

**MINUTES OF MEETING OF THE FACILITIES COMMITTEE OF THE PALMDALE  
WATER DISTRICT, SEPTEMBER 21, 2011:**

*A meeting of the Facilities Committee of the Palmdale Water District was held Wednesday, September 21, 2011, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Godin called the meeting to order.*

**1) Roll Call.**

**Attendance:**

Facilities Committee:  
Linda Godin, Chair  
Jeff Storm, Committee  
Member

**Others Present:**

Dennis LaMoreaux, General Manager  
Matt Knudson, Engineering Manager  
Tim Moore, Facilities Manager  
Peter Thompson, Operations Manager  
Ed Boka, Treatment Plant Supervisor  
Kelly Jeters, Systems Supervisor  
Randy Hardenbrook, Equipment Mechanic Spvrs.  
Danielle Doll, Administrative Assistant  
2 members of the public

**2) Adoption of Agenda.**

It was moved by Committee Member Storm, seconded by Chair Godin, and unanimously carried to adopt the agenda, as written.

**3) Public Comments.**

There were no public comments.

**4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)**

**4.1) Consideration and Possible Action on Approval of Minutes of Regular Meeting Held July 20, 2011.**

It was moved by Committee Member Storm, seconded by Chair Godin, and unanimously carried to approve the minutes of the Facilities Committee meeting held July 20, 2011, as written.

**4.2) Consideration and Possible Action on the Installation of a Liquid Granular Activated Carbon Adsorption System at the Underground Booster Station Located at the Southeast Corner of El Camino Drive and Lakeview Drive. (\$170,000.00 – Budgeted in 2011; \$77,500.00 to be Budgeted in 2012; Total Project Cost \$247,500.00 – Engineering Manager Knudson)**

Engineering Manager Knudson reviewed staff's recommendation to proceed with the distribution of a procurement specification and design of the supporting site work for the installation of a 30,000 lb. liquid Granular Activated Carbon (GAC) adsorption system, and after discussion of compliance regulations, how this will extend the life of GAC at the water treatment plant to help reduce costs, the total project cost, and the budget for this work, it was moved by Committee Member Storm, seconded by Chair Godin, and unanimously carried to authorize staff to proceed with the development of a procurement specification for bidding the procurement of equipment for the installation of a 30,000 lb. liquid Granular Activated Carbon (GAC) adsorption system at the southeast corner of El Camino Drive and Lakeview Drive with bids then presented to the full Board for consideration.

**4.3) Status Report on Security Grants Available From Homeland Security. (Facilities Manager Moore/Equipment Mechanic Supervisor Hardenbrook)**

Equipment Mechanic Supervisor Hardenbrook informed the Committee that he researched security grants for radio equipment as well as other state grants; that most application deadlines were in June; and that staff will watch deadlines for next year as there is a short time-frame for submitting grant applications.

**5) Information Items.**

Facilities Manager Moore informed the Committee that a liability concern was raised at the last Committee meeting regarding razor wire installed at the 25<sup>th</sup> Street East tank site due to repeated vandalism and graffiti at this site and that he discussed this concern with Mr. Lee Patton, the District's Risk Assessment Manager from JPIA, who indicated there are no liability issues as signs are posted noticing the razor wire.

He then informed the Committee that Mr. Patton's next visit to the District is scheduled for January 2012.

There were no additional information items to discuss.

**6) Public Comments on Closed Session Agenda Matters.**

Ms. Joan Guyer, Ana Verde Rural Association, questioned the cost of the security system proposed for the water treatment plant after which General Manager LaMoreaux clarified that the subject for today's meeting is the security system project itself, and the financing of the project will be discussed by the Finance Committee next week.

There were no further public comments on closed session agenda matters.

**7) Closed Session Under Government Code Section 54957 – Conference With Staff and Security Consultant on Matters Posing a Threat to District Facilities.**

At 4:31 p.m., Chair Godin called for a closed session pursuant to Government Code Section 54957 – Conference with staff and security consultant on matters posing a threat to District facilities. She reconvened the Committee meeting at 4:59 p.m.

**8) Public Report of Any Action Taken in Closed Session.**

General Manager LaMoreaux reported that a closed session had been held under Government Code Section 54957 – Conference with staff and security consultant on matters posing a threat to District facilities; that the Committee discussed the security situation at the Leslie O. Carter Water Treatment Plant and potential solutions with staff and the security consultant; but that no action reportable under the Brown Act was taken in closed session on this matter.

**9) Consideration and Possible Action on the Purchase of a Security System at the Leslie O. Carter Water Treatment Plant. (\$50,000.00 – Budgeted in 2011; \$170,000.00 to be Budgeted in 2012; Total Project Cost \$220,000.00 – Treatment Plant Supervisor Boka)**

Treatment Plant Supervisor Boka reviewed the 2011 and 2012 budgets and proposed work for installing a security system at the Leslie O. Carter Water Treatment Plant, and after a brief discussion of this work, it was moved by Committee Member Storm, seconded by Chair Godin, and unanimously carried to approve the initial work for this project budgeted in 2011 and to present this item to the Finance Committee for discussion of financing options for the remaining 2012 cost.

10) **Board Members' Requests for Future Agenda Items.**

Committee Member Storm requested "Status report on power utilization from the wind turbine, the hydroelectric project, and the solar project" be placed on the next agenda for consideration after which General Manager LaMoreaux informed the Committee of the circumstances for the delays in obtaining this information.

There were no further requests for future agenda items.

11) **Adjournment.**

There being no further business to come before the Facilities Committee, the meeting was adjourned.



Chair