MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, NOVEMBER 28, 2012:

A regular meeting of the Board of Directors of the Palmdale Water District was held Wednesday, November 28, 2012, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Gordon Dexter, called the meeting to order.

1) Pledge of Allegiance.

President Dexter led the pledge of allegiance.

2) Roll Call.

Attendance:	**Others Present:**
Gordon Dexter, President	Matt Knudson, Engineering Manager
Gloria Dizmang, Vice President	Jim Ciampa, Attorney
Kathy Mac Laren, Treasurer	Mike Williams, Finance Manager
Robert Alvarado, Secretary --	Peter Thompson II, Operations Manager
Steve Cordova, Director	Randy Hardenbrook, Equipment Mechanic Spvsr.
	Kelly Jeters, Systems Supervisor
	Dawn Deans, Executive Assistant
	1 member of the public

3) Adoption of Agenda.

It was moved by Director Mac Laren, seconded by Director Alvarado, and unanimously carried to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Presentations:

5.1) No Presentations Scheduled at This Time.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Meeting Held November 14, 2012.

6.2) Payment of Bills for November 28, 2012.

It was moved by Director Mac Laren, seconded by Director Cordova, and unanimously carried to approve those items included in the Consent Calendar.

7) Action Items – Action Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Award of Contract for Specification No. 1101 Being the Granular Activated Carbon (GAC) Adsorption System Located at the Underground Booster Station. ($TBD – Budgeted – Engineering Manager Knudson)

Engineering Manager Knudson reviewed staff's recommendation to award a contract for Specification No. 1101 to Prominent Systems, Inc. in the not-to-exceed amount of $88,811.98, and after a brief discussion of the location and benefits of this project, the bids received, and the 2013 budget, it was moved by Director Dizmang, seconded by Director Cordova, and unanimously carried to table this item to the December 12, 2012 Regular Board meeting to allow the Board to further review the 2013 Budget.

7.2) Consideration and Possible Action on Cancellation of Second Regular Board Meeting in December. (General Manager LaMoreaux)

After a brief discussion, it was moved by Director Dizmang, seconded by Director Alvarado, and unanimously carried to cancel the second regular Board meeting in December.

President Dexter then stated that approval of the 2013 budget will be considered at the first Board meeting in January and requested an item be placed on the agenda for the next regular Board meeting for "Consideration and possible action on postponing any automatic rate increases until after adoption of the 2013 budget."

7.3) Consideration and Possible Action on Board and Staff Attendance at Conferences, Seminars, and Training Sessions as Follows:

a) None Requested at This Time.

There were no conferences, seminars, and training sessions to consider.

8) Information Items.

8.1) Reports of Directors: Meetings/Committee Meetings/General Report.

Director Alvarado reported that on November 16, he attended the Water Supply & Reliability Committee meeting; that he enjoyed listening to Water & Energy Resources Manager Pernula's multiple reports on water supply projections, conditions of the State Water Project, updates on the recycled water JPA, Table A water purchases, and water storage as these were a few of the many items on the agenda for this meeting; and then gave kudos to Water & Energy Resources Manager Pernula for his fine work, diligence, and leadership; that on November 27, he attended a Board briefing with General Manager LaMoreaux and Engineering Manager Knudson; that he enjoys these meetings; and that he takes great pride in the learning opportunity from these meetings.

Director Dizmang reported that on November 16, she attended the Water Supply & Reliability Committee meeting and that on November 26, she attended a Board briefing.

President Dexter stated that he attended the Water Supply & Reliability Committee meeting; that this is a relatively new Committee and serves a great purpose for the District; that as stated by Director Alvarado, many water supply topics are discussed at these Committee meetings; and that a lot of information is provided at these meetings to keep the Committee up-to-date on water supply issues; that he also attended a Facilities Committee briefing; that budget items were reviewed; and that the full Board will consider these items at the December 11 budget workshop.

There were no further reports from Directors.

8.2) Report of General Manager.

a) District vacancies.

Engineering Manager Knudson stated that the list of current vacancies was provided by General Manager LaMoreaux with the agenda packets; that there are five vacancies under the organization chart; and that three of these positions are currently being advertised with the Senior Plant Maintenance Worker being offered to existing

employees only and the Field Service Technician and Service Worker positions being offered to existing employees and the general public.

b) Palmdale Recycled Water Authority Status.

Engineering Manager Knudson stated that the first official meeting of the Palmdale Recycled Water Authority JPA is scheduled for January 16, 2013 at 7:00 p.m. at the District's office.

He then reported that Finance Manager Williams is working on the Board's previous agenda item requests regarding per diem staff travel and implementing a level pay plan and this information will be presented at a future Board meeting; that a budget workshop is scheduled for December 11, 2012 at 7:30 p.m.; that disposal options of the cattail stockpiles at Palmdale Lake are being considered by staff followed by discussion of these options; and that progress has been made on the removal of silt from Littlerock Reservoir, and this process is in the environmental stage.

President Dexter then stated that a meeting was recently held with City and District representatives regarding the Palmdale Recycled Water Authority JPA; that the first JPA meeting has been scheduled; that staff is eager to move forward and presented a draft press release for advertising for the fifth Board member of the JPA; that advertisement will be postponed until the first meeting of the JPA due to concerns of the qualifications for this position; that the JPA Board will consist of Director Mac Laren and himself, Mayor Ledford, Councilmember Bettencourt, and a fifth member; and that a press conference for the completion of the McAdam Park recycled water facilities is scheduled for December 18, 2012 at 1:30 p.m.

8.3) Report of Attorney.

Attorney Ciampa stated that he has no report.

9) Public Comments on Closed Session Agenda Matters.

There were no public comments on closed session agenda matters.

10) Closed Session Under:

10.1) Government Code Section 54956.9(a), Existing Litigation: ***Antelope Valley Ground Water Cases.***

10.2) Government Code Section 54956.9(a), Existing Litigation: ***United States, et al. v. J-M Manufacturing Company, Inc., et al., United States District Court for the Central District of California Case No. ED CV06-0055-GW.***

10.3) Government Code Section 54956.9(a), Pending Litigation: ***Central Delta Water Agency vs. Department of Water Resources, Sacramento Superior Court Case No. 34-2010-80000561.***

10.4) Government Code Section 54956.9(a), Pending Litigation: ***Velez vs. City of Palmdale, et al, Los Angeles Superior Court Case No. MC023216.***

At 7:32 p.m., President Dexter called for a closed session pursuant to Government Code Section 54956.9(a), Existing and Pending Litigation – four cases: *Antelope Valley Ground Water Cases* and *United States, et al. v. J-M Manufacturing Company, Inc., et al., United States District Court for the Central District of California Case No. ED CV06-0055-GW* and *Central Delta Water Agency vs. Department of Water Resources, Sacramento Superior Court Case No. 34-2010-80000561* and *Velez vs. City of Palmdale, et al, Los Angeles Superior Court Case No. MC023216.*

He reconvened the regular meeting at 7:42 p.m.

11) Public Report of Any Action Taken in Closed Session.

Attorney Ciampa reported that a closed session had been held under Government Code Section 54956.9(a), Existing and Pending Litigation – four cases: *Antelope Valley Ground Water Cases, United States, et al. v. J-M Manufacturing Company, Inc., et al., United States District Court for the Central District of California Case No. ED CV06-0055-GW* and *Central Delta Water Agency vs. Department of Water Resources, Sacramento Superior Court Case No. 34-2010-80000561* and *Velez vs. City of Palmdale, et al, Los Angeles Superior Court Case No. MC023216;* that the Board was briefed on the current status of each of these items of litigation; but that no reportable action under the Brown Act was taken in closed session on any of these matters.

12) Board Members' Requests for Future Agenda Items.

President Dexter requested "Consideration and possible action on approval of the 2013 budget" be considered at the first Board meeting in January and "Consideration and possible action on postponing any automatic rate increases until after adoption of the 2013 budget" be placed on the agenda for the next regular Board meeting.

13) Adjournment.

There being no further business to come before the Board, the regular meeting of the Board of Directors of the Palmdale Water District was adjourned.

Robert E. Alvarado

Secretary