MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, DECEMBER 8, 2011.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, December 8, 2011, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Godin called the meeting to order.

1) Pledge of Allegiance.

At the request of Chair Godin, Alt. Commissioner Rizzo led the pledge of allegiance.

2) Roll Call.

Attendance:	**Others Present:**
Linda Godin, Chair	Matt Knudson, General Manager
Gordon Dexter, Vice Chair	Tom Barnes, Controller
Andy Rutledge, Secretary	Dawn Deans, Executive Assistant
Leo Thibault, Treasurer-Auditor	4 members of the public
Barbara Hogan, Commissioner	
Dave Rizzo, Alt. Commissioner	
George Lane, Commissioner -- EXCUSED ABSENCE	

3) Public Comments for Items Not on the Agenda.

There were no public comments.

4) Approval of Minutes of Regular Meeting Held November 10, 2011.

It was moved by Commissioner Rutledge, seconded by Commissioner Hogan, and unanimously carried to approve the minutes of the regular meeting held November 10, 2011, as written.

5) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from PWD in the amount of $784.37 for staff services

and from AVEK in the amount of $282.19 for staff services. The motion was seconded by Alt. Commissioner Rizzo and unanimously carried.

6) Consideration and Possible Action on Regional Control of Water From the State Water Project. (Interim General Manager Knudson)

Interim General Manager Knudson informed the Commissioners that Association staff is scheduled to meet with Attorney Lemieux next week to discuss this item and that staff hopes to have a draft document for the Commissioners' consideration at the next meeting.

Commissioner Rutledge and Commissioner Thibault then reported on positive comments received regarding moving forward with this concept.

7) Consideration and Possible Action on Agency Interest in Funding a Feasibility Study for Development of a Joint Recharge/Water Banking Project on the East Side of the Antelope Valley. (Interim General Manager Knudson)

Interim General Manager Knudson informed the Commissioners that it was requested that a letter be sent to each of the member agencies' General Managers requesting an item be placed on their January agendas for Association staff to make a presentation and request participation in this project and that these letters were sent today.

8) Consideration and Possible Action on the Status of the Title for the Interim General Manager. (Chair Godin)

It was moved by Alt. Commissioner Rizzo and seconded by Commissioner Dexter to remove Interim from the title of Interim General Manager, and after a brief discussion, the motion unanimously carried.

9) Consideration and Possible Action on Revisions to Association Letterhead. (Chair Godin)

After a brief discussion of several samples of Association letterhead, it was moved by Commissioner Thibault, seconded by Commissioner Dexter, and

unanimously carried to approve Sample No. 3, as modified, as the Association's official letterhead.

10) Report of General Manager.

a) Status Report on Separate Bank Account for Grant Funds.

General Manager Knudson reported that a separate bank account will be established for Prop 84 grant funds but that this has not been accomplished due to a change in Directors for PWD.

b) Status Report on Management of Prop. 84 Planning Grant Funding for IRWMP.

General Manager Knudson reported that an Agreement for this work between the Association and the Department of Water Resources was approved at the last meeting; that an executed Agreement has been finalized; that a Request for Proposals to complete the update will be distributed early next week to a list of consultants discussed with the IRWMP A-team; that the IRWMP A-team is scheduled to meet January 5 to make a recommendation for award; and that this recommendation will be presented to the Association for consideration at the next meeting.

11) Report of Controller.

a) Status Report on the AVSWCA Website.

Controller Barnes reviewed a mock-up of the Association's new website, the behind the scenes mechanics of the website, and requested ideas from the Commissioners for website content.

After a brief discussion of the website, the cost for redesigning the website, and website content, it was determined that this topic be a standing action item for future agendas to allow the Commissioners the opportunity to provide content input for the website.

12) Reports of Commissioners.

Commissioner Thibault reported on his attendance at the recent ACWA Conference and stated that he found the presentation made by Chair Godin at the Conference to be quite helpful as LCID is in the midst of a rate increase with their hearing scheduled for December 14.

He then thanked Chair Godin for her time and dedication to the water industry, complimented her on her presentation at the ACWA Conference, and stated that she has made a difference through PWD and ACWA Region 8, and he will miss her suggestions as will ACWA.

Commissioner Rutledge then echoed Commissioner Thibault's comments regarding Chair Godin and stated that she has been very easy, pleasant, and enjoyable to work with, and he wishes her the best in the future.

Chair Godin stated that she has enjoyed her time as a Commissioner for the Association; that she has met some great people and formed some great relationships; and that she hopes to be able to keep her toe in ACWA Region 8 activities and stay involved.

There were no further reports of Commissioners.

13) Report of Attorney.

No attorney was present.

14) Commission Members' Requests for Future Agenda Items.

Chair Godin stated that Agenda Item No.'s 6 and 7 will remain on the next agenda and that an item will be added for "Consideration and possible action on the AVSWCA Website."

There were no further requests for future agenda items.

15) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held January 12, 2012 at 6:30 p.m. at PWD.

16) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned.

Secretary