MINUTES OF MEETING OF THE FACILITIES COMMITTEE OF THE PALMDALE WATER DISTRICT, APRIL 23, 2013:

A meeting of the Facilities Committee of the Palmdale Water District was held Tuesday, April 23, 2013, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Alvarado called the meeting to order.

1) **Roll Call.**

Attendance:	**Others Present:**
Facilities Committee:	Dennis LaMoreaux, General Manager
Robert Alvarado, Chair	Tim Moore, Facilities Manager
Gordon Dexter, Committee Member	Peter Thompson II, Operations Manager
	Matt Knudson, Engineering Manager
	Randy Hardenbrook, Equipment Mechanic Spvsr.
	Kelly Jeters, Systems Supervisor
	Dawn Deans, Executive Assistant
	0 members of the public

2) **Adoption of Agenda.**

It was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried to adopt the agenda, as written.

3) **Public Comments.**

There were no public comments.

4) **Action Items:**

4.1) Consideration and Possible Action on Approval of Minutes of Regular Meeting Held March 19, 2013.

It was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried to approve the minutes of the Facilities Committee meeting held March 19, 2013, as written.

4.2) Consideration and Possible Action on Lease for Cell Tower at Lower El Camino Tank Site. (Engineering Manager Knudson)

Engineering Manager Knudson reviewed the proposed AT&T cell tower lease at the lower El Camino tank site, and after a brief discussion of the terms of the lease agreement, the current cell tower leases, security of the District's sites, and aesthetics from the cell towers, the Committee recommended the proposed AT&T cell tower lease at the District's lower El Camino tank site be presented to the full Board for consideration.

5) Information Items.

5.1) Update on Facilities Committee Goals and District Projects. (Chair Alvarado)

Operations Manager Thompson II informed the Committee that work continues on the SCADA radio backbone upgrade and GAC pilot test projects, and water production is increasing as the weather warms.

Equipment Mechanic Supervisor Hardenbrook informed the Committee that staff built solar panel chargers for several generators to save replacement of batteries, and other generators will be retrofitted with this cost saving measure; that the outboard boat motor has been rebuilt and is back in service; and that work continues on the valve job on Well No. 15; and then reviewed deferred maintenance projects followed by discussion of these projects.

5.2) Update on Monitoring of Wind Turbine Through Black & Veatch. (Engineering Manager Knudson)

Engineering Manager Knudson informed the Committee that Black & Veatch have prepared wind turbine monitoring reports and then reviewed a snapshot report for the period of April 3 through April 17, 2013 and stated that the wind turbine is operating as anticipated; that these reports are available on line any time; and that staff will provide written reports on a monthly basis.

5.3) Update on Pending Water Quality Regulations. (Operations Manager Thompson II)

Operations Manager Thompson II informed the Committee that the District's current Water Quality Supervisor has resigned effective April 26 and that he will introduce the District's new Water Quality Supervisor at the next Committee meeting who will provide a general update on regulatory issues.

5.4) Report on Single Point Failures. (Committee Member Dexter)

Equipment Mechanic Supervisor Hardenbrook informed the Committee that there are five single point failure booster sites located at the end of the system and reviewed staff's plan for replacement of these boosters followed by discussion of the number of services at these sites, the result of any failure, and potential replacement of these facilities through development projects.

Operations Manager Thompson II then informed the Committee of the single point failure pumps at the water treatment plant and staff's plan for replacement of these pumps.

5.5) Review of School Tours and Past Open Houses. (Operations Manager Thompson II)

Operations Manager Thompson II informed the Committee of the written information provided to water treatment plant tour recipients and staff's guidelines for presenting the tours and then stated that the District has held open houses and conducts school and civic group tours; that the most effective tours are targeted to specific civic groups; that tours are disruptive to the day-to-day operations of the water treatment plant; that there are liability concerns; and that he recommends tours be targeted to specific groups.

General Manager LaMoreaux then stated that tours have also been conducted for other water districts interested in solving stage II disinfection rules.

5.6) Review of the District's Emergency Response Plan. (Operations Manager Thompson II)

Operations Manager Thompson II provided an overview of the District's Emergency Response Plan including fiscal issues, natural disasters, manmade disasters, communications plans, contact and resource information, and forms for staff use during emergency events followed by discussion of updates needed for the Emergency Response Plan, a District-wide drill, the formation of an Emergency Response Committee, events responded to on a day-to-day basis, the reality of events and the practice of drills, and the District's inventory due to the various faults in the area.

Chair Alvarado then requested this item remain on future agendas for updates.

5.7) **Other.**

General Manager LaMoreaux informed the Committee that the District has received requests to enter District-owned properties to conduct studies along the railroad and Sierra Highway for the high-speed rail project; that two alternate routes are proposed for this area; that staff met a few years ago with the engineers on this project to discuss these routes being west of the Antelope Valley freeway through a tunnel and emerging over the top of the aqueduct or near Sierra Highway, which could possibly clip the south end of Palmdale Dam; that staff expressed concern on this option; and that staff will stay abreast of developments in this area after which Chair Alvarado requested a report be provided to the full Board on this topic.

There were no additional information items.

6) **Board Members' Requests for Future Agenda Items.**

It was determined that "Status of updating the District's Emergency Response Plan" will be included on the agenda for the next Committee meeting.

There were no further requests for future agenda items.

The next Facilities Committee meeting was then scheduled for May 21, 2013 at 5:00 p.m.

7) **Adjournment.**

There being no further business to come before the Facilities Committee, the meeting was adjourned.

Robert E Alvarado

Chair