PALMDALE WATER DISTRICT

2029 East Avenue Q • Palmdale, California 93550 • **Telephone (661) 947-4111**
Fax (661) 947-8604
www.palmdalewater.org

LAGERLOF, SENECAL, GOSNEY & KRUSE LLP
Attorneys

Board of Directors

ROBERT E. ALVARADO
Division 1

GORDON G. DEXTER
Division 2

GLORIA DIZMANG
Division 3

KATHY MAC LAREN
Division 4

STEVE R. CORDOVA
Division 5

August 9, 2012

Agenda for a Meeting
of the Personnel Committee of the Palmdale Water District
Committee Members: Kathy Mac Laren-Chair, Gloria Dizmang
to be held at the District's office at 2029 East Avenue Q, Palmdale

Thursday, August 16, 2012

6:30 p.m.

NOTE: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x103 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale. Please call Dawn Deans at 661-947-4111 x103 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

1) Roll call.

2) Adoption of agenda.

3) Public comments.

4) Action Items: (The public shall have an opportunity to comment on any action item as each item is considered by the Committee prior to action being taken.)

4.1) Consideration and possible action on approval of minutes of meeting held July 18, 2012.

4.2) Presentation on Information Technology Department operations and staffing. (Information Technology Manager Stanton)

4.3) Discussion and possible action on Human Resources Manager position. (Chair Mac Laren)

4.4) Discussion and possible action on conducting a manpower or workforce planning study. (General Manager LaMoreaux)

4.5) Discussion and possible action on cost of living allowance in accordance with the U.S. Department of Labor. (Budgeted – General Manager LaMoreaux)

4.6) Discussion and possible action on employee contribution towards CalPERS retirement. (Chair Mac Laren)

4.7) Discussion and possible action on minimal employee premium contribution towards health insurance benefits. (Chair Mac Laren)

5) Information items.

5.1) Update on changing the District's medical coverage from the Association of California Water Agencies/Health Benefits Authority (ACWA/HBA) plans to the CalPERS medical plan. (General Manager LaMoreaux)

5.2) Update on CalPERS Two-Year Service Credit Retirement Program. (General Manager LaMoreaux)

5.3) Update on employee benefit cost savings measures. (General Manager LaMoreaux)

5.3.1) Dual Medical Coverage.

5.3.2) Vacation/Personal Day Purchase Program.

6) Board members' requests for future agenda items.

7) Adjournment.

Dennis D. LaMoreaux

DENNIS D. LaMOREAUX,
General Manager

DDL/dd