# PALMDALE WATER DISTRICT

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October 10, 2013

***Agenda for a Meeting***
***of the Personnel Committee of the Palmdale Water District***
***Committee Members: Kathy Mac Laren-Chair, Gloria Dizmang***
***to be held at the District's office at 2029 East Avenue Q, Palmdale***

***Wednesday, October 16, 2013***

***6:30 p.m.***

NOTE: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale. Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

1) Roll call.

2) Adoption of agenda.

3) Public comments.

4) Action Items: (The public shall have an opportunity to comment on any action item as each item is considered by the Committee prior to action being taken.)

4.1) Consideration and possible action on approval of minutes of meeting held September 16, 2013.

4.2) Consideration and possible action on removing freeze on merit and bonus incentives. ($103,000 – Budgeted but Frozen – General Manager LaMoreaux)

4.3) Consideration and possible action on 1% employee contribution toward CalPERS retirement effective January 1, 2014. ($61,000 Savings – General Manager LaMoreaux)

4.4) Discussion and possible action on proposed Safety Footwear Policy. (Facilities Manager Moore)

4.5) Discussion and possible action on development of an intern program including funding. (Committee Member Dizmang)

4.6) Review of PWD Employee Handbook's Alcohol-Drug Free Workplace section. (Chair Mac Laren)

5) Project Updates:

5.1) Status on Organizational Assessment. (General Manager LaMoreaux)

6) Information items.

6.1) NeoGov Customer Partnership Award. (General Manager LaMoreaux)

7) Board members' requests for future agenda items.

8) Adjournment.

DENNIS D. LaMOREAUX,
General Manager

DDL/dd