



PALMDALE WATER DISTRICT

2029 East Avenue Q • Palmdale, California 93550 • Telephone (661) 947-4111

Fax (661) 947-8604

www.palmdalewater.org

LAGERLOF, SENECAL, GOSNEY & KRUSE LLP
Attorneys



Board of Directors

ROBERT E. ALVARADO
Division 1

GORDON G. DEXTER
Division 2

GLORIA DIZMANG
Division 3

KATHY MAC LAREN
Division 4

STEVE R. CORDOVA
Division 5

February 21, 2013

*Agenda for Regular Meeting
of the Board of Directors of the Palmdale Water District
to be held at the District's office at 2029 East Avenue Q, Palmdale
Wednesday, February 27, 2013
7:00 p.m.*

NOTE: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale. Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll Call.
- 3) Adoption of Agenda.
- 4) Public comments for non-agenda items.
- 5) Presentations:
 - 5.1) No presentations scheduled at this time.

- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 6.1) Approval of minutes of regular meeting held February 13, 2013.
 - 6.2) Payment of bills for February 27, 2013.
 - 6.3) Approval of proposal received from Kaymark Brown LLP Certified Public Accountants for auditing services for fiscal years ending December 31, 2012, 2013, and 2014. (\$18,250.00 annually – Budgeted – Financial Advisor Egan/General Manager LaMoreaux)
- 7) Action Items – Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Consideration and possible action on claim received from Allstate Insurance Company c/o Culbreath Schroeder LLP. (Finance Manager Williams)
 - 7.2) Consideration and possible action on Resolution No. 13-5 Authorizing the Execution and Delivery of a Loan Agreement with Municipal Finance Corporation for the Purpose of Refinancing a Master Lease and Authorizing and Approving Related Documents and Actions. (Finance Manager Williams)
 - 7.3) Consideration and possible action on Palmdale Recycled Water Authority Board member vacancy. (General Manager LaMoreaux)
 - 7.4) Consideration and possible action on Board and staff attendance at conferences, seminars, and training sessions as follows:
 - a) IML Expo 2013-Los Angeles to be held March 7 - 9, 2013 in Universal City.
 - b) ASSA ABLOY Americas University Sargent Master Keying Workshop to be held April 22 – 24, 2013 in Phoenix, AZ.
 - c) ACWA's 2013 Spring Conference & Exhibition to be held May 7 – 10, 2013 in Sacramento.
- 8) Information Items:
 - 8.1) Reports of Directors: Meetings/Committee Meetings/General Report.
 - 8.2) Report of General Manager.
 - a) District vacancies.
 - b) Palmdale Recycled Water Authority status.
 - c) Board of Director I-Pad cost saving estimate.
 - 8.3) Report of Attorney.
- 9) Public comment on closed session agenda matters.

- 10) Closed session under:
 - 10.1) Government Code Section 54956.9(a), existing litigation: *Antelope Valley Ground Water Cases*.
 - 10.2) Government Code Section 54956.9(a), existing litigation: *United States, et al. v. J-M Manufacturing Company, Inc., et al., United States District Court for the Central District of California Case No. ED CV06-0055-GW*.
 - 10.3) Government Code Section 54956.9(a), existing litigation: *Central Delta Water Agency vs. Department of Water Resources, Sacramento Superior Court Case No. 34-2010-80000561*.
 - 10.4) Government Code Section 54956.9(a), pending litigation: *Velez v. City of Palmdale, et al, Los Angeles Superior Court Case No. MC023216*.
 - 10.5) Government Code Section 54956.9(a), pending litigation: *Miller v. Fairweather, et al, Los Angeles Superior Court Case No. MC023677*.
- 11) Public report of any action taken in closed session.
- 12) Board members' requests for future agenda items.
- 13) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/dd

PALMDALE WATER DISTRICT BOARD MEMORANDUM

DATE: February 20, 2013

February 27, 2013

TO: BOARD OF DIRECTORS

Board Meeting

FROM: Mr. Robert M. Egan, Financial Advisor

RE: ***AGENDA ITEM NO. 6.3 – APPROVAL OF PROPOSAL RECEIVED FROM KAYMARK BROWN LLP CERTIFIED PUBLIC ACCOUNTANTS FOR AUDITING SERVICES FOR FISCAL YEARS ENDING DECEMBER 31, 2012, 2013, AND 2014. (\$18,250.00 ANNUALLY - BUDGETED)***

Recommendation:

It is recommend that the Board of Directors approve the proposal received from Kaymark Brown LLP Certified Public Accountants for preparing the District's financial audit for the years 2012, 2013, and 2014 in the not-to-exceed amount of \$18,250.00 per year (\$17,000.00 plus \$1,250.00 for out-of-pocket expenses).

Background:

The District had contracted with LSL Certified Public Accountants to perform auditing services for the District for the periods ending December 31, 2011, 2012, and 2013. LSL Certified Public Accountants recently informed the District they no longer wish to perform these services. A Request for Proposals (RFP) for auditing services was solicited with Kaymark Brown LLP providing the lowest responsible response.

Supporting Documents:

- Cost proposal from Kaymark Brown LLP

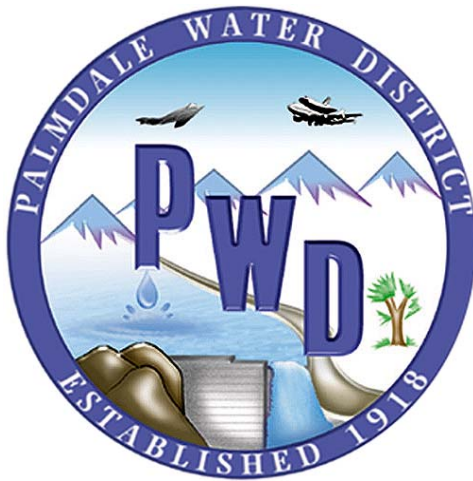
Strategic Plan Element:

This work is part of Strategic Element 6.0 Financial Management.

Budget:

The annual contractual amounts will be included in the budget for each year through 2014.

**Cost Proposal
Independent Auditor Services
For The**



Palmdale Water District





KAYMARK BROWN LLP
CERTIFIED PUBLIC ACCOUNTANTS

(951) 643-7329
(951) 373-2573
WWW.KBLLP.BIZ

4204 RIVERWALK PARKWAY, SUITE 390 • RIVERSIDE, CA 92505-3368

February 15, 2013

Mr. Robert Egan
Palmdale Water District
2029 E. Avenue "Q"
Palmdale, CA 93550

Re: Request for Proposal for Independent Auditor Services

Dear Mr. Egan

Based on our understanding of the Palmdale Water District's (District) requirements, our fee for audit services at our discounted rates for the fiscal year ending December 31, 2012 is \$17,000. This fee is based on our understanding of the District's audit requirements.

Assuming there is no substantial change in the District's activities and operations, our fee for audit services for the fiscal years ending December 31, 2013 and 2014 would be \$17,000 and \$17,000, respectively.

Our estimate for out-of-pocket expenses is a separate estimate and may not be utilized in total to the amount estimated. Again, these fees are based on the estimated hours using our discounted hourly rates. The components of this audit services fee proposal and out-of-pocket costs for the years ending December 31, 2012 through 2014 are itemized in the attached Exhibits.

Our not-to-exceed fee proposal is contingent upon our understanding of your requirements and the assistance we require as noted in our original audit technical proposal.

Additional services not included in this proposal will be based on our discounted billing rates based on the level of experience required. We would execute a separate contract for these services, if they are requested by the District.

I am authorized to make representations for Kaymark Brown LLP and am duly authorized to sign a contract with the District.

Paul J. Kaymark, CPA
Kaymark Brown LLP
Certified Public Accountants

Exhibit I – Proposed Hours and Our Fees

Proposed Hours and Our Fees

We anticipate that, for the years ending December 31, 2012 through 2014, the audit of the District will approximate 152 hours. These hours, by major area, are summarized as follows:

<u>Audit Steps</u>	<u>Partner</u>	<u>Manager</u>	<u>Staff</u>	<u>Total</u>
Planning	2	2	10	14
Control Testwork	4	10	20	34
Substantive Testwork	6	10	50	66
Reporting	<u>8</u>	<u>10</u>	<u>20</u>	<u>38</u>
Total Hours	<u>20</u>	<u>32</u>	<u>100</u>	<u>152</u>

As shown above, we expect approximately 35% of engagement hours to come from the Partners and Managers assigned to the engagement.

Working on the premise that we will be provided with a year-end trial balance, along with an audit package of reconciled balances and supporting schedules of all balance sheet accounts, we expect to perform the audit of the District at fees as stated in the attached Schedule of Professional Fees on Page 3 for the years ending December 31, 2012 through 2014, respectively

Our fees are based on the product of the time spent on the engagement and the billing rates of the individuals assigned, plus out-of-pocket costs (such as, report reproductions, typing, postage, travel, copies, telephone, etc.). We will obtain the assistance of the District's personnel to the extent possible and otherwise endeavor to keep these charges to a minimum. We will submit progress billings monthly to your office as our work progresses, which will be due and payable thirty days from the date of the invoice.

Based upon the present size and scope of the activities of the District, we expect to perform the services enumerated above at our standard hourly rates. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to the audits. We have provided a breakdown of our current hourly rates, which would apply to this engagement on the attached Schedule of Professional Fees on Page 4 of this cost proposal.

In accordance with your request for proposal and the Office of Management and Budget Circular A-128, we will maintain our work papers for at least five years and make them available to the District, state agencies, the General Accounting Office, and other parties upon the direction of the District.

We want the Board to understand that we will provide any assistance and answer any questions that the District's staff or members of the Board may have when they arise for the entire duration of our contract. We find it important to stay abreast of the District's activities and accounting issues during the entire engagement.

We would like to thank you and the Board for the opportunity to submit a proposal for the auditing services of the District. Because of our experience in special districts and our interest in the District, we will provide you with assistance in your operations as well as meet the audit needs of the organization. We will also continually make recommendations on these and other matters that come to our attention. We are proud of the professional services we provide and encourage you to make inquiries to any of our clients about their satisfaction with our services and the quality of our staff.

Exhibit II – Schedule of Professional Fees

Total Audit Fees By Fiscal Year	District Total Audit Service Fees*	District Not-to-Exceed Estimate Out-of-Pocket Costs**
Fiscal Year 2012	\$ 17,000	1,250
Fiscal Year 2013	17,000	1,250
Fiscal Year 2014	17,000	1,250
Total Three Year Contract Price***	\$ 51,000	3,750

* Professional Audit Service Fees - Labor Only

** Estimate of Out-of-Pocket Costs consist of: Travel, Mileage, Postage and Printing Costs - May not be fully utilized

Please note that any additional services requested by the District during the audit period shall be negotiated at the stated hourly rates per year as noted in the following schedules.

Exhibit III – Schedule of Fees By Hours

Breakdown of Fees by Hours

Fiscal Year 2012 Audit of:	Hours		Hourly Rates		Total
District's Basic Financial Statements					
Partner	20	\$	150	\$	3,000
Manager	32		125		4,000
Staff	100		100		10,000
Total Financial Statement Audit for 2011	152			\$	17,000
Out-of-Pocket Expenses (Travel, Postage & Printing Costs)					1,250
Total Maximum for 2012				\$	18,250

Breakdown of Fees by Hours

Fiscal Year 2013 Audit of:	Hours		Hourly Rates		Total
District's Basic Financial Statements					
Partner	20	\$	150	\$	3,000
Manager	32		125		4,000
Staff	100		100		10,000
Total Financial Statement Audit for 2012	152			\$	17,000
Out-of-Pocket Expenses (Travel, Postage & Printing Costs)					1,250
Total Maximum for 2013				\$	18,250

Breakdown of Fees by Hours

Fiscal Year 2014 Audit of:	Hours		Hourly Rates		Total
District's Basic Financial Statements					
Partner	20	\$	150	\$	3,000
Manager	32		125		4,000
Staff	100		100		10,000
Total Financial Statement Audit for 2013	152			\$	17,000
Out-of-Pocket Expenses (Travel, Postage & Printing Costs)					1,250
Total Maximum for 2014				\$	18,250

**PALMDALE WATER DISTRICT
BOARD MEMORANDUM**

DATE: February 20, 2013 February 27, 2013
TO: BOARD OF DIRECTORS Board Meeting
FROM: Michael Williams, Finance Manager/CFO
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: *AGENDA ITEM NO. 7.2 – CONSIDERATION AND POSSIBLE ACTION
ON RESOLUTION NO. 13-5 AUTHORIZING THE EXECUTION AND
DELIVERY OF A LOAN AGREEMENT WITH MUNICIPAL FINANCE
CORPORATION FOR THE PURPOSE OF REFINANCING A MASTER
LEASE AND AUTHORIZING AND APPROVING RELATED
DOCUMENTS AND ACTIONS.*

Recommendation:

Staff recommends adopting Resolution No. 13-5 Authorizing the Execution and Delivery of a Loan Agreement With Municipal Finance Corporation for the Purpose of Refinancing a Master Lease and Authorizing and Approving Related Documents and Actions.

Alternative Options:

The alternative option is to continue the capital lease agreement with Go West Leasing at 4.05%.

Impact of Taking No Action:

The impact of no action will result in paying higher interest cost.

Background:

The District entered into a capital lease agreement with Go West Leasing in April 2012 for the purpose of acquiring needed technology improvements. The interest rate on the lease is 4.05% for 5 years. Staff has looked for financing at a lower interest rate and received a quote from Municipal Finance Corporation at 3.25%.

The original lease was for \$863,876. The current balance is approximately \$729,240. Municipal will refinance the outstanding balance for a term not-to-exceed four years. The overall interest savings will be approximately \$12,500.

BOARD OF DIRECTORS
PALMDALE WATER DISTRICT
VIA: Mr. Dennis D. LaMoreaux, General Manager

February 20, 2013

Strategic Plan Element:

This work is part of Strategic Element 6.0 Financial Planning.

Budget:

This will have minimal impact on the annual budget but will result in an annual savings in interest expense of approximately \$3,000.

Supporting Documents:

- Resolution No. 13-5 Authorizing the Execution and Delivery of a Loan Agreement With Municipal Finance Corporation for the Purpose of Refinancing a Master Lease and Authorizing and Approving Related Documents and Actions.
- Financing Quote

RESOLUTION NO. 13-5

RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT AUTHORIZING THE EXECUTION AND DELIVERY OF A LOAN AGREEMENT WITH MUNICIPAL FINANCE CORPORATION FOR THE PURPOSE OF REFINANCING A MASTER LEASE, AND AUTHORIZING AND APPROVING RELATED DOCUMENTS AND ACTIONS

WHEREAS, the Palmdale Water District (the "District") is a water district duly organized and existing under and pursuant to the laws of the State of California; and

WHEREAS, the District previously entered into a Master Lease with GOWEST LEASING for the acquisition of certain computer equipment (the "Equipment Lease"); and

WHEREAS, the District desires to prepay and refinance the Equipment Lease in order to realize interest savings; and

WHEREAS, the District is authorized to refund the Equipment Lease pursuant to the laws of the State of California, particularly Section 53570 et seq. and Section 53580 et seq. of the California Government Code; and

WHEREAS, Municipal Finance Corporation (the "Corporation") has proposed a cost-effective Loan refinancing arrangement at a 3.25% interest rate for a principal amount not to exceed \$750,000 over a term not to exceed 4 years;

NOW, THEREFORE, it is resolved by the Board of Directors of the Palmdale Water District as follows:

SECTION 1. Loan Agreement. The President of the Board of Directors, the General Manager or a designee in writing is hereby authorized to execute a Loan Agreement (the "Loan") with the Corporation to refinance and prepay the Equipment Lease, subject to approval as to form by the District's legal counsel.

SECTION 2. Attestations. The Secretary of the Board or other appropriate District officer is hereby authorized and directed to attest the signature of the President of the Board of Directors or of such other person or persons as may have been designated by the President of the Board of Directors, and to affix and attest the seal of the District, as may be required or appropriate in connection with the execution and delivery of the Loan.

SECTION 3. Other Actions. The President of the Board of Directors and other officers of the District are each hereby authorized and directed, jointly and severally, to take any and all actions and to execute and deliver any and all documents, agreements and certificates which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms of this Resolution and the Loan. Such actions are hereby ratified, confirmed and approved.

SECTION 4. Qualified Tax-Exempt Obligations. The Loan is hereby designated as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). The District, together with all subordinate entities of the District, do not reasonably expect to issue during the calendar year in which the Loan is issued more than \$10,000,000 of obligations which it could designate as "qualified tax-exempt obligations" under Section 265(b) of the Code.

SECTION 5. Effect. This Resolution shall take effect immediately upon its passage.

PASSED, APPROVED AND ADOPTED this 27th day of February, 2013, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Approved:

President of the Board

Attest:

Secretary of the Board

PREPARED BY MUNICIPAL FINANCE CORPORATION
PROPOSED LOAN FOR: Palmdale Water District
RE: Refinancing of equipment lease

DATE: January 3, 2013

NOTE: TERMS ARE BASED UPON LOAN BEING BANK QUALIFIED

Purchase Option amount is exclusive of the rental payment due on same date.
Interest rate quote is valid for an acceptance within 15 days and
funding within 60 days.

Payments: Semi-annually in arrears 4 years 3.25%

PMT #	Due Date	Loan Payment	To Principal	To Interest	Prepayment Option
1		\$99,659.86	\$87,602.36	12,057.50	667,485.59
2		99,659.86	89,025.90	10,633.96	576,679.17
3		99,659.86	90,472.57	9,187.29	484,397.15
4		99,659.86	91,942.75	7,717.11	390,615.55
5		99,659.86	93,436.82	6,223.04	295,309.99
6		99,659.86	94,955.17	4,704.69	198,455.72
7		99,659.86	96,498.19	3,161.67	100,027.56
8		99,659.86	98,066.24	1,593.62	0.00

TOTALS: \$797,278.88 \$742,000.00 \$55,278.88

Approved and agreed to:

Palmdale Water District

By: _____

Title: _____

Date: _____

**PALMDALE WATER DISTRICT
BOARD MEMORANDUM**

DATE: February 21, 2013 **February 27, 2013**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 7.3 – CONSIDERATION AND POSSIBLE ACTION
ON PALMDALE RECYCLED WATER AUTHORITY BOARD MEMBER
VACANCY.***

Recommendation:

Staff agrees with the recommendation from the current Palmdale Recycled Water Authority (PRWA) Board members to appointment Helen Gonzales as the fifth Board member for the Authority.

Impact of Taking No Action:

No action would result in noncompliance with the joint powers agreement signed by the District and the City of Palmdale.

Background:

The existing Board members of PRWA considered the three applicants at the regular meeting held on February 20, 2013. Linda Godin was not able to attend the meeting. Both remaining applicants, Helen Gonzales and Angel Olvera, made brief statements to the PRWA Board. The information for that agenda item is attached with personal information redacted. After a discussion on the process and the applicants, the PRWA Board unanimously recommended applicant Helen Gonzales for appointment as the fifth Board member.

Both the Palmdale City Council and the District Board must now consider the applicants, the recommendation, and take action to make an appointment. Both agency bodies must appoint the same person for that person to become the fifth PRWA Board member.

Strategic Plan Element:

This work is part of Strategic Goals 5.0 – Administrative Management.

Budget:

There is no budget impact due to this action.

Supporting Documents:

- PRWA February 20, 2013, Item 7.3 Information
- February 21, 2013 PWD letter to PRWA Board member candidates

PALMDALE RECYCLED WATER AUTHORITY BOARD MEMORANDUM

DATE: February 11, 2013 February 20, 2013
TO: BOARD OF DIRECTORS Board Meeting
FROM: Mr. Michael Mischel, Assistant Executive Director, PRWA
VIA: Mr. Dennis LaMoreaux, Executive Director, PRWA

RE: AGENDA ITEM NO. 7.3 – DISCUSSION AND POSSIBLE ACTION ON THE
RECOMMENDATION REGARDING THE APPOINTMENT OF THE FIFTH
MEMBER OF THE BOARD OF DIRECTORS.

Recommendation:

Palmdale Recycled Water Authority (PRWA) staff recommends the Board review the three applicants for the appointment of the fifth member of the Board of Directors.

Background:

The Joint Powers Agreement of the PRWA directs that both members of the PRWA to jointly appoint a fifth director. On January 16, 2013, the Board determined that the fifth director of the Board must reside within the PRWA's boundaries, which is determined as the area within the City of Palmdale and within the Palmdale Water District. On January 28, 2013 a press release was issued and was posted on both Members' websites announcing that the PRWA was accepting applications for the fifth director position. Applications were accepted until the close of business of February 11, 2013.

Three interested people submitted applications for this position and all three applicants reside within the PRWA boundaries. The three applicants are listed alphabetically as follows:

Godin, Linda
Gonzales, Helen
Olvera, Angel

Financial Impact:

Per the Joint Powers Agreement for the Authority section 4.11 "Members may provide for compensation and/or reimbursement of expenses to the fifth director, as allowed by law."

Supporting Documents:

The applications for the three applicants are available for review in the City of Palmdale's City Clerk's office.



PALMDALE
a place to call home

RECEIVED

FEB 07 2013

City of Palmdale
Office of the City Clerk
38300 Sierra Highway, Suite A
Palmdale, CA 93550
(661) 267-5151, TDD (661) 267-5167

VOLUNTEER APPLICATION FOR COMMISSIONS AND BOARDS

Name Helen P.H. Gonzalez Date 2-6-13
Street [REDACTED]
City Palmdale State CA Zip 93550
Mailing Address (if different) N/A
Home Phone [REDACTED] Work Phone (10) [REDACTED] Cell Phone [REDACTED]
E-mail Address [REDACTED]

You may attach a Resume to this Application.

Commission or Board Applying for: PRWA Board Director

REASONABLE ACCOMMODATIONS: Based on your understanding of the Volunteer Program, will you require any special accommodations to apply and/or participate as a volunteer? Yes ☒ No
If yes, what reasonable accommodations would be necessary to assist you in this area?

Conviction – Have you ever been convicted of a criminal offense (felony or misdemeanor), which has not been judicially ordered, sealed, expunged, or statutorily eradicated? (Omit convictions for marijuana-related offenses that are more than two years old, and misdemeanor convictions for which probation has been successfully completed or otherwise discharged and judicially dismissed under Penal Code section 1203.4.) Yes ☒ No
If yes, state nature of the offense or offenses, when and where convicted, and the disposition of the offense.

(Note: No applicant will be denied a volunteer placement solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances, the relevance of the offense to the position(s) applied for and any other relevant factors are considered.)

Foreign Languages: Spanish ☒ Speak ☒ Read ☒ Write
☐ Speak ☐ Read ☐ Write

Specialized training/skills: ability to read and research laws and regulations

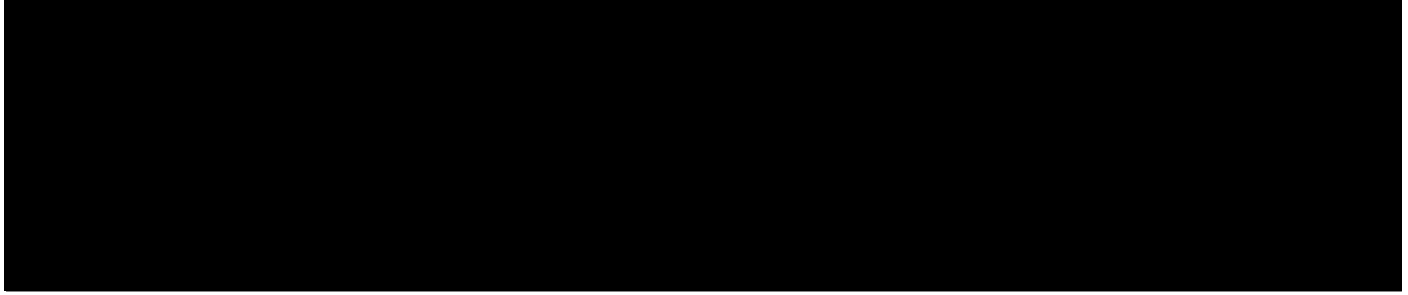
Computer Skills:

☒ Word ☐ Photoshop ☒ Excel ☐ Adobe Creator
☐ Access ☒ PowerPoint ☐ Publisher ☐ Other: _____

Is any or all of your volunteer time to be credited toward a project, certification or degree program for a school, community organization or religious program? ☒ No ☐ Yes, please list _____

Previous Volunteer/ Work Experience as it relates to your volunteer interests: wish to have a voice as a consumer and to share my work experience to make a difference for the consumer.

In Case of Emergency:



City of Palmdale
Volunteer Agreement for Commissions and Boards

I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types of volunteer work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from the City's Volunteer Program. Further, I understand that as a volunteer, I am offering my services of my own free will without any expectation of compensation, benefits, or insurance of any kind, (unless otherwise noted).

I voluntarily agree to participate in this program. I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage which may arise in connection with the above-named activity, against the supervisor, the City of Palmdale and its elected and appointed officials, agents, and employees.

I hereby agree to the Volunteer Agreement set forth on this 6th day of February, 2013

Volunteer Signature: 

Helen Gonzalez

Palmdale, CA 93550

Summary

Dedicated and detail-oriented court services professional with extensive experience managing employees, working closely with Judicial Officers; law enforcement agencies ; probation officers and City Attorney offices.

Highlights

- ability to process multiple requests on a daily basis
- support staff as needed if handling a difficult customer
- knowledge of time cards through ADP
- conscientious and courteous
- bilingual in Spanish
- proficient in Microsoft Word, Excel, 10 key, professional telephone skills

Experience

Ventura County Superior Court

November 2007 to May 2012

Court Program Supervisor II

Simi Valley , CA

Created, organized and maintained files, daily case notes and electronic databases. Referred offenders to appropriate community agencies to complete services in compliance with court orders. Answered phone calls from the public, handled complaints and responded to requests for information. Organized office schedules and maintained relationships with necessary agency contacts. Maintained relationships with employment and community contacts.

Ventura Superior Court

January 1992 to December 2007

Judicial Assistant II

Ventura, CA

Created, organized and maintained files, daily case notes and electronic databases. Referred offenders to appropriate community agencies to complete services in compliance with court orders. Responsible for capturing the Courts orders, maintain case files and dates for Bench Officer(s). Maintained court exhibits during court proceedings.

Ventura County Superior Court

September 2000 to August 2001

Judicial Assistant II

Ventura, CA

Part of a team that designed and implemented an integrated criminal justice computer system . Responsible for training all Judicial Assistants on new criminal computer system within Ventura County.

Education

Moorpark Community College

General Education

not completed

Moorpark, CA, Ventura

Moorpark Memorial High School

General Education
High School Diploma
Moorpark, CA, Ventura



PALMDALE
a place to call home

RECEIVED

FEB 06 2013

137-2-13-13

City of Palmdale
Office of the City Clerk
38300 Sierra Highway, Suite A
Palmdale, CA 93550
(661) 267-5151, TDD (661) 267-5167

VOLUNTEER APPLICATION FOR COMMISSIONS AND BOARDS

Name ANGEL OLIVERA Date 2-5-13
Street [REDACTED]
City PALMDALE State CA Zip 93550
Mailing Address (if different) [REDACTED]
Home Phone ([REDACTED]) Cell Phone () [REDACTED]
E-mail Address [REDACTED]

You may attach a Resume to this Application.

Commission or Board Applying for: PALMDALE RECYCLED WATER AUTHORITY

REASONABLE ACCOMMODATIONS: Based on your understanding of the Volunteer Program, will you require any special accommodations to apply and/or participate as a volunteer? Yes ☒ No
If yes, what reasonable accommodations would be necessary to assist you in this area?

Conviction – Have you ever been convicted of a criminal offense (felony or misdemeanor), which has not been judicially ordered, sealed, expunged, or statutorily eradicated? (Omit convictions for marijuana-related offenses that are more than two years old, and misdemeanor convictions for which probation has been successfully completed or otherwise discharged and judicially dismissed under Penal Code section 1203.4.) Yes ☒ No
If yes, state nature of the offense or offenses, when and where convicted, and the disposition of the offense.

(Note: No applicant will be denied a volunteer placement solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances, the relevance of the offense to the position(s) applied for and any other relevant factors are considered.)

Foreign Languages: SPANISH ☒ Speak ☒ Read ☒ Write
☐ Speak ☐ Read ☐ Write

Specialized training/skills: _____

Computer Skills:

☒ Word ☐ Photoshop ☐ Excel ☐ Adobe Creator
☐ Access ☐ PowerPoint ☐ Publisher ☐ Other: _____

Is any or all of your volunteer time to be credited toward a project, certification or degree program for a school, community organization or religious program? ☒ No ☐ Yes, please list _____

Previous Volunteer/ Work Experience as it relates to your volunteer interests: Voter Registration, Precinct walks
Phone banks, canvassing

In Case of Emergency:



City of Palmdale
Volunteer Agreement for Commissions and Boards

I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types of volunteer work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from the City's Volunteer Program. Further, I understand that as a volunteer, I am offering my services of my own free will without any expectation of compensation, benefits, or insurance of any kind, (unless otherwise noted).

I voluntarily agree to participate in this program. I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage which may arise in connection with the above-named activity, against the supervisor, the City of Palmdale and its elected and appointed officials, agents, and employees.

I hereby agree to the Volunteer Agreement set forth on this 5th day of February, 2013

Volunteer Signature: [Signature]



PALMDALE
a place to call home

RECEIVED

FEB 11 2013

CITY CLERK DEPT

City of Palmdale
Office of the City Clerk
38300 Sierra Highway, Suite A
Palmdale, CA 93550
(661) 267-5151, TDD (661) 267-5167

VOLUNTEER APPLICATION FOR COMMISSIONS AND BOARDS

Name LINDA J. GODIN Date 2-1-13
Street [REDACTED]
City PALMDALE State CA Zip 93552
Mailing Address (if different) _____
Home Phone [REDACTED]
E-mail Address [REDACTED]

You may attach a Resume to this Application.

Commission or Board Applying for: PALMDALE RECYCLED WATER AUTHORITY

REASONABLE ACCOMMODATIONS: Based on your understanding of the Volunteer Program, will you require any special accommodations to apply and/or participate as a volunteer? Yes ☒ No

If yes, what reasonable accommodations would be necessary to assist you in this area?

Conviction – Have you ever been convicted of a criminal offense (felony or misdemeanor), which has not been judicially ordered, sealed, expunged, or statutorily eradicated? (Omit convictions for marijuana-related offenses that are more than two years old, and misdemeanor convictions for which probation has been successfully completed or otherwise discharged and judicially dismissed under Penal Code section 1203.4.) * Yes ☒ No
If yes, state nature of the offense or offenses, when and where convicted, and the disposition of the offense.

(Note: No applicant will be denied a volunteer placement solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances, the relevance of the offense to the position(s) applied for and any other relevant factors are considered.)

Foreign Languages: _____ ☐ Speak ☐ Read ☐ Write
_____ ☐ Speak ☐ Read ☐ Write

Specialized training/skills: SEE ATTACHED

Computer Skills:

☒ Word ☐ Photoshop ☐ Excel ☐ Adobe Creator
☐ Access ☐ PowerPoint ☐ Publisher ☐ Other: _____

Is any or all of your volunteer time to be credited toward a project, certification or degree program for a school, community organization or religious program? ☒ No ☐ Yes, please list _____

Previous Volunteer/ Work Experience as it relates to your volunteer interests: PLEASE SEE ATTACHED RESUME

In Case of Emergency:



**City of Palmdale
Volunteer Agreement for Commissions and Boards**

I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types of volunteer work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from the City's Volunteer Program. Further, I understand that as a volunteer, I am offering my services of my own free will without any expectation of compensation, benefits, or insurance of any kind, (unless otherwise noted).

I voluntarily agree to participate in this program. I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage which may arise in connection with the above-named activity, against the supervisor, the City of Palmdale and its elected and appointed officials, agents, and employees.

I hereby agree to the Volunteer Agreement set forth on this 1st day of FEBRUARY, 2013

Volunteer Signature: [Signature]

Linda J. Godin

Board Director & Senior Account Manager

Public Relations/Communications/Marketing/Sales/Market Research/Analysis/Program Design/Development/Implementation/Fundraising/Special Events Coordinator. Board Director responsible to District ratepayers.

PROFESSIONAL EXPERIENCE & ACCOMPLISHMENTS

Lamar Outdoor, Lancaster, CA

Mar. 2007 - Present

Account Representative

Development and maintenance of multi-media accounts. Regional market analysis; individual and corporate sponsor acquisition and management. Manage sales functions, creative concepts and collections. Lamar representative to region for business, civic, social and non-profit organizations.

Palmdale Water District, Palmdale, CA

Dec. 2006 – NOV. 2011

Director and Board Treasurer

The Palmdale Water District is an independent special district. Special districts provide accountability to the public. They provide a means to vote selectively and provide customers the opportunity to express their preferences more precisely. The most basic virtue of a special district is to allow citizens to customize government to suit their needs. Responsible for signing financial instruments as required and served as Chair of the Finance Committee. Reviews financial and investment statements and convenes meetings of the Finance Committee. Presents financial condition of the organization to the full board. Acts on behalf of the President.

Clear Channel Communications, Lancaster, CA

Aug. 1998 to March 2007

Senior Account Manager

Responsible for development and maintaining multi-media accounts. Managed sales functions, copy-writing and account collections. Directed public relations and promotions, including the 2004 PRCA Showdown Rodeo; "How the West Was Fun" vendor village; developed a cash give-away initiative of \$5,000 for the radio station's Oasis & Launch at Antelope Valley Mall; developed and implemented the Thanksgiving on the Mayflower food drives benefitting local shelters; implemented KIIS off Drugs program with local middle schools; and created, implemented and managed Kid Fest (a regional holiday event bringing together multiple programs and talents to cater to all ages and families with a "Fireworks Grand Finale." Coordinate exhibits at the Antelope Valley Fair and business expo's for the community. Station representative to the community for business, civic, social and non-profit organizations.

Brunswick Vista Lanes, Palmdale, CA

1997 to 1998

Outdoor Event Coordinator

Coordinated and implemented special events programs including community and market analysis; special event concept; design and development. Responsible for multi-media marketing and advertising. Secured individual and corporate sponsor acquisition. Managed media relations for special events. Expertise in special event fundraising for non-profit organizations. Managed and implemented the "High Desert Job Fair" that brought corporate entities and potential employees together. Possess skills in focusing on specific market segments such as the bi-weekly event, "County Cosmic Bowling."

Sunshine Christian School, Palmdale, CA
Director of Development

1995 to 1997

Extensive experience in fundraising public relations and marketing programs. Responsible for securing corporate and individual contributions and sponsors. Expertise in special event design from development and management to coordination and implementation. Ability to obtain keynote speakers through networking. Developed prospects for invitation lists, developed presentations and worked with the media. Responsible for the development and implementation of public relations, marketing and advertising campaigns. Managed all aspects of events from set-up to tear-down. Coordinated post event follow up. Managed contribution campaigns, raffles and other special events.

EDUCATION & PROFESSIONAL DEVELOPMENT

Setting Directions/Community Leadership/California Special Districts Association

Conduct & Ethics Training for Water Agency Officials

Special District Finance, CSDA

Ethics Training, ACWA

Sexual Harassment Prevention for Management, ACWA

Board's Role in Human Resources, CSDA

Board's Role in Finance & Fiscal Accountability, CSDA

Governance Foundations, CSDA

Western Technical College, Van Nuys, CA

Dental Assistant License

X-ray License & Coronal Polish License

PROFESSIONAL & COMMUNITY AFFILIATIONS

Antelope Valley State Water Contractors, President

Antelope Valley Water Conservation Coalition, Member

Association of California Water Agencies, Region 8, Director

Palmdale Water District (Board Director & Treasurer and Finance Committee Chair

Committees: Outreach, Public Relations, Personnel, Water Supply and Reliability, Environmental,

ACWA/JPIA Director and Association of California Water Agencies Communications Committee Member

Palmdale Chamber of Commerce Board Director (1999-2005) (Member, 1996 to Present) / Ambassador (1996 to 1998)

Antelope Valley Boys & Girls Club (Advisory Board Member) and

Director of Development & Special Events Coordinator

Antelope Valley Women's Bowling Association (Director, 1997/Vice President, 1998)



Linda Godin was elected in 2007 to serve a four-year term as a Director for the Palmdale Water District after serving one year as an appointed Director. Linda is employed by Lamar Outdoor Advertising and has worked in the marketing and special events industry for over fifteen years. She is an active member of the community creating and executing local food drives, fund raising programs for the local Boys & Girls Club and March of Dimes, and promoting "drug-free" programs in local schools. She served on the Executive Committee and as Corporate Secretary for the Palmdale Chamber of Commerce. Linda served on several Palmdale Water District Board Committees (Environmental, Outreach, Finance, and Water Supply & Reliability), and chaired the Antelope Valley State Water Contractors Association for three years. She served as a board member for the Association of California Water Agencies (ACWA) Region 8 from 2009 through 2011 as well as participating as a member of the ACWA Outreach Committee. Linda participated in the planning efforts for the ACWA Regions 8, 9 and 10 event in Fall 2011, and was an integral part in planning the Prop 218 Presentation at the 2011 ACWA Fall Conference in addition to being a panelist. Linda has received Recognition in Special District Governance from the Special District Leadership Foundation.

IML EXPO 2013-LOS ANGELES

March 7 - 9, 2013

Universal City

NAME: _____

ADVANCE REGISTRATION DEADLINE: _____ FEBRUARY 27, 2013

MEALS: _____ YES _____ NO SPOUSE: _____ YES _____ NO SPOUSES' TOUR: _____ YES _____ NO

DEPARTMENTAL TRAVEL BUDGET:

REGISTRATION: _____ TRAVEL: _____
TOTAL REMAINING BALANCE: _____

PROPOSED EXPENSES: Registration: _____
Transportation: _____
Meals:* _____
Miscellaneous: _____
TOTAL: _____

*DIRECTORS: Expenses are outlined in Section 4.06.1 of the District's Rules and Regulations.

*FOR STAFF: Meal limitations are outlined on pages 30 and 31 of the District's Employee Manual.

Please review these limitations.

HOTEL ACCOMMODATIONS: _____ YES _____ NO REGISTRATION DEADLINE: 2-19-13
ARRIVAL DATE/TIME: _____ DEPARTURE DATE/TIME: _____

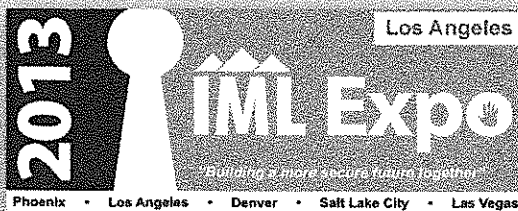
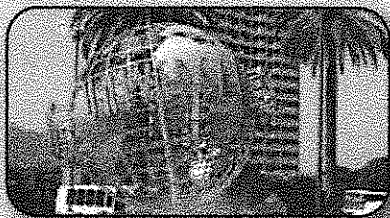
TYPE OF ACCOMMODATIONS: _____ SINGLE (1 PERSON)
_____ DOUBLE (2 PEOPLE)
_____ (2 PEOPLE/2 BEDS)

AIRLINE RESERVATIONS: _____ YES _____ NO

DEPART FROM _____ on _____ at _____ AM/PM
(airport) (date) (time)

RETURN FROM _____ on _____ at _____ AM/PM
(airport) (date) (time)

SUPERVISOR APPROVAL: _____ DATE: _____



IML Expo 2013 - Los Angeles

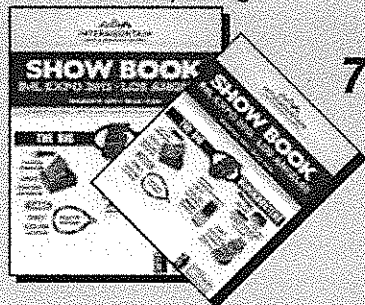
Classes - March 7th & 8th
Expo - March 9th

All events held at:
Hilton Universal City

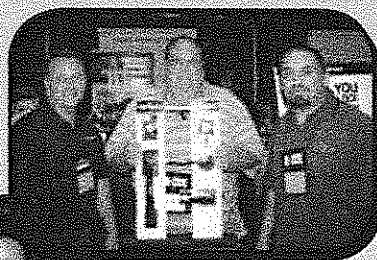


Show Specials!

Discounted pricing.



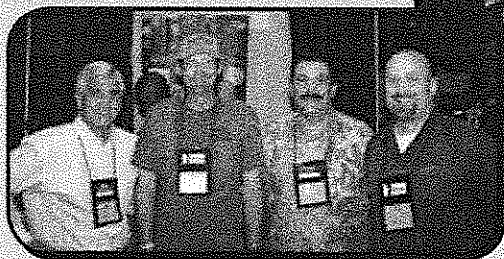
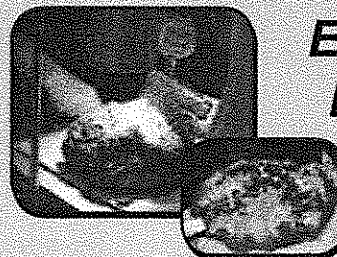
75+ Manufacturers!



Talk to your IMLSS

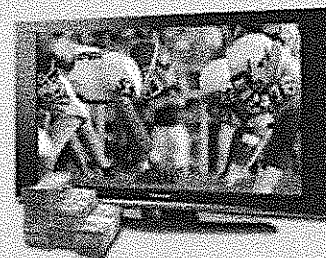
Representative for more details!

Elegant Food!



Over 60 prizes!

Including cash & 50" big screen



Pre-Registration CLOSES Wednesday, February 27th!!!

On-Site Registration is FREE & EASY

Go to www.IMLSS.com or call
800-729-5444 for more
information and to register for
IML Expo 2013 - Los Angeles.



All events held at:
Hilton Universal City
555 Universal Hollywood Drive
Universal City, CA 91608

Watch for the showbook, which will have additional specials with unlimited quantities. Special Pricing only available at the Los Angeles Expo.

WHAT, WHERE AND WHEN?

CLASSES

Thursday & Friday

March 7th & 8th

8 am - 5 pm

Class registration closes Wednesday, February 27th.
On-site registration will be available for unfilled classes.

EXPO

Saturday

March 9th

10 am - 2 pm

Pre-registration closes Wednesday, February 27th.
Free on-site registration is FREE & EASY at the Expo.



Hilton

Hilton Universal City

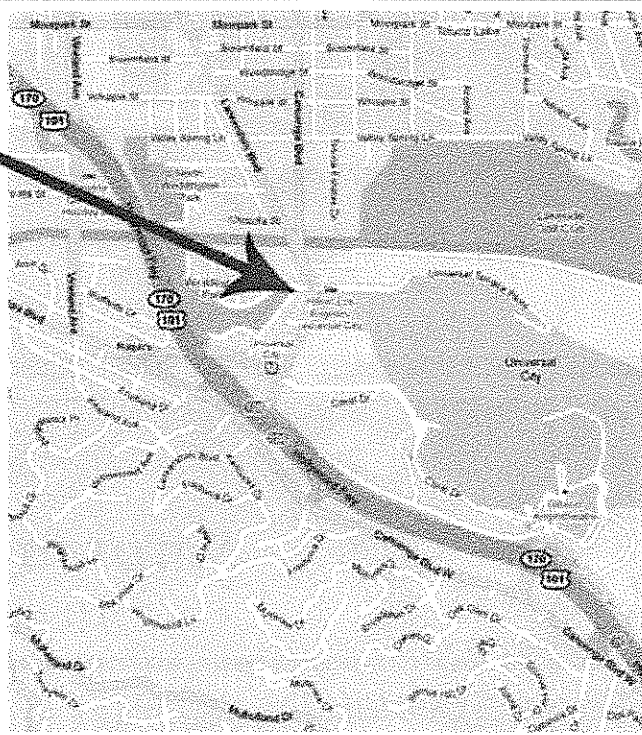
555 Universal Hollywood Drive

Universal City, CA 91608

www.IMLSS.com



Hilton Universal City is our host hotel during our event. Call **1-800-Hiltons (1-800-445-8667)** and tell them you are coming to attend the **IML Expo** to make reservations.



SIGN UP FOR CLASSES NOW!

ONLINE REGISTRATION - Sign up for classes via the internet. A link to the registration website can be found at www.IMLSS.com. If you don't have internet access, call your account manager to register. Class registration closes **Wednesday, February 27th**, so make sure you sign up before then (on-site registration will be available for unfilled classes).

CANCELLATION POLICY - For a full refund for class(es), please send cancellation request, at least 24 hours prior to your class(es), to crystalh@imlss.com. If you do not cancel, you will be charged full price for the class(es) you do not attend.

Light refreshments will be provided in the morning and afternoon. Lunch will not be served during classes.

*We guarantee our classes to be informative and beneficial to those in the security industry.
We stand behind our professionally instructed classes with a 100% money back promise.*

FOR CLASS INFORMATION CALL:
800-729-5444 or 818-781-9999

FOR REGISTRATION ISSUES CALL:
Crystal Hickenlooper 800-453-5386

STAY AT HILTON UNIVERSAL CITY

IMLSS has negotiated a special room rate of **\$169 / night** for a block of rooms at **Hilton Los Angeles - Universal City** during our event. Call **800-455-8667** to register by **February 19th** and tell them you are coming to attend the **IML Expo** to receive this special rate.

**Please fill out information
below to Pre-Register**

First Name: _____
 Last Name: _____
 Title: _____
 Company: _____
 Account #: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone #: _____
 Email Address: _____

Please select from the classes listed to the right.

To Register a Guest

First Name: _____
 Last Name: _____
 Title: _____
 Company: _____
 Account #: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone #: _____
 Email Address: _____

Payment Method: ☐ On Account

Check# _____ PO# _____

CC# _____ Exp. _____

Please select from the classes listed to the right.

Thursday, March 7th 8 am - 5 pm

ME ☐ GUEST ☐ Medeco² Certification (all day)

Thursday, March 7th 8 am - Noon

ME ☐ GUEST ☐ Advanced Breaking & Entering
☐ Codes 101: ADA/NFPA
☐ Ilco Transponders & Key Machines
☐ Low Voltage Electricity for Installers
☐ Paxton Access Level 1 Certification

Thursday, March 7th 1 pm - 3 pm

ME ☐ GUEST ☐ Auto Transponder Technology Overview (2 hr.)

Thursday, March 7th 1 pm - 5 pm

ME ☐ GUEST ☐ Everything CCTV
☐ Lock Picking Tips & Tricks
☐ Marketing Two Vans or Less 2013
☐ Mechanical & Electrified Exit Devices

Friday, March 8th 8 am - 5 pm

ME ☐ GUEST ☐ Master Keying: An Overview (all day)

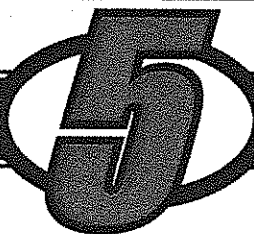
Friday, March 8th 8 am - Noon

ME ☐ GUEST ☐ Aluminum Door Lock Installation
☐ Cutting the Red Tape - Selling to the Government
☐ Integration through Access Control
☐ Lock Picking Tips & Tricks
☐ World of Automotive Key Generation

Friday, March 8th 1 pm - 5 pm

ME ☐ GUEST ☐ Marketing Your Business in 2013
☐ MUL-T-LOCK Basic Certification
☐ Small Format Interchangeable Core & E-Key
☐ Strattec Automotive Service Update

THE BIG FIVE



BLOCKBUSTERS

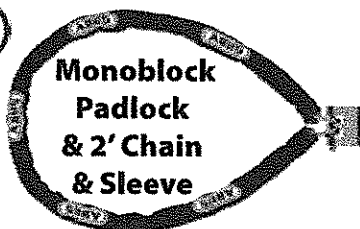


**Two Pistol
Drawer Safe**

**ONLY
\$60.00!**
List \$235.00



**ONLY
\$20.00!**
List \$80.25



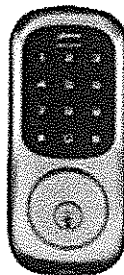
**Monoblock
Padlock
& 2' Chain
& Sleeve**

**Revolution
Touchscreen Deadbolt**

**ONLY
\$80.00!**
List \$308.00



ASSA ABLOY



Safe Space Personal Safe
ONLY \$10.00!
List \$27.59

**3-Tier Display
ONLY
\$40.00!**
List \$395.00



THURSDAY, MARCH 7TH / MORNING COURSES

We guarantee our classes to be informative and beneficial to those in the security industry. We stand behind our professionally instructed classes with 100% money back promise.

Medeco³ Certification

Presented by Ann McCrady of Medeco

8 AM - 5 PM (8 HOUR COURSE) **\$80**

This class covers the design and operation of Medeco³ cylinders. Hands-on exercises to disassemble and assemble a Medeco³ cylinder, Medeco³ key decoding, cylinder pinning and master keying are included. Cam Lock pinning and interchangeable Core cylinder pinning specifications are also included.

Master key matrix reading, key side bitting, MACS, levels of key control, and an overview of the product line complete the certification. A key decoder, screwdriver and comprehensive handouts are provided.



HANDS ON COURSE

Ann McCrady has worked in training, master key, marketing, product development and customer service management. Ann is a Certified Professional Locksmith (CPL) and has a M.Ed in adult education.

Advanced Breaking & Entering

Presented by David Thielen, CML, CMS

8 AM - NOON (4 HOUR COURSE) **\$40**

This class will dive into the theory and techniques of Breaking & Entering (legally) for fun and profit. Perfect for people who want to learn the tips & tricks of the trade. Demonstrations of bypass techniques covering some of the most popular residential and commercial locksets will be performed. Topics covered include:

- Interchangeable Cores
- Panic Devices
- High Security
- Mortise Locks
- Storefront Locks

We will also cover templating for drilling rim and mortise cylinders, high security, and office equipment.

David Thielen is the locksmith manager for Adams Twelve Five Star School District in Thornton, Colorado. He has been a professional locksmith for more than 25 years, a member of RMLA and DHI, and a member of ALOA since 1985.



Codes 101: ADA/NFPA

Presented by Karl Eklund, CSI, CDT of Ingersoll Rand

8 AM - NOON (4 HOUR COURSE) **\$40**

Having the correct hardware is important for the safety of individuals in every building. The ability to safely enter and exit a building with ease is critical to those individuals with a physical disability. This class will review 3 primary topics with International Building Codes to help you along the way:

- NFPA 101 which deals with the ability to exit a building
- NFPA 80 which deals with Fire Life Protection
- ADA-Americans with Disabilities Act

Understanding the Code basics will keep people safe while entering and exiting any building.



Karl Eklund has been in the Door and Hardware Industry since 1974. He is an instructor for Fire Door Assembly Inspector at National DHI Schools, Code compliance for CSI and DHI as well as a member of CAFDI.org.

Ilco Transponders & Key Machines

Presented by Joy Skowron of Kaba Ilco

8 AM - NOON (4 HOUR COURSE) **\$40**

This class will take you through a review of:

- Transponder technology
- Cloning, on-board programming and key origination
- Hands-on demonstrations of RW4 Plus and TKO
- Troubleshooting transponders
- Key Machine overview:
 - Edge cut, automotive high security and other specialty machines
- Key Machine demonstrations

Also covered will be a review of tips, industry trends and other important information.

Joy Skowron is the Automotive Channel Marketing Specialist at Kaba Ilco. She has been involved in many facets of the automotive aftermarket for 35 years and has been conducting automotive training classes for the past 19 years.

Paxton Access 1 Certification

Presented by Ray Keddington of Paxton Access

8 AM - NOON (4 HOUR COURSE) **\$40**

The Paxton Level 1 Certification Class is a 4 hr personal hands on learning experience gaining knowledge of Paxton Access. You will review why access control continues to have double digit growth as well as how to design and install access control equipment on the market today.

At the end of the session you will be able to set up an access control network including site graphics and video integration.



HANDS ON COURSE

Ray Keddington joined Paxton Access in 2008 and in the Security Industry since 1979. He has designed and instituted the migration plans of large integrated Access Systems in many different large organizations.

Low Voltage Electricity for Installers

Presented by Greg Anderson of ASSA ABLOY

8 AM - NOON (4 HOUR COURSE) **\$40**

This is a basic low voltage electricity introduction for strikes, maglocks and electrified hardware. Voltage, current, resistance, multimeter use, and basic circuits are covered. System design and power supply selection will also be discussed. Wiring diagrams are presented and discussed for strikes, maglocks, and electrified hardware.

The student will learn how to read and understand electrical installation wiring diagrams. The students will hand wire a complete access control system, with power supply, switches, timer and strike, making it completely functional.



HANDS ON COURSE

Greg Anderson attended Northrup University in Los Angeles and received a BSAE. He has been a technical product trainer for over 15 years and is a certified PBET trainer, courseware designer and member of ASTD.

THURSDAY, MARCH 7TH / AFTERNOON COURSES

For a full class refund, please send cancellation request at least 24 hours prior to your class to crystalh@miss.com. If you do not cancel, you will be charged full price for the class.

Medeco³ Certification

Presented by Ann McCrady of Medeco

8 AM - 5 PM (8 HOUR COURSE) **\$80**

This class covers the design and operation of Medeco³ cylinders. Hands-on exercises to disassemble and assemble a Medeco³ cylinder, Medeco³ key decoding, cylinder pinning and master keying are included. Cam Lock pinning and interchangeable Core cylinder pinning specifications are also included.

Master key matrix reading, key side bitings, MACS, levels of key control, and an overview of the product line complete the certification. A key decoder, screwdriver and comprehensive handouts are provided.



HANDS ON COURSE

Ann McCrady has worked in training, master key, marketing, product development and customer service management. Ann is a Certified Professional Locksmith (CPL) and has a M.Ed in adult education.

Automotive Transponder Technology Overview

Presented by Anthony El Harif of JMA

1 PM - 3 PM (2 HOUR COURSE) **\$20**

This class is designed for students who have little or no experience with servicing transponder equipped vehicles. Participants will learn the basics of transponder keys and will receive hands on experience cloning and reprogramming transponder keys. Students will learn:

- What are transponders and how do they work
- Basic methods of transponder key duplication
- Types of transponder keys
- Advantages of stocking and working with chipless keys
- Programming software



Anthony El Harif has over 18 years experience in the automotive industry and wholesale distribution. He is the North American Sales Manager for JMA USA.

Everything CCTV

Presented by Marc Zaharias of IMLSS

1 PM - 5 PM (4 HOUR COURSE) **\$40**

This class will teach how to design a CCTV system going through each component of the system. You will learn about cameras, different recording methods and how to make the correct choice for different applications.

Explore the benefits of IP video and how to choose which DVR is right for you and your customers needs. Improve your knowledge, experience, and understand how to meet state and security company requirements in this 4 hour course.



Marc Zaharias has been in security distribution for 23 years. He has spent the last 18 years specializing in electronic security and is trained and certified in a large variety of access control and CCTV integration.

Lock Picking Tips & Tricks

Presented by David Thielen, CML, CMS

1 PM - 5 PM (4 HOUR COURSE) **\$40**

Lock picking is the art of unlocking a lock by analyzing and manipulating the components of the lock device, without the original key, while not damaging the lock.

This class includes hands-on practice with specially designed cylinders to gain practical experience. A variety of picking instruments will be available for use. Lock bumping will also be demonstrated and performed by the students.

Upon completion, students will have a greater understanding of lock picking, for both pin and disk tumbler cylinders.

THIS CLASS IS ALSO AVAILABLE ON FRIDAY



HANDS ON COURSE

David Thielen is the lockshop manager for Adams Twelve Five Star School District in Thornton, Colorado. He has been a professional locksmith for more than 25 years, a member of RMLA and DHI, and a member of ALOA since 1985.

Mechanical & Electrified Exit Devices

Presented by Kevin Latimer & Tony Tranccone of Ingersoll Rand

1 PM - 5 PM (4 HOUR COURSE) **\$40**

This class provides a complete overview of Von Duprin products and applications, both mechanical and electrical. Learn tips on servicing, ordering and troubleshooting. Class designed for locksmiths, facilities managers, building engineers and project managers. Upon completion, students will be able to:

- Describe why exit devices are an important element in a building's design and operation
- Identify the main components of an exit device
- Basic code requirements as they relate to exits
- Recognize common mounting configurations
- There will be opportunity for hands on, practical experience with various IR products on sample doors.



HANDS ON COURSE

Kevin Latimer is an IR User Consultant and LCN Closer Brand Champion, with over 21 years in the industry. **Tony Tranccone** is an IR User Consultant with over 28 years in the industry.

Marketing Two Vans or Less 2013

Presented by Joey Dalesio

1 PM - 5 PM (4 HOUR COURSE) **\$40**

Small business have different challenges than the larger entities. Many times you are a mobile operation trapped into busy work and not profitable work. Learn about strategies, tactics and operational activities in marketing, finance and operations you can implement, even as a party of one, to grow your profits.

Time is money. With a limited amount of people resources and unlimited amounts of money to be made, your job is to maximize your efforts. This class will help you start down the path. Class handout will be provided, bring pen and open mind.

Joey Dalesio is a hands-on industry veteran with deep experience in dealer/service, distribution and manufacturing leadership positions. He is the coauthor of two published industry related books and has over 25 years experience.

FRIDAY, MARCH 8TH / MORNING COURSES

We guarantee our classes to be informative and beneficial to those in the security industry. We stand behind our professionally instructed classes with 100% money back promise.

Master Keying: An Overview

Presented by Harvey Arkaw

8 AM - 5 PM (8 HOUR COURSE)

\$80

This course will provide the necessary information and training to those who have a need to provide a quality Master Keying service to their customers. The student will be instructed on determining what a good master key is, how to progress the master key, in numerous ways, to create change keys and how to properly determine and use the various submaster keys. The instructions will also include information on various ways of creating pinning charts using the master key and the developed change keys.

Upon completion of the class, the student should have the required information and understanding to accomplish almost any Master Keying assignment.



HANDS ON COURSE

Harvey Arkaw is currently lead instructor and Administrative Director of the Security Technical Institute, a web based online training facility. He has over 35 years of industry experience.

Aluminum Door Lock Installation

Presented by Bill DeForrest of Major Manufacturing

8 AM - NOON (4 HOUR COURSE)

\$40

This hands on course will provide you an overview of types of frames, strike faces, lock sizes, installation tools and how to safely operate. All tools and supplies will be provided including a workstation to mount an aluminum door and jamb channels. Use a variety of drill guides and router templates to see the speed and accuracy that can be realized.

Also covered in class will be safety aspects of power tools used, as well as other tools to make installation easier and faster.



HANDS ON COURSE

Bill DeForrest has worked in the Locksmithing field most of his life starting in the early 1960's. He has experience in retail Locksmithing, wholesale distribution, design and manufacturing.

Cutting the Red Tape/Selling to the Government

Presented by Terry Collins / Doug Otto of Ingersoll Rand

8 AM - NOON (4 HOUR COURSE)

\$40

This course will get you started on your path to selling to the government.

Topics covered during this course will be:

- Opportunity in Government sales
- Selling to the Government as a small business
- Laws regarding Government sales
- Registering as a Government supplier
- How the Government purchases goods and services
- Selling and marketing

Terry Collins is the Business Development Manager for Government sales with Ingersoll Rand Security Technologies. Doug Otto is the Manager for GSA Sales and Service Ingersoll Rand Security Technologies.

Integration Through Access Control

Presented by Marc Zaharias of IMLSS

8 AM - NOON (4 HOUR COURSE)

\$40

In this course you will understand the fundamental elements that make up an Access Control Systems and advance the knowledge of access control concepts, theory and terminology. Also covered will be new compliance issues in regards to HIPAA and FIPS 201. Students will gain a higher understanding and application of wireless access control. We will explore:

- Credentials
- Biometrics
- CCTV / HVAC
- Peripheral integration

This course offers a balance of classroom knowledge and hands on demonstrations.

Marc Zaharias has been in security distribution for 23 years. He has spent the last 18 years specializing in electronic security and is trained and certified in a large variety of access control and CCTV integration.

Lock Picking Tips & Tricks

Presented by David Thielen, CML, CIMS

8 AM - NOON (4 HOUR COURSE)

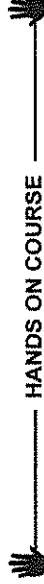
\$40

Lock picking is the art of unlocking a lock by analyzing and manipulating the components of the lock device, without the original key, while not damaging the lock.

This class includes hands-on practice with specially designed cylinders to gain practical experience. A variety of picking instruments will be available for use. Lock bumping will also be demonstrated and performed by the students.

Upon completion, students will have a greater understanding of lock picking, for both pin and disk tumbler cylinders.

THIS CLASS IS ALSO AVAILABLE ON THURSDAY



HANDS ON COURSE

David Thielen is the lockshop manager for Adams Twelve Five Star School District in Thornton, Colorado. He has been a professional locksmith for more than 25 years, a member of RMLA and DHI, and a member of ALOA since 1985.

World of Automotive Key Generation

Presented by Jim Hetchler of Laser Key

8 AM - NOON (4 HOUR COURSE)

\$40

Everything you ever wanted to know, but were afraid to ask about transponders. Here are a few highlights of what you will learn in this highly informative class:

- History of Transponders
- Transponder Chip types, swapping and harvesting
- Making a chip when you don't have one
- All in one key machines
- Cloning, super clones and their abilities
- What is the next step in high security keys and how to prepare for the future
- And much, much more!

Jim Hetchler started in basic auto key generation while owning a repossession company for many years. He is an instructor for ALOA, the Texas Locksmith Association and also makes instructional videos for Elite CEU's distributed nationwide.

FRIDAY, MARCH 8TH / AFTERNOON COURSES

For a full class refund, please send cancellation request at least 24 hours prior to your class to crystalh@mlss.com. If you do not cancel, you will be charged full price for the class.

Master Keying: An Overview

Presented by Harvey Arkawy

8 AM - 5 PM (8 HOUR COURSE) **\$80**

This course will provide the necessary information and training to those who have a need to provide a quality Master Keying service to their customers. The student will be instructed on determining what a good master key is, how to progress the master key, in numerous ways, to create change keys and how to properly determine and use the various submaster keys. The instructions will also include information on various ways of creating pinning charts using the master key and the developed change keys.

Upon completion of the class, the student should have the required information and understanding to accomplish almost any Master Keying assignment.



HANDS ON COURSE

Harvey Arkawy is currently lead instructor and Administrative Director of the Security Technical Institute, a web based online training facility. He has over 35 years of industry experience.

Marketing Your Business in 2013

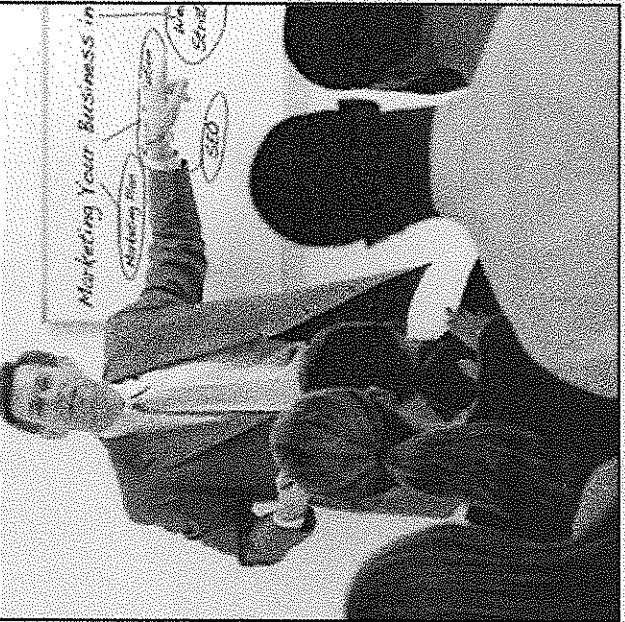
Presented by Joey Dalesio

1 PM - 5 PM (4 HOUR COURSE) **\$40**

It's likely a lot different than you think. Today you need a comprehensive communications tool-kit, an implementation program, internet savvy and a vision of what you are trying to accomplish. Learn tips, strategies, tactics and operational tasks that will transition your business from a business that waits for the phone to ring to a business that fills your funnel with the work you want. Topics covered in this course are:

- Marketing Plan
- Sales Execution
- Internet and Website Strategy
- Search Engine Optimization (SEO)
- Cyberspace Pirates

Joey Dalesio is a hands-on industry veteran with deep experience in dealer/service, distribution and manufacturing leadership positions. He is the coauthor of two published industry related books and has over 25 years experience.



Small Format Interchangeable Core & E-Key

Presented by Bud Peifer

1 PM - 5 PM (4 HOUR COURSE) **\$40**

Some applications require SFIC type key systems to meet requirements of existing hardware or match a key system type. Attendees will learn the benefits and methods of:

- Key Control
- Setting up a Basic Master Key System
- How to Master Pin SFIC Cores
- Discussion on the Benefits of E-Cylinders
- Controlled Access by Scheduling Keys
- Auditing Cylinders and Keys
- System Management by use of Software

Additional security advantages of new SFIC products will be covered. Instruction will include actual SFIC pinning exercises.



HANDS ON COURSE

Bud Peifer, agency principal with over 30 years in the security hardware business.

Mul-T-Lock Basic Certification

Presented by Brandon Arcure of Mul-T-Lock

1 PM - 5 PM (4 HOUR COURSE) **\$40**

Students will learn about Mul-T-Lock's Interactive Plus Keying platform, cylinder design and operation, along with pin and key specifications. Benefits and applications along with servicing tips and hands on exercises in proper pinning and assembly will be covered.

Students who successfully complete this class receive a certification direct from Mul-T-Lock.

Students will also receive a functional cylinder and pin kit in this course.



HANDS ON COURSE

Brandon Arcure has been conducting professional technical training in a variety of industries for the past 15 years. He serves as Mul-T-Lock USA's Director of Sales for the Western United States and an ALOA certified instructor.

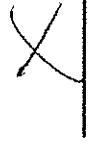
Strattec Automotive Service Update

Presented by Jeff Baker of Strattec

1 PM - 5 PM (4 HOUR COURSE) **\$40**

This class will bring you up to date on vehicle platforms that Strattec services including GM, Ford and Chrysler. Technology changes regarding locks and keys will be covered including current trends and future applications from the Big 3. You will also be updated specifically on what is serviced by Strattec for the new model year vehicles.

Students will have an opportunity to pin up high security ignitions from GM and/or Ford. In addition, foreign key blank technology, software, locksmith web sites, tools and the Strattec online resources will also be covered.



Jeff Baker has been with Strattec for 13 years in various positions including quality engineering, distribution warehousing, customer service management, and now in sales to distributors including training and education.

Phoenix, Arizona

ADVANCE REGISTRATION DEADLINE: _____

DEPARTMENTAL TRAVEL BUDGET:

REGISTRATION:_____TRAVEL:_____

TOTAL REMAINING BALANCE: _____

*DIRECTORS: Expenses are outlined in Section 4.06.1 of the District's Rules and Regulations.

*FOR STAFF: Meal limitations are outlined on pages 30 and 31 of the District's Employee Manual.

Please review these limitations.

HOTEL ACCOMMODATIONS: ☐ YES ☒ NO REGISTRATION DEADLINE: _____

ARRIVAL DATE/TIME: _____ DEPARTURE DATE/TIME: _____

AIRLINE RESERVATIONS: YES NO

DEPART FROM _____ on _____ at _____ AM/PM
(airport) (date) (time)

RETURN FROM _____ on _____ at _____ AM/PM
(airport) (date) (time)

SUPERVISOR APPROVAL: _____ DATE: _____

To view this email as a web page, go [here](#).

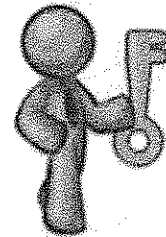


Class Announcements Phoenix, AZ April 22-24, 2013

ASSA ABLOY Americas University announces three new classes to be held in Phoenix in April.

4/22 Sargent Master Keying Workshop
4/23 Corbin Russwin Master Keying Workshop
4/24 Codes and Standards

All classes will be held at the ASSA ABLOY Americas University Training Facility:
10027 S. 51st Street Suite 102
Phoenix, AZ 85044
623.582.4626



Each class size is limited to 12 students, so register early.

4/22 Sargent Master Keying Workshop

This is a one day hands-on master keying class. It explores the methods of generating biting lists, calculating pinning splits, and setting up new systems.

Each attendee will pin Sargent cylinders.

Subjects Covered:

- Terminology and standardized nomenclature
- The mathematics behind master key systems
- Biting lists
- Pinning calculation
- A thorough review of Sargent technical literature.

Pinning Exercise:

- Mortise and interchangeable core cylinders, for conventional and Degree cylinders.

Who Should Attend:

- Those who work with existing Sargent key systems
- Security personnel
- Institutional locksmiths
- Maintenance personnel familiar with master keying
- Distributor personnel

\$75.00

[Register Here](#)

If the class has been filled, the class will be unavailable and the "Register Here" button will not allow you to register.

4/23 Corbin Russwin Master Keying Workshop

This is a one day hands-on master keying class. It explores the methods of generating bitting lists, calculating pinning splits, and setting up new systems.

Each attendee will pin Corbin Russwin conventional and Pyramid cylinders.

Subjects Covered:

- Terminology and standardized nomenclature
- The mathematics behind master key systems
- Bitting lists
- Pinning calculation
- A thorough review of the Corbin Russwin cylinder manual

Pinning Exercise:

- Mortise and interchangeable core cylinders for conventional and Pyramid cylinders.

Who Should Attend:

- Those who work with existing Corbin Russwin key systems
- Security personnel
- Institutional locksmiths
- Maintenance personnel familiar with master keying
- Distributor personnel

\$75.00

[Register Here](#)

If the class has been filled, the class will be unavailable and the "Register Here" button will not allow you to register.

4/24 Codes and Standards

Sometimes codes and standards can be confusing to the specifier, detailer, or end user.

This course will study the three primary areas which affect doors and hardware in all types of occupancies:

- Hardware for Fire Rated Doors
- Does the hardware for fire doors differ from other hardware?
- Based upon NFPA-80, Standard for Fire Doors & Windows, this session features an examination of basic requirements of fire rated door and hardware requirements.
- The attendee will learn proper selection of hinges, locks, exit devices, closers, and other hardware items. Actual UL labels for fire doors and hardware will be displayed for future recognition.

Hardware and Life Safety:

- Means of Egress is important for every building occupancy type.
- Learn what affects the door opening and how to select the proper hardware to comply.
- This session is a review of Chapter 7, Means of Egress, of NFPA-101 Life Safety Code and how it applies to door openings.

Hardware and Accessible Buildings:

- IBC and many state and local codes contain language that requires buildings to be made accessible to the disabled.
- In this session, you will learn the requirements set forth in ANSI Standard A117.1, the basis for many of these local codes.
- In this session, a review of Chapter 4, Accessible Routes, will show how these requirements affect doors and hardware.

Upon completion of this class, the attendee will be able to identify the requirements of accurate fire door hardware, hardware for doors in a means of egress, and hardware to meet disability codes.

Who Should Attend:

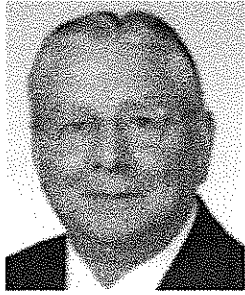
- Facility maintenance personnel
- Distributor sales or service personnel
- Distributor project managers
- DSS sales and support personnel

\$75.00

[Register Here](#)

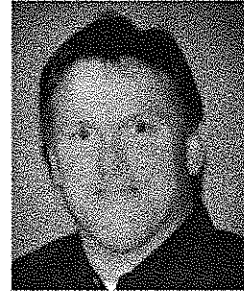
If the class has been filled, the class will be unavailable and the "Register Here" button will not allow you to register.

Your Instructors:



Lee Garver, DAHC

lgarver@assaabloydss-cs.com

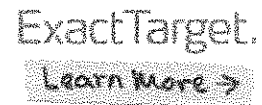


Rodney Weaver, AHC

rweaver@assaabloydss.com

This email was sent to: rhardenbrook@palmdalewater.org

This email was sent by: ASSA ABLOY Americas University
1902 Airport Road Monroe, NC 28110 USA



We respect your right to privacy - [view our policy](#)

[Manage Subscriptions](#) | [Update Profile](#) | [One-Click Unsubscribe](#)

ACWA
2013 SPRING CONFERENCE & EXHIBITION
May 7 - 10, 2013
Sacramento

NAME: _____

ADVANCE REGISTRATION DEADLINE: _____ APRIL 19, 2013

MEALS: ☐ YES SPOUSE: ☐ YES SPOUSES' TOUR: ☐ YES
 ☐ NO ☐ NO ☐ NO

DEPARTMENTAL TRAVEL BUDGET:

REGISTRATION: _____ TRAVEL: _____

TOTAL REMAINING BALANCE: _____

PROPOSED EXPENSES: Registration: _____
 Transportation: _____
 Meals:* _____
 Miscellaneous: _____
 TOTAL: _____

*DIRECTORS: Expenses are outlined in Section 4.06.1 of the District's Rules and Regulations.

*FOR STAFF: Meal limitations are outlined on pages 30 and 31 of the District's Employee Manual.

Please review these limitations.

HOTEL ACCOMMODATIONS: ☐ YES ☐ NO REGISTRATION DEADLINE: 4-15-13
ARRIVAL DATE/TIME: _____ DEPARTURE DATE/TIME: _____

TYPE OF ACCOMMODATIONS: _____ SINGLE (1 PERSON)
 _____ DOUBLE (2 PEOPLE)
 _____ (2 PEOPLE/2 BEDS)

AIRLINE RESERVATIONS: ☐ YES ☐ NO

DEPART FROM _____ on _____ at _____ AM/PM
 (airport) (date) (time)

RETURN FROM _____ on _____ at _____ AM/PM
 (airport) (date) (time)

SUPERVISOR APPROVAL: _____ DATE: _____



Association of California Water Agencies
Leadership Advocacy Information Since 1910

[Login](#)

[Home](#) [About ACWA](#) [Member Services](#) [News](#) [Advocacy](#) [Water Information](#) [ACWA Spotlight](#) [Contact Us](#) [My ACWA](#)

[Welcome Page](#)
[Where and When Page](#)
[Register](#)
[ExpoMap](#)

ACWA's 2013 Spring Conference & Exhibition

May 7 - 10, 2013 | Sacramento Convention Center | Hyatt & Sheraton Grand Hotels

- [☑ Online Registration](#)
- [☑ Hotel Information](#)
- [☑ Preliminary Agenda](#)
- [☑ Golf Tournament \(coming soon\) pdf](#)
- [☑ Exhibitor information and Booth Registration](#)
- [☑ Sponsorship Opportunities](#)
- [☑ FAQs](#)

About ACWA

[ACWA Leadership](#)
[ACWA Committees](#)
[ACWA Regions](#)
[Calendar](#)
[FAQ](#)
[How to Join](#)

Member Services

[Preferred Providers](#)
[Benefits & Insurance](#)
[Products & Publications](#)
[Awards / Scholarships](#)
[Event Registration](#)
[Sponsorship](#)
[Classified Advertisement](#)

News

[Water News](#)
[News Releases](#)
[ACWA eNews](#)
[Washington Report](#)
[Voices on Water](#)
[Photo Gallery](#)

Advocacy

[Current Issues](#)
[State Legislation](#)
[Federal Relations](#)
[Regulatory](#)
[ACWA Policy](#)
[Principles](#)
[ACWA's Outreach Program](#)

Water

Information
[Climate Change](#)
[Conservation](#)
[The Delta](#)
[Energy](#)
[Groundwater](#)
[Water Quality](#)
[Water Recycling](#)
[Water Shortages](#)
[Find your Local Water Agency](#)

ACWA Spotlight Contact Us

[Water for Tomorrow](#)
[Save Our Water](#)
[California's Water](#)
[ACWA Centennial](#)
[No Time to Waste](#)
[Map and Directions](#)
[Staff Directory](#)
[Email Us](#)

©2007-2010 Association of California Water Agencies. [Privacy Policy](#)



Association of California Water Agencies
Leadership Advocacy Information Since 1910

[Login](#)

[Home](#) [About ACWA](#) [Member Services](#) [News](#) [Advocacy](#) [Water Information](#) [ACWA Spotlight](#) [Contact Us](#) [My ACWA](#)

[Welcome Page](#)
[Where and When Page](#)
[ExpoMap](#)

Progress:

Registration Login (2013 Spring Conference ~ May 7-10)

PREREGISTRATION & CANCELLATION DEADLINE IS 4:30 P.M. (PST), APRIL 19, 2013.

PLEASE NOTE: If you have a credit voucher or gift certificate(s), contact Margie Knight at margiek@acwa.com or (916) 441-4545 for instructions to register on-line.

To be eligible for "Advantage" Pricing you MUST be an ACWA Public Agency member, Associate or Affiliate.

REGISTRATION TYPE	ADVANTAGE PRICES		STANDARD PRICES	
	Pre-Reg	On-Site	Pre-Reg	On-Site
<u>Preregistration PACKAGE</u> Access to all sessions and exhibit hall. Includes all meals.	\$695	N/A	N/A	N/A
<u>Full-time Conference Registration</u> Access to all sessions and exhibit hall. Does NOT include meals. Must purchase meals separately.	\$510	\$540	\$765	\$795
<u>Part-time Registration: Tuesday & Wednesday</u> Access to all sessions and exhibit hall on Tuesday and Wednesday ONLY. Does NOT include meals. Must purchase meals separately.	\$275	\$300	\$395	\$450
<u>Part-time Registration: Thursday & Friday</u> Access to all sessions and exhibit hall on Thursday and Friday ONLY. Does NOT include meals. Must purchase meals separately.	\$275	\$300	\$395	\$450
<u>FOR EXHIBITORS ONLY</u> Allotted Booth/Tabletop Personnel ADDITIONAL Booth/Tabletop Personnel	Advantage Exhibitor pricing applies		Standard Exhibitor pricing applies	

Please be sure to select the appropriate registration type (see table above for reference). You will not be able to go back and change your registration type beyond this point. To make changes to your registration, contact us at (916) 441-4545.

*Last Name:

*Email Address:

*Registration Type

[Begin Registration >](#)



Association of California Water Agencies
Leadership Advocacy Information Since 1910

[Login](#)

[Home](#) [About ACWA](#) [Member Services](#) [News](#) [Advocacy](#) [Water Information](#) [ACWA Spotlight](#) [Contact Us](#) [My ACWA](#)

[Welcome Page](#)
[Where and When Page](#)
[Register](#)
[ExpoMap](#)


HOTEL RESERVATION INFORMATION

Conference Special Hotel Rate is available February 18 - April 15
(rooms with special rate based on availability)

You must first be registered for the ACWA conference in order to receive hotel reservation information and the conference special room rate.

- For those registering for the conference prior to February 18, hotel information will be provided via email on February 18.
- For those registering for the conference from February 18 to April 15, your confirmation email will include hotel reservation information and an opportunity to receive a conference special hotel rate.
- For those registering April 16 - April 19, your confirmation email will include hotel contact information. Any reservation made after April 15 may be subject to the hotel's regular room rate and availability.

About ACWA

ACWA Leadership
ACWA Committees
ACWA Regions
Calendar
FAQ
How to Join

Member Services

Preferred Providers
Benefits & Insurance
Products & Publications
Awards / Scholarships
Event Registration
Sponsorship
Classified Advertisement

News

Water News
News Releases
ACWA eNews
Washington Report
Voices on Water
Photo Gallery

Advocacy

Current Issues
State Legislation
Federal Relations
Regulatory
ACWA Policy Principles
ACWA's Outreach Program

Water

Information
Climate Change
Conservation
The Delta
Energy
Groundwater
Water Quality
Water Recycling
Water Shortages
Find your Local Water Agency

ACWA Spotlight

Water for Tomorrow
Save Our Water
California's Water
ACWA Centennial
No Time to Waste

Contact Us

Map and Directions
Staff Directory
Email Us

©2007-2010 Association of California Water Agencies. Privacy Policy

ACWA 2013 Spring Conference & Exhibition

PRELIMINARY AGENDA

Sacramento Convention Center and Surrounding Hotels



MONDAY, MAY 6

7:30 – 8:45 a.m.

- ACWA/JPIA Liability Program Committee

9:00 – 10:15 a.m.

- ACWA/JPIA Employee Benefits Committee

10:30 – 11:45 a.m.

- ACWA/JPIA Executive Committee

1:15 – 2:30 p.m.

- ACWA/JPIA Town Hall

3:00 – 5:00 p.m.

- ACWA/JPIA Board of Directors

5:00 – 6:00 p.m.

- ACWA/JPIA Reception

TUESDAY, MAY 7

8:00 a.m. – 6:00 p.m.

- Registration

9:00 – 10:00 a.m.

- ACWA/JPIA: Seminar

10:00 – 11:45 a.m.

- Water Management Committee
- Water Quality Committee

10:15 – 11:45 a.m.

- ACWA/JPIA: Seminar

11:00 a.m. – Noon

- Outreach Task Force

Noon – 2:00 p.m.

- ACWA 101 & Luncheon
- Committee Lunch Break

1:00 – 2:45 p.m.

- Energy Committee
- Finance Committee
- Groundwater Committee
- Scholarship Subcommittee
- Social Media & Website Workgroup

1:00 – 2:00 p.m.

- ACWA/JPIA: Seminar

2:00 – 4:00 p.m.

- SRLF Special District Administrator Certification Test

2:00 – 4:15 p.m.

- Ethics Training

2:15 – 4:15 p.m.

- ACWA/JPIA: Seminar

3:00 – 4:45 p.m.

- Communications Committee
- Federal Affairs Committee
- Local Government Committee
- Membership Committee
- Personnel & Benefits Committee

5:00 – 6:30 p.m.

- Welcome Reception in the Exhibit Hall

WEDNESDAY, MAY 8

7:30 a.m. – 5 p.m.

- Registration

8:00 – 9:45 a.m.

- Opening Breakfast

8:30 a.m. – Noon & 1:30 – 5:00 p.m.

- Exhibit Hall

10:00 – 11:30 a.m.

- Attorneys Program
- Communications Committee Program
- Exhibitor Technical Presentations
- Finance Program
- Human Resources Program
- Region Issue Forum
- Statewide Issue Forum
- Water Industry Trends Program

10:00 – 11:45 a.m.

- "Ask the ACWA Experts" in Exhibit Hall

11:30 – 11:45 a.m.

- Prize Drawing in Exhibit Hall

11:45 a.m. – 1:15 p.m.

- General Luncheon

1:30 – 2:30 p.m.

- Attorneys Program - Part I
- Exhibitor Technical Presentation
- Finance Program
- Region Program
- Town Hall
- Water Industry Trends Program

2:30 – 2:50 p.m.

- Dessert Break in Exhibit Hall

3:00 – 4:00 p.m.

- Attorneys Program - Part II
- Energy Committee Program
- Exhibitor Technical Presentation
- Human Resources Program
- Water Industry Trends Program
- Meet Your ACWA Leadership

4:15 – 5:15 p.m.

- Regions 6 & 7 Membership Meeting
- Region 8 Membership Meeting
- Region 9 Membership Meeting
- Region 10 Membership Meeting

4:00 – 6:00 p.m.

- Legal Affairs Committee

5:30 – 7:00 p.m.

- CH2MHILL Hosted Reception

THURSDAY, MAY 9

7:30 a.m. – 4 p.m.

- Registration

8 a.m. – 12:15 p.m.

- Exhibit Hall

7:45 – 9:15 a.m.

- Aquatic Species Roundtable

8:00 – 9:15 a.m.

- Networking Continental Breakfast in Exhibit Hall

8:00 – 9:30 a.m.

- "Ask the ACWA Experts" in Exhibit Hall

9:30 – 11:00 a.m.

- Attorneys Program
- Energy Committee Program
- Exhibitor Technical Presentations
- Finance & State Relations Program
- Human Resources Program
- Region Issue Forum
- Statewide Issue Forum
- Water Industry Trends Program

11:00 – 11:30 a.m.

- Prize Drawing in Exhibit Hall

11:45 a.m. – 1:15 p.m.

- General Luncheon

1:15 – 1:30 p.m.

- Dessert Break sponsored by Krieger & Stewart, Inc., Consulting Engineers

1:45 – 2:45 p.m.

- Exhibitor Technical Presentation
- Region Program
- Statewide Issue Forum

3:00 – 4:00 p.m.

- Exhibitor Technical Presentation
- Federal Issues Forum
- Human Resources Program
- Water Industry Trends Program

4:15 – 5:15 p.m.

- Region 1 Membership Meeting
- Region 2 Membership Meeting
- Region 3 Membership Meeting
- Region 4 Membership Meeting
- Region 5 Membership Meeting

6:00 – 7:00 p.m.

- New Water Professionals Reception

7:00 – 9:00 p.m.

- Dinner

FRIDAY, MAY 10

8:00 – 9:30 a.m.

- Registration

8:30 – 10 a.m.

- Friday Closing Breakfast

OTHER EVENTS

TUESDAY, MAY 7

8:00 a.m.

- ACWA / MWH Golf Tournament

THURSDAY, MAY 9

6:45 – 8:30 a.m.

- San Joaquin Valley Agricultural Water Committee

All Conference Programs are
Subject to Change.



**Association of
California Water Agencies**

Since 1910

Leadership • Advocacy • Information • Service

[Login](#) | [Text Only Version](#)

Enter keywords here

[Home](#) [About ACWA](#) [Member Services](#) [News](#) [Advocacy](#) [Water Information](#) [ACWA Spotlight](#) [Contact Us](#) [My ACWA](#)
[Benefits & Insurance](#) [ACWA Conferences and Events](#) [Preferred Providers](#) [Products & Publications](#) [Awards](#) [Scholarships](#)

[Share / Save](#)

ACWA Conferences and Events

- ▶ Sponsorship
- ▶ Conference Exhibitors
- ▶ Past ACWA Conferences & Events

ACWA eNews

Stay informed with our ACWA Enews!

Email: *

- ☐ [Subscribe](#)
☐ [Unsubscribe](#)

[Save](#)



[Home](#) > [Member Services](#) > [ACWA Conferences and Events](#) > [Conference Exhibitors](#)

Conference Exhibitors

Exhibit Space Applications and Contracts for the 2013 ACWA Spring Conference & Exhibition in Sacramento are now available.

- ▶ [Please click here Exhibit Booth Registration.](#)

Exhibit Space

'Early Bird' discounted Exhibit Booth Registration and priority booth assignments are available to all returning exhibitors from ACWA's 2012 Spring Conference & Exhibition and ACWA's 2-12 Fall Conference & Exhibition until Feb. 8, 2013.

Exhibit booth space is assigned on a **first-come, first-served basis**, as complete applications and payments are received. A confirmation e-mail with information regarding how to register booth personnel, order furnishings, electricity, internet, materials handling; and reserve hotel rooms will be sent after Exhibit Space Application & Contract is received and processed.

- ▶ [Exhibit Hall Floor plan](#)

(8'x10') Exhibit Booth Rental:

- ▶ Advantage Pricing: \$1,095
- ▶ Standard Pricing: \$2,190

***** MUST BE AN ACWA PUBLIC AGENCY MEMBER, AFFILIATE, OR ASSOCIATE TO QUALIFY FOR ADVANTAGE PRICING**

Exhibit Hall Hours

Exhibit Hall Hours		
Tuesday, May 7	Move-In	8:00am – 4:00pm (All exhibits MUST be in place by 4pm)
	Welcome Reception	5:00 - 6:30pm (Booth staff MUST be present)
Wednesday, May 8	Regular Hours	8:30am – Noon
	Regular Hours	1:30 – 5:00pm
Thursday, May 9	Regular Hours	8:00am – 12:15pm
	Move-Out	12:15 – 4:30pm (Exhibit Hall MUST be vacated by 4:30 pm)

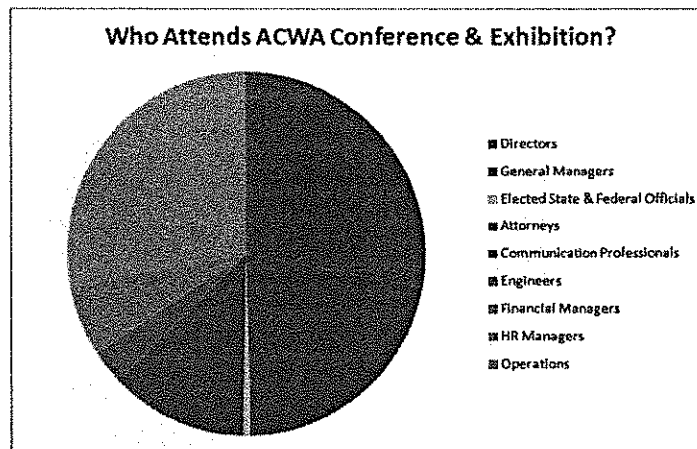
For more information contact Melanie Medina in Member Services & Events at 916.441.4545 or melaniem@acwa.com.

What is included with Exhibit Booth Costs?

- ▶ (8' x 10') booth space includes an 8' draped back wall and 3' draped side walls
- ▶ Exhibitor I.D. Sign and Number
- ▶ Conference Registration for three (3) allotted Exhibit booth personnel
 - ▶ two (2) Conference Registrations for Tabletop exhibits
 - ▶ Meals separate
- ▶ Additional 'Exhibit Hall Only' booth personnel badges available for purchase
- ▶ Complimentary 'Pre-Conference' and 'Post Conference' Attendees List

- Company Description listed in the official Conference Program; and Mobile App
- Company Description listed on ACWA Website
- Sponsorship Opportunities available

Connect directly with the immense California Water Community in one place!



[ACWA Conferences average between 1600-1800 attendees]

What's 'Happening in the Hall'....

- Dedicated Exhibit Hall Hours – One on one time with key decision makers
- Popular Tuesday 'Welcome Reception' – Showcase your products & services
- 'Ask the ACWA Expert' – Attendees connect with ACWA staff in the Exhibit Hall
- Popular Dessert Break – Ice cream social hosted in the afternoon in the Exhibit Hall
- Cash prize drawings & more!

Exhibitor Technical Presentations

Exhibitor Technical Presentations are made available to Conference exhibitors only.

Exhibitors may request to schedule one technical presentation during the Conference. The number of slots is limited to eight and presentation assignments are based on appropriateness of content as determined by ACWA. After time slots have been filled, there will be a waiting list. Confirmed Exhibitor Technical Presentations will be listed in the Conference Program.

ACWA does not provide a 'topic list', but requires that presentations are 'technical' in nature and relevant to the membership at large. Presentations are typically diverse and in the past have ranged from regulatory and compliance measures, to scientific, solar, and fleet management.

Exhibitor Technical Presentation Requests will be forwarded with Exhibitor Confirmation Information.

Official Service Contractor

Furniture, electricity and Internet access are not provided, but may be ordered through American Exposition Services. Tabletop displays will be furnished with a 6' draped table and one chair. Electricity, Internet access, and additional furniture are not provided, but may be ordered through American Exposition Services.

American Exposition Services

1627 Main Ave. Ste 2

Sacramento, CA 95838

Phone: 916.925.3976

FAX: 916.925.3975

Email: info@american-expo.com

- [AES Online Ordering](#)

Conference Sponsorship Opportunities



**Association of
California Water Agencies**
Since 1910
Leadership • Advocacy • Information • Service

[Login | Text Only Version](#)

[Home](#)
[About ACWA](#)
[Member Services](#)
[News](#)
[Advocacy](#)
[Water Information](#)
[ACWA Spotlight](#)
[Contact Us](#)
[My ACWA](#)
[Benefits & Insurance](#)
[ACWA Conferences and Events](#)
[Preferred Providers](#)
[Products & Publications](#)
[Awards](#)
[Scholarships](#)

Share / Save

ACWA Conferences and Events

- Sponsorship
- Conference Exhibitors
- Past ACWA Conferences & Events

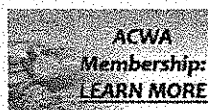
ACWA eNews

Stay informed with our ACWA Enews!

Email: *

- ☒ Subscribe
☐ Unsubscribe

Save



Home > Member Services > ACWA Conferences and Events > Sponsorship

Sponsorship Opportunities

Throughout each calendar year ACWA hosts a variety of events which provide the opportunity to get your organization's name out in front of the California water community.

When you become an ACWA sponsor, your company joins forces with a century-old guiding force in California water policy. You will gain recognition, respect and the opportunity to develop relationships with California's immense water community.

Whether developing new relationships with water leaders or enhancing your current ones, ACWA offers many exciting opportunities to do so. As a sponsor, your organization will reach a targeted audience of California's water decision makers, which includes:

- Directors
- General Managers
- Elected State & Federal Officials
- Attorneys
- Communications Professionals
- Engineers
- Financial Managers
- Human Resource Managers
- Water Quality Specialists
- Other key staff of public agencies

Attachment	Size
Option A	252.78 KB
Option B.pdf	30.13 KB
Sponsorship Opportunities	1 MB
2012 Sponsors by Levels.pdf	31.29 KB

About ACWA

[ACWA Board of Directors](#)
[ACWA Leadership](#)
[ACWA Committees](#)
[ACWA Regions](#)
[Calendar](#)
[FAQ](#)
[How to Join](#)
[Member Directory](#)

Member Services

[Benefits & Insurance](#)
[ACWA Conferences and Events](#)
[Preferred Providers](#)
[Products & Publications](#)
[Awards](#)
[Scholarships](#)
[Online Salary & Benefits Survey](#)
[Classified Ads](#)
[Translated Tier 1 Notices](#)

News

[Water News](#)
[News Releases](#)
[ACWA eNews](#)
[Washington Report](#)
[Digital ACWA News](#)
[Voices on Water](#)
[Photo Gallery](#)
[Member-Sourced News](#)

Advocacy

[Current Issues](#)
[State Legislation](#)
[Federal Relations](#)
[Regulatory Affairs](#)
[ACWA Policy Principles](#)
[ACWA's Outreach Program](#)

Water Information

[Climate Change](#)
[Conservation](#)
[The Delta](#)
[Energy](#)
[Groundwater](#)
[Water Quality](#)
[Water Recycling](#)
[Water Supply Challenges](#)
[Find your Local Water Agency](#)
[Web Resources](#)

ACWA Spotlight

[Water for Tomorrow](#)
[Save Our Water](#)
[California's Water](#)
[ACWA Centennial](#)
[No Time to Waste](#)

Contact Us

[Map and Directions](#)
[Staff Directory](#)
[Email Us](#)



Frequently Asked Questions About Conference

Q. Where is the conference being held or what is the conference headquarters hotel?

A. Hyatt Regency Sacramento

1209 L Street

Sacramento, CA 95814

(916) 443-1234

www.sacramento.hyatt.com

Sheraton Grand Sacramento

1230 J Street

Sacramento, CA 95814

(916) 447-1700

Sacramento Convention Center

1400 J Street

Sacramento, CA 95814

Q. When and where are future conferences?

A. Fall 2013 – December 3-6 – JW Marriott LA Live, Los Angeles, CA

Spring 2014 – May 6-9 – Portola & Marriott Hotels, Monterey, CA

Fall 2014 – December 2-5 – Manchester Grand Hyatt, San Diego, CA

Q. How do I register?

A. You can register online at www.acwa.com. Click on the "ACWA Conference & Events" button found on the left side of the ACWA website.

Q. Can I still register if it's past the pre-registration deadline?

A. Yes. If it is past the pre-registration deadline (4:30 p.m. (PST) April 19) you will need to register on site at the ACWA conference registration desk, located in the West Lobby of the Sacramento Convention Center.

Q. What is the difference between "Advantage" and "Standard" pricing?

A. "Advantage" pricing is reserved for ACWA members or Friends of ACWA which are:

- Any ACWA member organization's officers/directors.
- Any employee on an ACWA public agency member, affiliate or associate organization's payroll.
- Any ACWA board member whose fee is paid for by a member agency.
- Any state or federal administrative or legislative personnel in elective, appointive or staffing positions.
- Staff of ACWA/JPIA, Water Education Foundation and California Water Awareness Campaign.
- Any individual or honorary life member of ACWA.

Q. How do I cancel my registration?

A. You can cancel prior to the pre-registration deadline (April 19, 2013) by submitting your cancellation request in writing to Margie Knight in ACWA's Member Services & Events Department at margiek@acwa.com. There is a \$75 handling fee on all cancellations. No cancellation refunds will be granted after the deadline.

Q. How do I make a change to my registration?

A. Changes must be submitted in writing to Margie Knight in ACWA's Member Services & Events Department at margiek@acwa.com.

Q. How do I make a substitution?

A. Event registrations are transferable from one participant to another within an organization. A substitution request may be submitted up to the event pre-registration deadline (April 19, 2013). Submit request in writing to margiek@acwa.com. Please include: 1) original registrant's name (2) the new person's name, title and e-mail with your request.

After the deadline, they will be handled on-site. Only one substitution is permitted per original registrant. The individual submitting the substitution request is responsible for all financial obligations (any balance dues) associated with that substitution.

Q. I just want to attend on Wednesday and Thursday. Is there a registration fee just for those two days?

A. The conference registration is broken down into three options:

1. Pre-registration Package. This is only available during the pre-registration period and includes all the conference days and meal events.
2. Full-time Registration. This includes all the conference days, but not the meal events. You can purchase those separately.
3. Part-time Registration. This includes either a Tuesday/Wednesday block or Thursday/Friday block. It does not include the meal events. A Wednesday/Thursday block is not available. If you want to attend just Wednesday and Thursday, you must register for either the pre-registration package or the Full-time or Part-time conference registration.

Q. How can I reserve my hotel room?

A. You must first be registered for the conference. After your registration is processed, a confirmation e-mail which will contain the hotel reservation instructions. Follow these instructions to make your hotel room reservation. If the ACWA conference room block is sold out you should call the hotel directly.

Q. When can I reserve my hotel room?

A. The ACWA hotel room block is open for reservations from **February 18 - April 15, 2013**. During this time you can receive the special room rate for the conference. After April 15 you must call the hotel directly. You may be subject to the hotel's regular room rate and availability.

Q. How much is the ACWA hotel room rate?

A. Sheraton Grand - \$194 a night for a single/double room
Hyatt Regency - \$194 a night for a single/double room

Q. How much is parking?

A. You will need to contact the hotel for this information.

Q. Can I exhibit?

A. We accept exhibitor applications until the exhibit hall is sold out. You can contact Melanie Medina at melaniem@acwa.com.

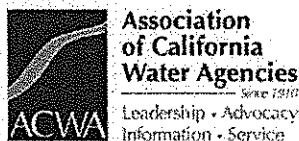
Q. Can I sponsor?

A. Your organization must be either an ACWA member or Affiliate or Associate "Friend of ACWA" to sponsor. You can access the sponsorship reservation form on the ACWA website at www.acwa.com. Click on the "ACWA Conference & Events" button found on the left side of the ACWA website. Next, on the ACWA Conferences and Events page on the left side you will see a "Sponsorship" link listed. Click on that. You can contact Lori Doucette for more information at lorid@acwa.com.

Q. When and where is the next conference?

A. The ACWA Fall Conference & Exhibition will be held December 3-6, 2013 at JW Marriott LA Live, Los Angeles.

For more information about the ACWA 2013 Spring Conference & Exhibition, including the registration form and the preliminary schedule, see the online conference brochure to be available in March.



MINUTES OF SPECIAL MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, OCTOBER 18, 2012.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, October 18, 2012, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Dexter called the meeting to order.

1) Pledge of Allegiance.

Chair Dexter led the pledge of allegiance.

2) Roll Call.

Attendance:

Gordon Dexter, Chair
Barbara Hogan, Vice Chair
Andy Rutledge, Secretary
Leo Thibault, Treasurer-Auditor
George Lane, Commissioner
Kathy Mac Laren, Commissioner

Others Present:

Matt Knudson, General Manager
Tom Barnes, Controller
Brad Bones, LCID General Manager
Robert Alvarado, PWD Director
Danielle Henry, Administrative Assistant
2 members of the public

3) Public Comments for Items Not on the Agenda.

There were no public comments.

4) Approval of Minutes of Regular Meeting Held September 20, 2012.

It was moved by Commissioner Rutledge, seconded by Commissioner Mac Laren, and unanimously carried to approve the minutes of the regular meeting held September 20, 2012, as written.

Commissioner Lane then asked for a moment for the introduction of Dwayne Chisolm, the new AVEK Assistant Manager.

5) Consideration and Possible Action on Budget for Fiscal Year 2012-2013. (General Manager Knudson)

General Manager Knudson reviewed in detail the proposed 2012-2013 Budget including budget versus actual from the previous year, and proposed revenues and

expenditures, after which it was moved by Commissioner Thibault, seconded by Commissioner Mac Laren, and unanimously carried to approve the 2012-13 Budget.

6) Consideration and Possible Action on Business Cards for Commissioners (General Manager Knudson)

After discussion of the costs and need for business cards, and researching the costs of producing business cards in-house, it was moved by Commissioner Thibault, seconded by Commissioner Rutledge, and unanimously carried to table this item to the next meeting.

7) Report of General Manager.

a) Status Report on Ad Hoc Committee Meeting Held September 27, 2012 with Commissioners and Agency General Managers.

General Manager Knudson reported that the Ad Hoc Committee, composed of each member agency's General Manager and Commissioners Lane, Dexter, and Thibault, met in September to discuss the direction of the Association.

The Ad Hoc Committee's consensus on moving forward with pursuing regional control of the State Water Project, the General Manager's authority of payment for regular bills, educational programs added to future meeting agendas, and public outreach were then briefly discussed.

8) Report of Controller.

Controller Barnes reported that the recent tour of AVEK's WSSP-2 went very well; that there has been an increased flow in recharge; that almost 35,000 acre feet of water has been banked; that approximately 12,000 acre feet of in-lieu water has been banked through the agreement with Tejon Ranch; that Tejon Ranch is interested in extending the In-Lieu Agreement next year; and that more tours will be available for Commissioners and staff to attend in the future.

9) Reports of Commissioners.

Commissioner Lane inquired about the addition of an affiliate membership for other organizations interested in water and growth in the Antelope Valley and inviting

these members to participate in future educational programs during Association meetings.

Commissioner Rutledge inquired about the status of the Adjudication and the possibility of a status report being provided at future meetings after which candidates to provide this report and the indirect costs associated with the Adjudication were then briefly discussed.

Commissioner Thibault welcomed AVEK's new Assistant General Manager, Dwayne Chisolm, to the Antelope Valley and extended an invitation to tour Littlerock Creek Irrigation District.

Chair Dexter informed the Committee that he and Commissioner Mac Laren will be the Palmdale Water District representatives for the Palmdale Recycled Water Joint Powers Authority with the City of Palmdale and announced that he will be stepping down from the Association and that PWD Director Alvarado will be taking his place after the close of this meeting.

After a brief discussion of the next Association meeting, the need to appoint a new Chair, and the Association's bylaws, Commissioner Thibault thanked Chair Dexter for his time on the Association and wished him well with his future endeavors.

10) Report of Attorney.

No attorney was present.

11) Commission Members' Requests for Future Agenda Items.

Commissioner Lane requested that consideration of an affiliate membership be added to the agenda for the next meeting.

There were no further requests for future agenda items.

12) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held December 13, 2012 at 6:30 p.m. at PWD.

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION
OCTOBER 18, 2012
SPECIAL MEETING

13) **Adjournment.**

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned.


Chair

**MINUTES OF MEETING OF THE FACILITIES COMMITTEE OF THE PALMDALE
WATER DISTRICT, OCTOBER 22, 2012:**

A meeting of the Facilities Committee of the Palmdale Water District was held Monday, October 22, 2012, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Alvarado called the meeting to order.

1) Roll Call.

Attendance:

Facilities Committee:

Robert Alvarado, Chair

Gordon Dexter, Committee
Member

Others Present:

Dennis LaMoreaux, General Manager

Matt Knudson, Engineering Manager

Tim Moore, Facilities Manager

Peter Thompson II, Operations Manager

Randy Hardenbrook, Equipment Mechanic Spvsr.

Danielle Henry, Administrative Assistant

1 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

4.1) Consideration and Possible Action on Approval of Minutes of Regular Meeting Held September 17, 2012.

It was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried to approve the minutes of the Facilities Committee meeting held September 17, 2012, as written.

4.2) Discussion and possible action on the status and potential costs of deferred maintenance. (Committee Member Alvarado)

Facilities Manager Moore and Equipment Mechanic Supervisor Hardenbrook provided a detailed overview of the costs associated with deferred maintenance and the current deferred pipelines replacements and projects within the District's distribution system including case studies of deferred maintenance and potential solutions.

After discussion of budget restrictions, of the lack of staffing, of scheduled performance maintenance, of critical pipeline replacements to be performed by the District crew; and of asphalt repairs from main line repairs and replacements, Chair Alvarado thanked Facilities Manager Moore and Equipment Mechanic Supervisor Hardenbrook for the education provided and requested that a copy of these reports be provided to the full Board with the next monthly department status reports, and in addition, that staff from Facilities provide monthly reports to the Committee when there may be upcoming potential problems from deferring District maintenance and projects.

4.3) Discussion and possible action on developing a request for proposals for additional solar opportunities for the District. (Water & Energy Resources Manager Pernula)

General Manager LaMoreaux stated that based on the request from Director Mac Laren at the last Board meeting, staff is requesting verification on the objective for the development of a requests for proposals (RFP) for solar opportunities.

After discussion of solar opportunities as a source of revenue, of profit from selling energy, of the offset of District electrical costs, of past solar proposals received by the District, of the model created for the District by Carolla Engineers, of power purchase agreements, of the costs involved with solar projects, and of the State solar goal of 30% by 2020, it was determined that a presentation be provided at the next regular Board meeting to provide education on solar energy.

5) Information Items.

5.1) Update on Status of Repairs to Hydro-Electric Generator for Damages Caused on May 1, 2012. (Engineering Manager Knudson)

General Manager LaMoreaux informed the Committee that all parts of the damaged generator have been removed; that the generator testing performed by Reed Electric proved the generator was not repairable; that the new generator is on order and may take up to 16 weeks to receive; that two hydraulic fail safes will be added with the

installation of the new generator; and that the accounting company hired by the insurance company is calculating the lost revenue from the date of the generator damage up to the operation of the new generator.

**5.2) Update on Monitoring of Wind Turbine Through Black & Veatch.
(Engineering Manager Knudson)**

General Manager LaMoreaux informed the Committee that Black & Veatch is working with a different program through Vestas for the data translation and a summary report on the performance from 2004 to present may be available at the next Committee meeting.

There were no additional information items to discuss.

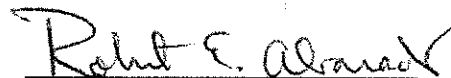
6) Board Members' Requests for Future Agenda Items.

Chair Alvarado clarified that he would like Facilities to provide monthly reports on any potential problems that may arise due to deferred maintenance and projects.

There were no further requests for future agenda items.

7) Adjournment.

There being no further business to come before the Facilities Committee, the meeting was adjourned.


Chair

**MINUTES OF MEETING OF THE WATER SUPPLY & RELIABILITY COMMITTEE
OF THE PALMDALE WATER DISTRICT, JANUARY 18, 2013:**

A meeting of the Water Supply & Reliability Committee of the Palmdale Water District was held Friday, January 18, 2013, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Dexter called the meeting to order.

1) Roll Call.

Attendance:

Water Supply & Reliability Cmte:
Gordon Dexter, Chair
Gloria Dizmang, Committee
Member

Others Present:

Dennis LaMoreaux, General Manager
Robert Alvarado, PWD Director
Jon Pernula, Water & Energy Resources Mngr.
0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Dizmang, seconded by Chair Dexter, and unanimously carried to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held November 16, 2012.

It was moved by Committee Member Dizmang, seconded by Chair Dexter, and unanimously carried to approve the minutes of the Water Supply & Reliability Committee meeting held November 16, 2012, as written.

4.2) Presentation of Monthly Water Demand and Supply Status. (Water & Energy Resources Manager Pernula)

Water & Energy Resources Manager Pernula reviewed the water supply projections and charts included with the agenda packet and informed the Committee that 2012 projected and actual year-end water use are very close; that groundwater/surface water percentages were adjusted to use more treated water; that the District has 3,300 acre

feet of available carryover water; and then reviewed 2013 projected water usage and production based on a 40% State Water Project allocation.

General Manager LaMoreaux then informed the Committee that water from Littlerock Reservoir is calculated into projected water usage and production for 2013.

State Water Project allocations, Butte water, water banking costs, carryover water, annual water losses, leaks, and annual water treatment plant maintenance and the effect on the distribution system were then discussed.

4.3) Discussion of the District's Water Banking Opportunities. (Chair Dexter)

Water & Energy Resources Manager Pernula reviewed several water banking opportunities under negotiation and stated that the District has repaid its water debt to West Kern, and water banking opportunities through West Kern are under review.

Chair Dexter then stated that more agencies are becoming involved in water banking and that as water banking opportunities arise, the Board must determine how to proceed either through development of its own water bank or participating in other area water banks followed by discussion of water banking projects included in the Strategic Water Resources Plan, the adjudication process, the District's current financial restrictions, options for developing a water bank, and the success of the Before the First Drop marketing campaign.

4.4) Status on the operations of the State Water Project. (Water & Energy Resources Manager Pernula)

Water & Energy Resources Manager Pernula informed the Committee that no additional major precipitation is anticipated through the end of January; that the model indicates a potentially dry year; that the State Water Project allocation remains at 40%; that the District is in good shape with this allocation; that the reliability of the State Water Project system is an issue; but that there is progress on the State Water Project Contractor's Authority's efforts to assume the operation and maintenance of the State Water Project.

He then informed the Committee that he is now a Board member of the State Water Project Contractor's Authority.

5) Project Updates.

5.1) Palmdale Recycled Water Authority. (Water & Energy Resources Manager Pernula)

General Manager LaMoreaux stated that there are no updates on this item.

5.2) Water Purchase Opportunities. (Water & Energy Resources Manager Pernula)

There was no additional update on this item.

5.3) Littlerock Dam Sediment Removal Project. (Engineering Manager Knudson)

General Manager LaMoreaux stated that the Forest Service is reviewing disposal of the sediment just east of Littlerock Reservoir on Forest Service property and that staff is hopeful this project will move forward.

6) Information Items.

General Manager LaMoreaux informed the Committee that Mr. Noel Wong is the main Engineer with Woodward Clyde Consultants, now URS, who designed the raising and strengthening of Littlerock Dam; that Mr. Wong informed him that a meeting of the International Association of Dams will be held in the United States for the first time since 1988; that the United States branch of this organization is developing a Report on all major dam work that occurred in the United States since 1988; that Mr. Wong requested permission to include Littlerock Dam in the Report; and that unless there are objections, he will inform Mr. Wong it is acceptable to include Littlerock Dam in this Report. The Committee had no objections to including Littlerock Dam in this Report.

There were no additional information items to discuss.

7) Public Comments on Closed Session Agenda Matters.

There were no public comments on closed session agenda matters.

8) Closed Session Under Government Code Section 54956.8 – Conference With Real Property Negotiator:

Subject: Water Rights

Property Negotiator: Dennis LaMoreaux, Jon Pernula

Negotiating Party: Department of Water Resources

Under Negotiations: Price and Terms.

At 3:40 p.m., Chair Dexter called for a closed session pursuant to Government Code Section 54956.8 - Conference With Real Property Negotiator - Subject: Water Rights; Property Negotiator: Dennis LaMoreaux, Jon Pernula; Negotiating Party: Department of Water Resources; Under Negotiations: Price and Terms.

He reconvened the regular meeting at 3:50 p.m.

9) Public Report of Any Action Taken in Closed Session.

Chair Dexter stated that a closed session had been held pursuant to Government Code Section 54956.8 - Conference With Real Property Negotiator - Subject: Water Rights; Property Negotiator: Dennis LaMoreaux, Jon Pernula; Negotiating Party: Department of Water Resources; Under Negotiations: Price and Terms but that no reportable action under the Brown Act was taken in closed session on this matter.


10) Board Members' Requests for Future Agenda Items.

The purpose for the formation of the Water Supply & Reliability Committee was discussed, and there were no requests for future agenda items.

The next Water Supply & Reliability Committee meeting was then scheduled for February 15, 2013 at 3:00 p.m.

8) Adjournment.

There being no further business to come before the Water Supply & Reliability Committee, the meeting was adjourned.



Chair

**PALMDALE WATER DISTRICT
BOARD MEMORANDUM**

DATE: February 20, 2013
TO: BOARD OF DIRECTORS
FROM: Mr. Dennis D. LaMoreaux, General Manager
RE: *AGENDA ITEM NO. 8.2 – REPORT OF GENERAL MANAGER –
DISTRICT VACANCIES*

February 27, 2013
Board Meeting

All budgeted positions are currently filled with the following exceptions:

<u>Position</u>	<u>Department</u>	<u>Comment</u>
Human Resources Manager	Human Resources	Retired
Treatment Plant Supervisor	Operations	Retired
Senior Plant Maintenance Worker	Operations	Executing hiring process approved 11/14/12
Service Worker	Facilities	Executing hiring process approved 11/14/12
Field Service Worker I	Finance	Executing hiring process approved 11/14/12