



# PALMDALE WATER DISTRICT

2029 East Avenue Q • Palmdale, California 93550 • Telephone (661) 947-4111

Fax (661) 947-8604

[www.palmdalewater.org](http://www.palmdalewater.org)

## Board of Directors

ROBERT E. ALVARADO  
Division 1

GORDON G. DEXTER  
Division 2

GLORIA DIZMANG  
Division 3

KATHY MAC LAREN  
Division 4

STEVE R. CORDOVA  
Division 5

LAGERLOF, SENEGAL, GOSNEY & KRUSE LLP  
Attorneys



January 5, 2012

***Agenda for Regular Meeting  
of the Board of Directors of the Palmdale Water District  
to be held at the District's office at 2029 East Avenue Q, Palmdale  
Wednesday, January 11, 2012  
6:00 p.m.***

**NOTE:** To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x103 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale. Please call Dawn Deans at 661-947-4111 x103 for public review of materials.

**PUBLIC COMMENT GUIDELINES:** The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

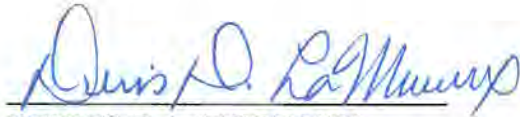
Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll Call.
- 3) Adoption of Agenda.
- 4) Public comments for non-agenda items.
- 5) Presentations:

5.1) Board of Directors Orientation of the Palmdale Water District. (Human Resources Manager Burns/Attorney Gosney)

- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
  - 6.1) Approval of minutes of regular meeting held December 14, 2011.
  - 6.2) Approval of minutes of special meeting held December 14, 2011.
  - 6.3) Approval of minutes of special meeting held December 21, 2011.
  - 6.4) Ratification of payment of bills for December 28, 2011.
  - 6.5) Payment of bills for January 11, 2012.
- 7) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
  - 7.1) Consideration and possible action on ACWA Health Benefits Authority Board of Directors. (General Manager LaMoreaux)
  - 7.2) Consideration and possible action on proposals for hiring a Financial Advisor. (President Dexter)
  - 7.3) Consideration and possible action on reorganization of the Board of Directors tabled from December 14, 2011 Regular Board Meeting.
  - 7.4) Consideration and possible action on the District's Standing Committees. (Director Dizmang)
  - 7.5) Consideration and possible action on scheduling a budget workshop.
  - 7.6) Consideration and possible action on Board attendance at conferences, seminars, and training sessions as follows:
    - 7.6.1) Antelope Valley Board of Trade Business Outlook Conference to be held February 24, 2012 in Lancaster.
    - 7.6.1) Water Education Foundation 29<sup>th</sup> Annual Executive Briefing "Decision Points 2012" to be held March 27 – 28, 2012 in Sacramento.
- 8) Information Items:
  - 8.1) Reports of Directors: Meetings, Committee meetings, and general report.
  - 8.2) Report of General Manager.
  - 8.3) Report of Attorney.
- 9) Public comments on closed session agenda matters.
- 10) Closed session under:
  - 10.1) Government Code Section 54956.9(a), existing litigation: *Antelope Valley Ground Water Cases*.
  - 10.2) Government Code Section 54956.9(a), existing litigation: *City of Palmdale vs. Palmdale Water District, Case No. BC413432 (Rate Litigation)*.

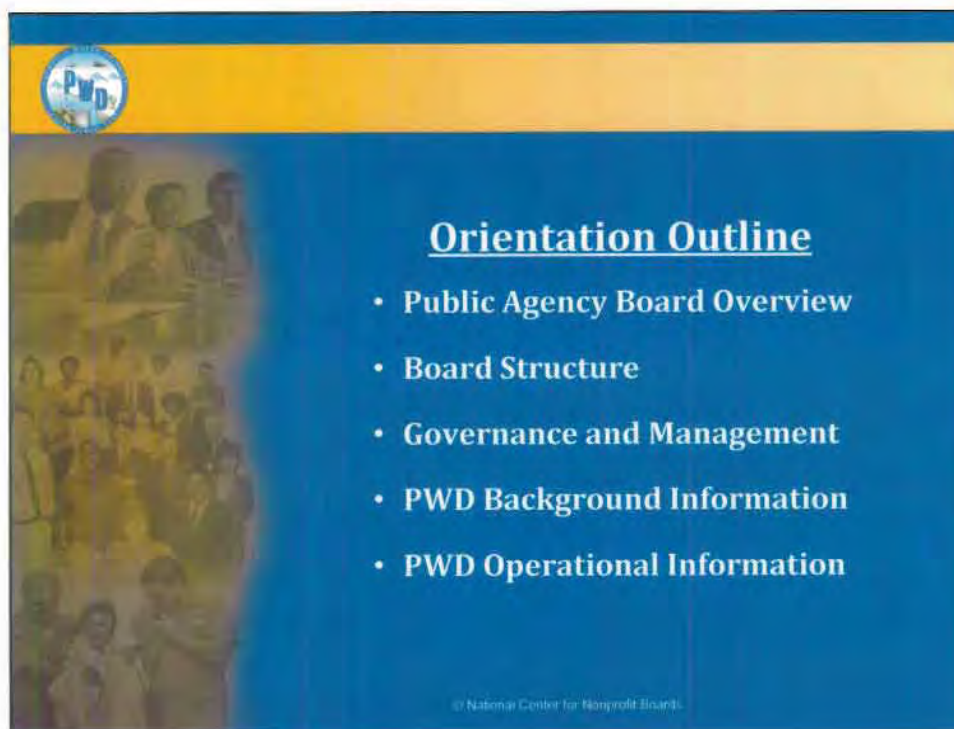
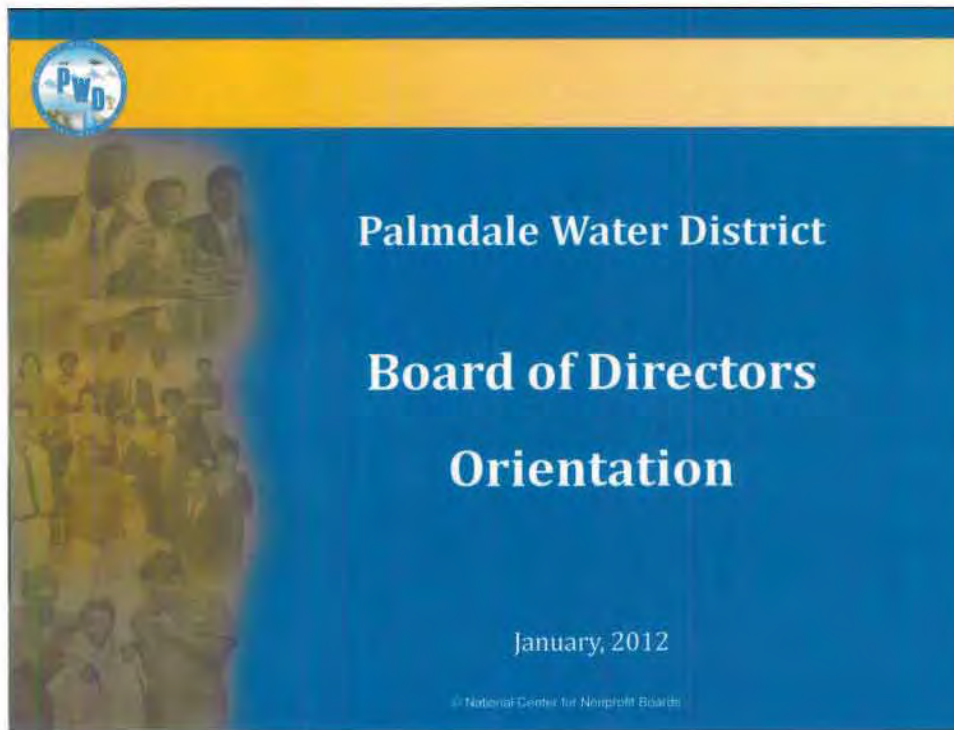
- 10.3) Government Code Section 54956.9(a), existing litigation: *City of Palmdale vs. Palmdale Water District and Palmdale Water District Public Facilities Corporation, Case No. BC413907 (Validation Action).*
- 10.4) Government Code Section 54956.9(a), existing litigation: *Palmdale Water District vs. City of Palmdale, Case No. BC420492 (Recycled Water Litigation).*
- 10.5) Government Code Section 54956.9(a), existing litigation: *United States, et al. v. J-M Manufacturing Company, Inc., et al., United States District Court for the Central District of California Case No. ED CV06-0055-GW.*
- 10.6) Government Code Section 54956.9(a), pending litigation: *Central Delta Water Agency vs. Department of Water Resources, Sacramento Superior Court Case No. 34-2010-80000561.*
- 11) Public report of any action taken in closed session.
- 12) Board members' requests for future agenda items.
- 13) Adjournment.

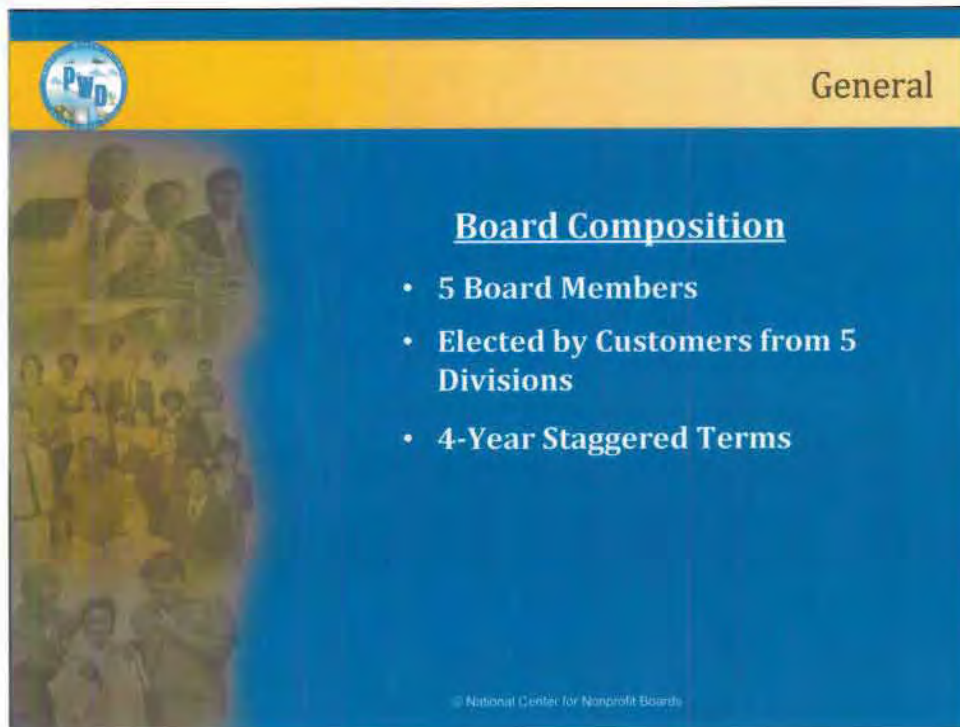
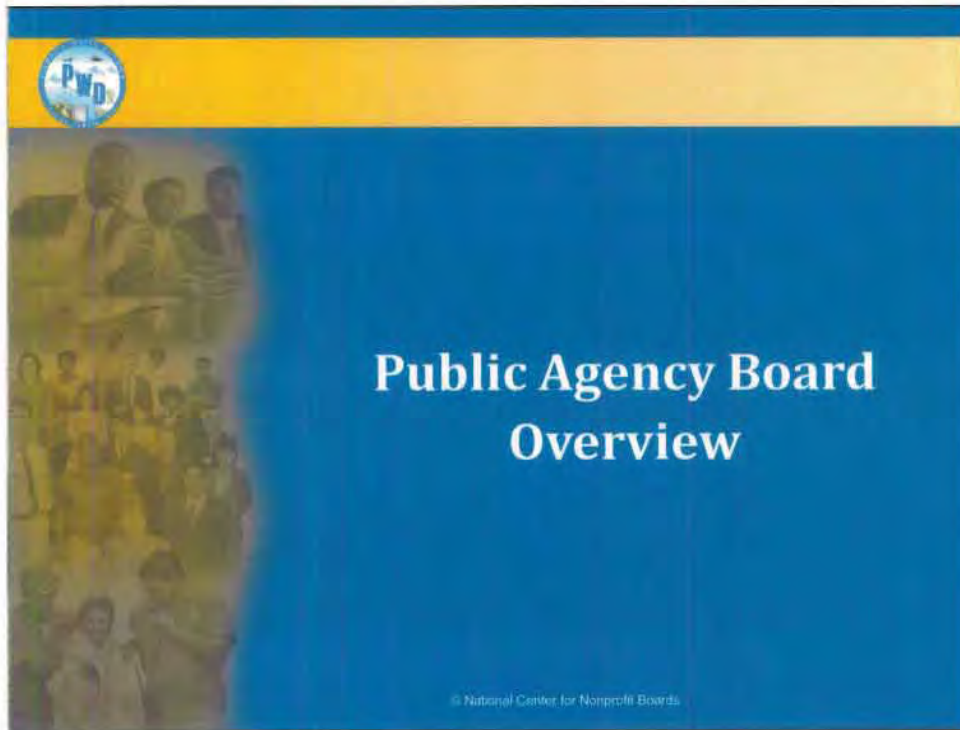


DENNIS D. LaMOREAUX,  
General Manager

DDL/dd









### General Responsibilities

- Governance and Oversight of the District
- Stewardship of the District's (Customers') assets
- Establish and Update District Policies, Rules, and Regulations within California State Law

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### Director Roles and Responsibilities

#### Care

Stay informed and ask questions

#### Loyalty

Show undivided allegiance to District's welfare

Support Majority Decisions

#### Adherence

Stay Faithful to the District's Mission

#### Participation

Be Active in Governance

#### Ambassador

Be Available in the Community and Present Positive Image



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## Board Roles and Responsibilities

### Key Roles of the Board

- Set Organizational Direction
- Provide Oversight
- Ensure Necessary Resources are Available

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## Board Roles and Responsibilities

### Set Organizational Direction

- Participate in regular strategic planning
- Determine organization's mission
- Set the vision for the future
- Establish organizational values
- Set major goals and develop strategies



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## Board Roles and Responsibilities

### Provide Oversight

- Oversee Financial Management
- Minimize exposure to risk
- Measure progress on Strategic Plan
- Provide legal and moral oversight
- Evaluate the General Manager



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## Board Roles and Responsibilities

### Ensure Necessary Resources

- Hire capable executive leadership (General Manager)
- Ensure adequate financial resources
- Approve operational budgets
- Promote positive public image



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## Board Roles and Responsibilities

### Legal Requirements of Public Service

- The Brown Act
- Conflicts of Interest
- Indemnification for Actions
- Immunities
- Political Reform Act Filings
- Ethics of Public Service

AB 1234

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## Palmdale Water District Board Structure

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## PWD Board Structure

### Board Officers

President

Vice President

Treasurer

Secretary

Typically determined annually by  
the Board members

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## PWD Board Structure

### Standing Committees

Facilities

Finance

Personnel (Human Resources)

Outreach

Water Supply & Reliability

Committee assignments made by  
Board President with Board  
member input

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## PwD Board Structure

### Board Meetings / Calendar

- **Regular Board Meetings**  
Board currently meets the second and fourth Wednesdays of the month
- **Standing Committees**  
As Needed
- **Special Board Meetings**  
As Needed
- **Budget / Subject Workshops**  
As Needed

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## Governance & Management

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## Governance and Management

### District Leadership

- Composed of the Board of Directors with support from General Manager

### General Manager

- Manages the day-to-day operations of the District
- Provides information & staff support for work of Board committees and task groups.

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## Governance and Management

### Board President & General Manager

The Board President leads the officers and the Board in the conduct of all District affairs, leads its business meetings, and provides leadership to the mission of the District. Requests regarding policy issues should be forwarded to the Board President.

The General Manager provides leadership to the staff, manages day-to-day operations, and makes operational decisions (including appointment and release of employed staff). Requests regarding operations should be forwarded to the General Manager.

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## Governance and Management

### Board President & General Manager Coordination

- Policy & Planning
- Budget & Finance
- Board Meetings
- Committee Work
- Board Orientation
- Public Relations & Communications




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## Palmdale Water District Background and Operational Information

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## PWD Background



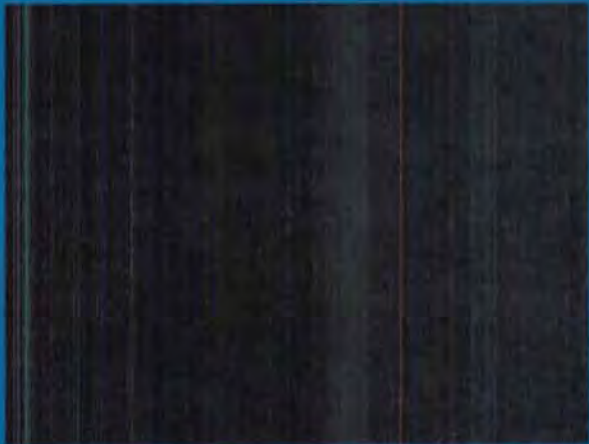
- District History Video
- 2006 Strategic Plan
  - Mission Statement
  - Vision Statement
  - Core Values

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## Background

### History



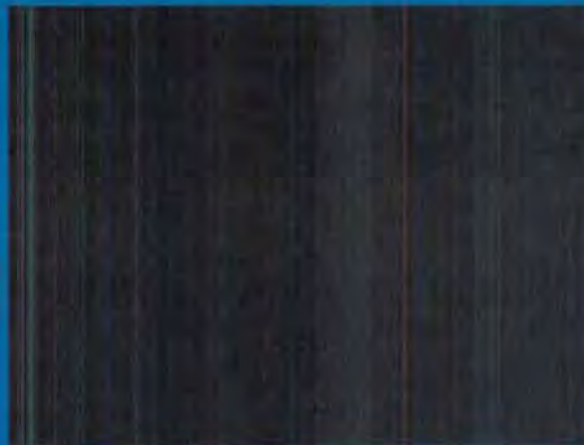
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## Background

### History



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## PWD Background

### 2006 Strategic Plan

#### MISSION STATEMENT

The Mission of the Palmdale Water District is to provide high quality water to our current and future customers at a reasonable cost.

#### VISION STATEMENT

The PWD will strive for excellence in providing high quality, reasonably priced water in a growing Antelope Valley by participating in local and regional water issues as a strong advocate for our customers, public education, asset management, water conservation, planning and securing additional water supplies, continuing our commitment to operate efficiently with the help of emerging technologies, challenging, motivating and rewarding our employees and offering premium customer service in all we do.

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## PWD Background

### 2006 Strategic Plan

#### CORE VALUES

- *Efficiency*
- *Fiscal Responsibility*
- *Natural Resources Management*
- *Integrity*
- *Customer Service*
- *Water Conservation*
- *Continuous Improvement*
- *Stakeholder Trust*
- *A Safe, Productive & Rewarding Workplace*

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## PWD Operational Information

### Current District Departments

- Administration / Water & Energy Resources
- Engineering
- Facilities
- Finance / Administrative Services
- Human Resources
- Information Technology
- Operations
- Water Conservation

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## PWD Operational Information

### Department Descriptions

- **Administration – Dennis LaMoreaux**

Manages the daily operation of the District based on policy adopted by the Board of Directors. The attorneys and Financial Advisor positions, which work for the Board and interact with the staff through the General Manager, are coordinated through the Administration Department. The Water and Energy Resources Manager, Jon Pernula, also operates out of the Administration Department.

Current Staffing = 4

- **Engineering – Matthew Knudson**

Primary responsibilities include planning, project design, development and management, quality control, CEQA compliance, permit maintenance, plan checking, construction inspection, updating facility maps, maintaining standard construction specifications, and reporting water production to maintain water rights.

Current Staffing = 9

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## PWD Operational Information

### Department Descriptions

- **Facilities – Timothy Moore**

Responsibilities include maintaining and repairing the District's over 405 miles of pipelines, vehicles and equipment, headquarters and maintenance buildings, 23 active ground water wells, 17 reservoir sites, 15 booster stations, 14 pressure regulating stations, 9 seismic valves, and 9 hydro-pneumatic tanks.

Current Staffing = 22

- **Finance / Administrative Services – Michael Williams**

The primary responsibility is overseeing the finance related aspects of the District including customer service, accounts payable, payroll, bank reconciliation, financial reporting, auditing, internal controls, and fixed asset allocation. The customer service portion manages the day-to-day affairs for the water customers of the District. This includes billing, meter reading, new service applications, customer complaints, payment processing, collections, assessment management, and records management.

Current Staffing = 25

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## PWD Operational Information

### Financial Overview

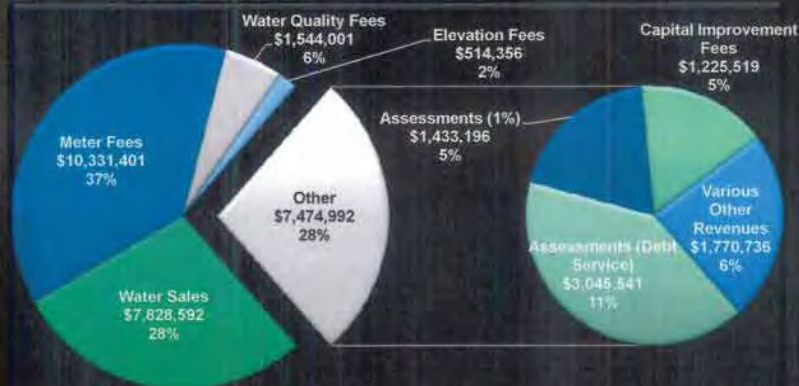
What are the Major Revenue Sources?

- Meter Fees
- Water Sales
- Water Quality Fees
- Elevation Fees
- Assessments (Dept Service)
- Capital Improvement Fees

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## Major Revenue Sources - 2011

### Major Revenue Sources - 2011 \$27,693,343





## PWD Operational Information

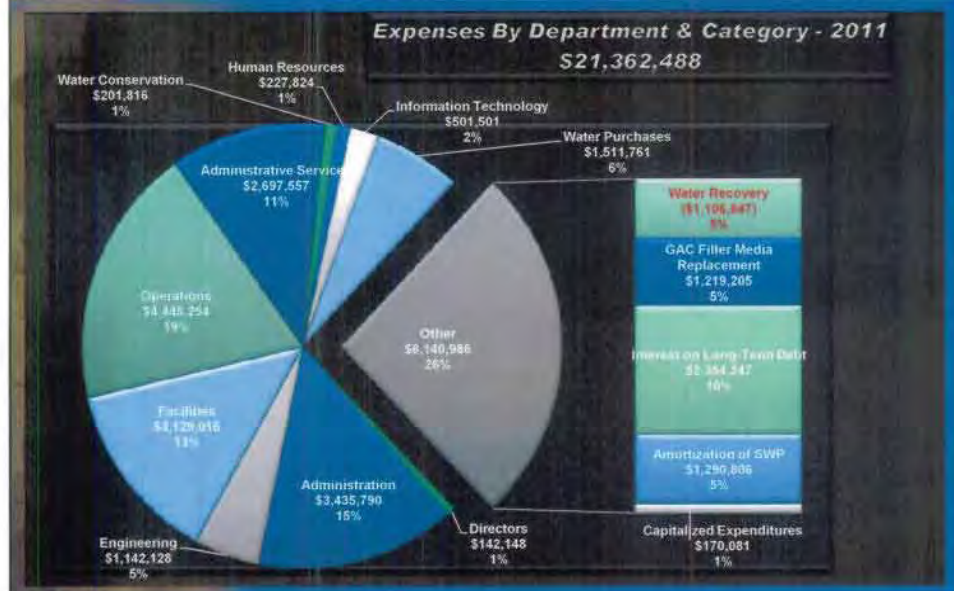
### Financial Overview

What are the Major Expenditures?

- GAC Media Replacement
- Interest on Long Term Debt
- Amortization of SWP
- Water Recovery
- Day to Day Operations
- Emergency repairs / replacements

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## Expenditures by Department - 2011







## PWD Operational Information

### Department Descriptions

- **Human Resources – Jeannie Burns**

Manages the District's human resource-related tasks including recruitment and selection, on boarding, classification and compensation, benefits administration, employee relations, performance management, training, safety and risk management.

Current Staffing = 1

- **Information Technology – James Stanton**

Provides IT support for the District's computer network, including the operation, maintenance, upgrade, and repair of network hardware and District employee workstations; day-to-day operation of the network datacenter and servers, the District phone system, office machines, and software applications; and, testing and evaluating new software applications and hardware being considered for purchase by the District to insure they perform in our current, and future, infrastructure.

Current Staffing = 2

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## PWD Operational Information

### Department Descriptions

- **Operations – Peter Thompson, Jr.**

Operates the Leslie O. Carter Water Treatment Plant, Lake Palmdale, Little Rock Dam and Reservoir, and the Palmdale Ditch for surface water sources and treatment; monitors and maintains operational control of the District's 23 active ground water wells, 17 reservoir sites, 15 booster stations, 14 pressure regulating stations, and 9 hydro pneumatic tanks; maintains compliance with all Federal, State, and local regulations on water quality standards; energy management, and pumping efficiency; and, handles customer related water quality complaints and water quality analysis.

Current Staffing = 21

- **Water Conservation – Claudette Roberts**

Primary responsibilities include planning and executing conservation programs, providing information and education on conservation issues, developing programs for PWD customers and school classrooms, and compliance of the California Urban Water Conservation Council's Memorandum of Understanding.

Current Staffing = 2

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## Palmdale Water District Board Orientation

Questions ?



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# PALMDALE WATER DISTRICT BOARD MEMORANDUM

DATE: January 4, 2012 January 11, 2012  
TO: BOARD OF DIRECTORS Board Meeting  
FROM: Mr. Dennis D. LaMoreaux, General Manager  
RE: *AGENDA ITEM NO. 7.1 – CONSIDERATION AND POSSIBLE ACTION  
ON ACWA HEALTH BENEFITS AUTHORITY BOARD OF  
DIRECTORS.*

---

**Recommendation:**

Staff recommends a vote be cast for one candidate to fill the open position of Association of California Water Agencies Health Benefits Authority (ACWA HBA) Director.

**Alternative Options:**

The alternative would be to not vote in this election.

**Impact of Taking No Action:**

For the election to be valid, no less than 20% of the ACWA HBA membership must vote. The impact of taking no action is that the election could become null and void if the required number of ballots is not received.

**Background:**

The ACWA HBA is a public agency formed in 1955 as a vehicle to provide health insurance coverage to ACWA members. The ACWA HBA has the ability to negotiate comprehensive plans and economical coverage and is responsible for the administration of the employee benefit plans currently available to public agency members - health, dental, vision, life, employee assistance and disability program.

The ballot for the ACWA HBA Director position must be returned by January 23, 2012. The candidates running for this position are Steven M. Ruettgers, Judy Corl-Lorono, Joan C. Finnegan, and Ronald S. Richard.

**Strategic Plan Element:**

This work is part of Strategic Goal 4.0 Personnel Management.

**Budget:**

This item does not affect the budget.

**Supporting Documents:**

- ACWA HBA Director position ballot
- Candidate statements and letters of support

ASSOCIATION OF CALIFORNIA WATER AGENCIES  
HEALTH BENEFITS AUTHORITY

## BALLOT - PAGE A

This Ballot is to vote on the selection of the ACWA Health Benefits Authority (HBA) Board of Directors as provided in Article III, Section 8 of the HBA Bylaws Amended and Restated as of June 1, 2010. For this election to be valid, the HBA Inspectors of Election must receive properly completed Ballots during the Balloting Period from no less than 20% of the HBA Membership.

This entire Ballot is comprised of two separate pages; Page A and Page B. **Please follow the instructions below to ensure that your Ballot is properly cast and valid.**

**INSTRUCTIONS:**

- **Ballot Page A:**
  1. Fill in the information block indicating your Agency name and address.
  2. **Ballot Page A must be signed by the designated Agency Representative to the HBA that was appointed according to Article III, Section 1 of the HBA Bylaws.**
- **Ballot Page B:**
  1. Mark your selection for ONE Director from the selection listed.
  2. Do not place your signature or Agency name on Ballot Page B.
- **Ballot Return:**
  1. Place the entire Ballot comprised of both Ballot Page A and Ballot Page B in the envelope provided.
  2. The entire Ballot must be received by the HBA's Inspector of Election during the Balloting Period which begins on December 23, 2011 and ends at 5:00 P.M. on January 23, 2012.
  3. The sealed envelope containing the entire Ballot may be mailed or hand-delivered to:

Bruce McLaughlin, ACWA HBA Inspector of Election  
ACWA Health Benefits Authority  
4600 Northgate Blvd., Suite 100  
Sacramento, CA 95834-1121

<b>This information block MUST be completed in order for this Ballot to be valid.</b>	
Agency name	
Agency address	
Agency representative (printed)	
Agency representative (signature)	

**The Ballots shall be counted publicly by the Inspectors of Election at 10:00 A.M. on January 26, 2012 at: ACWA Health Benefits Authority, 4600 Northgate Blvd., Suite 100, Sacramento, CA 95834**



ASSOCIATION OF CALIFORNIA WATER AGENCIES  
HEALTH BENEFITS AUTHORITY

## BALLOT - PAGE B

1. There is one (1) ACWA HBA Director position currently open. ACWA HBA Member Agencies may cast ONE (1) vote for this position.
2. Do not place your signature or Agency name on this page (Ballot Page B).

Vote for no more than ONE (1) of the following nominees

- The person selected will serve on the ACWA HBA Board until December 31, 2012. ☐ **Steven M. Ruettgers** (*bio included*)
- The person selected may come from any ACWA HBA Agency. There is no requirement on the number of participating employees. ☐ **Judy Corl-Lorono**
- *Please note that ACWA HBA Agencies of any size and location may vote for this representative.* ☐ **Joan C. Finnegan**
- ☐ **Ronald S. Richard**

## Kern County Water Agency

3200 Rio Mirada Drive

Bakersfield, California

(661) 634-1400

### Candidate Statement: ACWA HBA Board of Directors

#### Steven M. Ruettgers

Business Manager, Kern County Water Agency

Steven Ruettgers has been with the Kern County Water Agency since 1990 and as Business Manager for the past 14 years. The 2010 ACWA HBA bylaw changes expanded the ACWA HBA Board to 11 members: 10 elected seats and 1 appointed seat. Currently, Steven fills the appointed seat, which term ends on December 31, 2011, and is seeking an elected position to continue to serve the ACWA HBA member districts. Additionally, the ACWA HBA Board is currently in the process of an Executive Director search and choosing professional support services. It is important at this time that the ACWA HBA Board maintains stability and continuity. I would appreciate your support to continue to serve the ACWA HBA member districts, and am available to answer questions at any time.

#### Current Committee/Board Work:

ACWA – Insurance and Personnel Committee (16 years)

Kern County Special Districts Association Board of Directors (14 years)

ACWA Joint Powers Insurance Authority – Audit-Finance Committee (10 years)

ACWA Health Benefits Authority (appointed seat, term ending December 31, 2011)

#### Education:

Oregon State University – B.S., Business Administration (Finance), minor in Economics

California State University, Bakersfield – Master of Business Administration

#### Community Involvement:

Standard School Board Trustee, 13 years

North of the River Recreation & Park District Director, 10 years

North of River Sanitary District No. 1 Director, 4 years



RECEIVED

JAN 02 2012

December 22, 2011

Directors:

Ted R. Page  
Division 1

Terry Rogers  
Vice President  
Division 2

Randell Parker  
Division 3

Michael Radon  
President  
Division 4

Adrienne J. Mathews  
Division 5

William W. Van Skike  
Division 6

Gene A. Lundquist  
Division 7

James M. Beck  
General Manager

Amelia T. Minaberrigarai  
General Counsel

Palmdale WD  
2029 E Ave Q  
Palmdale, CA 93550

Dear Mr. Dennis D. LaMoreaux:

I writing to ask for your help in getting a member of my staff elected to the recently vacated Association of California Water Agencies (ACWA) Health Benefits Authority (HBA) seat. Effective oversight of ACWA HBA by a responsible board is essential for a successful organization which focuses on providing high-quality, low-cost employee insurance products. To that end, I am asking you as the ACWA HBA representative to vote for Steven Ruettgers.

Steven Ruettgers is the Business Manager for the Kern County Water Agency (Agency). He has done an outstanding job in overseeing financial aspects of the Agency's overall operation and has the background and perspective that we all need on the HBA board. Steve has been with the Agency since 1990. His education includes a Bachelor of Science degree in Business Administration (Finance) and a Master of Business Administration degree. His previous committee work includes serving on the ACWA/JPIA Audit-Finance Committee for 10 years, the ACWA Insurance & Personnel Committee for 16 years and on the California Special Districts Association Finance Corporation for 4 years.

I have worked with Steve over his entire career at the Agency and believe he possesses the working experience, committee experience and education necessary to be part of an effective board. As HBA continues to move forward with the selection of an Executive Director and other support services, Steve will be an effective part of the entire ACWA HBA Board.

I hope that you will vote for Steve Ruettgers to fill the vacated seat on the ACWA HBA board. Please call me if you have any questions.

Sincerely,

A handwritten signature in dark ink, appearing to read "James M. Beck".

James M. Beck  
General Manager  
661-634-1451

(661) 634-1400

Mailing Address  
P.O. Box 58  
Bakersfield, CA 93302-0058

Street Address  
3200 Rio Mirada Dr.  
Bakersfield, CA 93308



E. G. "Jerry" Gladbach  
27491 Hillcrest Place  
Valencia, CA 91354

December 21, 2011

RECEIVED

JAN 03 2012

Mr. Dennis LaMoreaux  
Palmdale WD  
2029 E Ave Q  
Palmdale, CA 93550

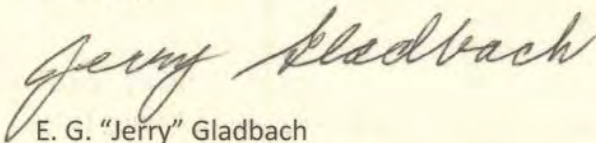
Dear Dennis:

I am writing to you today to solicit your support in voting for **Steven Ruettgers** as one of our directors of the Association of California Water Agency Health Benefits Authority. The ACWA HBA Board is in the midst of some significant decisions, such as selecting a new Executive Director, deciding upon professional support services, setting up ACWA HBA as an employer, and other vital decisions. Therefore, your vote is very critical to ensure the continued success of ACWA HBA's services and insurance products it provides to your district.

During my several years on the ACWA JPIA Executive Committee, I have known Steve through his work on the ACWA JPIA's Finance & Audit Committee, where he has consistently and conscientiously provided valuable input for more than 10 years. He has been employed with the Kern County Water Agency for 21 years, where he has been the Business Manager for the past 14 years. He has a Bachelor of Science degree in Business Administration (Finance) and a Master of Business Administration degree. He has served on the ACWA Insurance & Personnel Committee for 16 years and the California Special Districts Association Finance Corporation for 4 years. Additionally, he concurrently continues to serve within his community on three other public boards (school, recreation & park, and sanitary districts).

At my agency we voted to support and concur in the nomination of Steven Ruettgers, as did several other agencies. I believe Steve possesses the education, experience and judgment necessary for an effective board member. As ACWA HBA moves forward through these critical decision points, choosing capable representation for your agency is vitally important. With that in mind, I urge you to vote for Steve Ruettgers.

Sincerely,



E. G. "Jerry" Gladbach

P.S. Please vote and send in your mail ballot during the official balloting period of December 23, 2011 through January 23, 2012.

## **Judy Corl-Lorono**

Born in Redbluff, California, Judy is a mom to three great children and has seven grandchildren, one of whom lives with her. She has lived in several places including Hawaii, Santa Maria, Costa Mesa, Palm Desert, and Landers.

Judy's career includes credit union management experience and a range of small business experience. She was a bookkeeper for a lumber mill near Eureka, a licensed real estate broker, ran a slipcover and drapery business, was office administrator for a security company, and more recently ran a thrift store in Yucca Valley.

Judy became interested in the Bighorn-Desert View Water Agency after attending several meetings. At that time she believed she could make a difference in helping Bighorn's effectiveness in continuing to deliver clear, affordable water to the community.

Judy became a Director in 2007 for two years and was appointed to the Board again to fill a vacancy in 2010. During her time with Bighorn, she has attended many courses and meetings of other agencies and water organizations to keep up with the ever changing field of water management. She earned the Director of Distinction certification after four CSDA courses and an examination.

Of particular importance to Bighorn is its relationship to the community and the wise use of water resources. Judy contributed to this effort by presenting a seminar to the Landers Elementary School, which was well received and appreciated.

**JOAN C. FINNEGAN  
BOARD PRESIDENT  
DIRECTOR, DIVISION 4  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**

Joan Finnegan currently serves as Board President of the Municipal Water District of Orange County (MWDOC) and represents the Division 4 communities of Costa Mesa, Huntington Beach and Seal Beach. She was elected to the MWDOC Board of Directors in 2000 as part of a consolidation with Coastal Municipal Water District. Director Finnegan also served on that district's Board of Directors from 1985 until the consolidation, including two terms as board president and vice president.

Director Finnegan is a past president of the Water Advisory Committee of Orange County (WACO) and is the current treasurer of the Independent Special Districts of Orange County (ISDOC). She was active with the County of Orange Water Task Force and has is a past president and lifetime member of the Orange County Water Association.

Director Finnegan has also served as an Association of California Water Agencies (ACWA) Region 10 board member, as the elected vice president and acting president of ACWA's Joint Powers Insurance Authority (ACWA/JPIA), and as a member of the ACWA Board of Directors.

Director Finnegan was selected in 2003 by then-Assemblyman Ken Maddox as Woman of the Year for the 68th Assembly District. She was also selected as Costa Mesa Woman of the Year in 1980. She served on the Orange County Grand Jury in 1980-81 and was employed by Mesa Consolidated Water District for more than 21 years as its office manager and auditor.

Finnegan has lived in Orange County for six decades and resides in Costa Mesa with her husband, Robert. They are the parents of two children and the grandparents of four. Her interest in water also extends to an interest in Japanese Koi fish.





December 15, 2011

RECEIVED

DEC 19 2011

Street Address:  
18700 Ward Street  
Fountain Valley, California 92708

Mailing Address:  
P.O. Box 20895  
Fountain Valley, CA 92728-0895

(714) 963-3058  
Fax: (714) 964-9389  
[www.mwdoc.com](http://www.mwdoc.com)

Joan C. Finnegan  
President

Jeffery M. Thomas  
Vice President

Brett R. Barbre  
Director

Wayne A. Clark  
Director

Larry D. Dick  
Director

Susan Hinman  
Director

Ed Royce, Sr.  
Director

Kevin P. Hunt, P.E.  
General Manager

#### MEMBER AGENCIES

City of Brea  
City of Buena Park  
East Orange County Water District  
El Toro Water District  
Emerald Bay Service District  
City of Fountain Valley  
City of Garden Grove  
Golden State Water Co.  
City of Huntington Beach  
Irvine Ranch Water District  
Laguna Beach County Water District  
City of La Habra  
City of La Palma  
Mesa Consolidated Water District  
Moulton Niguel Water District  
City of Newport Beach  
City of Orange  
Orange County Water District  
City of San Clemente  
City of San Juan Capistrano  
Santa Margarita Water District  
City of Seal Beach  
Serrano Water District  
South Coast Water District  
Trabuco Canyon Water District  
City of Tustin  
City of Westminster  
Yorba Linda Water District

Mr. Dennis LaMoreaux  
Palmdale Water District  
2029 E Ave Q  
Palmdale, CA 93550

Dear Mr. LaMoreaux,

I am writing to respectfully ask for Palmdale Water District's vote in electing me to the vacant seat on the Association of California Water Agencies Health Benefits Authority (ACWA/HBA) Board of Directors. I am a longtime member of ACWA who has served as vice president and interim president of the ACWA Joint Powers Insurance Authority (ACWA/JPIA), as an ACWA Region 10 board member, and as a member of the ACWA Board of Directors. I am seeking election to the ACWA/HBA Board so I may continue to serve the ACWA membership and ensure that their health insurance coverage and related employee benefits needs continue to be met in an effective and efficient manner.

I have had the privilege and honor of serving the water industry as an elected water policy maker for more than 25 years, including the past 11 years on the Municipal Water District of Orange County (MWDOC) Board and 15 years before that as a board member of Coastal Municipal Water District, prior to its consolidation with MWDOC. Additionally, I have held other leadership positions including past president of the Water Advisory Committee of Orange County (WACO), past president of the Orange County Water Association, and appointed member to the Orange County Water Taskforce.

I am eager to serve your district and the entire ACWA/HBA membership and believe that my experience, knowledge, and personal commitment will allow me to do so effectively for the duration of the current term. It would be my honor to earn the support of Palmdale Water District and receive your vote in electing me to the ACWA Health Benefits Authority Board of Directors.

If you have any questions, please do not hesitate to contact me directly at (949) 548-3690.

Sincerely,

Joan C. Finnegan  
Board President

**PALMDALE WATER DISTRICT  
BOARD MEMORANDUM**

**DATE:** January 4, 2012  
**TO:** BOARD OF DIRECTORS  
**FROM:** Mr. Dennis D. LaMoreaux, General Manager  
**RE:** *AGENDA ITEM NO. 7.3 – CONSIDERATION AND POSSIBLE ACTION  
ON REORGANIZATION OF THE BOARD OF DIRECTORS TABLED  
FROM DECEMBER 14, 2011 REGULAR BOARD MEETING*

---

Attached is a copy of Article 4, Section 4.04 Officers of the Board, from the Palmdale Water District's Rules and Regulations for your assistance with this item.

circulation, radio or television station requesting such notice in writing, at least 72 hours before the time of the meeting. The call and notice of any meeting must specify the time and place of the meeting and the business to be transacted.

#### **4.03.2 SPECIAL MEETINGS OF THE BOARD**

Special meetings of the Board shall be held at a time and place as may be designated by the presiding officer or by a 3/5ths majority of the members of the Board. Written notice of such a meeting is to be mailed to and received by, or personally delivered to, each Board member at least 24 hours prior to such special meeting.

#### **4.03.3 EMERGENCY MEETINGS OF THE BOARD**

In case of an emergency involving matters upon which prompt action is necessary due to disruption or threatened disruption of public facilities, a special meeting of the Board may be held at a time and place as may be designated by the presiding officer without complying with the 24 hour prior notice requirement. All other meeting requirements must nonetheless be met. The minutes of such an emergency meeting shall list those persons notified or who were attempted to be notified. A copy of the roll call vote on any action taken must be posted for at least 10 days as soon after the meeting as possible.

#### **4.03.4 QUORUM**

The quorum consists of three Board Members. A quorum must be present for the Board to take action on any matter. A 3/5 Board majority is required for any action by the Board, except for a motion to adjourn or a motion to adjourn for a stated time.

#### **4.04: OFFICERS OF THE BOARD**

The officers of the Board shall be:

**President, Vice President, Treasurer and Secretary.**



The Board may reorganize from time to time upon a 3/5 majority vote of the Board or annually when called for by the President.

**4.05: DUTIES OF OFFICERS**

**4.05.1 DUTIES AND OBLIGATIONS IN GENERAL**

In addition to such duties and obligations imposed by law or by action of the Board of Directors, the duties of each officer of the District are as follows:

**4.05.1.1 President**

Preside over and conduct all meetings of the BoD and carry out the resolutions and orders of the Board. Exercise other powers and perform other duties as prescribed by the Board. Approve Board meeting agendas. Form or disband standing and ad hoc committees. Appoint committee members and the Chair of said committees. Write and/or sign correspondence in behalf of the BoD and PWD.

**4.05.1.2 Vice President**

Exercise the duties of the President in the absence of, when the President stands down or when the President is unable to continue in his/her duties due to any other reason.

**4.05.1.3 Treasurer**

Sign financial instruments as required and serve as the Finance Committee Chairman. The Treasurer acts on behalf of the President in the event the President and Vice President are unable to do so.

**4.05.1.4 Secretary**

Certify or attest to the actions taken by the Board. Sign the minutes of the Board meeting following their approval.

**4.06: BOARD OF DIRECTORS COMPENSATION**

The Board of Directors shall be compensated for attendance at regular and special meetings of the Board, including committee meetings, and other functions as approved in advance by the Board of Directors, at a rate of

**PALMDALE WATER DISTRICT  
BOARD MEMORANDUM**

**DATE:** January 4, 2012 **January 11, 2012**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Mr. Dennis D. LaMoreaux, General Manager  
**RE:** *AGENDA ITEM NO. 7.4 – CONSIDERATION AND POSSIBLE ACTION  
ON THE DISTRICT'S STANDING COMMITTEES*

---

Attached is a copy of the 2010/2011 Standing Committees and Appointments list for your assistance with this item.

**July 13, 2011:**

**PALMDALE WATER DISTRICT**  
**2010/2011 STANDING COMMITTEES AND APPOINTMENTS**

**FACILITIES:**

**GODIN (Chair), STORM**

- 1) District Owned Land and Buildings
- 2) Water Treatment Plant
- 3) Land Sales and Leases
- 4) Rolling Stock, Radios, Control Systems, and Misc. Equipment
- 5) Palmdale Ditch and Littlerock Dam

**FINANCE:**

**GODIN (Chair), DEXTER**

- 1) Water Rates
- 2) Budget, Auditing, and Accounting Procedures
- 3) Investments
- 4) Capital Improvement Fee, Assessment Parity Charge, etc.

**PERSONNEL:**

**FIGUEROA (Chair), DEXTER**

- 1) Organizational Structure
- 2) Salary, Benefits and Retirement
- 3) Personnel Policies
- 4) ACWA JPIA

**OUTREACH:**

**FIGUEROA (Chair), GODIN**

- 1) Publications
- 2) Education Programs
- 3) Community Organizations

**WATER SUPPLY  
& RELIABILITY:**

**DEXTER (Chair), STORM**

- 1) Surface Water Supply, Reliability, Delivery
- 2) Groundwater Supply
- 3) Water Banking and Storage
- 4) Water Conservation

(GENERAL MANAGER TO SERVE ON ALL COMMITTEES AT THE REQUEST OF THE CHAIR)

**PALMDALE WATER DISTRICT DIRECTOR APPOINTMENTS**

- Antelope Valley State Water Contractors Association      Dexter, Godin, Cordova (Alt.)
- Plant 42 Environmental Restoration Advisory Board      Storm, Engineering Mngr. Knudson  
(Alternates: Godin and LaMoreaux)
- Association of California Water Agencies & JPIA      Godin, Storm (Alt.)

**PALMDALE WATER DISTRICT AD HOC COMMITTEES**

The Board President shall appoint Ad Hoc Committees from time to time and reconstitute such committees as the need arises.

**BOARD LIAISONS**

The Board President shall act as and/or appoint Liaisons to various functions and organizations to represent PWD.







## **Tickets**

**Member Tickets:** \$135.00 (\$150.00 day of the event)

**Individual Tickets:** \$150 (\$175 day of the event)

**Member Table:** \$1080 (table of 8)\*

**Individual Table:** \$1,200 (table of 8)\*

\*Limited seating available.

Priority is given to the earliest reservations when accompanied by full payment.

Ticket price includes admission to the conference, continental breakfast, luncheon, and swag bag.

*To become a sponsor and/or order tickets, contact the Antelope Valley Board of Trade at (661) 942-9581.*

## Business Outlook Conference

### Mark your calendars for Friday, February 24th, 2012

#### BUSINESS OUTLOOK CONFERENCE 2012 -featuring “MAGIC” JOHNSON

Friday, February 24th – at the AV Fairgrounds. Your ticket includes a continental breakfast, buffet lunch and all the networking that you can fit in between 7:30 am and 2:30 pm.

Click on the link for our Sponsorship Package and ticket information:

[Sponsorship Program \(3\)](#)



**Basketball Legend EARVIN “MAGIC” JOHNSON** is “Ready to Rebound” at the 40th annual AV Business Outlook Conference, that the AV Board of Trade has planned for Friday, Feb. 24, 2012, at the Poppy Pavilion on the AV Fairgrounds. “In line with our theme, ‘Ready to Rebound,’ Johnson will be an inspirational keynote speaker who can talk about his life lessons applicable to the challenges facing business today,” said Drew Mercy, conference chairman. “He has successfully carried his skills and tenacity on the basketball court into the business world, making his company the #1 Urban Brand in America.”

Click on the link below to View A Brief Video

[Video Highlight Reel](#)

Today Johnson is chairman and CEO of Magic Johnson Enterprises (MJE), which he founded in 1987. MJE provides high quality products and services that focus on ethnically diverse and underserved urban communities through strategic alliances, investments, consulting and endorsements.

MJE is comprised of multiple business entities and partnerships that include three capital management funds, with more than \$4 billion dollars in real estate and \$2 billion dollars in committed capital. His companies include Magic Airport Holdings, 24 Hour Fitness Magic Sports Centers, T.G.I.F. Fridays Restaurant, Best Buy, and Vibe Holdings, LLC. He serves as chairman of the multi-media company that houses the Vibe, Uptown, and Soul Train brands.

In 2010, Johnson divested his Starbucks and Los Angeles Lakers shares for more than \$100 million dollars. However, he continues to assist Starbucks with their community development initiatives and remains vice president of the Los Angeles Lakers.

In keeping with his mission to help underserved urban communities, he is a partner with Detroit Venture Partners that is to helping rebuild the city of Detroit through entrepreneurship and with EdisonLearning, which is helping to turn around under-performing schools. In addition, he and Tim Leiweke of AEG are working in an effort to build a new stadium and bring a National Football League team to Los Angeles.

For 20 years he has served as chairman and founder of the Magic Johnson Foundation, which is committed to transforming Urban America through HIV/AIDS Awareness & and prevention Programs, Community Empowerment Centers, and the Taylor Michaels Scholarship Program.

Individual tickets are \$150 each or \$1,200 for a table of eight, with members receiving a 10% discount. For BOC sponsorships or tickets contact the AV Board of Trade office at 661-942-9581 or e-mail [teri@avbot.org](mailto:teri@avbot.org).





The 40th annual AV Business Outlook Conference will welcome a new economist, **Dr. MARK SCHNIEPP, director of the California Economic Forecast**, to its rostrum of speakers on Friday, Feb. 24, 2012.

Schneipp is familiar to local business and real estate leaders since his Santa Barbara-based company prepares the Antelope Valley Real Estate and Economic Forecast, as well as forecasts and economic commentary on the various regional economies of California. "Mark Schneipp's economic analyses are excellent resources for any business wisely choosing to plan ahead. His report and tailor-made Antelope Valley forecast is a must-see for business leaders in our region. We're excited to have him at our conference," said Drew Mercy, conference chairman.

The California Economic Forecast publishes a semi-annual real estate and economic forecast for Santa Barbara County as part of a semi-annual conference series. The event is held twice a year at the Double Tree Resort in Santa Barbara. In addition, the company prepares economic analysis and county level forecasts for Cal Trans, Kaiser Permanente, the California Association of Realtors, and the Southern California Association of Governments.

Schneipp participates with the UCLA Anderson Forecast in the preparation of the annual Orange County Economic Forecast each year in October, and the San Diego County Economic Forecast in May.

Schneipp received his Ph.D. from the University of California, Santa Barbara in 1982.

Between 1979-1990 as a faculty member of the Department of Economics at the university, he taught intermediate micro-economic and macroeconomic theory, applied regional modeling, applied econometrics, and forecasting.

From 1999 to 2003 he served as a senior economist to Kathleen Connell, the California State Controller. Between 1982 and 2000 he was director of the Economic Forecast Project at the UCSB. He founded his consulting firm in 1989 and left the university in the early 2000s to devote full time to his forecasting company.

Sponsor of the economic forecast portion and economist Schneipp will be **Poole & Shaffery, LLP**, a full-service, Lancaster-based law firm who focuses on different areas of litigation, counseling and transactional services.



Our emcee for this annual event is: **STEVEN DERRYBERRY** of KESTLER- DERRYBERRY, LLC

Business Outlook Conference Emcee Steven Derryberry, a young Lancaster attorney, promises to bring a "upbeat and optimistic" touch to the Antelope Valley Board of Trade's annual event on Friday, Feb. 24, 2012.

As a new director on the Board of Trade, Derryberry was chosen by the conference planning committee to present a new emcee's face on the rostrum, according to Conference Chairman Drew Mercy.

A partner in Kestler | Derryberry LLP, Derryberry said that he is very excited to be chosen as the master of ceremonies for the annual economic event. "I want to take the doom and gloom out of the current state of the economy. Too many times these conferences are about how terrible the economy is, instead of the positive movements we are facing. I have been a bird on the wall for the keynote speaker discussions, and I am confident that the event will be entertaining and insightful."

Derryberry moved with his family to the Antelope Valley in 1989, where he attended Quartz Hill Elementary School and Joe Walker Middle School and graduated from Quartz Hill High School. After attending Antelope Valley College, he earned a bachelor of science in business administration from California Polytechnic University of San Luis Obispo. While a student at Southwestern University School of Law, he was a member of the competition Trial Advocacy Honors Program before graduating in May of 2006. He was admitted to the California State Bar along with the United States District Court, Southern District of California in December of 2006.

His law career started at Kestler, Burton and Pacione LLP as a law clerk, and after his admission to the bar, he joined the practice as a partner. Over a transition of partners, the firm became Kestler | Derryberry LLP in October of 2008. It is now a law firm specializing in the fields of business law, real estate law, employment law, probate and trust law. "As the managing partner I strive to achieve an equal balance in the firm to ensure we can help all those who need our services. I have one business partner and seven support staff," he said. His office is located at 723 West Lancaster Boulevard in Lancaster. Derryberry's involvement in community service includes Lancaster Performing Arts Center Foundation, Lancaster Neighborhood Vitalization Commission, Antelope Valley Jaycees, and Antelope Valley Chambers of Commerce.

He and his wife Courtney are newly-weds, having been married August 27, 2011. He has a step-daughter, Mackenzie. In their free time they enjoy wine tasting in Paso Robles, trips to Disneyland and waterskiing.

The new attorney-director will offer a different prospective to the Board of Trade. As he sees it, "My experience in the legal field is always a comforting thing to include on a public organization's board. At first I expect to learn where the Board of Trade is, and as soon as I am caught up on the projects and issues facing the board I will contribute and get involved where I feel I can be used."



**JOE BRENNAN**, production operations director for **The Spaceship Company**, will speak about the world's first commercial spaceships being built at Mojave Air and Space Port at the 2012 Business Outlook Conference on Friday, Feb. 24, 2012.

As the director of production operations at The Spaceship Company (TSC), Brennan is responsible for the production of the Spaceships that are making commercial space travel a reality for Sir Richard Branson's Virgin Galactic and private passengers into space. His presentation will be titled "TSC open for business – Now Building Private Spaceships!"

In September TSC, the aerospace production joint venture of Virgin Galactic and Scaled Composites, opened its final assembly and test hangar at the Mojave Air and Space Port. The \$8-million hangar supports the final stages of production for Virgin Galactic's WhiteKnightTwo and SpaceShipTwo. The company currently employs about 110 employees, and the number is growing weekly as the company adds more new jobs to the commercial space industry at spaceports in Mojave and New Mexico.

Prior to joining TSC in 2009, Brennan worked as the program manager at Quatro Composites, overseeing the development and initial production of numerous aircraft composite structures and assemblies.

Brennan started his career at The Boeing Co. in 2004 where he worked on developing what would become the 787 Dreamliner, earning "Lead Inventor" status on most of U.S. 10 patent applications for Boeing that he was involved with.

Brennan holds a bachelor's degree in mechanical engineering, a master's certificate in project management, and a master's degree in business administration from the University of Washington where he graduated in the top 10 percent of his class.

In addition, he and his wife have three children, and he enjoys coaching and playing water polo with his local youth team in Santa Clarita.

**WATER EDUCATION FOUNDATION**  
**29<sup>TH</sup> ANNUAL EXECUTIVE BRIEFING "DECISION POINTS 2012"**  
**March 27 - 28, 2012**  
**Sacramento, CA**

NAME: \_\_\_\_\_

ADVANCE REGISTRATION DEADLINE: \_\_\_\_\_ MARCH 19, 2011

MEALS:    ☐ YES      SPOUSE:    ☐ YES      SPOUSES' TOUR:    ☐ YES  
             ☐ NO                                ☐ NO                                ☐ NO

**DEPARTMENTAL TRAVEL BUDGET:**

REGISTRATION: \_\_\_\_\_ TRAVEL: \_\_\_\_\_

TOTAL REMAINING BALANCE: \_\_\_\_\_

**PROPOSED EXPENSES:**    Registration: \_\_\_\_\_  
   Transportation: \_\_\_\_\_  
   Meals:\* \_\_\_\_\_  
   Miscellaneous: \_\_\_\_\_  
   TOTAL: \_\_\_\_\_

\*DIRECTORS: Expenses are outlined in Section 4.06.1 of the District's Rules and Regulations.

\*FOR STAFF: Meal limitations are outlined on pages 30 and 31 of the District's Employee Manual.  
Please review these limitations.

**HOTEL ACCOMMODATIONS:**    ☐ YES    ☐ NO    REGISTRATION DEADLINE: \_\_\_\_\_

ARRIVAL DATE/TIME: \_\_\_\_\_ DEPARTURE DATE/TIME: \_\_\_\_\_

TYPE OF ACCOMMODATIONS:    \_\_\_\_\_    SINGLE (1 PERSON)  
   \_\_\_\_\_    DOUBLE (2 PEOPLE)  
   \_\_\_\_\_    (2 PEOPLE/2 BEDS)

**AIRLINE RESERVATIONS:**    ☐ YES    ☐ NO

DEPART FROM \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ AM/PM  
   (airport)                                (date)                                (time)

RETURN FROM \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ AM/PM  
   (airport)                                (date)                                (time)



Register Online at  
[www.watereducation.org/conferences](http://www.watereducation.org/conferences)

*A briefing for water district managers and board members, state and federal agency officials, city and county government officials, farmers, environmentalists, attorneys, consultants, engineers, business executives and public interest groups.*

At this day-and-a-half event, top policy makers and leading agricultural, environmental and urban water stakeholders will provide the latest information on:

- Delta Plans and Programs: Making Decisions
- The Water Bond and the Ballot
- The Colorado River Agreement and the Courts: What Will It Mean for California?
- Water Rates on the Rise
- Water and Energy: Managing the Connection
- San Joaquin River Restoration: Staying the Course?

#### Time and Place

Tuesday, March 27, 8:45 a.m. – 4:30 p.m. (Registration begins at 8 a.m.) Wednesday, March 28, 8:30 a.m. – 12:30 p.m. at the Doubletree Hotel, 2001 Point West Way, Sacramento.

#### Registration

General registration for both days is \$250 for Foundation major contributors (\$100 or more annual contribution); \$350 for non-contributors. Thursday-only: \$175 for major contributors; \$225 for non-contributors. Fee includes coffee breaks both days, lunch and a hosted reception on March 27.

#### Hotel Reservations

We have secured a limited number of rooms at the Doubletree Hotel at the special rate of \$84, plus tax, per night. Room reservations can be made by contacting the Doubletree at 916-929-8855. Be sure to say you are attending the Water Education Foundation briefing.

#### Cancellation policy

Full refunds (less a \$25 administration fee) will be given if written notice is received by 5 p.m. March 19. Substitutions may be made at any time.

*Call the Foundation, 916-444-6240, for complete information on this exciting event or visit our web site, [www.watereducation.org/conferences](http://www.watereducation.org/conferences)*

# 2012 Executive Briefing

## Registration

Online registration is available at [www.watereducation.org/conferences](http://www.watereducation.org/conferences)  
Faxed reservations will be accepted with purchase orders or credit cards.

Name(s) \_\_\_\_\_  
Job Title(s) \_\_\_\_\_  
Organization \_\_\_\_\_  
Address \_\_\_\_\_  
Email \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_

Enclosed is my registration fee:

- ☐ \$250 (WEF major contributor of \$100 or more)
- ☐ \$350 (Non-contributor)
- ☐ \$175 (Thursday-only, WEF major contributor)
- ☐ \$225 (Thursday-only, WEF non-contributor)

Lunch choice: ☐ Beef ☐ Chicken ☐ Vegetarian

Purchase order # \_\_\_\_\_

☐ Mastercard ☐ Visa ☐ American Express

Credit card number \_\_\_\_\_ Exp. date \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature \_\_\_\_\_

*(must be signed to process credit card order)*

Return form with payment to: Water Education Foundation, 717 K Street, Suite. 317, Sacramento, CA 95814  
FAX: 916/448-7699 or register online at [www.watereducation.org/conferences](http://www.watereducation.org/conferences)

**MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, NOVEMBER 10, 2011.**

*A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, November 10, 2011, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Godin called the meeting to order.*

**1) Pledge of Allegiance.**

At the request of Chair Godin, Commissioner Lane led the pledge of allegiance.

**2) Roll Call.**

**Attendance:**

Linda Godin, Chair  
Andy Rutledge, Secretary  
Leo Thibault, Treasurer-Auditor  
George Lane, Commissioner  
Barbara Hogan, Commissioner

**Others Present:**

Matt Knudson, Interim General Manager  
Tom Barnes, Controller  
Dave Rizzo, AVEK Alt. Commissioner  
Dawn Deans, Executive Assistant  
4 members of the public

Gordon Dexter, Vice Chair --  
EXCUSED ABSENCE

**3) Public Comments for Items Not on the Agenda.**

There were no public comments.

**4) Approval of Minutes of Regular Meeting Held October 13, 2011.**

It was moved by Commissioner Hogan, seconded by Commissioner Rutledge, and unanimously carried to approve the minutes of the regular meeting held October 13, 2011, as written.

**5) Payment of Bills.**

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from PWD in the amount of \$1,002.45 for staff services; AVEK in the amount of \$395.06 for staff services; The Rogee Company in



the amount of \$45.00 for web site services; a supplemental bill from The Rogee Company in the amount of \$45.00 for November's web site service; and from ACWA for 2012 agency dues in the amount of \$1,560.00. The motion was seconded by Commissioner Rutledge and unanimously carried.

**6) Consideration and Possible Action on Regional Control of Water From the State Water Project. (Interim General Manager Knudson)**

Interim General Manager Knudson informed the Commissioners that as discussed at the last meeting, the member agencies' General Managers and Association staff met and discussed various options for obtaining regional control of the water from the State Water Project; that sample agreements have been received from the Department of Water Resources; that these sample agreements have been forwarded to Attorney Lemieux for review and comment; and that there are no additional updates on this item at this time.

Commissioner Thibault then urged that this item continue moving forward.

**7) Consideration and Possible Action on Agency Interest in Funding a Feasibility Study for Development of a Joint Recharge/Water Banking Project on the East Side of the Antelope Valley. (Interim General Manager Knudson)**

Interim General Manager Knudson informed the Commissioners that Association staff has not had an opportunity to meet and discuss this item.

Commissioner Lane then requested the Commissioners present this topic to their respective Boards for consideration with the hope that a consensus is reached for direction on this item in the next few months and stated that many people see the Antelope Valley as a prime recharge area; that the Association represents the majority of the water users in the Antelope Valley; and that the Association should consider very closely taking a leadership role in this area.

Chair Godin then requested Interim General Manager Knudson send a note to each of the member agencies' General Managers requesting this item be placed on their agendas for discussion.



At the request of Commissioner Thibault, Mr. Keith Dyas, AVEK Board member and member of AVEK's Water Projects Committee informed the Commissioners that California Fish & Game require extensive reviews and permitting processes for releasing water into existing creeks; that environmental reviews for pilot projects can be expedited; and that owning properties near the creeks may be helpful to avoid California Fish & Game regulations.

Native species for AVEK's recharge projects were then discussed.

**8) Consideration and Possible Action on Commitment Letter and Funding Agreement for Management of Prop. 84 Planning Grant Funding for IRWMP.**

Interim General Manager Knudson informed the Commissioners that a final Funding Agreement has been received from the Department of Water Resources for approval and that Attorney Lemieux has reviewed and recommends approval of the Funding Agreement.

After clarification of the preparation of the Integrated Regional Water Management Plan (IRWMP) and of the Department of Water Resources' requirements for progress reports, payments, and reimbursements, it was moved by Commissioner Thibault, seconded by Commissioner Rutledge, and unanimously carried to approve the Grant Agreement between the State of California Department of Water Resources and the Antelope Valley State Water Contractors Association, Agreement No. 4600009385.

Interim General Manager Knudson then informed the Commissioners that he will discuss payment and reimbursement to the Association for administering this grant at the next IRWMP meeting, and Commissioner Thibault requested Interim General Manager Knudson meet with Alt. Commissioner Rizzo, who is a member of the IRWMP A-team, to discuss the Association's concerns for keeping grant funds separate and expectations of the Association and the A-team for management of these funds.

**9) Consideration and Possible Action on Payment to the Association for Management of Grant Funds. (Interim General Manager Knudson)**

Interim General Manager Knudson stated that this item was discussed under Agenda Item No. 8; that staff has direction; that the IRWMP A-team is not expected to meet until January; and that this item will be placed on the Association's January agenda for an update.

**10) Consideration and Possible Action on Holding an Association Meeting in December. (Interim General Manager Knudson)**

Chair Godin stated that the Association will meet in December and consider Agenda Item No.'s 6 and 7, along with an item for "Consideration and possible action on the status of the title for the Interim General Manager," and that the regular meeting date is December 8, 2011 at 6:30 p.m.

**11) Report of Interim General Manager.**

Interim General Manager Knudson stated that Commissioner Lane requested the Association's letterhead be updated and then distributed the current letterhead, as well as a revised version, for review and comment followed by discussion of suggested revisions.

Chair Godin then requested an item be placed on the next agenda for "Consideration and possible action on revisions to Association letterhead."

**a) Status Report on Separate Bank Accounts for Grant Funds.**

Interim General Manager Knudson reported that a separate bank account will be established for grant funds now that an Agreement has been approved by the Department of Water Resources and the Association and he will provide a status report at the next meeting.

**12) Report of Controller.**

**b) Status Report on Tour of Sanitation District Facilities.**

Controller Barnes reported that the Sanitation District has not yet provided tours of their plants to their Board members and that a tour for the Commissioners will probably not be scheduled until January.

Chair Godin then stated that this item can be removed from the next agenda.

**a) Status Report on the AVSWCA Website.**

Controller Barnes distributed a draft screenshot of AVEK's proposed new website as the Association's new website will be similar and that website content will be requested from the Commissioners in January.

Chair Godin requested a mock website be presented on screen at the next meeting.

**13) Reports of Commissioners.**

Commissioner Rutledge reported that a tour of their recharge site is scheduled for tomorrow morning; that they now have a full time supervisor on site; and that the Commissioners are invited to attend the tour.

Commissioner Lane reported that the Association has made progress during its years in existence; that if not for the Association, many joint projects may not have happened; that recently PWD and AVEK entered into a mutually beneficial long-term project where PWD will treat water for AVEK's Acton area, and this may not have happened had it not been for the Association; that there are both direct and indirect benefits from the Association; that he would like to see outgoing Commissioners continue to receive the agendas for meetings if they so wish; and that he would like to see this as an Association policy, if needed.

There were no further reports of Commissioners.

**14) Report of Attorney.**

No attorney was present.

**15) Commission Members' Requests for Future Agenda Items.**

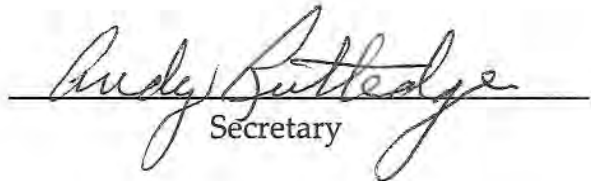
There were no requests for future agenda items other than what has previously been discussed.

**16) Consideration and Possible Action on Scheduling the Next Association Meeting.**

It was determined that the next regular meeting of the Association will be held December 8, 2011 at 6:30 p.m. at PWD.

**17) Adjournment.**

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned.

  
Secretary