values

				Units	Total
1	Mobilization	1	LS	\$ 12,300.00	\$ 12,300.00
2	Sheeting, Shoring	1	LS	\$ 7,500.00	\$ 7,500.00
3	Traffic Control	1	LS	\$ 7,210.00	\$ 7,210.00
4	12" DIP	1189	LF	\$ 65.00	\$ 77,285.00
5	8" DIP	2960	LF	\$ 45.00	\$ 133,200.00
6	6" DIP	2202	LF	\$ 44.00	\$ 96,888.00
7	1" Air Vac	5	EA	\$ 2,600.00	\$ 13,000.00
8	Fire Hydrant	10	EA	\$ 4,800.00	\$ 48,000.00
9	3/4" Water Service	92	EA	\$ 1,050.00	\$ 96,600.00
10	1" Water Service	9	EA	\$ 1,340.00	\$ 12,060.00
11	1 1/2" Water Service	2	EA	\$ 2,888.00	\$ 5,776.00
12	2" Water Service	1	EA	\$ 3,681.00	\$ 3,681.00
13	Tie-Ins	1	LS	\$ 77,000.00	\$ 77,000.00
14	Testing	1	LS	\$ 12,900.00	\$ 12,900.00
15	Misc Concrete Work	1	LS	\$ 13,000.00	\$ 13,000.00
16	Asphalt	1	LS	\$ 170,000.00	\$ 170,000.00

Total

\$ 786,400.00

Peter K. Thompson Sr

From: Davies, Patrick [pdavies@vcicom.com]
Sent: Friday, March 02, 2012 3:42 PM
To: Peter K. Thompson Sr
Subject: EWR's and Final CO's for Project

Peter,

My apologies for the delay. Please see a listing of Extra Work Reports that have been submitted by our foreman to date;

EWR #	Description	Amount
4028	Sta 36+61 - Air Vac	\$3,063.06
4029	Sta 36+61.44 - Potholing	\$799.37
4031	Sta 10+18 - Hot Tap Repair	\$1,754.37
4419	Sta 25+71 - Telephone Vault	\$3,757.73
4426	Sta 10+75 - 1-inch Water Service	\$1,908.65
4450	Sta 30+80 - 18-inches of Asphalt	\$1,474.64
5068	Sta 24+25 - Unsuitable Soil	\$687.56
5074	Repair of Rusted Service Line	\$413.72
5075	Sta 34+01 - Unmarked Utility	\$1,515.44
EST 1	Sta 12+70 - Curb and Gutter	\$2,686.47
EXTRA Base Paving - Q-4, Friendly, 8th and 9th ¹⁰⁰⁰ 4800 SF @ \$9.23/SF		\$16,780.14 9,230.00
EXTRA Grind and Cap - 27,000 SF @ \$1.30/SF ^{29,000}		\$35,178.00 37,700.00
		\$70,019.15 64,991.01

I know that we discussed the base pavement price of \$9.23 /SF and it turned out to 1808 SF. I removed the cost of \$1.30 of grind and cap since it is dealt with in the additional grind and cap limits. The Breakdown for the Base Pavement quantity is;

Q-4	43	SF
Friendly	256	SF
9th Street	812	SF
8th Street	429	SF
Friendly	284	SF
	1818	SF
	1000	

S.F. AND COSTS REVISED TO REFLECT
ACTUAL. PKT 3/7/12

The breakdown of the grind and cap can be summarized as follows;

9th Street north of pipeline start to Q-6 1500 LF long x 12 LF wide @ 1.5-inches thick = 18,000 SF
8th Street and Q-6 to Q-7 320 LF long x 13-feet wide @ 1.5-inches thick = 4,160 SF
8th Street and Q-7 to Palmdale 350 LF long x 14-feet wide @ 1.5-inches thick = 4,900 SF

^{29,000}
Total Estimated Square Footage = ~~27,000~~ SF

This is not estimated to change unless Jeff with the City of Palmdale increases the limits. Also I have not added any estimated overages. These are based upon our field visit and multiple conversations. We will have to measure all the final numbers once the paving is complete however we have already agreed we are 12-feet out of gutter lip on 9th street and 13-feet and 14-feet on 8th street.

PALMDALE WATER DISTRICT BOARD MEMORANDUM

DATE:	March 8, 2012	March 14, 2012
TO:	BOARD OF DIRECTORS	Board Meeting
FROM:	Mr. Matthew Knudson, Engineering Manager	
VIA:	Mr. Dennis D. LaMoreaux, General Manager	
RE:	<i>AGENDA ITEM NO. 7.6 – CONSIDERATION AND POSSIBLE ACTION ON OFFER FROM CITY OF PALMDALE TO PURCHASE ROAD EASEMENT AND ELECTRICAL TRANSMISSION EASEMENT</i>	

Recommendation:

Staff recommends the District accept the City of Palmdale's (City) attached offer to purchase road easement and electrical transmission easement in the amount of \$32,000.00.

Alternative Options:

The District could obtain an independent appraisal or opinion of the value to compare to the offer amount. Staff does not see the benefit in obtaining an independent appraisal for this minimal amount of property and feels the appraisal that was conducted was sufficient.

Impact of Taking No Action:

If the Board takes no action on this item, it could impact the City's ability and plans to improve the roadway within the intersection of Rancho Vista Boulevard and 10th Street East.

Background:

The City is proceeding with street improvements known as the Rancho Vista Boulevard Street Improvement Project (Project) which will require the partial taking of District property located at the northeast intersection of Rancho Vista Boulevard and 10th Street East where the District owns and operates Well No. 15. The City's project involves acquiring a road easement and electrical transmission easement in a total of 9,926 square feet for the roadway easement and 1,044 square feet for the electrical transmission easement.

BOARD OF DIRECTORS
PALMDALE WATER DISTRICT

VIA: Mr. Dennis D. LaMoreaux, General Manager

-2-

March 8, 2012

The attached offer is the amount the City believes to be "just compensation" for the property and is not less than the approved appraisal of its fair market value.

District staff is confident that the existing facilities and operation associated with Well No. 15 will not be impacted by approving this offer.

Strategic Plan Element:

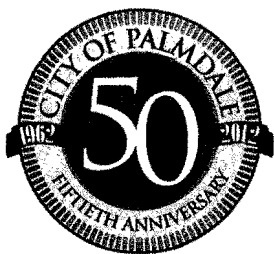
This work is part of Strategic Element 3.0 – Infrastructure Management

Budget:

The approval of this offer will generate revenue in the amount of \$32,000.00 for the District, which was not included in the 2012 Budget.

Supporting Documents:

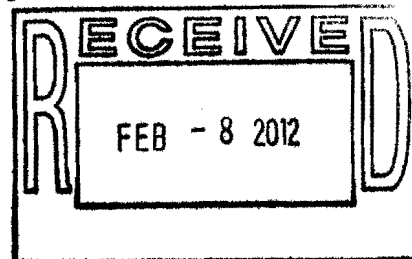
- Offer letter from the City



PALMDALE

a place to call home

February 6, 2012



JAMES C. LEDFORD, JR.
Mayor

STEVEN D. HOFBAUER
Mayor Pro Tem

LAURA BETTENCOURT
Councilmember

MIKE DISPENZA
Councilmember

TOM LACKEY
Councilmember

38300 Sierra Highway

Palmdale, CA 93550-4798

Tel: 661/267-5100

Fax: 661/267-5122

TDD: 661/267-5167

Palmdale Water District
2029 E. Ave. Q
Palmdale, CA 93550

Subject: **Offer to Purchase Road Easement and Electrical Transmission Easement**
City of Palmdale – Rancho Vista Boulevard Street Improvement Project
Partial Acquisition of APN: 3022-027-911 / City of Palmdale, California

Dear Property Owner:

The City of Palmdale is proceeding with its plans to construct a public improvement project known as the Rancho Vista Boulevard Street Improvement Project (Project). The Project was designed for the widening and expansion of Rancho Vista Boulevard from 3rd Street East to 10th Street East. The Rancho Vista Boulevard Street Improvement Project involves acquiring a road easement and electrical transmission easement in a total of 9,926 sf part take for roadway easement and a 1,044 sf electrical transmission easement (the "Property"). The City is considering acquisition of affected private property in the area to accommodate the construction of the planned public improvements.

Property you own is affected by this project. Therefore, the City hereby makes a formal offer to purchase a road easement and electrical transmission easement at the northeast corner of 10th St. East and Rancho Vista Boulevard, in the City of Palmdale, Los Angeles County, California, for the sum of:

THIRTY TWO THOUSAND DOLLARS
(\$32,000.00)

This offer is the full amount the City believes to be "just compensation" for the property and is not less than the approved appraisal of its fair market value. This offer letter includes a Statement of Just Compensation, which includes a summary of the basis for just compensation and some important information about how the value was determined. It is the City's hope that this price is agreeable to you and that the acquisition can begin immediately.

Overland, Pacific & Cutler, Inc. has been retained as the City's acquisition consultant and will answer any questions you have regarding this offer letter and its attachments. You can contact Maddy Rivera at (562) 304-2029 or (800) 400-7356. As you consider this offer, the City's enclosed Acquisition Policies and Procedures brochure may help answer any questions or concerns you may have.

Auxiliary aids provided for

communication accessibility

upon 72 hours' notice and request.

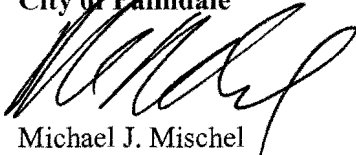
Offer to Purchase Road Easement and Electrical Transmission Easement
Rancho Vista Boulevard Street Improvement Project
APN: 3022-027-911
Page 2

Please acknowledge receipt of the City's offer by signing a copy of this letter and returning it to this office. Your signature on the copy does not signify acceptance of the City's offer to settle the acquisition, it only acknowledges receipt of the City's offer.

Thank you in advance for your anticipated cooperation.

Sincerely,

City of Palmdale



Michael J. Mischel
Director of Public Works

OFFER RECEIVED

By: _____

Date: _____

Receipt of Offer Does Not
Constitute Acceptance

Enclosures:

Statement of Just Compensation
City of Palmdale's Acquisition Policies Brochure
Exhibit "A"
Exhibit "B"

cc: Brian Everett

STATEMENT OF JUST COMPENSATION

Date of Offer: January 26, 2012

Assessor's Parcel: 3022-027-911

Property Owner(s): Palmdale Water District

Property Address: City of Palmdale, Los Angeles County, California

Legal Description: See Exhibits "A", "B", and "C" attached hereto

Location of Property: Northeast corner of 10th Street East and Rancho Vista Boulevard

Date of Value: November 18, 2011

Estate to be Acquired: Road Easement and Electrical Transmission Easement

Area to be Acquired: 9,926 sq ft (road easement) & 1,044 sq ft (electrical transmission easement)

Highest and Best Use: *highest and best use* is defined as the reasonably probable and legal use of land which is legally permissible, physically possible, and financially feasible that results in the highest value. Highest and best use analysis is used in the appraisal process to identify comparable properties and, where applicable, to determine whether the existing improvements should be retained, renovated, or demolished. The results of the highest and best use analysis are:

Present Use: Water pumping station and vacant land

Site Area: 1.15+/- acres

Zoning: PF, Public Facility

Improvements: The eastern portion of the property is being used for a water pumping station, and the remaining western portion is vacant land.

Shape of Property: Rectangular

Topography: Terrain is generally level

Utilities: Available to site

Highest and Best Use: Hold for future development

Summary of the Basis for Just Compensation

Value Estimate: Application of the Sales Comparison Approach

The sales comparison approach was used as the best indication of market value. The sales comparison approach is one of the three accepted approaches to value. The income capitalization approach and the cost approach were not considered to be applicable to this appraisal problem.

The sales comparison approach is used to derive a value indication by comparing the property being appraised to similar properties that have sold recently, applying appropriate units of comparison, and making adjustments to the comparables based on the elements of comparison. This is the preferred method of valuation when comparable sales data are available. The sales comparison approach was based on the consideration of comparable sales which sold within a reasonable time of the date of valuation for unadjusted prices ranging from \$1.41 to \$8.37 per sq. ft. Specifically, the appraiser identified the following sales as being most helpful when estimating the value of the subject land, as if vacant and available for the highest and best use/as improved.

Land analysis

SUMMARY OF COMPARABLE LAND SALES							
No.	Location	Recorded Sale Date	Sale Price	Land Area (acres)	Price/ Sq. Ft.	Zoning	Comments
INDUSTRIAL LAND SALES							
1i	45403 Division Street Lancaster, CA	3/11	\$142,000	1.10	\$2.96	HI	APN: 3137-009-085
2i	West side of 5th Street West, North of Avenue P-8 Palmdale, CA	4/10	\$845,189	2.32	\$8.37	PD	APN: 3003-081-058 (old) APN: 3003-081-927 (new)
3i	NEC Trevor Avenue at West Avenue H-9 Lancaster, CA	1/10	\$179,000	1.11	\$3.68	HI	APN: 3137-009-049
4i	42461 6th Street East Lancaster, CA	11/09	\$165,000	1.14	\$3.31	HI	APN: 3126-020-012
5i	North side of Avenue L, east of Business Center Parkway Lancaster, CA	5/09	\$300,000	1.50	\$4.59	C-5	APN: 3126-009-146
6i	42610 8th Street West Lancaster, CA	5/09	\$220,000	1.86	\$2.71	LI	APN: 3126-009-080
7i	West side of 20th Street East, north of Avenue Q Palmdale, CA	4/09	\$324,950	3.48	\$2.14	C-5	APN: 3022-013-022
8i	NEC Technology Dr. (Avenue P-8) & Division St. Palmdale, CA	4/09	\$459,000	7.49	\$1.41	M-4	APN: 3006-015-006 & 007

The income capitalization approach was not used. The income capitalization approach is a set of procedures through which a value indication for income-producing property is derived. The income capitalization approach converts the anticipated net income (rent) into a indication of property value. The cost approach was not used. The cost approach is a set of procedures through which a value indication is derived for the fee simple interest in a property by estimating the current cost replacement new for the existing structure; deducting accrued depreciation from the replacement cost; and adding the estimated land value.

Value Estimate: Reconciliation of the Value Indications of Each of the Approaches to Value.

The valuation indications derived from the approaches used were reconciled to provide a single value indication.

Based on the valuation derived from the said appraisal, the amount which the City of Palmdale believes to be just compensation follows:

Roadway Easement	9,926 sq. ft. x \$3.12 /sq. ft. x 100% =	\$30,969
Electrical Transmission Line Easement:		
142.06 feet x 6 feet wide =	852 sq. ft. x \$3.12 /sq. ft. x 50% =	\$1,330
31.94 feet x 6 feet wide =	192 sq. ft. x \$3.12 /sq. ft. x 0% =	\$0
Subtotal	1,044 sq. ft.	\$1,330
Total		\$32,298

Fair Market Value rounded of Part to be Acquired \$32,000.00

In addition, in establishing the amount believed to be just compensation, the City of Palmdale derived from said appraisal whether or not there were damages and benefits to the remaining property. The basis for this determination is whether or not the remainder had been diminished in value by reason of the acquisition of the Parcel being acquired and the construction of the improvement in the manner proposed (severance damage) and, if so, whether the same remainder had been increased in value by reason of the construction of the improvement in the manner proposed (benefits). If there are no severance damages, then the determination of whether there is a benefit is inapplicable since benefits can only be used to offset severance damages under California valuation law.

Derived from said appraisal, the amount established as just compensation follows:

1 Value of Larger Parcel:	\$156,293
2 Value of Part Taken as Part of the Whole:	\$32,298
3 Remainder after the acquisition, before consideration of benefits:	\$123,995
4 Damages:	\$0
5 Remainder after the acquisition, considering benefits:	\$154,994
6 Benefits (No. 5 - No. 3):	\$30,999
7 Severance Damages (No. 4 - No. 6):*	\$0
8 Total Just Compensation (No. 2 + No. 7):	\$32,298
9 Rounded	\$32,000

* Benefits can only offset damages, not offset the value of the part taken parcel.

Important Information Regarding the City's Offer

1. You are entitled to receive full payment prior to the City taking possession of the area being purchased unless you waive such entitlement. You are not required to pay recording fees, transfer taxes, or the pro-rata portion of real property taxes which are allocable to any period subsequent to the passage of title or possession, as they affect the subject area only.
2. The City will offer to purchase any remnant(s) considered by the City to be an uneconomic unit(s) which is/are owned by you or, if applicable, occupied by you as a tenant and which is/are contiguous to the land being conveyed.
3. All buildings, structures and other improvements affixed to the land described in the referenced document(s) covering this transaction and owned by the seller(s) herein or, if applicable, owned by you as a tenant, are being conveyed unless other disposition of these improvements has been made.
4. The amount of just compensation being offered to you was based on a market value appraisal prepared in accordance with accepted appraisal procedures. The valuation of your property has been based upon an analysis of the most recent market data for similar uses of the properties in the immediate area. The appraiser has given full and careful consideration to the highest and best use for development of the property and to all features inherent in your property effecting its market value. The amount of this offer:
 - a. Represents the full amount of the appraisal of just compensation for the property to be purchased;
 - b. It not less than the approved appraisal of the fair market value (defined below) of the property as improved;
 - c. Disregards any decrease or increase in the fair market value of the real property to be acquired prior to the date of valuation caused by the public improvement for which the property is to be acquired or by the likelihood that the property would be acquired for such public improvement, other than that due to physical deterioration within the reasonable control of the owner or occupant;
 - d. Does not reflect any consideration of or allowance for any relocation assistance and payments or other benefits which you may be entitled to receive under applicable State or Federal Law or any agreement with the City.
 - e. Considers any diminution in value to the remainder parcel caused by the partial taking.
5. The owner of a business conducted on a property to be acquired, or conducted on the remaining property which will be affected by the purchase of the required property, may be entitled to compensation for the loss of goodwill. Entitlement is contingent upon the business owner's

ability to prove such loss in accordance with the provision of Sections 1263.510 and 1263.520 of the Code of Civil Procedure.

6. Pursuant to Civil Code of Procedure Section 1263.025, should you elect to obtain an independent appraisal, the (City) will pay for the actual reasonable costs up to \$5,000 subject to the following conditions:
 - a. You, not the City must order the appraisal. Should you enter into a contract with the selected appraiser, the City will not be a party to the contract.
 - b. The selected appraiser must be licensed with the Office of Real Estate Appraisers (OREA).
 - c. Appraisal cost reimbursement requests must be made in writing, and submitted to the City within 90 days of the earliest of the following dates: (1) the date the selected appraiser requests payment from you for the appraisal; or (2) the date upon which you, or someone on your behalf, remits full payment to the selected appraiser for the appraisal. Copies of the contract (if a contract is made), appraisal report, and invoice for completed work by the appraiser must be provided to the City concurrent with submission of the appraisal cost reimbursement request. The cost must be reasonable and justifiable.
7. If you ultimately elect to reject the City's offer for your property, you are entitled to have the amount of compensation determined by a court of law in accordance with the laws of the State of California.
8. FAIR MARKET VALUE, as used in this document, and in the appraisal, is ".....the highest price on the date of valuation that would be agreed by a seller, being willing to sell but under no particular or urgent necessity for doing so, nor obligated to sell, and a buyer, being ready, willing and able to buy but under no particular necessity for so doing, each dealing with the full knowledge of all the uses and purposes for which the property is reasonably adaptable and available." (Section 1263.320 Code of Civil Procedure).
9. Because the City's public use for your property is scheduled to begin as soon as the City acquires the necessary property interests needed for the proposed project, the City does not offer a leaseback agreement for the portion of your property being acquired pursuant to Code of Civil Procedure Section 1263.615

EXHIBIT "A"
LEGAL DESCRIPTION
APN 3022-027-911

THAT CERTAIN PORTION OF LOT 57 OF TRACT NO. 5110, IN THE CITY OF PALMDALE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 117, PAGES 28 AND 29 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEASTERLY CORNER OF SAID LOT 57;

THENCE SOUTH 88°05'04" WEST ALONG THE SOUTH LINE OF SAID LOT, A DISTANCE OF 301.30 FEET TO THE SOUTHEAST CORNER OF THAT CERTAIN PARCEL OF LAND DESCRIBED IN A DEED TO PALMDALE IRRIGATION DISTRICT RECORDED MAY 12, 1972 AS INSTRUMENT NO. 4056, OFFICIAL RECORDS OF SAID COUNTY;

THENCE NORTH 00°28'09" WEST ALONG THE EASTERLY LINE OF SAID PARCEL A DISTANCE OF 10.00 FEET TO THE TRUE POINT OF BEGINNING, LOCATED ALONG A LINE PARALLEL WITH AND DISTANT 40.00 FEET NORTHERLY, AS MEASURED AT RIGHT ANGLES FROM THE CENTERLINE OF RANCHO VISTA BOULEVARD, FORMERLY KNOWN AS AVENUE "P" AND SHOWN ON SAID MAP AS "EAST MCDONALD STREET", SAID LINE ALSO BEING THE NORTHERLY LINE OF THAT CERTAIN 80.00 STRIP OF LAND DESCRIBED AS "PARCEL A" IN DEED TO THE COUNTY OF LOS ANGELES FOR "AVENUE P" RECORDED JULY 13, 1953 AS INSTRUMENT NO. 3120, OFFICIAL RECORDS OF SAID COUNTY;

THENCE SOUTH 88°05'04" WEST ALONG SAID PARALLEL LINE A DISTANCE OF 287.72 TO THE SOUTHEASTERLY CORNER OF THAT CERTAIN PARCEL OF LAND DESCRIBED AS "PART B" IN A DEED TO THE CITY OF PALMDALE RECORDED MARCH 11, 1969, AS INSTRUMENT NO. 2894, OFFICIAL RECORDS OF SAID COUNTY;

THENCE NORTH 01°54'56" WEST ALONG THE NORTHEASTERLY LINE OF SAID "PART B" A DISTANCE OF 10.00 FEET TO THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE NORTHEASTERLY AND HAVING A RADIUS OF 27.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS NORTH 01°54'56" WEST;

THENCE NORTHWESTERLY 43.09 FEET CONTINUING ALONG SAID NORTHEASTERLY LINE OF "PART B" AND ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 91°26'47" TO THE NORTHERLY CORNER OF SAID "PART B" SAID CORNER BEING LOCATED ALONG A LINE PARALLEL WITH AND DISTANT 50.00 FEET EASTERLY AS MEASURED AT RIGHT ANGLES FROM THE CENTERLINE OF 10TH STREET, SHOWN ON SAID MAP AS "BARLETT AVENUE", SAID LINE ALSO BEING A LINE PARALLEL WITH AND DISTANT 20.00 FEET EASTERLY AS MEASURED AT RIGHT ANGLES FROM THE WESTERLY LINE OF SAID LOT 57, SAID LINE ALSO BEING THE EASTERLY LINE OF THAT CERTAIN PARCEL OF LAND DESCRIBED AS "PART A" IN A DEED TO THE CITY OF PALMDALE RECORDED MARCH 11, 1969, AS INSTRUMENT NO. 2894, OFFICIAL RECORDS OF SAID COUNTY;

EXHIBIT "B"

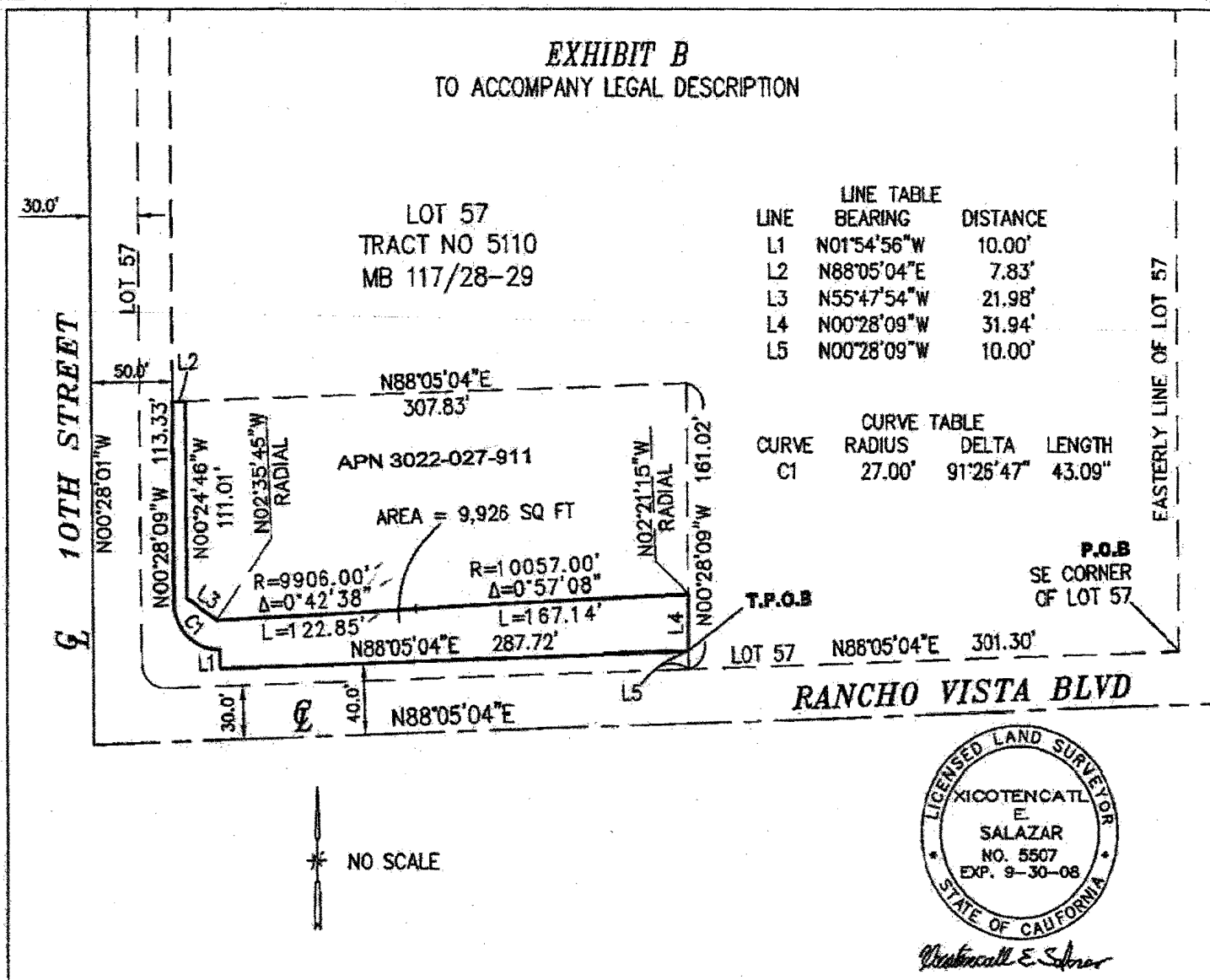
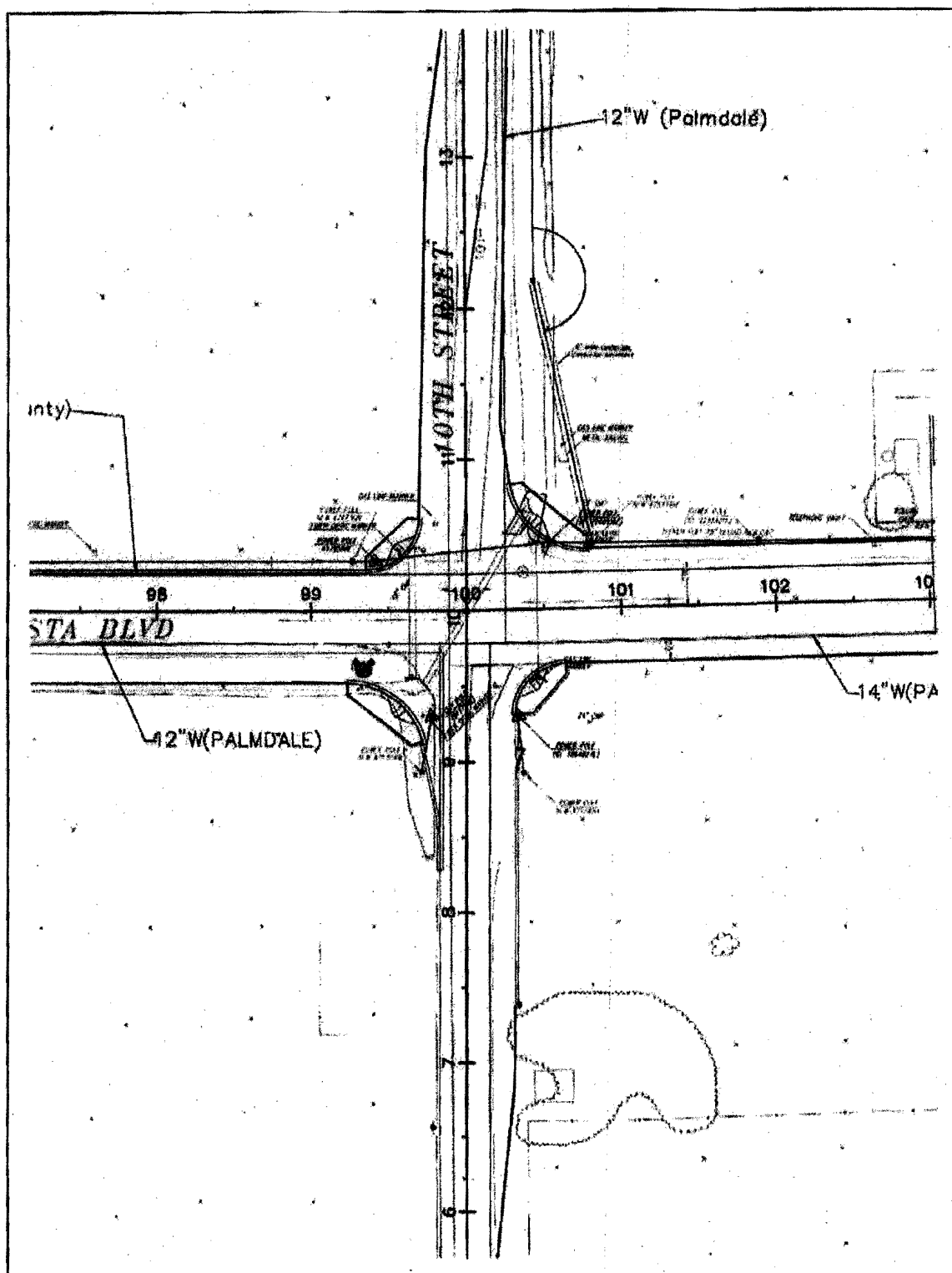


EXHIBIT "C"
Transmission Line
Easement



Engineering Drawing of Part Take of Transmission Line Easement

PALMDALE WATER DISTRICT BOARD MEMORANDUM

DATE: March 7, 2012 **March 14, 2012**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 7.7 – CONSIDERATION AND POSSIBLE ACTION
ON SPECIAL DISTRICT LAFCO REPRESENTATIVE.***

The Palmdale Water District is entitled to cast one vote for a Special District Representative on the Local Agency Formation Commission (LAFCO). The three candidates are as follows, and candidate statements are attached.

- Donald L. Dear – Board Member, West Basin Municipal Water District
- Dr. James Lawson – Trustee, Board of Trustees, Greater Los Angeles County Vector Control District
- Lynne Plambeck – Board Member, Newhall County Water District

Supporting Documents:

- Special District LAFCO Representative ballot and instructions
- Candidate statements

BALLOT

SPECIAL DISTRICT LAFCO REPRESENTATIVE

Please vote for no more than one candidate.

☐

DONALD L. DEAR

Occupation: Board Member

Sponsor: West Basin Municipal Water District

☐

DR. JAMES LAWSON

Occupation: Trustee, Board of Trustees

Sponsor: Greater Los Angeles County Vector Control District

☐

LYNNE PLAMBECK

Occupation: Board Member

Sponsor: Newhall County Water District

*Lagerlof Senecal
Gosney & Kruse, LLP*

301 NORTH LAKE AVENUE, 10TH FLOOR
PASADENA, CALIFORNIA 91101
PHONE: (626) 793-9400 • FAX (626) 793-5900

RECEIVED

JAN 05 2012

William F. Kruse
E-MAIL: WFKRUSE@lagerlof.com

TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN
LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE

RE: BALLOT; SPECIAL DISTRICT LAFCO REPRESENTATIVE

DATE : JANUARY 3, 2012

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for Special District LAFCO REPRESENTATIVE for the term expiring in May 2016. Nominations closed as of 5:00 p.m. on December 22, 2011.

Please vote for ONE candidate on the BALLOT. The marked ballot should be placed in the envelope marked "Ballot Envelope." Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballot by mail to:

William F. Kruse, Esq.
Lagerlof, Senecal, Gosney & Kruse, LLP
301 N. Lake Avenue, 10th Floor
Pasadena, CA 91101-5123.

No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.

The candidate receiving the highest number of votes will be declared the special district representative to LAFCO. In the event of a tie, a new election will be held with only the two candidates who constituted a tie on the ballot.

Ballots must be returned by 5:00 p.m. on April 13, 2012.

WFK/pjc
Enclosures

cc: Paul Novak, w/enc.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT REPRESENTATIVE
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Donald C. Smith, President

Date: November 21, 2011

Name of Candidate: Donald L. Dear

West Basin Municipal Water District is pleased to nominate
Donald L. Dear as a candidate for appointment as special
district representative to the Los Angeles Local Agency Formation Commission. The nominee is an
elected official or a member of the board of an independent special district appointed for a fixed
term. For your consideration, we submit the following additional information together with a
resume of the candidate's qualifications.

Elective office: Board Member

Agency: West Basin MWD

Type of Agency: Water Wholesaler Municipal

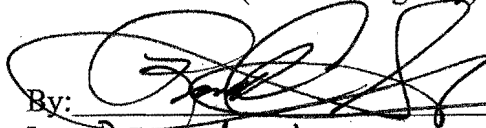
Term Expires: January 2013

Residence Address: 15433 Catalina Ave., Gardena 90247

Telephone: 310-704-0881

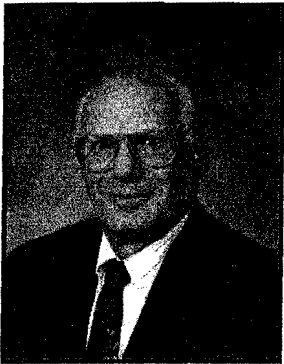
PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

West Basin Municipal Water District
(Name of Agency)

By: 
Its: President

DONALD L. DEAR

Candidate, Independent Special Districts Representative to LAFCO



Dear LA County LAFCO Independent Special District Selection Committee Member:

I am writing to ask for your support for my re-election to represent the Independent Special Districts on the Los Angeles County Local Agency Formation Commission (LA County LAFCO).

I believe my 42 years of experience in municipal and local government uniquely qualify me to continue to represent the Independent Special Districts at LA County LAFCO. As a former City Council Member and Mayor of the City of Gardena, I also served for 22 years as a Trustee of the Greater Los Angeles Vector Control District, and for 19 years on the Board of Directors for the Los Angeles County Sanitation District No. 5.

- ✓ **Current Special Districts Representative to LAFCO**
- ✓ **Board Member West Basin MWD since 2001 and Current Vice President**
- ✓ **22 Years Vector Control District Trustee**
- ✓ **19 Years LA County Sanitation District Director**
- ✓ **27 Years Gardena City Councilman and Mayor**

I understand first-hand the critical role Independent Special Districts play in providing specialized services which protect and enhance the quality of life in our local neighborhoods and communities. I take this obligation seriously and have attended every LAFCO meeting during my tenure.

Independent Special Districts face many important challenges as our State and County Government have experienced a collapse in revenues, and have begun to look more carefully at the financial reserves of Independent Special Districts. In addition, Independent Special Districts have a real stake in the operations of LA County LAFCO. Independent Special Districts are responsible for paying 23% of the LAFCO Budget. In the past, we have seen substantial increases in the LAFCO Operating Budget. I will continue to fight on behalf of the Independent Special Districts to control LAFCO operating expenses.

Most importantly, the decisions made at LA County LAFCO will help shape the future of local governments throughout Los Angeles County for years to come. My background in municipal government and my "real world" experience in the "nuts and bolts" of vector control, sanitation operations and water policy have well prepared me to represent your Independent Special District on LA County LAFCO.

If you have any questions, or would just like to chat about LAFCO, I invite you to contact me at my home (310) 329-1752, or on my cellular (310) 704-0881.

Thank you for your consideration and support,



Donald L. Dear

President, West Basin Municipal Water District

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT REPRESENTATIVE
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: The Greater Los Angeles County Vector Control District

Date: December 8, 2011

Name of Candidate: Dr. James Lawson

The Greater L.A. County Vector Control District is pleased to nominate
Dr. James Lawson as a candidate for appointment as special
district representative to the Los Angeles Local Agency Formation Commission. The nominee is an
elected official or a member of the board of an independent special district appointed for a fixed
term. For your consideration, we submit the following additional information together with a
resume of the candidate's qualifications.

Elective office: Trustee, Board of Trustees

Agency: Greater L.A. County Vector Control District

Type of Agency: Independent Special District

Term Expires: January 2014

Residence Address: 1623 Marion Dr.

Glendale, CA 91205

Telephone: (323)854-0178

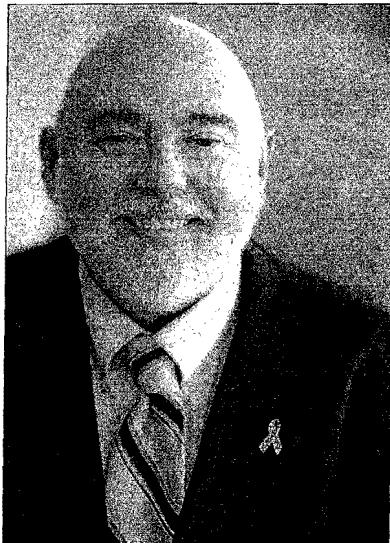
PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Greater Los Angeles County Vector Control District

(Name of Agency)

By: 

Its: GENERAL MANAGER



James L. Lawson, Ph.D., MBA, RN-BC

1623 Marion Dr., Glendale, CA 91205
jlawsonphd@gmail.com
Skype - jlawsonphd
323.854.0178

OBJECTIVE

Election as SPECIAL DISTRICT REPRESENTATIVE to Los Angeles County LAFCO

EDUCATION

PhD, Human Systems and Organizational / Management Dynamics
PhD, Clinical Psychology
MBA-Finance MSN-Advance Practice Nursing

PROMISING TO REPRESENT ALL TYPES OF SPECIAL DISTRICTS WITH EXPERIENCE AND SKILL

RELEVANT EXPERIENCE

- Current Trustee, Greater Los Angeles County Vector Control District
- Former Commissioner, Wisconsin Water Resources & Reclamation Commission
- Former US Senate Confirmed Presidential Appointee, USDOT Infrastructure Advisory Board
- Former USPHS, Region III Regional Chair 403b Health & Human Services Planning Agency
- Former USPHS, Region III Executive Director for EMS Categorical Grants Oversight
- Current Gubernatorial/Presidential Appointee, US National Selective Service Board
- Former CA Gubernatorial Appointee, Child Nutritional Advisory Council, CA State Board Education
- Former Illinois State Environmental, Sanitation, and Refuge Commission Member
- Former Medicare, Medicaid, and Accreditation Surveyor (ICAHO) and State Regulator (CDPH)
- Current Serial Entrepreneur and Business Owner
- Current Healthcare Executive, Provider, and Consultant-42 years
- Former Director of Operations of Former High Desert Hospital District
- Former Nursing Director of Former City of Barstow Community Hospital
- Former Management Analyst and Administrative Services Officer, County of San Bernardino, Health Services Agency

SKILLS

- Understanding of legislative processes
- Familiarity with statutory, regulatory, and judiciary sources, references, and proceedings
- Participant in numerous bodies with statutory and regulatory decision making powers
- Chaired and facilitated public hearings
- Worked with States' Attorney General's offices and Federal Counsel General's office in statutory and regulatory affairs
- Served in Federal, State, County, City, and Special District Agencies and understand relationship dynamics, finances, and responsibilities to citizenry and residents
- Has worked with public budgets, finances, taxation assessments and allocations

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT REPRESENTATIVE
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: NEWHALL COUNTY WATER DISTRICT

Date: NOVEMBER 10, 2011

Name of Candidate: LYNNE PLAMBECK

NEWHALL COUNTY WATER DISTRICT is pleased to nominate
LYNNE PLAMBECK as a candidate for appointment as special
district representative to the Los Angeles Local Agency Formation Commission. The nominee is an
elected official or a member of the board of an independent special district appointed for a fixed
term. For your consideration, we submit the following additional information together with a
resume of the candidate's qualifications.

Elective office: BOARD DIRECTOR

Agency: NEWHALL COUNTY WATER DISTRICT

Type of Agency:

Term Expires: 2015

Residence Address: PO BOX 220970

NEWHALL, CA 91322-0970

Telephone: 661-259-3610

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

NEWHALL COUNTY WATER DISTRICT
(Name of Agency)

By: KARIN RUSSELL
Its: BOARD SECRETARY

Statement of Lynne Plambeck

Special Districts are important to our communities. They ensure local control of the basic services on which neighborhoods depend. Locally elected representatives to those districts are best able to determine the needs of their communities and control costs. Elections for special districts are often our most democratic form of government.

As a long-time elected Board Member of Newhall County Water District now serving a fifth term in office, I understand the importance and need for Special Districts. While I come from a Special District that focuses on water, I recognize the importance of districts organized to provide other services. I promise to represent and support all special districts, including libraries, hospitals and vector districts.

Special Districts will once again face consolidation in upcoming reviews this year. It is important to have a strong voice in support of local control on the LAFCO Board. I will be that voice.

It is also important to have a representative that communicates with and informs the various districts on LAFCO policy. If elected, I will provide reports to the districts on LAFCO activities that may affect them. I promise to make myself available for meetings and phone calls on upcoming concerns of the special district community.

As the Special District Alternate member of LAFCO for three years, elected immediately after the legislature added special district representation, I have previously had the pleasure of serving the Special District community on the LAFCO Board. I understand the politics of the Board and can "hit the ground running" to protect our interests. I ask you to give me the opportunity to serve you again.

Background

Board member, Newhall County Water District, currently serving a fifth term

Member, Association of California Water Agencies,

Member, ACWA Ground Water Committee

LAFCO Special District representative alternate, 1993-1997

B.A., CSUN, 1975

Graduate level Business and professional studies, 1976-81

Small Business owner/manager

35 year resident of the Santa Clarita Valley

PALMDALE WATER DISTRICT BOARD MEMORANDUM

DATE: March 7, 2012 **March 14, 2012**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 7.8 – CONSIDERATION AND POSSIBLE ACTION
ON SUPPORT OF SENATE BILL 250 (SENATOR RUBIO)***

Recommendation:

Staff recommends the Board approve support of SB 250.

Background:

In 2009, the state enacted a comprehensive legislative package that set co-equal goals of restoring the Delta's ecosystem and creating a reliable water supply for California. This package created the Delta Stewardship Council, and this Council is developing a Delta Plan to help guide local, state, and federal actions in the estuary. In addition, work is ongoing to complete the Bay Delta Conservation Plan. This Plan is a voluntary process initiated by state and federal regulatory agencies to develop a habitat conservation plan that identifies the necessary ecosystem and water system improvements for the Delta estuary that meets the protections required under federal and state environmental laws.

SB 250 seeks to help ensure California achieves the co-equal goals of water supply reliability for the state and ecosystem restoration in the Sacramento-San Joaquin Delta by setting achievable deadlines for completing the planning process by February 15, 2013 and construction of Delta conveyance improvements by December 31, 2025.

Strategic Plan Element:

This work is part of Strategic Goal 3.1 – Plan for improvements and expansion of the existing water delivery infrastructure.

Budget:

A letter in support of SB 250 will have no impact on the District's Budget.

Supporting Documents:

- Senate Bill 250
- A fact sheet on SB 250 – California Reliable Water Supply Act – from Senator Michael Rubio
- Letter in support of SB 250 – Sacramento San Joaquin Delta: Delta Plan: Conveyance Facility



PALMDALE WATER DISTRICT

2029 East Avenue Q • Palmdale, California 93550 • Telephone (661) 947-4111
Fax (661) 947-8604
www.palmdalewater.org

Board of Directors

ROBERT E. ALVARADO
Division 1

GORDON G. DEXTER
Division 2

GLORIA DIZMANG
Division 3

KATHY MAC LAREN
Division 4

STEVE R. CORDOVA
Division 5

LAGERLOF, SENEAL, GOSNEY & KRUSE LLP
Attorneys



March 14, 2012

Senator Michael Rubio
California State Senate
Capitol Building, Room 2066
Sacramento, CA 95814

**SUBJECT: SB 250 – SACRAMENTO, SAN JOAQUIN DELTA: DELTA PLAN:
CONVEYANCE FACILITY – SUPPORT**

Dear Senator Rubio:

On behalf of the Palmdale Water District, I am writing in support of SB 250, a bill, which will provide certainty that the Bay Delta Conservation Plan (BDCP) will be completed by February 15, 2013 and that the construction of Delta facilities will be completed by December 21, 2025. In light of the mounting danger to the state's water supply due to seismic risk, levee failure and Delta ecosystem deterioration, we feel that it is imperative that the state and federal governments efficiently complete the BDCP.

The timeline to finish the BDCP, contained in SB 250, is consistent with the schedule endorsed by the California Natural Resources Agency and the US Department of the Interior. This timeline was carefully designed to adhere to the requirements of the state's permitting and environmental laws while providing a clear path toward achieving California's dual goals of water supply reliability and Delta ecosystem restoration that were established in the 2009 comprehensive Delta/water management legislation. Moreover, building the conveyance is a necessary part of the state's economic recovery and a signal to employers and employees that California will invest in the state's future.

The Bay Delta Conservation Plan will be a significant step in restoring the ecosystem and providing the infrastructure improvements that are necessary to protect public health and safety and California's economy. It is vital that we move forward on a path that will benefit all Californians.

For all these reasons, I would like to respectfully submit this letter of support.

Sincerely,

GORDON DEXTER, President,
Board of Directors
GD/dd

SENATE
CALIFORNIA LEGISLATURE



STATE CAPITOL
ROOM 2066
Sacramento, CA 95814
(916) 651-4016

DISTRICT OFFICES

2550 Mariposa Mall, Ste. 2016
Fresno, CA 93721
(559) 264-3070

1122 Truxtun Ave. Suite 100
Bakersfield, CA 93301
(661) 395-2620

MICHAEL J. RUBIO
SENATOR, SIXTEENTH DISTRICT

SB 250 – Fact Sheet
California Reliable Water Supply Act

What does SB 250 do?

SB 250 would help ensure that California achieves the co-equal goals of water supply reliability for the state and ecosystem restoration in the Sacramento-San Joaquin Delta by setting achievable deadlines for completing the planning process by February 15, 2013, and construction of Delta conveyance improvements by December 31, 2025.

Background

The Sacramento-San Joaquin Bay Delta is the hub of California's water system. Twenty-five million Californians rely on water supply that is exported from antiquated and unreliable infrastructure facilities in the south Delta. Modernizing the infrastructure to meet California's growing needs for fresh, healthy water supplies is only part of the story. The potential catastrophic impacts from earthquakes, flooding, climate change and declining water quality demand immediate action by the state and federal governments.

In 2009, the state enacted a comprehensive legislative package that set co-equal goals of restoring the Delta's ecosystem and creating a reliable water supply for California. The legislative package created the Delta Stewardship Council, which is developing a Delta Plan to help guide local, state and federal actions in the estuary. Work is also ongoing to complete the Bay Delta Conservation Plan (BDCP). The BDCP is a voluntary process initiated by state and federal regulatory agencies to develop a habitat conservation plan that identifies the necessary ecosystem and water system improvements for the Delta estuary which meet the protections required under federal and state environmental laws.

California's public water agencies, through their ratepayers, have paid to date over \$153 million for the BDCP planning effort, and more work is necessary to complete the job. While this planning effort continues, the risks associated with earthquakes, climate change, population increase and system failure continue and require immediate action to protect the Delta habitat and improve water supply reliability.

Why is SB 250 needed?

Studies show that seismic activity could potentially devastate California's Bay Delta region and jeopardize the water supply for 25 million people in Southern California and hundreds of thousands of acres of highly productive farmland. Moreover, changes in weather patterns will continue to create impediments for capturing and moving water in California to adapt to shifting seasons and runoff. The impacts on our economy, for all businesses large and small, in farms and cities alike, could be devastating.

Building and improving our Delta conveyance system will create jobs and give a boost to California's economic recovery. With the state's unemployment rate at 11.1%, this major infrastructure investment will help put Central Valley residents and Californians back to work and protect the greater economy that relies on reliable water supplies from the Delta. With these risks and opportunities in mind, SB 250 will ensure that this important process remains on schedule.

SB 250 Support

Bell Gardens Chamber of Commerce
Burbank Chamber of Commerce
Burbank Water and Power
Cerritos Regional Chamber of Commerce
City of Arvin
City of Avenal
City of Burbank
City of Coalinga
City of Delano
City of Dinuba
City of Downey
City of Fowler
City of Huron
City of Kerman
City of Lemoore
City of Mendota
City of Orange Cove
City of Parlier
City of San Joaquin
City of Selma
City of Wasco
County of Tulare
Calleguas Municipal Water District
Construction Industry Coalition on Water Quality
Cucamonga Valley Water District
Downey Chamber of Commerce
Eastern Municipal Water District
El Monte/South El Monte Chamber of Commerce
Gateway Chambers Alliance
Irwindale Chamber of Commerce
La Verne Chamber of Commerce
Long Beach Area Chamber of Commerce
Manhattan Beach Chamber of Commerce
Metropolitan Water District of Southern California
Mojave Water District
Palos Verdes Peninsula Chamber of Commerce & Visitors' Center
Redondo Beach Chamber of Commerce and Visitors Bureau
Regional Chamber of Commerce – San Gabriel Valley
San Gabriel Valley Economic Partnership
San Gabriel Valley Legislative Coalition of Chambers
Simi Valley Chamber of Commerce
South Bay Association of Chambers of Commerce
South Gate Chamber of Commerce
State Building and Construction Trades Council of California
Three Valleys Municipal Water District
Torrance Area Chamber of Commerce
United Chambers of Commerce San Fernando Valley and Region
Westlands Water District

AMENDED IN ASSEMBLY AUGUST 29, 2011

AMENDED IN SENATE APRIL 25, 2011

AMENDED IN SENATE MARCH 15, 2011

SENATE BILL

No. 250

Introduced by Senator Rubio

February 10, 2011

~~An act to amend Section 21086 of the Public Resources Code, relating to environmental quality. An act to add Section 85320.5 to the Water Code, relating to the Sacramento-San Joaquin Delta.~~

LEGISLATIVE COUNSEL'S DIGEST

SB 250, as amended, Rubio. ~~Environment quality: CEQA: categorical exemptions: addition and deletion. Sacramento-San Joaquin Delta: Delta Plan: conveyance facility.~~

Existing law imposes requirements on the Department of Water Resources in connection with the preparation of a Bay Delta Conservation Plan (BDCP).

The Sacramento-San Joaquin Delta Reform Act of 2009 requires the Delta Stewardship Council to consider the BDCP for inclusion in a specified Delta Plan, and requires the incorporation of the BDCP into the Delta Plan if the BDCP meets certain requirements, including a requirement that the BDCP include a comprehensive review and analysis of a range of Delta conveyance alternatives, including through-Delta, dual conveyance, and isolated conveyance alternatives and capacity and design options of specified canals and pipelines.

This bill would require that the department's development of certain Delta conveyance facilities be completed on or before February 15,

2013, and would require that the construction of those facilities be completed by December 31, 2025.

~~The California Environmental Quality Act requires the Office of Planning and Research to adopt guidelines that include criteria for public agencies to follow in determining whether or not a proposed project may have a significant effect on the environment and a list of classes of projects that are exempted from the act's requirements. The act establishes procedures for the certification and adoption of the guidelines. The act authorizes a public agency to request, in writing, the addition or deletion of a class of projects to the list. The office is required to review each request and, as soon as possible, submit its recommendation to the Secretary of the Natural Resources Agency.~~

~~This bill would make technical, nonsubstantive changes to the provision regarding the addition or deletion of a class of projects.~~

Vote: majority. Appropriation: no. Fiscal committee: ~~no~~ yes.
State-mandated local program: no.

The people of the State of California do enact as follows:

1 SECTION 1. *The Legislature finds and declares all of the*
2 *following:*

3 (a) *California's water system is antiquated and straining to*
4 *meet the needs of its residents, farms, businesses, and environment.*
5 *Designed more than 50 years ago to serve a population of 16*
6 *million residents, the state's major water infrastructure now serves*
7 *more than 36 million residents. California must upgrade the way*
8 *it moves its water while making the necessary investment to*
9 *improve habitat in the Sacramento-San Joaquin Delta.*

10 (b) *The Department of Water Resources is authorized to*
11 *construct, operate, and maintain the State Water Resources*
12 *Development System and the Feather River Project, commonly*
13 *known as the State Water Project.*

14 (c) *Seismologists predict a 66-percent probability of an*
15 *earthquake of greater than 6.5 magnitude by 2032. Experts have*
16 *concluded that a major earthquake in the Delta could cause*
17 *multiple levee failures, destroy local habitat and the economy, and*
18 *cut off water supplies to the 25 million Californians that live in*
19 *areas served with water conveyed through the Delta. Improving*
20 *conveyance in the Delta would protect against these possible*
21 *disasters.*

1 (d) Existing state policy is to improve the water conveyance
2 system in the Sacramento-San Joaquin Delta. The Sacramento-San
3 Joaquin Delta Reform Act of 2009 requires the Delta Stewardship
4 Council to incorporate the Bay Delta Conservation Plan (BDCP)
5 into the Delta Plan if the BDCP meets certain requirements,
6 including a requirement that the BDCP include a comprehensive
7 review and analysis of a range of Delta conveyance alternatives,
8 including through-Delta, dual conveyance, and isolated conveyance
9 alternatives and capacity and design options of specified canals
10 and pipelines.

11 SEC. 2. Section 85320.5 is added to the Water Code, to read:

12 85320.5. The department's development of Delta conveyance
13 facilities, including facilities developed as part of the Bay Delta
14 Conservation Plan process or any other appropriate planning
15 process, and pursuant to this chapter, shall be completed on or
16 before February 15, 2013, and the construction of the facilities
17 shall be completed by December 31, 2025.

18 ~~SECTION 1. Section 21086 of the Public Resources Code is~~
19 ~~amended to read:~~

20 ~~21086. (a) A public agency may, at any time, request the~~
21 ~~addition or deletion of a class of projects, to the list designated~~
22 ~~pursuant to Section 21084. That request shall be made in writing~~
23 ~~to the Office of Planning and Research and shall include~~
24 ~~information supporting the public agency's position that the class~~
25 ~~of projects does, or does not, have a significant effect on the~~
26 ~~environment.~~

27 ~~(b) The Office of Planning and Research shall review each~~
28 ~~request and, as soon as possible, shall submit its recommendation~~
29 ~~to the Secretary of the Natural Resources Agency pursuant to~~
30 ~~Sections 21083 and 21084. Following the receipt of that~~
31 ~~recommendation, the Secretary of the Natural Resources Agency~~
32 ~~may add or delete the class of projects to the list of classes of~~
33 ~~projects designated pursuant to Section 21084 that are exempt~~
34 ~~from the requirements of this division.~~

35 ~~(c) The addition or deletion of a class of projects, as provided~~
36 ~~in this section, to the list specified in Section 21084 shall constitute~~
37 ~~an amendment to the guidelines adopted pursuant to Section 21083~~

- 1 ~~and shall be adopted in the manner prescribed in Sections 21083~~
- 2 ~~and 21084.~~

O

PALMDALE WATER DISTRICT BOARD MEMORANDUM

DATE: March 6, 2012

March 14, 2012

TO: BOARD OF DIRECTORS
PALMDALE WATER DISTRICT

Regular Board Meeting

FROM: Mr. Peter Thompson II, Operations Manager

VIA: Mr. Dennis D. LaMoreaux, General Manager

RE: *AGENDA ITEM NO. 7.9 - CONSIDERATION AND POSSIBLE ACTION ON
AMENDMENT NO. 3 TO PROCUREMENT CONTRACT WITH CALGON
CARBON CORPORATION TO FURNISH AND INSTALL GRANULAR
ACTIVATED CARBON (GAC) MEDIA*

Recommendation:

Staff recommends approving Amendment No. 3 to the Procurement Contract dated April 30, 2008 with Calgon Carbon Corporation (Calgon) in the not-to-exceed amount of \$1,518,647.96 to furnish and install granular activated carbon (GAC) media for up to (7) contactors.

Financial Impact:

Proposed Amendment No. 3: \$1,518,647.96

The approved 2012 Budget includes \$1,550,000 for GAC media replacement.

Background:

One major new process of the Water Treatment Plant Improvements Phase II project was the construction of eight (8) new GAC Contactors. Said contactors act as secondary filters that use adsorptive particles or granules of carbon commonly referred to as GAC as the media within the contactor. GAC has a high capacity to selectively remove soluble materials from water such as Total Organic Carbon (TOC). The removal of the TOC will reduce the level of Trihalomethanes (THM) in the finished water ensuring that the District meets the Stage II Disinfection/Disinfection By-Product (DDBP) rule while continuing to utilize chlorine as our primary disinfectant.

Supporting Documents

- Amendment No. 3 – Fee and Scope

Strategic Plan Element

Strategic Goal 1.1 – Meet Stage II DBP Maximum Contaminant Levels

AMENDMENT NO. 3

This Amendment is to the Procurement Contract #00520 dated 4/30/08 between Palmdale Water District and Calgon Carbon Corporation, a Delaware Corporation, to furnish and install granular activated carbon (GAC) media. This Amendment includes the following:

- 1) Change-out of GAC media for one existing GAC contactor basin including complete removal, replacement with custom reactivated F400 carbon media, transportation, and incidentals for a turnkey price including tax of \$217,991.30.
- 2) Change-out of GAC media for up to six existing GAC contactor basins including complete removal, replacement with custom reactivated F300 carbon media, transportation, and incidentals for a turnkey price including tax of \$216,776.11 per GAC contactor basin.
- 3) Amendment No. 3 total not-to-exceed price is \$1,518,647.96.
- 4) In addition to meeting the requirements of AWWA Standard B604, the virgin make-up carbon media shall be F-300 or F-400 (respective to the installed type of custom reactivated carbon media) with a minimum Tannin Adsorption of 32% as performed in accordance with Appendix B of AWWA Standard B604, have a minimum Apparent Density of 0.57g/cc, and shall be a minimum of 10% by weight.
- 5) In addition to meeting the requirements of AWWA Standard B605, the custom reactivated carbon media shall have a minimum Tannin Adsorption of 30% as performed in accordance with Appendix B of AWWA Standard B604.
- 6) The minimum depth of carbon media following installation in each contactor shall be 8-feet.
- 7) This Amendment supplements Section 1.04 of the original Procurement Contract #00520 dated 4/30/08 and shall be replaced with the following:

The District shall determine the actual delivery and installation date and shall determine which contactor receives new carbon media and which contactor receives custom reactivated carbon media. The following is an estimated schedule on when the District anticipates needing the GAC media replaced:

- Contactor No. 5 - between Mar. 31 and Apr. 31, 2012(Custom React)
- Contactor No. 6 - between Apr. 15 and May 15, 2012(Custom React)
- Contactor No. 7 - between May 15 and June 15, 2012(Custom React)
- Contactor No. 8 - between May 31 and June 31, 2012(Custom React)
- Additional contactors may be scheduled between July 1st and Nov. 30th for change-outs.

This Amendment shall be effective as of March 15, 2012 and shall expire on December 31, 2012.

Except as modified by the foregoing, the parties' Procurement Contract dated 4/30/08 remains in full force and effect.

The parties hereto have caused this Agreement to be duly executed by its authorized officers.

PALMDALE WATER DISTRICT

CALGON CARBON CORPORATION

By: _____
Its: General Manager

By: _____
Its: Industry Manager - Municipal

Date: _____

Date: _____

Monterey

ADVANCE REGISTRATION DEADLINE: APRIL 9, 2012

MEALS: ___YES SPOUSE: ___YES SPOUSES' TOUR: ___YES
 NO NO NO

REGISTRATION: _____ TRAVEL: _____
TOTAL REMAINING BALANCE: _____

*DIRECTORS: Expenses are outlined in Section 4.06.1 of the District's Rules and Regulations.
*FOR STAFF: Meal limitations are outlined on pages 30 and 31 of the District's Employee Manual.
Please review these limitations.

HOTEL ACCOMMODATIONS: YES NO **REGISTRATION DEADLINE:** 4-9-12
ARRIVAL DATE/TIME: _____ **DEPARTURE DATE/TIME:** _____

TYPE OF ACCOMMODATIONS: _____ SINGLE (1 PERSON)
 _____ DOUBLE (2 PEOPLE)
 _____ (2 PEOPLE/2 BEDS)

AIRLINE RESERVATIONS: YES NO

DEPART FROM _____ on _____ at _____ AM/PM
(airport) (date) (time)

RETURN FROM _____ on _____ at _____ AM/PM
(airport) (date) (time)



**ACWA's 2012 Spring
Conference & Exhibition**
May 8-11, 2012 • Monterey

**A STRONG
FOUNDATION
FOR REBUILDING
CALIFORNIA**

ACWA

February 2012

Message from the President

A STRONG FOUNDATION FOR REBUILDING CALIFORNIA

WHAT'S NEW THIS SPRING!

New Director and General Manager Reception

Tuesday, May 8; 6:30-7:30 p.m.

Are you a new director or new general manager? This no-host reception is an opportunity for you to network with other professionals new to their position or the water industry.

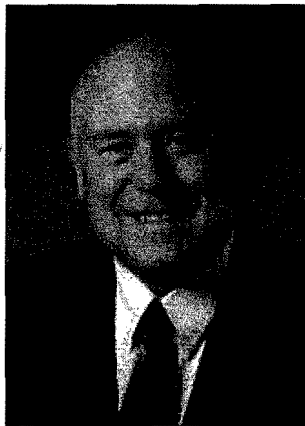
Ask the ACWA Expert!

Wednesday, May 9; 10 a.m.-Noon

Thursday, May 10; 8-11 a.m.

Located in the Exhibit Hall

Do you have a burning legislative or regulatory question? Would you like one-on-one time with key policy and technical experts? Now's your chance! Staff from ACWA's Regulatory, Legislative and Federal Affairs departments will be available to you on Wednesday and Thursday morning in the Exhibit Hall. Stay tuned for detailed information.



Greetings!

I would like to cordially invite you to attend ACWA's 2012 Spring Conference & Exhibition, "A Strong Foundation For Rebuilding California," scheduled for May 8-11 in Monterey.

With a Water Bond slated for the November 2012 ballot, signals in the governor's budget that water will be a priority and a Field poll showing a large majority of Californians believing that we must make major investments to upgrade and modernize our water system, water is a major focus of Californians this year. But even with that strong foundation in place, are we ready for rebuilding California?

ACWA's spring conference will address the many issues and challenges surrounding our state's water and what we need to know and can expect. There will be programs and discussions on the new Delta flow requirements, water quality, supply and conservation. Topics such as the Endangered Species Act and its effects on local water supplies, public agency retirement benefit restructuring and even how water policies and practices are being dealt with in corporate America will be discussed, explained and debated.

At this time author Dan McNichol, has been confirmed to keynote the Wednesday opening breakfast. McNichol, award-winning journalist and author of "The Roads That Built America," is a major proponent of investing in the nation's infrastructure.

This conference will also have many programs specifically aimed at legal, finance, human resources, and water treatment and distribution professionals, along with opportunities for directors to receive their ethics training. All conference delegates are encouraged and welcome to attend the committee and region meetings that will be held.

Don't forget to visit the ACWA Exhibit Hall. It will be filled with a variety of vendors that can assist you and your agency with such things as legal, financial and public relations needs, along with any construction, design and engineering needs and more.

Many of these programs and events at conference would not be possible without the tremendous support of our sponsors!

The conference is once again being held at the popular Monterey Conference Center, Portola and Marriott Hotels. Make sure you attend for the opportunity to learn about new ideas, network and meet up with friends and colleagues at the receptions and special events being held.

I look forward to seeing all of you.

See you in Monterey!

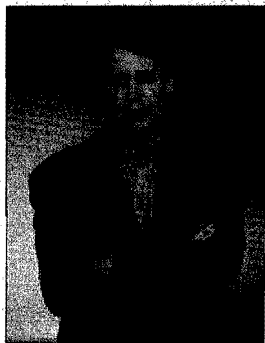
Randy Record
ACWA President



Association
of California
Water Agencies
Since 1910
Leadership
Advocacy
Information

Conference Highlights

WEDNESDAY OPENING BREAKFAST



Best-Selling Author and Journalist Dan McNichol to Keynote Opening Breakfast

Wednesday, May 9; 8-9:45 a.m.

Railroads, dams, superhighways and other large-scale projects have shaped the United States - especially the West. Decades of neglect of these invaluable investments leave us asking if we've lost our way. What happened to our vision to think big and build big?

Best-selling author and award-winning journalist Dan McNichol headlines Wednesday's Opening Breakfast with an insightful look at how infrastructure was built in the past and how it's being approached today. He'll share how other state organizations and governments are grappling with building mega projects. McNichol delves into the power of building better for the sake of future generations - and the cost if we fail to invest in rebuilding waterways, levees, drinking water systems and other facilities key to our communities and economy.

A frequent contributor to CNBC News, McNichol has appeared on numerous television news programs and was honored as one of the nation's outstanding writers by the American Society of Civil Engineers. His articles and work have appeared in *The New York Times*, *USA Today*, *The Boston Globe*, *The Philadelphia Inquirer* and numerous other periodicals.

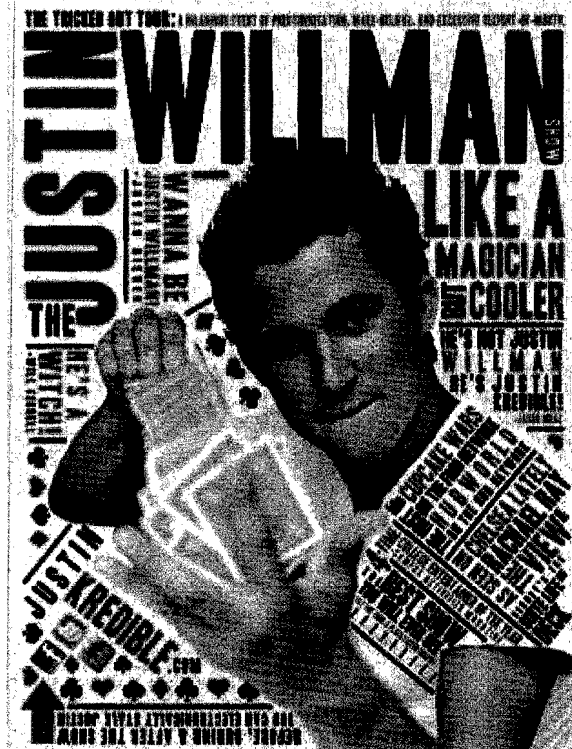
His books, including "The Roads that Built America" and "The Big Dig," have earned critical acclaim and international recognition. Currently McNichol is working on a book chronicling the new San Francisco-Oakland Bay Bridge, due to be published in 2013 for the new span's opening.

TOWN HALL

Developing Comprehensive, Integrated Solutions in the Era of Co-Equal Goals

Wednesday, May 9; 2:30-3:45 p.m.

With the passage of the 2009 Delta Reform Act, California has embarked on a new era of water policy - one that places statewide water supply reliability and restoration of the Delta ecosystem on equal footing, working in concert with one another as opposed to competing with each other, as often been the case in the past. Conference attendees will have an opportunity to share their perspectives with key water policy makers who are charged with the task of developing a comprehensive, integrated strategy that addresses all significant factors affecting the advancement of the co-equal goals, including in-stream flow criteria, predation control, fishery harvest management, pollution control, and responding to a changing hydrograph.



THURSDAY EVENING DINNER & ENTERTAINMENT

May 10, 7 - 10:30 p.m.

This Thursday evening dinner event will be less formal and more relaxed. The evening will feature a variety of food stations allowing you to mingle your way through dinner, while visiting with your colleagues and friends.

After dinner you will be treated to the entertainment of Justin Willman - who's "like a magician, but cooler." Quickly becoming one of the busiest TV personalities and live entertainers in America, Willman has been featured on the *Rachael Ray* talk show and presently hosts the hit shows *Cupcake Wars* and *Last Cake Standing* on the Food Network. Having performed at the White House last year for the President and First Lady, Willman is the "new breed of magician, a sort of young, hip Ed Sullivan who's making magic cool again for grown-ups," according to a December 9, 2011 *Los Angeles Times* article.

Come as you are and join us for a relaxed and fun evening.

**Programs are subject
to change without notice.**

ACWA Conference Programs

A STRONG FOUNDATION FOR REBUILDING CALIFORNIA

ATTORNEYS PROGRAMS

These programs are approved by the State Bar of California for attorneys to receive general MCLE credits.

Water Conservation and Water Transfers

Wednesday, May 9; 2:30-3:45 p.m.
(1.25 hours of general MCLE credit)

This panel of experts will discuss the legal requirements and background for water transfers, particularly as they relate to water conserved through water conservation measures (piping open ditches, drip irrigation, among others). The panel will also cover the California Department of Water Resources' "policy" of protesting transfers of conserved water unless that water would have flowed to an "unusable" water source. This policy has implications beyond conserved water and could impact future groundwater substitution transfers.

Beyond the Delta: What Every Water District Needs to Know About the Endangered Species Act's Critical Habitat and its Effects on Local Water Supply

Thursday, May 10; 2:30-3:45 p.m.
(1.25 hours of general MCLE credit)

This session provides important new information about the U.S. Fish & Wildlife Service's regulations designating critical habitat in rivers, streams, reservoirs, and groundwater storage areas and the potential impact on the development, conveyance, storage, and operations and management activities of local water supply projects. As a result of legal challenges to previous critical habitat designations, which usually excluded local water supply projects, USFWS is redesignating critical habitat and, in many cases, expanding the boundaries of critical habitat to include areas essential to the development and operation and management of local water supply projects. Panelists will provide the most current developments in litigation, regulation and policy addressing this issue.

FINANCE PROGRAM

CPAs may receive continuing education credits by attending these programs.

Getting the Skinny on Water Rates: Why Have They Increased so Much?

Wednesday, May 9; 10-11:45 a.m.

HUMAN RESOURCES PROGRAMS

This program session may count as electives towards JPIA's HR Certification Program for HR Professionals.

The Public Records Act: What is Private These Days and What Isn't?

Wednesday, May 9; 2:30-3:45 p.m.

Two additional HR programs are currently being planned. They will take place Thursday, May 10 at 10-11:30 a.m. and 2:30-3:45 p.m.

JOINT ATTORNEYS/ FINANCE PROGRAM

Keeping Your Revenue Stream Flowing and Constitutionally Secure

Thursday, May 10; 10-11:30 a.m.
(1.5 hours of general MCLE credits for attorneys or continuing education credits for CPAs may be earned by attending this program.)

This will be a practically oriented presentation focused on the historical evolution of the law relating to Propositions 13, 218, and 26; making the record (developing, presenting, and reviewing the cost of service study and corresponding system of agency fees and charges); defending the rate setting decision (court process); with a brief discussion of what to do with initiatives that seek to roll back rates.

JOINT ENERGY/ FINANCE PROGRAM

Money From Thin Air! How Could California's Cap and Trade Auction and Compliance System Help Water Districts?

Wednesday, May 9; 2:30-3:45 p.m.

Carbon credits, offsets and allocations are a new reality in California with the implementation of AB32. Can this become a new funding source at a time when water managers are balancing critical capital project deferrals and rate affordability? At this panel, you will learn about the California Air Resources Board's phased implementation of the new program, the upcoming auctions, compliance offsets and protocols development. Could the new offsets mechanism allow for watersheds restoration, LID wastewater and other natural capital projects to pencil out? Join us and hear more about the revenues, costs and the potential impact to your water agency.

Programs are subject to change without notice.

A STRONG FOUNDATION FOR REBUILDING CALIFORNIA

WATER INDUSTRY TRENDS PROGRAMS

Is Your Agency Ready? Developing an Effective Salt/Nutrient Management Plan

Wednesday, May 9; 10-11:45 a.m.

In 2009, the State Water Resources Control Board issued their Recycled Water Policy, designed to increase the beneficial use of recycled water from municipal wastewater sources in California. As part of the policy, the Board added a requirement that a salt/nutrient management plan be developed for each groundwater basin and sub-basin by 2014. Many agencies and stakeholder groups have begun crafting these plans, but many have yet to begin the process, and time is of the essence. Agencies in various stages of plan development will discuss how they are approaching the requirement and will offer tips for managers who need to start planning to meet the deadline.

Nitrates in Groundwater: How Can the Problem Be Solved?

Wednesday, May 9; 2:30-3:45 p.m.

Nitrate contamination in groundwater basins is an issue that has plagued many parts of California for decades, including small and disadvantaged communities that are often served by private wells or lack adequate infrastructure and the ability to pay for treatment. While characterizing the sources in each area can be challenging, finding effective solutions to the problem for those drinking the water has proven to be even more difficult. Experts will speak to attendees about the latest efforts to solve this complex issue, including recommendations from the recently released report by Dr. Thomas Harter on nitrates in the Tulare Lake Basin and Salinas Valley (per SBX2 1, Stat. 2008), the role of the California Department of Public Health, and environmental organizations' long-term work to advocate on behalf of communities affected by nitrate contamination.

JOINT ATTORNEYS/ HUMAN RESOURCE PROGRAM

A Case Study on Retirement Benefit Restructuring

Wednesday, May 9; 10-11:45 a.m.

(1.75 hours of general MCLE credits for attorneys or electives towards JPIA's HR Certificate for HR professionals may be earned by attending this program.)

Governments everywhere are struggling with the rising costs of retirement and pension benefits. Most governments that are tackling the issue are adopting a second-tier with a lower benefit formula for future employees. History shows when financial times are good, employee groups successfully exert pressure to collapse the second tier back into the primary tier. Proposed GASB pension accounting changes further exacerbate questions about pension sustainability. This panel will examine creative solutions to containing costs while providing a competitive total compensation package and appropriate level of retirement benefits to the public agency workforce.

ACWA/JPIA Sexual Harassment Prevention for Board Members & Managers (AB 1825)

Tuesday, May 8; 1:30 - 3:30 p.m.

Have you ever thought what it would be like to be the "accused" and the impact it would have on your personal and professional life? This course revolves around an actual case where the accused goes through the cycle of "chaos" that developed as a result of the accusation of sexual harassment.

The course presented by ACWA/JPIA experts, will guide management through the sexual harassment investigative process. Other points covered by this course are understanding the California and federal sexual harassment laws, recognizing early signs of sexual harassment, maintaining open communication in a respectful environment, and investigating and resolving sexual harassment complaints.

By equipping management with the knowledge they need to prevent and respond to harassment situations, the course helps to prevent and eliminate sexual harassment in the workplace.

In order to receive credit for this class, attendees must arrive on time and attend the entire two-hour session.

Human Relations professionals may count these session hours as electives towards JPIA's Human Resources Certification Program (HRCF).

For more information, contact ACWA/JPIA at (916) 786-5742.

Statewide Issue Forums

A STRONG FOUNDATION FOR REBUILDING CALIFORNIA

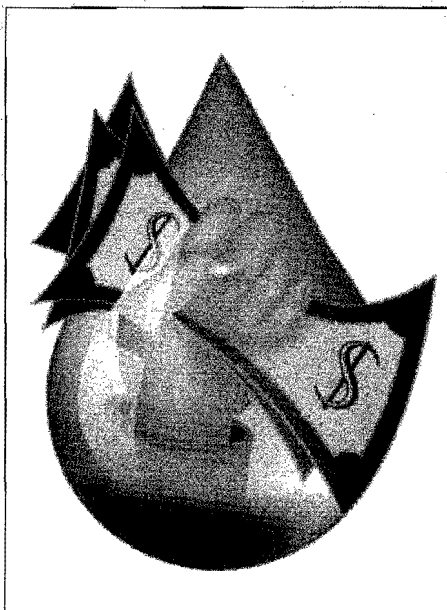


New Delta Flow Requirements: Where Water Quality and Water Supply Meet

Wednesday, May 9; 10-11:45 a.m.

The ongoing State Board and Regional Board water quality proceedings and their potential impact on water supply will be revealed at this statewide issue forum. The panel will provide a balanced view of those proceedings and explain why water quality laws are used to address Delta stream flows, how water rights may be affected by new stream flow requirements and why even hydroelectric generation may be affected.

This program is approved by the State Bar of California for attorneys to receive 1.75 general MCLE credits.



The Business of Water: Environmental Stewardship In Corporate America

Thursday, May 10; 10-11:30 a.m.

Coca-Cola has a goal to be water-neutral in their direct operations by 2020 and has improved water use efficiency by 16 percent since 2004. Levi-Strauss & Co. adopted their first global water quality guidelines in 1992 and is one of the founding member signatories of the CEO Water Mandate, a unique public-private initiative that assists companies in the development, implementation and disclosure of water sustainability policies and practices. Kraft Foods has reduced their global manufacturing water consumption 30 percent from 2005-2010. For corporate America, their water footprint not only affects the planet but affects their bottom line, and more and more companies are developing ways to reduce and recycle their water resources. Listen to corporate executives talk about their organizations' sustainability initiatives, how they are tackling the issue of water scarcity throughout the globe, and their long-term commitment to environmental responsibility.

Programs are subject to change without notice.

Exhibit Hall Highlights

A STRONG FOUNDATION FOR REBUILDING CALIFORNIA

EXPERTISE
INNOVATION
TEAM
HERITAGE

www.acwaconf.com

Photo credits: Dale Kolke

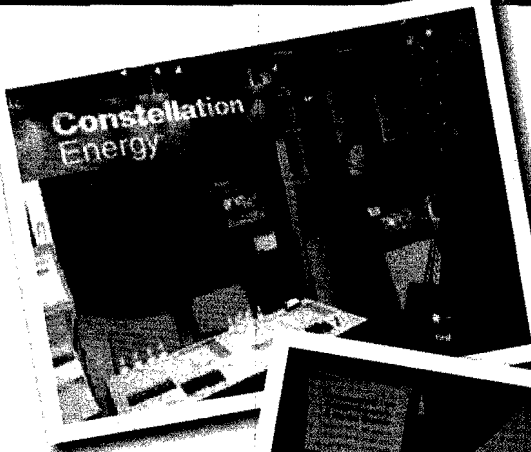
WHO WILL YOU MEET TODAY?

A **Welcome Reception** will be hosted in the Exhibit Hall on Tuesday, May 8 from 5-6:30 p.m.

ACWA welcomes vendors from around the United States whose products, services and resources may be just the right solutions to your new challenges. Don't miss the opportunity to meet these vendors at the Welcome Reception on Tuesday evening; Wednesday, 8:30 a.m. - Noon and 1:30-5 p.m.; and Thursday, 8 a.m. - 12:15 p.m.

The popular Exhibit Hall will be located in the **Serra Ballroom** at the Monterey Conference Center and is open to all registered conference delegates.

Our sincere thanks to **Krieger & Stewart, Incorporated, Consulting Engineers** for sponsoring the popular dessert break.



**NEW
IDEAS**

**NEW
PRODUCTS**

**NEW
SOLUTIONS**



**CASH
& PRIZES**



Preliminary Conference Agenda

A STRONG FOUNDATION FOR REBUILDING CALIFORNIA

Monday, May 7

8:30-10:15 a.m.

- ACWA/JPIA Risk Management Subcommittee

10:30-11:45 a.m.

- ACWA/JPIA Executive Committee

1:15-2:30 p.m.

- ACWA/JPIA Town Hall

3-5 p.m.

- ACWA/JPIA Board of Directors

5-6 p.m.

- ACWA/JPIA Board of Directors' Reception

Tuesday, May 8

8 a.m.-6 p.m.

- Registration

8:30-10 a.m.

- ACWA/JPIA Seminar I

10-11:45 a.m.

- Water Quality Committee

10:15-11:45 a.m.

- ACWA/JPIA Seminar II

11 a.m.-Noon

- Outreach Task Force

Noon-2 p.m.

- ACWA 101 & Luncheon
- Committee Lunch Break

1-2:45 p.m.

- Finance Committee
- Groundwater Committee
- Scholarship Subcommittee

1:30-3:30 p.m.

- ACWA/JPIA Sexual Harassment Prevention (AB 1825)

2-4 p.m.

- SDLF Special District Administrator Certification Test

2-4:15 p.m.

- Ethics Training (pg. 9)

3-4:45 p.m.

- Communications Committee
- Energy Committee
- Federal Affairs Committee
- Insurance & Personnel Committee
- Local Government Committee
- Membership Committee
- Water Management Committee

5-6:30 p.m.

- Welcome Reception in the Exhibit Hall (pg. 7)

6:30-7:30 p.m.

- New General Manager/Director No-Host Happy Hour
- Young Water Professionals No-Host Happy Hour

Wednesday, May 9

7:30 a.m.-5 p.m.

- Registration

8-9:45 a.m.

- Opening Breakfast (*Ticket required. No breakfast service after 8:30 a.m.*)

8:30 a.m.-Noon & 1:30-5 p.m.

- Exhibit Hall

10-11:45 a.m.

- Joint Attorneys/Human Resources Program (pg. 4)
- Communications Committee Program
- Exhibitor Technical Presentations
- Finance Program (pg. 4)
- Region Forum
- Statewide Issue Forum (pg. 6)
- Water Industry Trends Program (pg. 5)

Noon-2 p.m.

- General Session & Luncheon (*Ticket required. No luncheon service after 12:30 p.m.*)

2:10-2:30 p.m.

- Prize Drawing/Dessert Break sponsored by **Krieger & Stewart, Incorporated, Consulting Engineers**

2:30-3:45 p.m.

- Attorneys Program (pg. 4)
- Exhibitor Technical Presentations
- Joint Energy/Finance Program (pg. 4)
- Human Resources Program
- Town Hall (pg. 3)
- Water Industry Trends Program (pg. 5)

2:30-4:45 p.m.

- Ethics Training (pg. 9)

4-5 p.m.

- Regions 6-10 Membership Meetings

4-6 p.m.

- Legal Affairs Committee

5-7 p.m.

- CH2MHILL Hosted Reception

Thursday, May 10

7:30 a.m.-4 p.m.

- Registration

8 a.m.-12:15 p.m.

- Exhibit Hall

8-9:15 a.m.

- Networking Continental Breakfast

9:30-11:45 a.m.

- Ethics Training (pg. 9)

10-11:30 a.m.

- Joint Attorneys/Finance Program (pg. 4)
- Exhibitor Technical Presentations
- Human Resources Program
- Region Forum
- Statewide Issue Forum (pg. 6)
- Water Industry Trends Program (pg. 5)

11:50 a.m.-12:10 p.m.

- Prize Drawing in the Exhibit Hall

Programs are subject to change without notice.

A STRONG FOUNDATION FOR REBUILDING CALIFORNIA

12:15-2:15 p.m.

- General Session & Luncheon
(Ticket required. No luncheon service after 12:45 p.m.)

2:15-2:30 p.m.

- Dessert Break sponsored by
Krieger & Stewart, Incorporated,
Consulting Engineers

2:30-3:45 p.m.

- Attorneys Program (pg. 4)
- Commissioner's Forum
- Exhibitor Technical Presentations
- Human Resources Program
- Statewide Issue Forum (pg. 6)
- Water Industry Trends Program

4-5 p.m.

- Regions 1-5 Membership Meetings

6-7 p.m.

- No-Host Reception

7-10:30 p.m.

- Dinner and Entertainment (pg. 3)

Friday, May 11

8-9:30 a.m.

- Registration

8:30-10 a.m.

- Hans Doe Forum Breakfast
(Ticket required. No breakfast service after 9 a.m.)

Other Events

Tuesday, May 8

8 a.m.

- ACWA/MWH Golf Tournament

Thursday, May 10

6:45-8:30 a.m.

- San Joaquin Valley Agricultural
Water Committee

**All conference programs
are subject to change.**

Continuing Education and Training Opportunities

Many of ACWA's program sessions qualify for credit for professional career development. This conference will offer continuing education credit to Certified Public Accountants, attorneys and legal professionals, human resource administrators, and water treatment and distribution operators.

There will also be three opportunities to receive water agency official ethics training. Public officials in office must receive this training every two years (24 months). Ethics training will be available on:

- Tuesday, May 8, 2-4:15 p.m.
- Wednesday, May 9, 2:30-4:45 p.m.
- Thursday, May 10, 9:30-11:45 a.m.

Board members and managers can attend ACWA/JPIA's course on sexual harassment prevention training as mandated by AB 1825. This course takes place Tuesday, May 8 from 1:30 - 3:30 p.m. See page 5 for more information.

All programs offered during ACWA's 2012 Spring Conference & Exhibition are valid for SDLF's Special District Administrator Certification Program. For information on the certification program, please visit: www.sdlf.org.

For more information about ACWA's continuing education programs or ethics training, contact Lori Doucette at (916) 441-4545 or lorid@acwa.com.

Sponsorship Program

A STRONG FOUNDATION FOR REBUILDING CALIFORNIA



Become an ACWA Sponsor and Reach Top Decision Makers Today!

When you become an ACWA sponsor, your company joins forces with a century-old guiding force in California water policy. You will gain recognition and the opportunity to develop relationships with California's immense water community.

Whether developing new relationships with water leaders or enhancing your current ones, ACWA offers many exciting opportunities.

As a sponsor, your organization will be able to reach a targeted audience of decision makers who are instrumental in the California water community. These include: directors, general managers, elected officials, attorneys, communications professionals, engineers, finance managers, human resource managers, water quality specialists and other key staff members of public agencies. Additionally, you help ACWA keep costs down on registration fees, subscriptions and more for ACWA members and "Friends of ACWA."

Spring 2012 Conference Sponsors

Alliant Insurance Services, Inc.

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RMC

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***For more information about
becoming a sponsor contact
Lori Doucette at lorid@acwa.com.***

ACWA Spring Conference & Exhibition News

IMPORTANT REGISTRATION INFORMATION

REGISTRATION HOURS

Tuesday, May 8
8 a.m.-6 p.m.

Thursday, May 10
7:30 a.m.-4 p.m.

Wednesday, May 9
7:30 a.m.-5 p.m.

Friday, May 11
8-9:30 a.m.

WHO IS ELIGIBLE FOR ADVANTAGE PRICING?

The following people are eligible for ACWA Advantage pricing:

- Any ACWA member organization's officers/directors. Any employee on an ACWA public agency member, affiliate or associate organization's payroll.
- Any ACWA board member whose fee is paid for by a member agency.
- Any state or federal administrative or legislative personnel in elective, appointive or staffing positions.
- Staff of ACWA/JPIA, Water Education Foundation and California Water Awareness Campaign.
- Any individual or honorary life member of ACWA.

If you are interested in learning more about becoming a part of ACWA, contact Melanie Medina at (916) 441-4545 or melaniem@acwa.com.

SAVE MONEY WITH A PACKAGE REGISTRATION

Package registration is available to ACWA public agency and individual members, affiliates and associates only. By taking advantage of this special deal, you will save \$110 over registering for each option separately. The same registration and meal combination will cost you an additional \$153 if you wait to purchase this on site. Package registration includes Tuesday night's opening reception, your registration fee for the entire conference, and one ticket to all meals (3 breakfasts, 2 lunches and 1 dinner). The package is only available until **4:30 p.m. (PST), April 9, 2012.**

REGISTRATION DEADLINE

The registration deadline is **April 9.** After that date, you must register on site. Registration may be paid with a check or charged on your Visa or MasterCard.

Note: If you have a disability that may require accommodation to assure your full participation, please contact Ellie Meek of the ACWA staff to discuss your needs.

CHANGES & CANCELLATIONS

Registrations can be changed or cancelled by emailing Ellie Meek at elliem@acwa.com. Cancellations must be received prior to 4:30 p.m. (PST), April 9 in order to receive a credit voucher, less a \$50 handling fee. Upon receipt of the cancellation, you will receive an email confirming the cancellation. If you do not receive a cancellation confirmation, please contact ACWA at (916) 441-4545. Otherwise, you will be responsible for remaining monies due. **Cancellations after April 9 will not be refunded.**

SUBSTITUTIONS

Substitutions from the same organization are accepted. A \$25 handling fee will be applied. Substitution requests should be submitted to elliem@acwa.com. Please notify ACWA of substitutions by 4:30 p.m. (PST), April 9. After that date, they will need to be handled on site.

REFUNDS & CREDITS

- Handling fee of \$50 will be applied on all registration refunds and credit vouchers.
- No refunds given on spouse/companion registration fee.
- Credit card/check refunds (less the \$50 handling fee) until April 2.
- Credit vouchers (less the \$50 handling fee) will be issued April 3-9.
- Meals will be refunded until 4:30 p.m. (PST), April 9.
- There will be no refund transactions made during the conference.
- **NO REFUNDS AFTER APRIL 9, 2012.**

NAME BADGES

Name badges must be worn to attend all conference events. Badges may be checked at the doors. Information for the badges will be taken directly from online registration submissions and conference preregistration forms. Therefore, it is vital that complete, accurate and legible information be submitted. Deadline for registration is **4:30 p.m. (PST), April 9.** Badges will be available only for those who register for the conference.

Name badges sponsored by **Bartle Wells Associates.**

Name badge holder lanyards sponsored by **Psomas.**

REGISTER ONLINE TODAY AT WWW.ACWA.COM

ACWA's 2012 Spring Conference & Exhibition Preregistration

Monterey Conference Center, Portola & Marriott Hotels | May 8-11, 2012

ONLINE REGISTRATION NOW AVAILABLE: WWW.ACWA.COM

PREREGISTRATION & CANCELLATION DEADLINE IS 4:30 P.M. (PST), APRIL 9, 2012

Registration forms received after April 9 will be returned, regardless of postmark. There is a \$50 handling fee on all cancellations prior to this date. Credit card/check registration fees (less the \$50 handling fee) can be refunded until 4:30 p.m. (PST), April 2. Thereafter, refund credit vouchers will be issued April 3-9, 4:30 p.m. (PST).

OFFICE USE ONLY - SC12-1

ENT _____
DATE _____

Fill in Completely - Please Print/Type Clearly

* Required Fields (If bringing a guest, guest's name and e-mail address are required as well.)

☐ My info has changed. Please update it.

* Name on Badge to Read _____ ** Guest (\$35 fee if attending) _____ Guest E-mail (MUST be different from attendee's e-mail) _____

* Title _____

* Organization _____

* Address _____

* City _____ * State _____ * Zip _____

* Phone: () _____ FAX: () _____

* Attendee E-mail: _____

* Confirmation E-mail: _____

If registering on someone's behalf, please be sure to include YOUR e-mail address here and a copy of the confirmation email will be sent to you.

Credit Card Payment Information

Please charge my fee to my credit card:

☐  ☐ 

Credit Card Number: _____

Exp. Date: _____ Amount: \$ _____

Cardholder's Name (as seen on card): _____

Please print clearly.

Signature: _____

Preregistration PACKAGE – For ACWA public agency members, affiliates & associates only

(Includes registration & all meals. Does not include guest registration.) **Not available on-site** (20) \$635 \$ _____

Conference Registration (21) (Meals not included)

	Preregistration	On Site	Amount
Advantage***	\$465	(\$490)	\$ _____
Standard	\$695	(\$720)	\$ _____
Guest** (Non-refundable) (22)	\$35	(\$45)	\$ _____

2-Day Conference Registration (Meals not included)

	Preregistration		On Site		Amount
	(Advantage)	(Standard)	(Advantage)	(Standard)	
<input type="checkbox"/> Tues., May 8/Wed., May 9 (23)	\$250	\$375	\$275	\$400	\$ _____
<input type="checkbox"/> Thurs., May 10/Fri., May 11 (24)	\$250	\$375	\$275	\$400	\$ _____

MEAL FUNCTIONS

	Quantity	Preregistration	On Site	Amount
Wednesday, May 9				
Opening Breakfast (30)	_____	\$40	(\$42)	\$ _____
Luncheon (31)	_____	\$45	(\$47)	\$ _____
Thursday, May 10				
Networking Continental Breakfast (35)	_____	\$30	(\$35)	\$ _____
Luncheon (32)	_____	\$45	(\$47)	\$ _____
Dinner (33)	_____	\$80	(\$85)	\$ _____
Friday, May 11				
Hans Doe Forum Breakfast (34)	_____	\$40	(\$42)	\$ _____

Ethics Training Registration (Choose ONE - No additional fee required if registered for conference.) TOTAL \$ _____

☐ Tues., May 8, 2-4:15 p.m. (50) ☐ Wed., May 9, 2:30-4:45 p.m. (51) ☐ Thur., May 10, 9:30-11:45 a.m. (52)

** Guest registration fee applies to spouses and significant others only.

*** People eligible for ACWA advantage pricing include: any ACWA member organization's officers/directors; any employee on an ACWA public agency member, affiliate or associate organization's payroll; any individual or honorary life member; any ACWA board member whose fee is paid for by a member agency; any state or federal administrative or legislative personnel in elective, appointive or staffing positions; staff of ACWA/JPIA, Water Education Foundation, or California Water Awareness Campaign.

Make checks payable to ACWA, and send to: ACWA, P.O. Box 2408, Sacramento, CA 95812-2408 or FAX to (916) 325-2316.

If you mail this form, please do not also fax to avoid duplicate registration.

Questions? Contact ACWA at (916) 441-4545, toll free (888) 666-2292, or e-mail: events@acwa.com.

MINUTES OF SPECIAL MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, JANUARY 19, 2012.

A special meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, January 19, 2012, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Vice Chair Dexter called the meeting to order.

1) **Pledge of Allegiance.**

At the request of Vice Chair Dexter, Commissioner Hogan led the pledge of allegiance.

2) **Roll Call.**

Attendance:

Gordon Dexter, Vice Chair
Andy Rutledge, Secretary
Leo Thibault, Treasurer-Auditor
George Lane, Commissioner
Barbara Hogan, Commissioner
Kathy Mac Laren, Commissioner

Others Present:

Matt Knudson, General Manager
Tom Barnes, Controller
Dave Rizzo, AVEK Alt. Commissioner
Danielle Henry, Administrative Assistant
4 members of the public

3) **Public Comments for Items Not on the Agenda.**

Commissioner Thibault introduced LCID's new Board member, Lynn Burns, and reviewed her qualifications to serve as a Board member.

There were no further public comments.

4) **Approval of Minutes of Regular Meeting Held December 8, 2011.**

It was moved by Commissioner Rutledge, seconded by Commissioner Hogan, and unanimously carried to approve the minutes of the regular meeting held December 8, 2011, as written.

5) **Payment of Bills.**

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from PWD in the amount of \$604.32 for staff services;

from AVEK in the amount of \$395.06 for staff services; and from The Rogee Company, Inc. in the amount of \$45.00 for the monthly web site subscription. The motion was seconded by Commissioner Rutledge and unanimously carried.

6) Consideration and Possible Action on Election of Officers.

It was moved by Commissioner Rutledge, seconded by Commissioner Hogan, and unanimously carried that the Commissioners for the Association are as follows:

Gordon Dexter, Chair
Barbara Hogan, Vice Chair
Leo Thibault, Treasurer-Auditor
Andy Rutledge, Secretary
George Lane, Commissioner
Kathy Mac Laren, Commissioner

7) Consideration and Possible Action on Sponsorship of Linda Godin to Continue on Association of California Water Agencies (ACWA) Region 8 Board.

After a brief discussion of the Association of California Water Agencies (ACWA) Region 8 Board member role and of Linda Godin's request for sponsorship resulting in no liability, no responsibility, and no expenses or compensation from the Association, it was moved by Commissioner Lane, seconded by Commissioner Rutledge, and unanimously carried that the Antelope Valley State Water Contractors Association become the sponsoring agency for Linda Godin to continue her role as an ACWA Region 8 Board member for the remainder of her term.

It was then requested that Ms. Godin attend AVSWCA meetings and provide periodic reports to the Commissioners on her ACWA Region 8 Board and Committee activities.

8) Consideration and Possible Action on Regional Control of Water From the State Water Project. (General Manager Knudson)

General Manager Knudson informed the Commissioners that a meeting was held with Attorney Lemieux, General Manager Bones, and Controller Barnes to discuss various options for regional control of the water from the State Water Project; that Attorney Lemieux has drafted an agreement for submittal to the Department of

Water Resources, which is under review by the three member agency General Managers; that staff anticipates a final draft of the agreement being ready for submittal by the time of the next Association meeting; and then provided an overview of the purpose for obtaining regional control of the water from the State Water Project.

9) Consideration and Possible Action on Agency Interest in Funding a Feasibility Study for Development of a Joint Recharge/Water Banking Project on the East Side of the Antelope Valley. (General Manager Knudson)

General Manager Knudson informed the Commissioners that staff has not received any scheduled dates for he and Controller Barnes to make a presentation to each of the member agencies' on this matter to obtain a commitment to complete a feasibility study.

Mr. Keith Dyas, AVEK Director, then stated that AVEK's Water Projects Committee is also interested in this type of project; that their efforts can continue independently of the Association's efforts; and then provided clarification of AVEK's efforts.

10) Consideration and Possible Action on Proposals Received for Update of 2007 Integrated Regional Water Management Plan (IRWMP). (General Manager Knudson/IRWMP A-Team)

General Manager Knudson provided an overview of this project, funding, and the A-Team's recommendation to award a contract to RMC Water and Environment to perform the update, and after a brief discussion and clarification of the procedure for grant disbursements and payment to RMC Water and Environment and the timeline for completion of the work for grant compliance, it was moved by Commissioner Thibault, seconded by Commissioner Mac Laren, and unanimously carried to approve the Professional Services Agreement with RMC Water and Environment in the not-to-exceed amount of \$471,720.00 for updating the 2007 Integrated Regional Water Management Plan (IRWMP) contingent upon RMC's agreement to receive payment for their work after the Association receives payment of grant funds.

It was then moved by Commissioner Thibault, seconded by Commissioner Mac Laren, and unanimously carried to authorize General Manager Knudson to

negotiate with RMC Water and Environment regarding payment for their work up to \$100,000.00.

11) Consideration and Possible Action on the AVSWCA Website. (Controller Barnes)

Controller Barnes provided an overview of the Association's new website followed by discussion of content, photos, and administration of the site.

12) Report of General Manager.

a) Status Report on Separate Bank Account for Grant Funds.

General Manager Knudson reported that a separate bank account will be established for Prop 84 grant funds now that the officers for the Association have been established.

13) Report of Controller.

Controller Barnes stated that he has no further report.

14) Reports of Commissioners.

Commissioner Lane inquired about the status of a tour of sanitation district facilities after which Controller Barnes clarified that they have not yet provided a tour to their Directors.

Commissioner Rutledge reported that AVEK has hired Mr. Glenn Reiter to obtain customer feedback on AVEK so AVEK can improve its services; that Mr. Reiter will provide a plan for AVEK for the future; that this has been successful outreach for their agency; and that he encourages everyone to attend their Board meetings where Mr. Reiter's reports are provided.

Commissioner Thibault then commended AVEK on their forward thinking as this was a topic at the ACWA fall conference.

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION
JANUARY 19, 2012
SPECIAL MEETING

He then welcomed Commissioner Mac Laren to the Association, reviewed the formation of the Association, and inquired as to the member agencies' required training for AB 1234.

Chair Dexter then informed the Commissioners that the Palmdale Water District is scheduling AB 1234 training, and other agencies will be invited to attend this training.

Commissioner Mac Laren reported that she appreciates the opportunity to join the Association and likes the idea of partnerships and working together with the member agencies.

There were no further reports of Commissioners.

15) Report of Attorney.

No attorney was present.

16) Commission Members' Requests for Future Agenda Items.

Commissioner Lane requested an item for a future meeting for "Presentation from the Association of California Water Agencies on their services and activities."

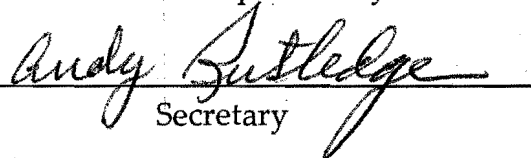
There were no further requests for future agenda items.

17) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held February 9, 2012 at 6:30 p.m. at PWD.

18) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned.


Secretary

**MINUTES OF MEETING OF THE WATER SUPPLY & RELIABILITY COMMITTEE
OF THE PALMDALE WATER DISTRICT, NOVEMBER 8, 2011:**

A meeting of the Water Supply & Reliability Committee of the Palmdale Water District was held Tuesday, November 8, 2011, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Dexter called the meeting to order.

1) Roll Call.

Attendance:

Water Supply & Reliability Cmte:
Gordon Dexter, Chair
Jeff Storm, Committee
Member

Others Present:

Matt Knudson, Engineering Manager
Tim Moore, Facilities Manager
Randy Hardenbrook, Equipment Mechanic Spvrs.
Dawn Deans, Executive Assistant
0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Storm, seconded by Chair Dexter, and unanimously carried to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held October 11, 2011.

It was moved by Committee Member Storm, seconded by Chair Dexter, and unanimously carried to approve the minutes of the meeting held October 11, 2011, as written.

4.2) Presentation of Monthly Water Demand and Supply Status. (Water & Energy Resources Manager Pernula)

In the absence of Water & Energy Resources Manager Pernula, Engineering Manager Knudson reviewed the water demand graphs and charts included with the agenda packets and then informed the Committee that actual water use is now closer to projected and budgeted water use due to a cool summer and wet year; that the running

average for the surface water/groundwater split is closer to the 60/40 split; and that the water level in Littlerock Reservoir is below minimum pool.

4.3) Presentation of the District's Well Levels. (Water & Energy Resources Manager Pernula)

4.4) Presentation of the Maintenance and Reliability Status of the District's Wells. (Water & Energy Resources Manager Pernula/Facilities Manager Moore)

In the absence of Water & Energy Resources Manager Pernula, Facilities Manager Moore informed the Committee of the age range of the District's wells, the material used in the construction of the wells, the schedule for well preventive rehabs and postponing some rehabs due to less use of the wells, and of the average annual well production through 2008, 2009, and August 2010.

Equipment Mechanic Supervisor Hardenbrook then gave an overview of the District's recent history with well rehabs, maintenance, and the cycle for this maintenance, the projected life cycle of a well, how reduced pumping has helped increase the static and pumping levels in the well field, how the maintenance schedule for rehabs is close to failure dates for wells, and the problems, rehab efforts, and work done on Well No.'s 11, 20, and 7.

He then reviewed and recommended additional efforts and processes for cleaning and extending the life of wells as well as an aerial view of the District's well fields and the wells where high thrust motors have been installed due to the deepening of the wells.

4.5) Consideration and Possible Action on District Participation in Garden Bar Water Supply and Power Project. (Water & Energy Resources Manager Pernula)

In the absence of Water & Energy Resources Manager Pernula, Engineering Manager Knudson informed the Committee that RMC has scheduled a status meeting on November 30 at 2:00 p.m. during the week of the ACWA Conference; that South Sutter and San Bernardino will be attending the meeting; and that the Committee is invited to attend this meeting.

5) Project Updates.

5.1) Recycled Water Master Plan. (Water & Energy Resources Manager Pernula)

In the absence of Water & Energy Resources Manager Pernula, Engineering Manager Knudson stated that there are no updates to report on this item due to litigation.

5.2) Strategic Water Resources Plan. (Water & Energy Resources Manager Pernula)

In the absence of Water & Energy Resources Manager Pernula, Engineering Manager Knudson reported that it was previously reported that several comments have been received on the draft Programmatic Environmental Impact Report for the Strategic Water Resources Plan; that ESA and legal counsel are now reviewing and preparing responses to these comments; and that many of the comments are duplicate comments received for the Recycled Water Master Plan.

5.3) Water Purchase Opportunities. (Water & Energy Resources Manager Pernula)

Chair Dexter stated that this item will not be considered.

5.4) Water Treatment and Transportation Agreement Between Palmdale Water District and Antelope Valley East Kern Water Agency – Acton Water Treatment Plant. (Engineering Manager Knudson)

Engineering Manager Knudson reported that AECOM, who has been hired by AVEK to prepare the design of the pipeline extension in Sierra Highway, the vault, and the interconnect meter for this project, have submitted final review drawings and specifications to the District; that comments on the design have been provided to AVEK and AECOM; that AVEK plans to begin advertising for construction bids by the end of November and award a contract after the first of the year; and that the second half of the capital improvement fees will become due when construction begins.

6) **Information Items.**

Engineering Manager Knudson informed the Committee that AVEK's Board of Directors is considering the agreement for the 2 for 1 exchange with WDS at their Board meeting this evening.

He then informed the Committee that progress has been made with the Forest Service for the Littlerock Sediment Removal Project; that staff hopes to present a Cost Recovery Agreement to the Board for consideration at the end of November; that an M.O.U. is drafted; and that staff has submitted a permit amendment for the Forest Service's review.

There were no further additional information items to discuss.

7) **Board Members' Requests for Future Agenda Items.**

Chair Dexter stated that a Water Supply & Reliability Committee meeting will not be held in December due to consideration of the 2012 Budget.

There were no further requests for future agenda items.

8) **Adjournment.**

There being no further business to come before the Water Supply & Reliability Committee, the meeting was adjourned.


Chair

MINUTES OF MEETING OF THE OUTREACH COMMITTEE OF THE PALMDALE WATER DISTRICT, JULY 19, 2011:

A regular meeting of the Outreach Committee of the Palmdale Water District was held Tuesday, July 19, 2011, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Figueroa called the meeting to order.

1) Roll Call.

Attendance:

Outreach Committee:

Raul Figueroa, Chair

Linda Godin, Committee
Member

Others Present:

Dennis LaMoreaux, General Manager

Matt Knudson, Engineering Manager

Claudette Roberts, Water Conservation Spvrs.

Ed Boka, Treatment Plant Supervisor

Dawn Deans, Executive Assistant

0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Godin, seconded by Chair Figueroa, and unanimously carried to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held June 28, 2011.

It was moved by Committee Member Godin, seconded by Chair Figueroa, and unanimously carried to approve the minutes of the meeting held June 28, 2011, as written.

4.2) Discussion of District Open House. (Committee Member Godin)

Water Conservation Supervisor Roberts reviewed proposed demonstrations and costs for an Open House at the Leslie O. Carter Water Treatment Plant followed by discussion of potential dates and the District's Facility Tours policy, and after a brief

discussion, Chair Figueroa expressed his concern with the cost of the Open House, and it was determined that this item be presented to the full Board for further discussion.

4.3) Discussion of Future Facebook Messaging. (Committee Member Godin)

It was stated that the Facebook message was included on the bills, on the last issue of Water News, and will be included on upcoming issues of Water News followed by a discussion of active users for the District's Facebook account and the District's Facebook content compared to that of other agencies, and it was determined that water conservation tips and rebate information be posted weekly in addition to the current content of agendas, news releases, Water News, photos, and the Consumer Confidence Report.

4.4) Discussion of Presenters, Costs, and Topics for Landscape Workshops. (Water Conservation Supervisor Roberts)

Water Conservation Supervisor Roberts reviewed proposed content for a future landscape workshop at an estimated cost of \$2,500, the content of GreenBee Nursery's landscape workshop series at a cost of \$1,500, and future landscape workshops proposed to be conducted by Neal Weisenberger and held at Antelope Valley College.

4.5) Discussion of Current Outreach Issues. (Chair Figueroa)

There were no additional current outreach issues to discuss.

5) Information Items.

5.1) Update of A.V. Water Partners. (Water Conservation Supervisor Roberts)

Water Conservation Supervisor Roberts informed the Committee that Mr. Dave Rydman, of Los Angeles County Waterworks, requested the District draft a Memorandum of Understanding for the District's participation in the A.V. Water Partners.

Potential articles for the next issue of Water News were then discussed.

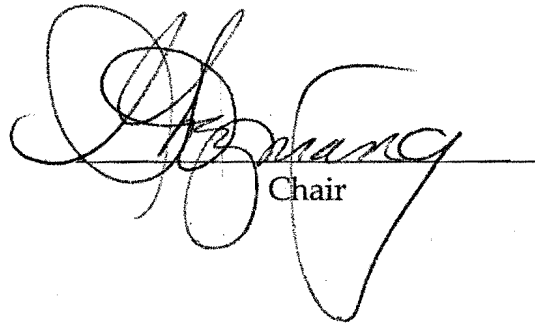
There were no further information items.

6) **Board Members' Requests for Future Agenda Items.**

There were no requests for future agenda items.

7) **Adjournment.**

There being no further business to come before the Outreach Committee, the meeting was adjourned.



Chair

**AMENDMENT NO. 2
EMPLOYMENT CONTRACT FOR GENERAL MANAGER
OF PALMDALE WATER DISTRICT**

This Amendment No. 2 to Employment Contract for General Manager of Palmdale Water District ("Agreement") is made, entered into, and effective as of March 14, 2012, by and between Palmdale Water District, an irrigation district organized and existing under Division 11 of the California Water Code (hereafter referred to as the "District"), and Dennis D. LaMoreaux (hereafter referred to as "LaMoreaux" or as "General Manager").

RECITALS

- A. By the Agreement, LaMoreaux was employed by the District as its General Manager.
- B. Under Paragraph 7 of the Agreement, the Board of Directors of the District is to conduct semi-annual evaluations of LaMoreaux' performance, which reviews are to occur on or before July 29 and January 29 of each year during the term of the Employment Contract.
- C. Under Paragraph 4 of the Agreement, if the review conducted as of January 29 of any year shows the General Manager's performance to have been "satisfactory" or better, the General Manager's annual base salary is to be increased by a minimum of 3% effective the date of the review.
- D. As enacted effective January 1, 2012, Government Code Section 3511.2 prohibits any provision in a contract between a local agency, such as the District, and a local agency executive, such as the General Manager, that provides for an automatic increase in the level of compensation that exceeds a cost-of-living adjustment.
- E. It is possible that the minimum 3% salary increase provided for in Paragraph 4 of the Agreement may exceed the amount of a cost-of-living adjustment.
- F. The District and the General Manager are entering into this Amendment No. 2 to ensure the Agreement complies with Government Code Section 3511.2.

AGREEMENTS

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH BELOW, the parties agree as follows:

- 1. The above Recitals are true and accurate.

2. Paragraph 4 of the Agreement is revised to read as follows, with the added language underlined and deleted provisions stricken:

"4. Compensation. The General Manager's annual base salary shall be One Hundred Eighty-Five Thousand Dollars (\$185,000) payable in twenty-six (26) equal installments. The base salary payable under this paragraph shall be subject to increase, effective on January 29 of each year. If on January 29 of each year, the performance by LaMoreaux has been satisfactory in the opinion of the Board of Directors, effective on that date, the annual base salary shall be increased by the percentage increase in the Consumer Price Index for All Urban Consumers (CPI-U) for Los Angeles-Riverside-Orange County for the prior calendar year, plus any additional merit-based increase that may be provided in the Board of Director's discretion. ~~a minimum additional three percent (3%) effective on that date. The increase is in lieu of any cost of living adjustment which may be afforded other District employees.~~

3. Except as hereinabove modified, the Agreement shall hereafter continue and remain in full force and effect.

IN WITNESS WHEREOF, the parties have entered into this Amendment No. 2 as of the day and year first written above.

Date: _____

Dennis D. LaMoreaux, General Manager

PALMDALE WATER DISTRICT

Date: _____

Gordon Dexter, President