

MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, NOVEMBER 10, 2011.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, November 10, 2011, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Godin called the meeting to order.

1) Pledge of Allegiance.

At the request of Chair Godin, Commissioner Lane led the pledge of allegiance.

2) Roll Call.

Attendance:

Linda Godin, Chair
Andy Rutledge, Secretary
Leo Thibault, Treasurer-Auditor
George Lane, Commissioner
Barbara Hogan, Commissioner

Others Present:

Matt Knudson, Interim General Manager
Tom Barnes, Controller
Dave Rizzo, AVEK Alt. Commissioner
Dawn Deans, Executive Assistant
4 members of the public

Gordon Dexter, Vice Chair --
EXCUSED ABSENCE

3) Public Comments for Items Not on the Agenda.

There were no public comments.

4) Approval of Minutes of Regular Meeting Held October 13, 2011.

It was moved by Commissioner Hogan, seconded by Commissioner Rutledge, and unanimously carried to approve the minutes of the regular meeting held October 13, 2011, as written.

5) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from PWD in the amount of \$1,002.45 for staff services; AVEK in the amount of \$395.06 for staff services; The Rogee Company in

the amount of \$45.00 for web site services; a supplemental bill from The Rogee Company in the amount of \$45.00 for November's web site service; and from ACWA for 2012 agency dues in the amount of \$1,560.00. The motion was seconded by Commissioner Rutledge and unanimously carried.

6) Consideration and Possible Action on Regional Control of Water From the State Water Project. (Interim General Manager Knudson)

Interim General Manager Knudson informed the Commissioners that as discussed at the last meeting, the member agencies' General Managers and Association staff met and discussed various options for obtaining regional control of the water from the State Water Project; that sample agreements have been received from the Department of Water Resources; that these sample agreements have been forwarded to Attorney Lemieux for review and comment; and that there are no additional updates on this item at this time.

Commissioner Thibault then urged that this item continue moving forward.

7) Consideration and Possible Action on Agency Interest in Funding a Feasibility Study for Development of a Joint Recharge/Water Banking Project on the East Side of the Antelope Valley. (Interim General Manager Knudson)

Interim General Manager Knudson informed the Commissioners that Association staff has not had an opportunity to meet and discuss this item.

Commissioner Lane then requested the Commissioners present this topic to their respective Boards for consideration with the hope that a consensus is reached for direction on this item in the next few months and stated that many people see the Antelope Valley as a prime recharge area; that the Association represents the majority of the water users in the Antelope Valley; and that the Association should consider very closely taking a leadership role in this area.

Chair Godin then requested Interim General Manager Knudson send a note to each of the member agencies' General Managers requesting this item be placed on their agendas for discussion.

At the request of Commissioner Thibault, Mr. Keith Dyas, AVEK Board member and member of AVEK's Water Projects Committee informed the Commissioners that California Fish & Game require extensive reviews and permitting processes for releasing water into existing creeks; that environmental reviews for pilot projects can be expedited; and that owning properties near the creeks may be helpful to avoid California Fish & Game regulations.

Native species for AVEK's recharge projects were then discussed.

8) Consideration and Possible Action on Commitment Letter and Funding Agreement for Management of Prop. 84 Planning Grant Funding for IRWMP.

Interim General Manager Knudson informed the Commissioners that a final Funding Agreement has been received from the Department of Water Resources for approval and that Attorney Lemieux has reviewed and recommends approval of the Funding Agreement.

After clarification of the preparation of the Integrated Regional Water Management Plan (IRWMP) and of the Department of Water Resources' requirements for progress reports, payments, and reimbursements, it was moved by Commissioner Thibault, seconded by Commissioner Rutledge, and unanimously carried to approve the Grant Agreement between the State of California Department of Water Resources and the Antelope Valley State Water Contractors Association, Agreement No. 4600009385.

Interim General Manager Knudson then informed the Commissioners that he will discuss payment and reimbursement to the Association for administering this grant at the next IRWMP meeting, and Commissioner Thibault requested Interim General Manager Knudson meet with Alt. Commissioner Rizzo, who is a member of the IRWMP A-team, to discuss the Association's concerns for keeping grant funds separate and expectations of the Association and the A-team for management of these funds.

9) Consideration and Possible Action on Payment to the Association for Management of Grant Funds. (Interim General Manager Knudson)

Interim General Manager Knudson stated that this item was discussed under Agenda Item No. 8; that staff has direction; that the IRWMP A-team is not expected to meet until January; and that this item will be placed on the Association's January agenda for an update.

10) Consideration and Possible Action on Holding an Association Meeting in December. (Interim General Manager Knudson)

Chair Godin stated that the Association will meet in December and consider Agenda Item No.'s 6 and 7, along with an item for "Consideration and possible action on the status of the title for the Interim General Manager," and that the regular meeting date is December 8, 2011 at 6:30 p.m.

11) Report of Interim General Manager.

Interim General Manager Knudson stated that Commissioner Lane requested the Association's letterhead be updated and then distributed the current letterhead, as well as a revised version, for review and comment followed by discussion of suggested revisions.

Chair Godin then requested an item be placed on the next agenda for "Consideration and possible action on revisions to Association letterhead."

a) Status Report on Separate Bank Accounts for Grant Funds.

Interim General Manager Knudson reported that a separate bank account will be established for grant funds now that an Agreement has been approved by the Department of Water Resources and the Association and he will provide a status report at the next meeting.

12) Report of Controller.

b) Status Report on Tour of Sanitation District Facilities.

Controller Barnes reported that the Sanitation District has not yet provided tours of their plants to their Board members and that a tour for the Commissioners will probably not be scheduled until January.

Chair Godin then stated that this item can be removed from the next agenda.

a) Status Report on the AVSWCA Website.

Controller Barnes distributed a draft screenshot of AVEK's proposed new website as the Association's new website will be similar and that website content will be requested from the Commissioners in January.

Chair Godin requested a mock website be presented on screen at the next meeting.

13) Reports of Commissioners.

Commissioner Rutledge reported that a tour of their recharge site is scheduled for tomorrow morning; that they now have a full time supervisor on site; and that the Commissioners are invited to attend the tour.

Commissioner Lane reported that the Association has made progress during its years in existence; that if not for the Association, many joint projects may not have happened; that recently PWD and AVEK entered into a mutually beneficial long-term project where PWD will treat water for AVEK's Acton area, and this may not have happened had it not been for the Association; that there are both direct and indirect benefits from the Association; that he would like to see outgoing Commissioners continue to receive the agendas for meetings if they so wish; and that he would like to see this as an Association policy, if needed.

There were no further reports of Commissioners.

14) Report of Attorney.

No attorney was present.

15) Commission Members' Requests for Future Agenda Items.

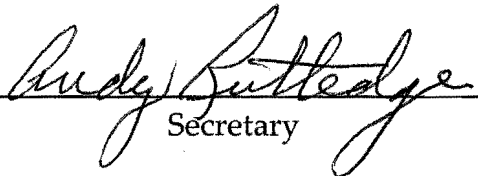
There were no requests for future agenda items other than what has previously been discussed.

16) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held December 8, 2011 at 6:30 p.m. at PWD.

17) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned.


Secretary