

**MINUTES OF MEETING OF THE FACILITIES COMMITTEE OF THE PALMDALE
WATER DISTRICT, JUNE 5, 2012:**

A meeting of the Facilities Committee of the Palmdale Water District was held Tuesday, June 5, 2012, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Alvarado called the meeting to order.

1) Roll Call.

Attendance:

Facilities Committee:

Robert Alvarado, Chair

Gordon Dexter, Committee
Member

Others Present:

Dennis LaMoreaux, General Manager

Gloria Dizmang, PWD Director

Matt Knudson, Engineering Manager

Tim Moore, Facilities Manager

Peter Thompson, Operations Manager

Kelly Jeters, Systems Supervisor

Ed Boka, Treatment Plant Supervisor

Dawn Deans, Executive Assistant

4 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)

4.1) Consideration and Possible Action on Approval of Minutes of Regular Meeting Held March 21, 2012.

It was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried to approve the minutes of the Facilities Committee meeting held March 21, 2012, as written.

4.2) Consideration and Possible Action on Palmdale Fin and Feather Club Dock Platform Construction Guidelines and Procedures for New Construction or Replacement of Docks at Palmdale Lake and Approval of Construction of New Dock 29A. (Treatment Plant Supervisor Boka/Systems Supervisor Jeters)

Treatment Plant Supervisor Boka and Systems Supervisor Jeters provided an overview of the Palmdale Fin and Feather Club's Dock Platform Construction Guidelines and Procedures for New Construction or Replacement of Docks at Palmdale Lake, as well as the proposed location of new Dock 29A, and after a brief discussion, it was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried to approve the Palmdale Fin and Feather Club Dock Platform Construction Guidelines and Procedures for New Construction or Replacement of Docks at Palmdale Lake and to approve construction of new Dock 29A and that this item be presented to the full Board for consideration.

4.3) Consideration and Possible Action on Declaring District Vehicles as Surplus and Offering Same for Sale. (Equipment Mechanic Supervisor Hardenbrook/Facilities Manager Moore)

Facilities Manager Moore reviewed the proposed surplus vehicles, and after a brief discussion, it was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried to declare District Truck No.'s 10 and 19 as surplus and offer same for sale and that this item be presented to the full Board for consideration.

4.4) Consideration and Possible Action on Award of Contract for the Replacement of the Hydro-Pneumatic Tank Located at the 3600' Booster Station. (\$TBD - Budgeted - Engineering Manager Knudson)

Engineering Manager Knudson provided an update on the location of the hydro-pneumatic tank and the details of the replacement project and then informed the Committee that proposals for this project will be presented at the next Facilities Committee meeting.

4.5) Consideration and Possible Action on Professional Services Agreement for Monitoring and Reporting of Wind Turbine. (\$10,000/Year - Budgeted - Engineering Manager Knudson)

Engineering Manager Knudson provided an overview of the proposal received from Black & Veatch for monitoring and reporting of the wind turbine, and after a brief discussion, it was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried to approve a Professional Services Agreement with Black & Veatch for monitoring and reporting of the wind turbine at a not-to-exceed cost of \$10,000 per year and that this item be presented to the full Board for consideration.

4.6) Consideration and Possible Action on Maintenance Agreement for Periodic and Preventative Maintenance of Wind Turbine. (\$TBD – Budgeted – Engineering Manager Knudson)

Engineering Manager Knudson provided an overview of the proposal received from WorldWind Services for periodic and preventative maintenance of the wind turbine, and after a brief discussion, it was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried to approve a Maintenance Agreement with WorldWind Services for monitoring and reporting of the wind turbine at a not-to-exceed cost of \$8,500.00 per year and that this item be presented to the full Board for consideration.

4.7) Consideration and Possible Action on Pipeline Relocation Agreement for APN's 3053-005-902, 903, 905. (Engineering Manager Knudson)

Engineering Manager Knudson provided an overview of the Pipeline Relocation Agreement proposed between the District and the Antelope Valley Union High School District, and after a brief discussion, it was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried to approve the Pipeline Relocation Agreement for APN's 3053-005-902, 903, 905 and that this item be presented to the full Board for consideration.

4.8) Consideration and Possible Action on the Purchase of a Security System at the Leslie O. Carter Water Treatment Plant. (\$50,000 – Budgeted – Treatment Plant Supervisor Boka/Systems Supervisor Jeters)

Treatment Plant Supervisor Boka and Systems Supervisor Jeters, along with representatives from Protection One, provided an overview of phase 1 of the security system proposed to be installed at the water treatment plant, and after a brief discussion of the capabilities and need for the system, it was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried to approve the purchase

and installation of phase 1 of a security system at the Leslie O. Carter Water Treatment Plant in the not-to-exceed amount of \$50,000.00 and that this item be presented to the full Board for consideration.

5) Information Items.

5.1) Update on Energy Efficiency Contract With Orion Engineering Systems West. (Engineering Manager Knudson)

Engineering Manager Knudson informed the Committee that an agreement has been entered into with Orion Engineering Systems for replacing lighting fixtures for various District buildings; that Orion has been designated as the recipient of rebate funds to be received from Southern California Edison Company for this project; that the materials have been ordered; and that Orion is scheduled to be on site June 13, 2012.

5.2) Update on Status of Repairs to Hydro-Electric Generator for Damages Caused on May 1, 2012. (Engineering Manager Knudson)

Engineering Manager Knudson informed the Committee that several adjusters from the District's insurance provider have inspected the damages and evaluated paperwork for replacing the hydro-electric generator; that proposals with different scopes of work have been solicited for repairing the generator; and that there will be no impact to the budget resulting from the damages.

There were no additional information items to discuss.

6) Board Members' Requests for Future Agenda Items.

It was determined that "Consideration and possible action on award of contract for the replacement of the hydro-pneumatic tank located at the 3600' booster station" will be placed on the next agenda.

Committee Member Dexter then requested that "Update on status of repairs to hydro-electric generator" also be placed on the next agenda.

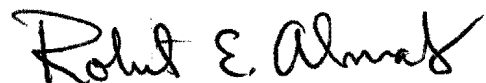
There were no further requests for future agenda items.

JUNE 5, 2012
FACILITIES
COMMITTEE MEETING

It was then determined that the next Facilities Committee meeting will be held July 10, 2012 at 5:15 p.m.

7) **Adjournment.**

There being no further business to come before the Facilities Committee, the meeting was adjourned.


Chair