

**MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, SEPTEMBER 20, 2012.**

*A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, September 20, 2012, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Dexter called the meeting to order.*

**1) Pledge of Allegiance.**

Chair Dexter led the pledge of allegiance.

**2) Roll Call.**

**Attendance:**

Gordon Dexter, Chair  
Barbara Hogan, Vice Chair  
Andy Rutledge, Secretary  
George Lane, Commissioner  
Kathy Mac Laren, Commissioner

**Others Present:**

Matt Knudson, General Manager  
Tom Barnes, Controller  
Danielle Henry, Administrative Assistant  
1 member of the public

Leo Thibault, Treasurer-Auditor –  
EXCUSED ABSENCE

**3) Public Comments for Items Not on the Agenda.**

There were no public comments.

**4) Approval of Minutes of Regular Meeting Held June 28, 2012.**

It was moved by Commissioner Hogan, seconded by Commissioner Mac Laren, and unanimously carried to approve the minutes of the regular meeting held June 28, 2012, as written.

**5) Payment and Ratification of Bills.**

General Manager Knudson reviewed the bills received for payment being \$793.50 and \$575.97 to PWD for staff services; \$703.68 to AVEK for staff services; \$354.00 to Interactive Educational Services, Inc. (IES) for web hosting from July through December 2012; \$2,183.00 to ACWA/JPIA for the Auto and General Liability

Program deposit premium for the 10/1/2012-13 policy year; \$13,625.00 the United States Geological Service (U.S.G.S.) for the quarterly billings for cooperative water resources investigations in the AVSWCA area pursuant to the Joint Funding Agreement between the AVSWCA and the USGS; and \$23,993.07, \$35,055.52, and \$13,148.68 to RMC Water and Environment for the Antelope Valley IRWMP 2007 update after which it was moved by Commissioner Lane, and after a brief discussion of the IRWMP 2007 update, the motion was seconded by Commissioner Rutledge and unanimously carried to approve the bills as presented.

**6) Presentation by U.S.G.S.**

Following the introductions of Robert Blanchard, Babs Makinde and Craig Senter of the U.S.G.S. team, Robert Blanchard provided an overview of the U.S.G.S. Groundwater Monitoring Program, including the history of the groundwater data collected in the Antelope Valley; the number and types of wells used for collecting water level and water quality data; and how the program works and the benefits. He then thanked the Commissioners and staff for their cooperative efforts and stated that the team looks forward to continuing this project.

General Manager Knudson then informed the Commissioners that the Joint Funding Agreement with U.S.G.S. for Cooperative Water Resources Investigations ends in October of 2012 and a draft to continue the Agreement was provided by U.S.G.S. and will be presented to the Commissioners at the next meeting.

**7) Consideration and Possible Action on Budget for Fiscal Year 2012-2013. (General Manager Knudson)**

General Manager Knudson recommended this item to be held over to the next meeting to allow time to review the Budget with Treasurer-Auditor Thibault.

**8) Consideration and Possible Action on Agency Interest in Funding a Feasibility Study for Development of a Joint Recharge/Water Banking Project on the East Side of the Antelope Valley. (General Manager Knudson)**

General Manager Knudson informed the Commissioners that the Ad Hoc Committee of Commissioner Lane, Commissioner Dexter, Commissioner Thibault, and the General Manager from each of the member agencies will be meeting next Thursday to discuss this item.

**9) Update on AVSWCA Website. (Controller Barnes)**

Controller Barnes informed the Commissioners that the Association's new website is currently highlighting groundwater banking as a feature topic and requested that new ideas and suggestions for the website be provided to him or General Manager Knudson.

**10) Report of General Manager.**

**a) Status Report on Updating the 2007 Integrated Regional Water Management Plan.**

General Manager Knudson reported that RMC Water and Environment is working on the 2007 Integrated Regional Water Management Plan update; that they are making good progress; that four progress reports have been submitted and accepted by the State; that reimbursements received through the Department of Water Resources and progress payments to RMC Water and Environment were reviewed earlier; that they continue to meet for outreach and flood control committee meetings; and are providing the stakeholders and A team with progress updates.

**b) Status Report on CASGEM Program.**

General Manager Knudson reported that that data collected through the work of U.S.G.S. will be beneficial for the data needed for the CASGEM Program and to remain in compliance with future grant opportunities for the Valley.

He then stated that RMC Water and Environment has been coordinating with U.S.G.S. to prepare the submittal of the monitoring plan to the State for review.

**11) Report of Controller.**

Controller Barnes stated that he has no report.

**12) Reports of Commissioners.**

Commissioner Rutledge reported that AVEK will be providing a tour of their new infrastructure and recharge areas on September 28, 2012 and invited the Commissioners and staff to attend.

**13) Report of Attorney.**

No attorney was present.

**14) Commission Members' Requests for Future Agenda Items.**

Commissioner Lane requested that information on business cards for the Commissioners be provided at the next meeting.

A ribbon cutting ceremony for the AVEK/PWD inter-connection was then briefly discussed.

There were no further requests for future agenda items.

**15) Consideration and Possible Action on Scheduling the Next Association Meeting.**

It was determined that the next regular meeting of the Association will be held October 11, 2012 at 6:30 p.m. at PWD.

**16) Adjournment.**

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned.

  
Secretary