

MINUTES OF SPECIAL MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, JANUARY 19, 2012.

A special meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, January 19, 2012, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Vice Chair Dexter called the meeting to order.

1) Pledge of Allegiance.

At the request of Vice Chair Dexter, Commissioner Hogan led the pledge of allegiance.

2) Roll Call.

Attendance:

Gordon Dexter, Vice Chair
Andy Rutledge, Secretary
Leo Thibault, Treasurer-Auditor
George Lane, Commissioner
Barbara Hogan, Commissioner
Kathy Mac Laren, Commissioner

Others Present:

Matt Knudson, General Manager
Tom Barnes, Controller
Dave Rizzo, AVEK Alt. Commissioner
Danielle Henry, Administrative Assistant
4 members of the public

3) Public Comments for Items Not on the Agenda.

Commissioner Thibault introduced LCID's new Board member, Lynn Burns, and reviewed her qualifications to serve as a Board member.

There were no further public comments.

4) Approval of Minutes of Regular Meeting Held December 8, 2011.

It was moved by Commissioner Rutledge, seconded by Commissioner Hogan, and unanimously carried to approve the minutes of the regular meeting held December 8, 2011, as written.

5) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from PWD in the amount of \$604.32 for staff services;

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from AVEK in the amount of \$395.06 for staff services; and from The Rogee Company, Inc. in the amount of \$45.00 for the monthly web site subscription. The motion was seconded by Commissioner Rutledge and unanimously carried.

6) Consideration and Possible Action on Election of Officers.

It was moved by Commissioner Rutledge, seconded by Commissioner Hogan, and unanimously carried that the Commissioners for the Association are as follows:

Gordon Dexter, Chair
Barbara Hogan, Vice Chair
Leo Thibault, Treasurer-Auditor
Andy Rutledge, Secretary
George Lane, Commissioner
Kathy Mac Laren, Commissioner

7) Consideration and Possible Action on Sponsorship of Linda Godin to Continue on Association of California Water Agencies (ACWA) Region 8 Board.

After a brief discussion of the Association of California Water Agencies (ACWA) Region 8 Board member role and of Linda Godin's request for sponsorship resulting in no liability, no responsibility, and no expenses or compensation from the Association, it was moved by Commissioner Lane, seconded by Commissioner Rutledge, and unanimously carried that the Antelope Valley State Water Contractors Association become the sponsoring agency for Linda Godin to continue her role as an ACWA Region 8 Board member for the remainder of her term.

It was then requested that Ms. Godin attend AVSWCA meetings and provide periodic reports to the Commissioners on her ACWA Region 8 Board and Committee activities.

8) Consideration and Possible Action on Regional Control of Water From the State Water Project. (General Manager Knudson)

General Manager Knudson informed the Commissioners that a meeting was held with Attorney Lemieux, General Manager Bones, and Controller Barnes to discuss various options for regional control of the water from the State Water Project; that Attorney Lemieux has drafted an agreement for submittal to the Department of

Water Resources, which is under review by the three member agency General Managers; that staff anticipates a final draft of the agreement being ready for submittal by the time of the next Association meeting; and then provided an overview of the purpose for obtaining regional control of the water from the State Water Project.

9) Consideration and Possible Action on Agency Interest in Funding a Feasibility Study for Development of a Joint Recharge/Water Banking Project on the East Side of the Antelope Valley. (General Manager Knudson)

General Manager Knudson informed the Commissioners that staff has not received any scheduled dates for he and Controller Barnes to make a presentation to each of the member agencies' on this matter to obtain a commitment to complete a feasibility study.

Mr. Keith Dyas, AVEK Director, then stated that AVEK's Water Projects Committee is also interested in this type of project; that their efforts can continue independently of the Association's efforts; and then provided clarification of AVEK's efforts.

10) Consideration and Possible Action on Proposals Received for Update of 2007 Integrated Regional Water Management Plan (IRWMP). (General Manager Knudson/IRWMP A-Team)

General Manager Knudson provided an overview of this project, funding, and the A-Team's recommendation to award a contract to RMC Water and Environment to perform the update, and after a brief discussion and clarification of the procedure for grant disbursements and payment to RMC Water and Environment and the timeline for completion of the work for grant compliance, it was moved by Commissioner Thibault, seconded by Commissioner Mac Laren, and unanimously carried to approve the Professional Services Agreement with RMC Water and Environment in the not-to-exceed amount of \$471,720.00 for updating the 2007 Integrated Regional Water Management Plan (IRWMP) contingent upon RMC's agreement to receive payment for their work after the Association receives payment of grant funds.

It was then moved by Commissioner Thibault, seconded by Commissioner Mac Laren, and unanimously carried to authorize General Manager Knudson to

negotiate with RMC Water and Environment regarding payment for their work up to \$100,000.00.

11) Consideration and Possible Action on the AVSWCA Website. (Controller Barnes)

Controller Barnes provided an overview of the Association's new website followed by discussion of content, photos, and administration of the site.

12) Report of General Manager.

a) Status Report on Separate Bank Account for Grant Funds.

General Manager Knudson reported that a separate bank account will be established for Prop 84 grant funds now that the officers for the Association have been established.

13) Report of Controller.

Controller Barnes stated that he has no further report.

14) Reports of Commissioners.

Commissioner Lane inquired about the status of a tour of sanitation district facilities after which Controller Barnes clarified that they have not yet provided a tour to their Directors.

Commissioner Rutledge reported that AVEK has hired Mr. Glenn Reiter to obtain customer feedback on AVEK so AVEK can improve its services; that Mr. Reiter will provide a plan for AVEK for the future; that this has been successful outreach for their agency; and that he encourages everyone to attend their Board meetings where Mr. Reiter's reports are provided.

Commissioner Thibault then commended AVEK on their forward thinking as this was a topic at the ACWA fall conference.

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He then welcomed Commissioner Mac Laren to the Association, reviewed the formation of the Association, and inquired as to the member agencies' required training for AB 1234.

Chair Dexter then informed the Commissioners that the Palmdale Water District is scheduling AB 1234 training, and other agencies will be invited to attend this training.

Commissioner Mac Laren reported that she appreciates the opportunity to join the Association and likes the idea of partnerships and working together with the member agencies.

There were no further reports of Commissioners.

15) Report of Attorney.

No attorney was present.

16) Commission Members' Requests for Future Agenda Items.

Commissioner Lane requested an item for a future meeting for "Presentation from the Association of California Water Agencies on their services and activities."

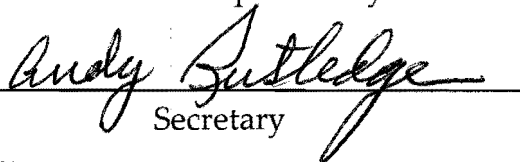
There were no further requests for future agenda items.

17) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held February 9, 2012 at 6:30 p.m. at PWD.

18) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned.


Secretary