



PALMDALE WATER DISTRICT

2029 East Avenue Q • Palmdale, California 93550 • Telephone (661) 947-4111
Fax (661) 947-8604
www.palmdalewater.org

Board of Directors

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Division 2

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Division 3

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Division 4

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Division 5

LAGERLOF, SENECA, GOSNEY & KRUSE LLP
Attorneys



January 4, 2013

***Agenda for Regular Meeting
of the Board of Directors of the Palmdale Water District
to be held at the District's office at 2029 East Avenue Q, Palmdale***

Wednesday, January 9, 2013

7:00 p.m.

NOTE: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale. Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll Call.
- 3) Adoption of Agenda.
- 4) Public comments for non-agenda items.
- 5) Presentations:
 - 5.1) No presentations scheduled at this time.

- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 6.1) Approval of minutes of workshop meeting held December 11, 2012.
 - 6.2) Approval of minutes of regular meeting held December 12, 2012.
 - 6.3) Ratification of payment of bills for December 26, 2012.
 - 6.4) Payment of bills for January 9, 2013.
- 7) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Status report on Cash Flow Statement and Current Cash Balances as of November 30, 2012. (Financial Advisor Egan)
 - 7.2) Status report on 2012 Financial Statements, Revenue and Expense and Departmental Budget Reports for November 30, 2012. (Finance Manager Williams)
 - 7.3) Status report on committed contracts issued. (Engineering Manager Knudson)
 - 7.4) Consideration and possible action on adoption of 2013 Budget. (General Manager LaMoreaux/Department Heads)
 - 7.5) Consideration and possible action on Palmdale Water District 2012 redistricting. (Engineering Manager Knudson/National Demographics Corporation)
 - 7.6) Consideration and possible action on Board and staff attendance at conferences, seminars, and training sessions as follows:
 - a) Association of California Water Agencies/Joint Powers Insurance Authority "Employment Litigation: Limiting Liability Through Governance" to be held January 23, 2013 at the Palmdale Water District.
 - b) CareerTrack Seminar "Dealing with Difficult People" to be held February 14, 2013 in Lancaster.
 - c) Antelope Valley Board of Trade Business Outlook Conference to be held February 22, 2013 in Lancaster.
 - d) WaterReuse California Annual Conference to be held March 17 – 19, 2013 in Monterey.
- 8) Information Items:
 - 8.1) Reports of Directors: Meetings, Committee meetings, and general report.
 - 8.2) Report of General Manager.
 - a) District vacancies.
 - 8.3) Report of Attorney.

- 9) Public comments on closed session agenda matters.
- 10) Closed session under:
 - 10.1) Government Code Section 54956.9(a), existing litigation: *Antelope Valley Ground Water Cases*.
 - 10.2) Government Code Section 54956.9(a), existing litigation: *United States, et al. v. J-M Manufacturing Company, Inc., et al., United States District Court for the Central District of California Case No. ED CV06-0055-GW*.
 - 10.3) Government Code Section 54956.9(a), pending litigation: *Central Delta Water Agency vs. Department of Water Resources, Sacramento Superior Court Case No. 34-2010-80000561*.
 - 10.4) Government Code Section 54956.9(a), pending litigation: *Velez v. City of Palmdale, et al, Los Angeles Superior Court Case No. MC023216*.
 - 10.5) Government Code Section 54956.9(c), potential litigation – one item.
- 11) Public report of any action taken in closed session.
- 12) Board members' requests for future agenda items.
- 13) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/ dd

**PALMDALE
WATER DISTRICT
BOARD MEMORANDUM**

DATE:	January 3, 2013	January 9, 2013
TO:	BOARD OF DIRECTORS	Board Meeting
FROM:	Mr. Bob Egan, Financial Advisor	
RE:	<i>AGENDA ITEM NO. 7.1 – DISCUSSION AND OVERVIEW OF CASH REPORTS</i>	

Attached is the Investment Funds Report and current cash balance as of November, 2012. The reports will be reviewed in detail at the Board Meeting.

PALMDALE WATER DISTRICT
INVESTMENT FUNDS REPORT

			November 30, 2012				November-12	October-12
DESCR	A/C #						VALUE	VALUE
CASH								
0-0103	Citizens/US Bank - Checking						144,107.42	407,065.33
0-0104	Citizens- Merchant						149,191.21	158,566.45
					Bank cash		293,298.63	565,631.78
0-0119	PETTY CASH						300.00	300.00
0-0120	CASH ON HAND						3,400.00	3,400.00
	TOTAL CASH						296,998.63	569,331.78
INVESTMENTS								
0-0110	UBS ACCOUNT SS 11469 GG							
	UBS RMA Government Portfolio						2,454,171.30	2,202,454.17
	UBS Bank USA Dep acct						250,000.00	250,000.00
	1998 Debt Reserve Fund							
	FHLB par 1.4Mil matures 10/18/13 3.625% interest						1,441,524.00	
	Accrued interest						5,920.88	
							4,151,616.18	2,452,454.17
0-1110	UBS ACCOUNT SS 11475 GG							
	UBS Bank USA Dep acct						84,086.87	84,085.43
	UBS RMA Government Portfolio						0.00	0.00
							84,086.87	84,085.43
0-0115	LAIF						11,672.98	11,672.98
0-0111	UBS ACCOUNT SS 11432 GG							
	UBS Bank USA Dep acct						250,000.00	250,000.00
	UBS RMA Government Portfolio						295,048.80	295,037.33
	Accrued interest						6,209.70	4,367.00
	US GOVERNMENT SECURITIES:							
	ISSUE	EXPIR					MARKET	MARKET
	DATE	DATE	RATE	PAR			VALUE	VALUE
		FNMA	10/26/15	1.625	500,000		517,740.00	517,435.00
		FHLB	03/28/17	1.00	500,000		0.00	0.00
		FNMA	06/28/17	1.125	500,000		502,310.00	502,160.00
		FNMA	07/17/17	1.2	500,000		502,575.00	502,215.00
		FNMA	08/22/17	0.625	500,000		500,560.00	500,585.00
					2,500,000.00		2,023,185.00	2,022,395.00
	TOTAL MANAGED ACCOUNT						2,574,443.50	2,571,799.33
	TOTAL INVESTMENTS						6,821,819.53	5,120,011.91
	TOTAL UNRESTRICTED CASH						7,118,818.16	5,689,343.69
	RESTRICTED CASH							
0-1120	1998 Debt Reserve Fund							
	FHLB par 1.4Mil matures 10/18/13 3.625% interest						0.00	1,445,654.00
	Federated Treasury Obligation MM						0.00	136,237.50
	Accrued interest						0.00	1,832.63
	TOTAL Restricted CASH						0.00	1,583,724.13
	GRAND TOTAL CASH AND RESTRICTED CASH						7,118,818.16	7,273,067.82
					Incr (Decr)		(154,249.66)	
	Checking			296,999				
	UBS MM			4,235,703				
	LAIF			11,673				
	UBS Investment			2,574,444				
	Restricted			0				
	Total			7,118,818				

REVISED 12/12/12	<u>2012</u>	<u>2012</u>	<u>2012</u>	<u>2012</u>	<u>2012</u>	<u>2012</u>	<u>2012</u>	<u>2012</u>	<u>2012</u>	<u>2012</u>	<u>2012</u>	<u>2012</u>	
	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Water Sales	1,407,565	1,436,524	1,558,529	1,497,910	1,650,872	2,005,547	2,291,232	2,402,584	2,400,731	2,174,324	2,011,098	1,556,933	22,393,849
	1,407,565	1,436,524	1,558,529	1,497,910	1,650,872	2,005,547	2,291,232	2,402,584	2,400,731	2,174,324	2,011,098	1,556,933	
Beginning Balance	9,581,172	10,345,101	9,804,471	8,086,077	9,219,435	10,240,691	10,246,324	10,079,283	9,825,714	7,240,552	7,273,068	7,118,819	
Water Receipts	1,689,691	1,424,941	1,673,663	1,522,158	1,589,687	1,863,677	2,042,046	2,358,043	2,280,299	2,511,812	2,332,214	1,738,599	23,026,830
Other													
Total Operating Revenue	1,689,691	1,424,941	1,673,663	1,522,158	1,589,687	1,863,677	2,042,046	2,358,043	2,280,299	2,511,812	2,332,214	1,738,599	
Operating Expenses:													
Total Operating Expenses excl GAC	1,262,300	1,771,202	1,784,873	1,418,678	1,416,937	1,705,314	1,693,126	1,954,919	1,905,145	1,801,194	1,756,662	2,646,592	21,116,942
													1,909,888
Non-Operating Revenue Expenses:													
Assessments, net	476,956	134,001	7,936	1,496,518	696,673	2,854	401,253	145,546			115,451	2,426,214	5,903,403
Special Avek CIF Payment													0
Interest	6,501	650	1,860	1,849	1,539	2,157	4,864	3,909	183	(2,024)	2,632	1,500	25,621
Grant Re-imbursement													0
Capital Improvement Fees	693,287	0	0	0	531,216	30,923	0			84,073			1,339,500
													0
DWR Refund					36,235	257,410							293,645
Other /Palmdale Redevel Agency		44,554	11,229	11,229	13,118	124,953	16,981	6,266	9,639	35,250	7,027	81,542	361,788
Total Non-Operating Revenues	1,176,744	179,205	21,025	1,509,596	1,278,781	418,297	423,098	155,721	9,822	117,300	125,110	2,509,256	7,923,957
Capital Expenditures	(273,428)	(268,365)	(190,677)	(323,525)	(86,084)	(414,837)	(93,229)	(271,931)	(183,329)	(185,048)	(282,269)	(290,050)	(2,862,772)
GAC					(219,829)		(213,723)	(216,776)	(217,991)		(433,552)	(216,776)	(1,518,647)
SWP Capitalized	(566,283)	(104,714)	(129,747)	(118,652)	(118,650)	(118,650)	(611,172)	(118,650)	(118,556)	(118,649)	(118,650)	(118,650)	(2,361,023)
Prepaid Insurance (paid) refunded			(64,852)					(187,306)					(252,158)
Bond Payments Interest			(1,207,096)						(1,207,096)				(2,414,192)
Principal									(1,220,000)				(1,220,000)
System Work for AVEK													0
Butte payments										(471,264)			(471,264)
Capital leases	(495)	(495)	(35,838)	(37,540)	(5,712)	(37,540)	(20,936)	(17,751)	(23,166)	(20,441)	(20,441)	(18,000)	(238,355)
Legal adjudication fees													0
Total Cash Ending Balance	10,345,101	9,804,471	8,086,077	9,219,435	10,240,691	10,246,324	10,079,283	9,825,714	7,240,552	7,273,068	7,118,819	8,076,606	(11,338,411)
											Budget	8,100,000	(1,504,566)
actual cash											diff	(23,394)	

P A L M D A L E W A T E R D I S T R I C T
B O A R D M E M O R A N D U M

DATE: January 4, 2013 **January 9, 2013**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Mr. Michael Williams, Finance Manager
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 7.2 – STATUS REPORT ON 2012 FINANCIAL
STATEMENTS, REVENUE AND EXPENSE AND DEPARTMENTAL
BUDGET REPORTS FOR NOVEMBER 30, 2012.***

The report for this item will be hand-delivered prior to the Board meeting.

Engineering Department Projected Payout Schedule January - 2013

AGENDA ITEM NO. 7.3

Project Title	2012 Budget	Budget No.	Payee	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13
Littlerock Dam Sediment Removal EIR/EIS Cost Recovery Payment	\$ 270,000	NCP02	Aspen USFS		\$ 11,719 \$ 119,416	\$ 3,257	\$ 3,966		\$ 23,343	\$ 12,399		\$ 14,998	\$ 17,783	\$ 5,052		\$ 1,874
Spec. No. 0903 - 9th/12th Street East	\$ 683,000	RCP08	VCI	\$ 182,825	\$ 137,230	\$ 187,320	\$ 104,529	\$ 86,084								
Acquisition of Tax Defaulted Property	\$ 18,000	NCC04	LA County													\$ 18,000
Annual Tank Maint. (Year 5 of 5)	\$ 360,000	RCP05	Utility Services						\$ 355,147							
Well No. 11A Rehabilitation	\$ 200,000	RCP23	Layne				\$ 215,030					\$ 87,321				
Avenue S and Downing - Water Main Replacement	\$ 125,000	RCO18	TBD						\$ 56,347							
Spec. No. 0902 - Ave. Q-3, Division, Sumac	\$ 525,000	RCP07	TBD								\$ 203,768	\$ 60,941	\$ 156,430	\$ 159,465		\$ 225,000
3600' Hydro-Pneumatic Tank Replacement	\$ -	N/A	Superior Tank													\$ 79,000
Well No. 3A Rehabilitation	\$ -	N/A	Layne Reed Electric							\$ 12,667		\$ 112,956 \$ 19,709		\$ 112,945		
Water Meter Exchange	\$ -	N/A	Tejon													\$ 35,000
Lighting Replacement	\$ -	N/A	ORION							\$ 68,163	\$ 68,163					
WTP Security System	\$ 50,000	NCP01	Protection 1													\$ 20,000
Total Projected Payout:				\$ 182,825	\$ 268,365	\$ 190,577	\$ 323,525	\$ 86,084	\$ 414,837	\$ 93,229	\$ 271,931	\$ 295,925	\$ 174,213	\$ 277,462	\$ -	\$ 378,874
Water Quality Fund	2012 Budget	Budget No.	Payee	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13
2012 Granular Activated Carbon Supply 2012 Change-Outs 2012 Change-Outs (Pilot) Sanitary Survey Update Chromium VI Study	\$ 1,550,000	N/A	Calgon Siemens Black & Veatch WQTS					\$ 219,829		\$ 216,776	\$ 216,776	\$ 217,991		\$ 433,552		\$ 216,776 \$ 30,257 \$ 4,500
Total Water Quality Projected Payout:				\$ -	\$ -	\$ -	\$ -	\$ 219,829	\$ -	\$ 216,776	\$ 216,776	\$ 218,350	\$ 1,266	\$ 438,358	\$ -	\$ 251,533

Approved for Payment

A Budget Workshop is scheduled for January 4, 2013. Based on discussions from the Workshop, a final 2013 Budget will be prepared and either hand-delivered prior to the Board meeting or presented at the Board meeting.

**PALMDALE WATER DISTRICT
BOARD MEMORANDUM**

DATE: January 3, 2013 **January 9, 2013**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Mr. Matthew Knudson, Engineering Manager
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 7.5 – CONSIDERATION AND POSSIBLE ACTION
ON PALMDALE WATER DISTRICT 2012 REDISTRICTING.***

Based on the National Demographics Corporation proposal approved by the Board of Directors, attached is a presentation prepared by National Demographics Corporation with several options for redistricting. A representative from National Demographics Corporation will review the presentation at the Board meeting.

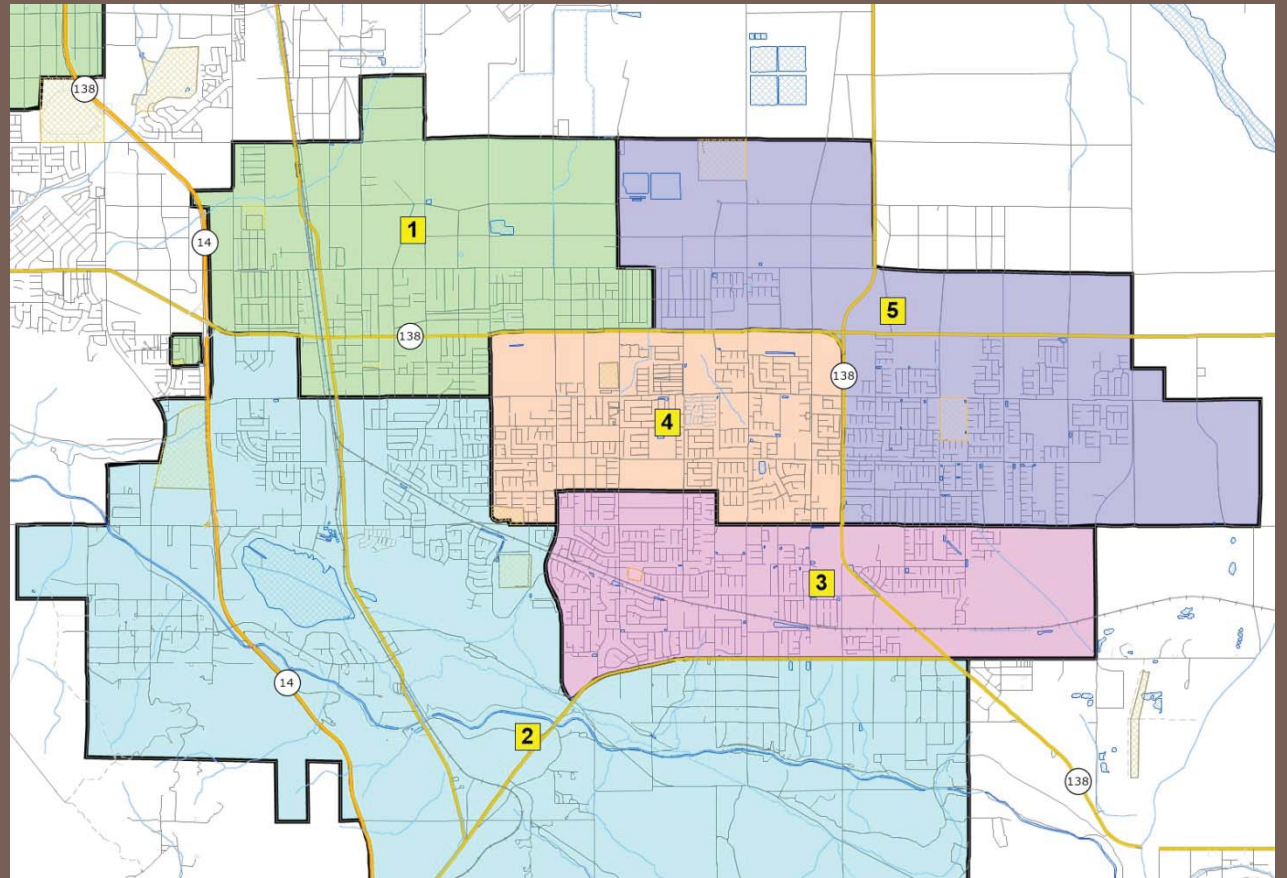
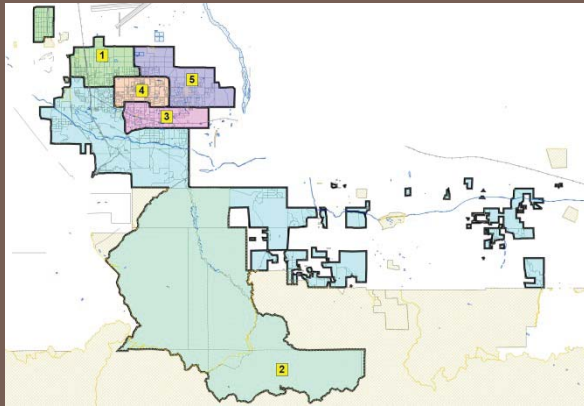
Supporting Documents:

- National Demographics Corporation 12/24/2012 “Palmdale Water 2012 Redistricting” presentation

PALMDALE WATER 2012 REDISTRICTING

NDC

1



12/24/2012

National Demographics Corporation

Current Demographics

2

□ 2010 Census Data

▣ 2010 Census total: **114,533**

- 65 % Hispanic
- 14 % Non-Hispanic White
- 17 % Non-Hispanic African American
- 4 % Other

▣ 2010 Census Voting Age Population

- 62 % Hispanic
- 17 % Non-Hispanic White
- 17 % Non-Hispanic African American
- 4 % Other

□ Other Data

▣ Citizen Voting Age Population

- 44 % Hispanic
- 32 % Non-Hispanic White
- 19 % Non-Hispanic African Amer.
- 5 % other

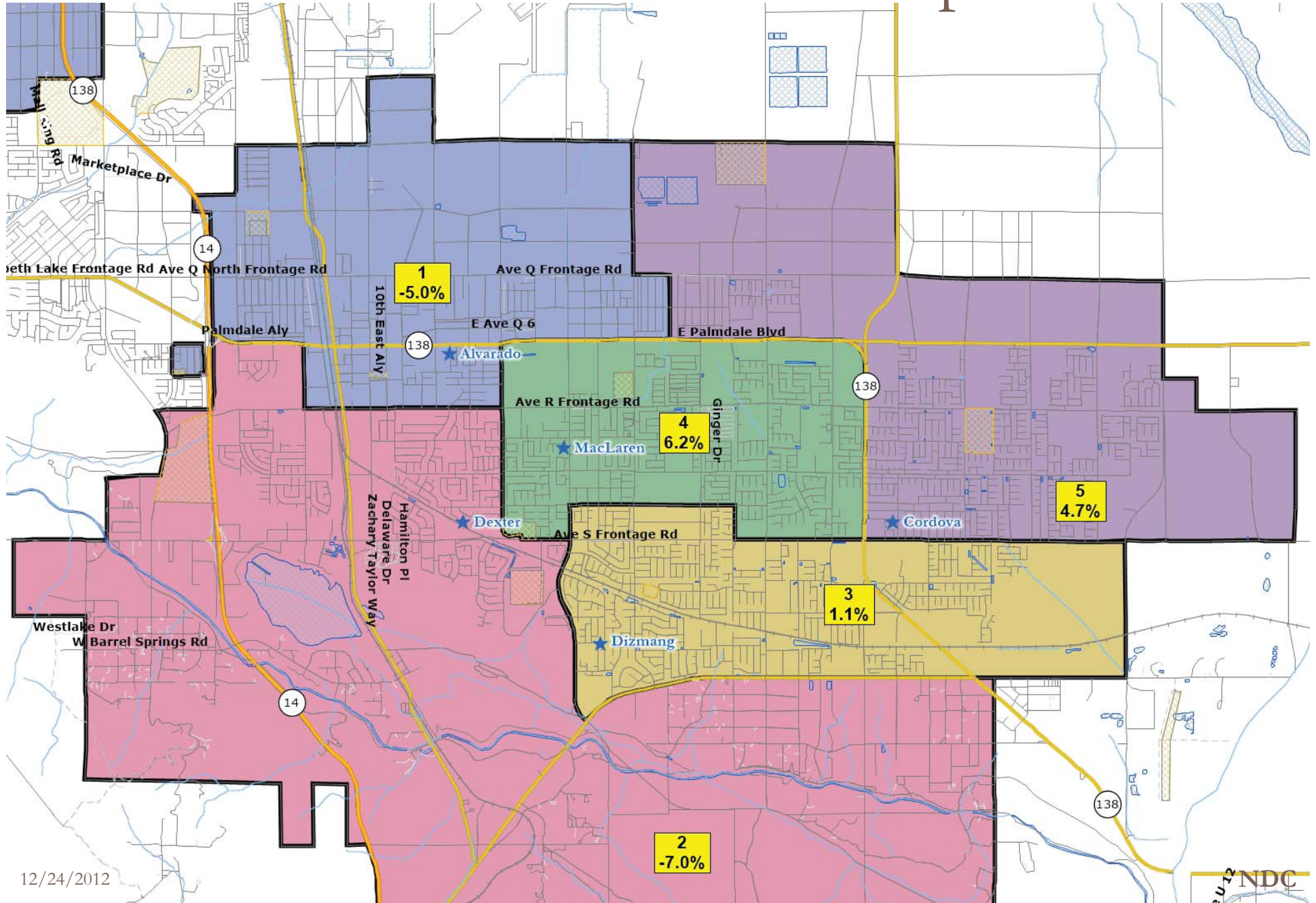
▣ Voter Registration (Nov. 2010)

- 41,232 Total
- 39 % Hispanic-surname

▣ Voter Turnout (Nov. 2010)

- 17,007 Total
- 41 % Hispanic-surname

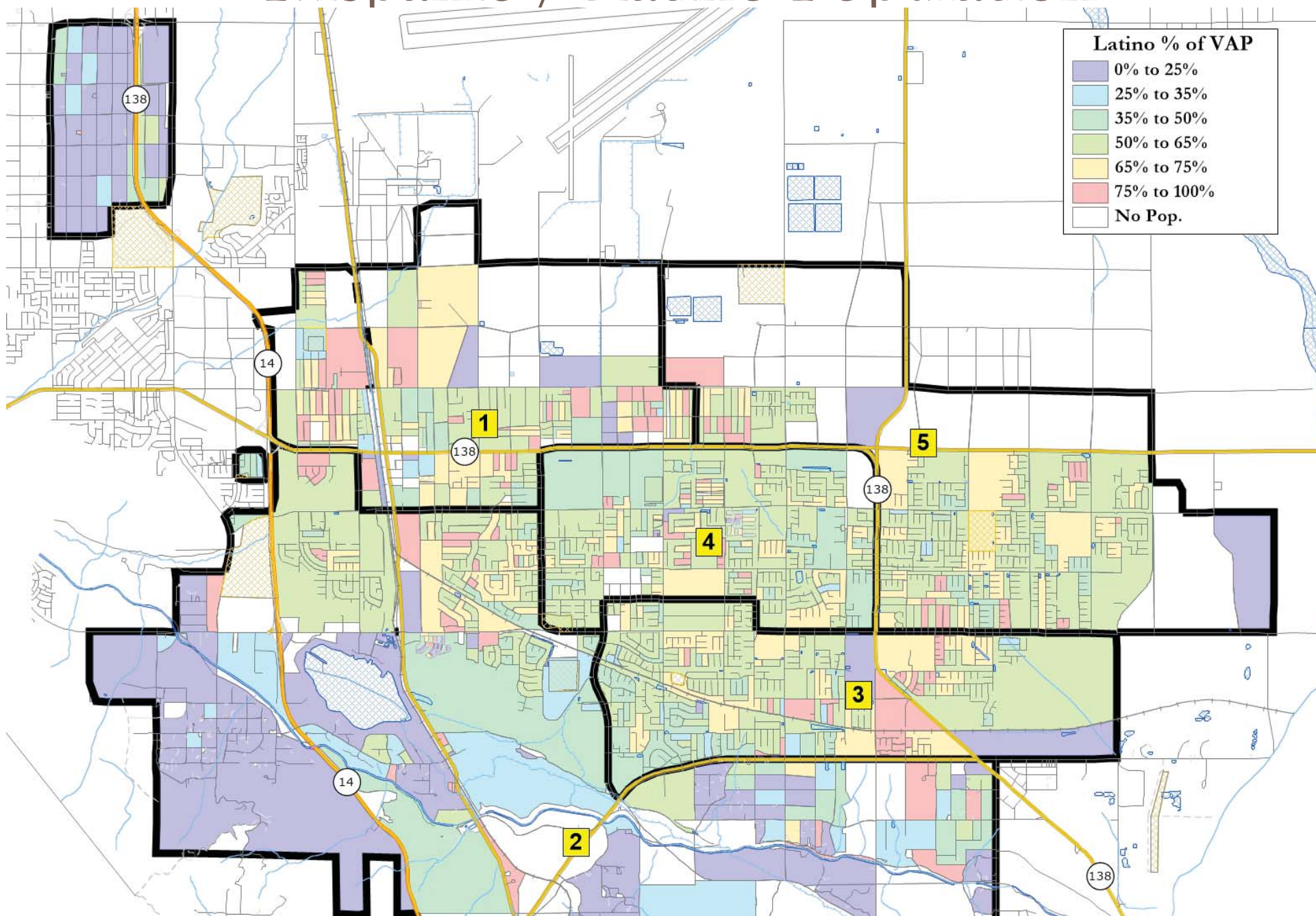
Current District Deviations Map



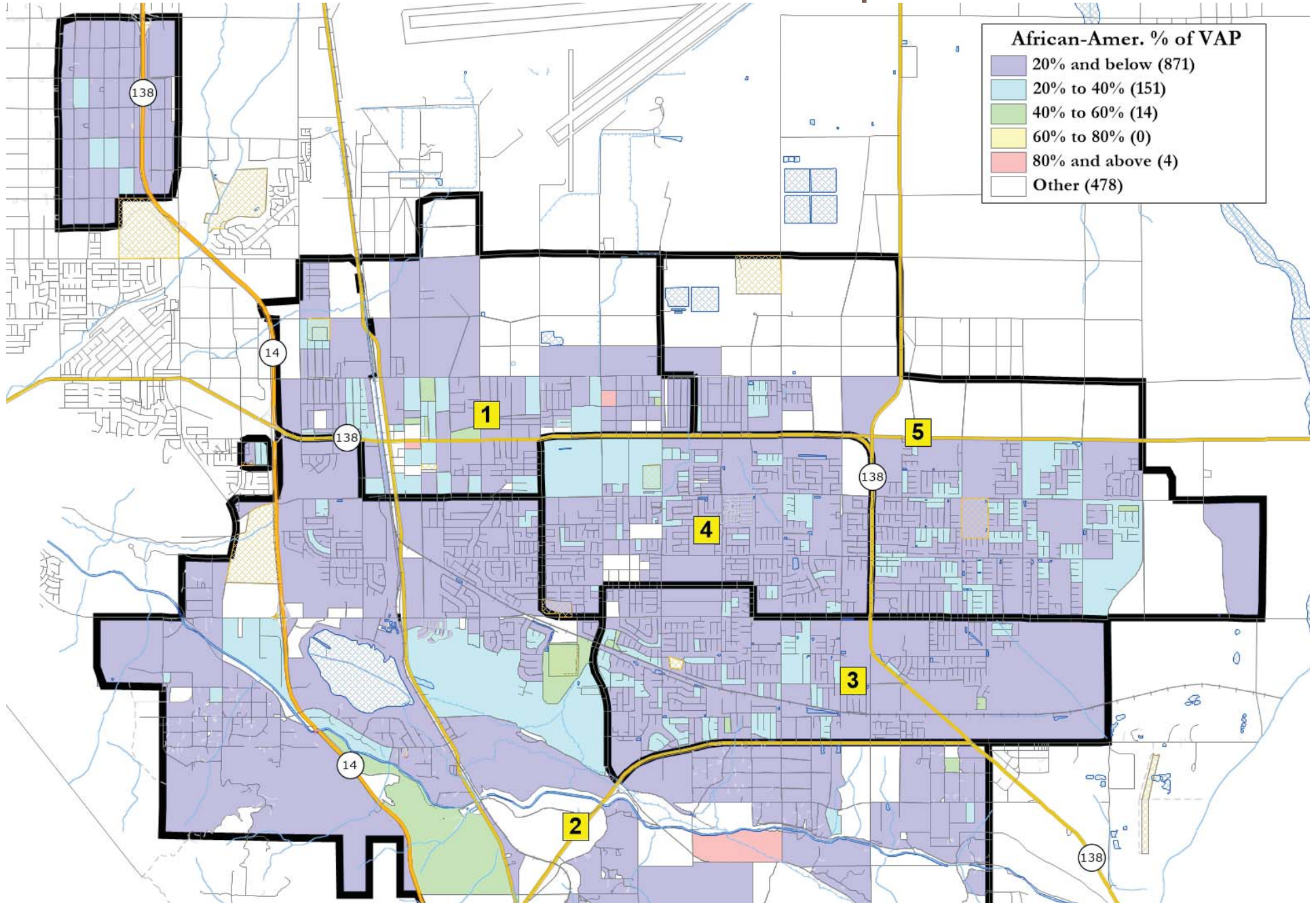
12/24/2012

0 0.25 0.5 0.75 1.0 1.25
Miles
NDC

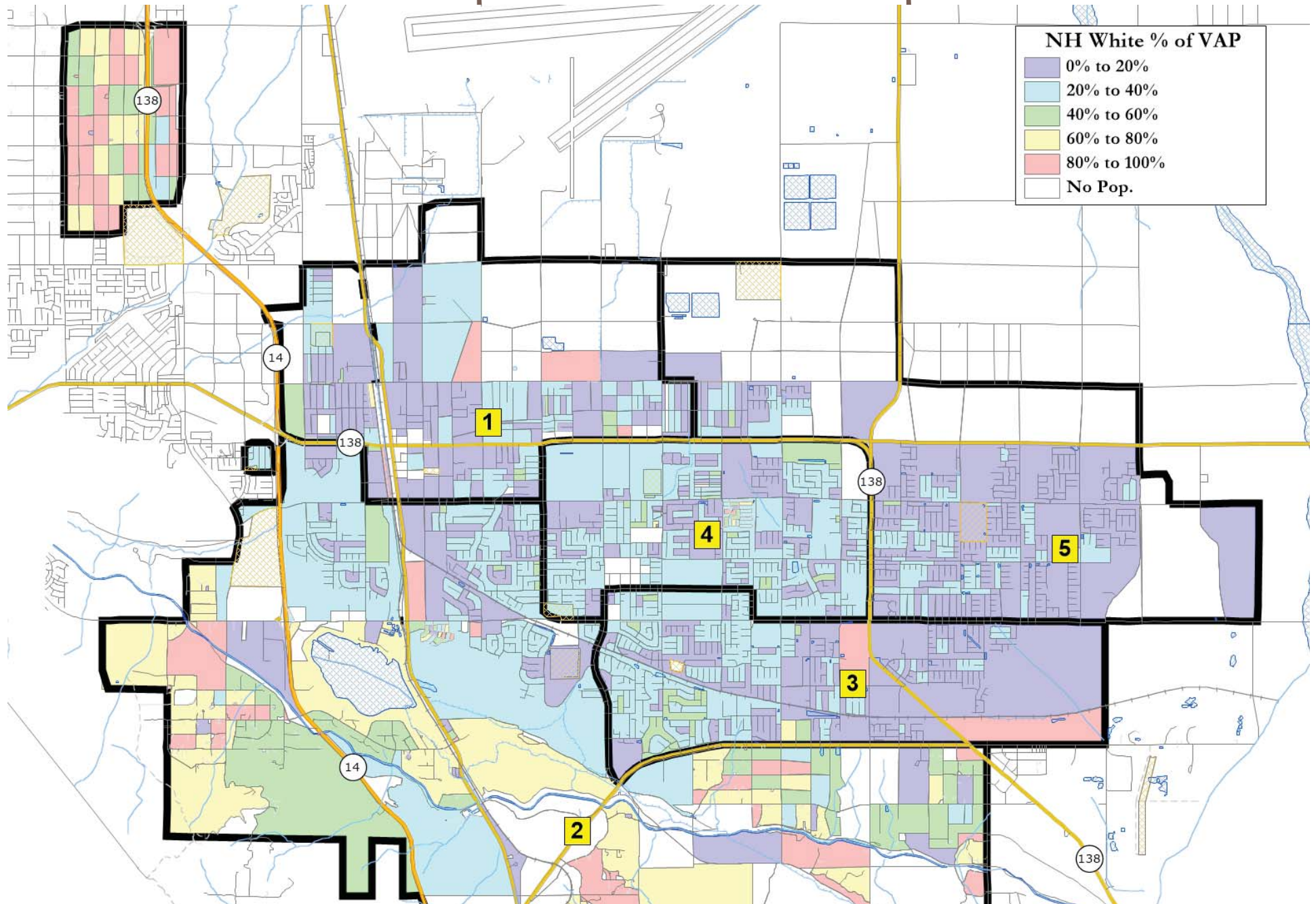
Hispanic / Latino Population



African American Population



Non-Hispanic White Population



Basic Demographics by Old Division

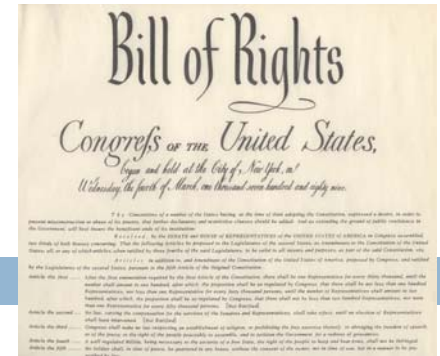
7

Division	Population	Deviation	Pct. Dev.	Pct. Hispanic	Pct. African-American	Pct. Non-Hispanic White	Hisp. % of CVAP *
1	21,772	-1,135	-5.0%	59.0%	16.9%	20.0%	37%
2	21,307	-1,600	-7.0%	52.2%	11.5%	31.2%	36%
3	23,158	251	1.1%	58.3%	14.7%	21.5%	51%
4	25,254	2,347	10.2%	57.6%	13.6%	24.0%	48%
5	23,042	135	0.6%	61.5%	16.5%	16.5%	47%
Total	114,533			57.7%	14.6%	22.7%	44%

* “CVAP” = Citizens of Voting Age Population, from the US Census Bureau’s American Community Survey.

Criteria: Federal Laws

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- **Equal Population** among districts
 - ▣ Total population: not voting age population, citizens, or voters
 - ▣ Different for post-2010 redistrictings: all deviations must be explained. Being within +/- 5 % is no longer enough. (This is why NDC recommends all post-2010 clients formally adopt criteria.)
- **Federal Voting Rights Act**
 - ▣ Section 2 – Ensure equal power to elect candidates of choice. No “cracking” or “packing” of “protected class” populations.
 - ▣ Section 5 – Avoid retrogression
 - ▣ No racial gerrymandering

Criteria: Traditional



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Reasons identified and approved by the US Supreme Court as justifiable reasons for small population deviations:

- **Communities of interest**
- **Visible (Natural & man-made) boundaries**
 - Make it easy for residents of a district to understand its borders (and to engage their neighbors in precinct walking or other election activities)
- **Compactness & contiguity**
 - Also makes it easier for voters to understand their district's borders.
- **Continuity in office**
 - Redistricting, an administrative process, should not tell the voters they can no longer elect a candidate they have previously elected (which is what happens when two or more incumbents are “paired.”)
- **Population growth**
 - Growth is much less certain post-2010 than it was in 2001, so this is harder to justify than it was in 2001.
- **Preserve Core of existing districts**
 - Don't move voters around unless needed to achieve one of the other goals.

DRAFT PLANS

A: Minimal Changes Plan

B: Alternative Changes

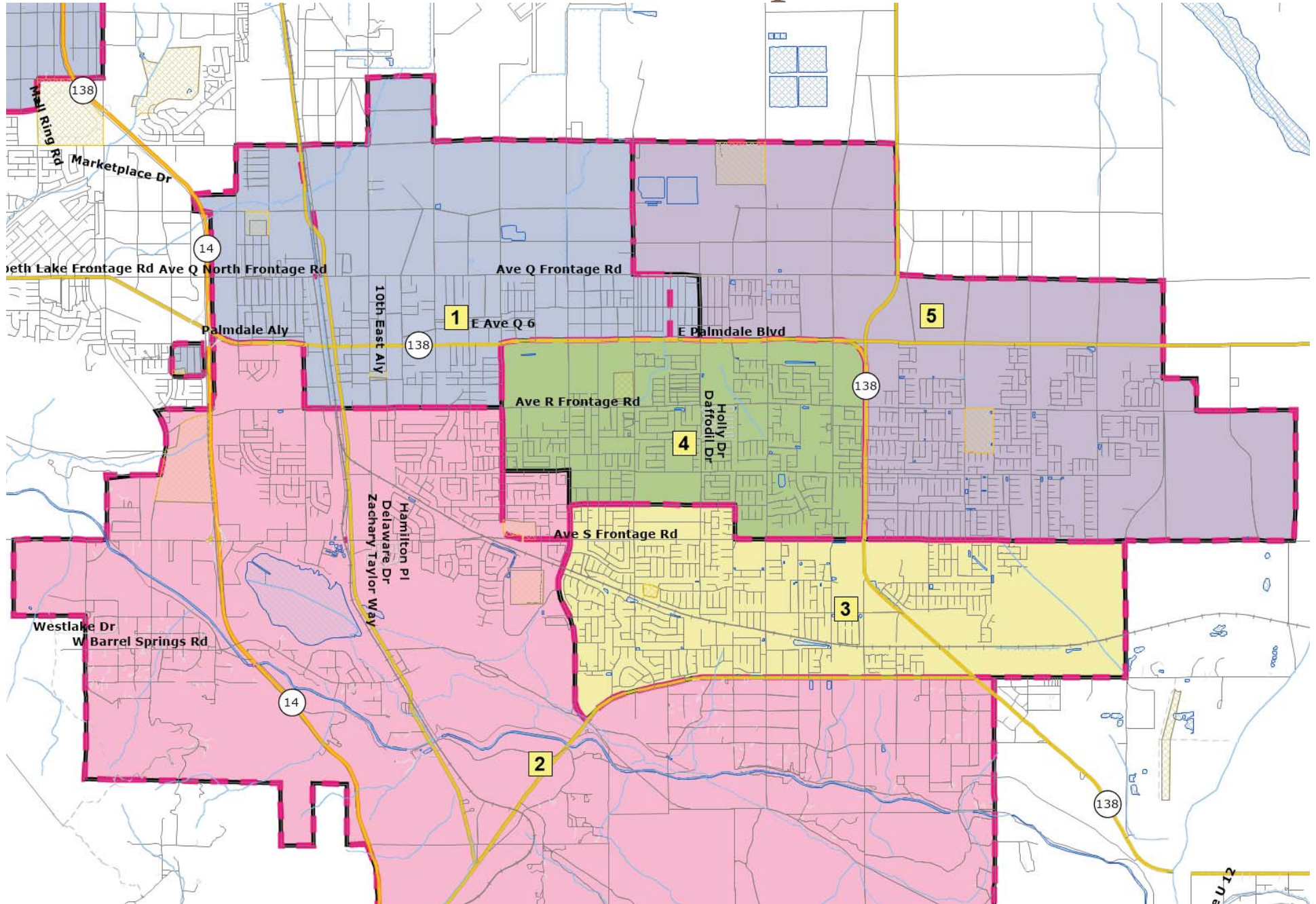
C: Larger Changes

DRAFT PLAN A

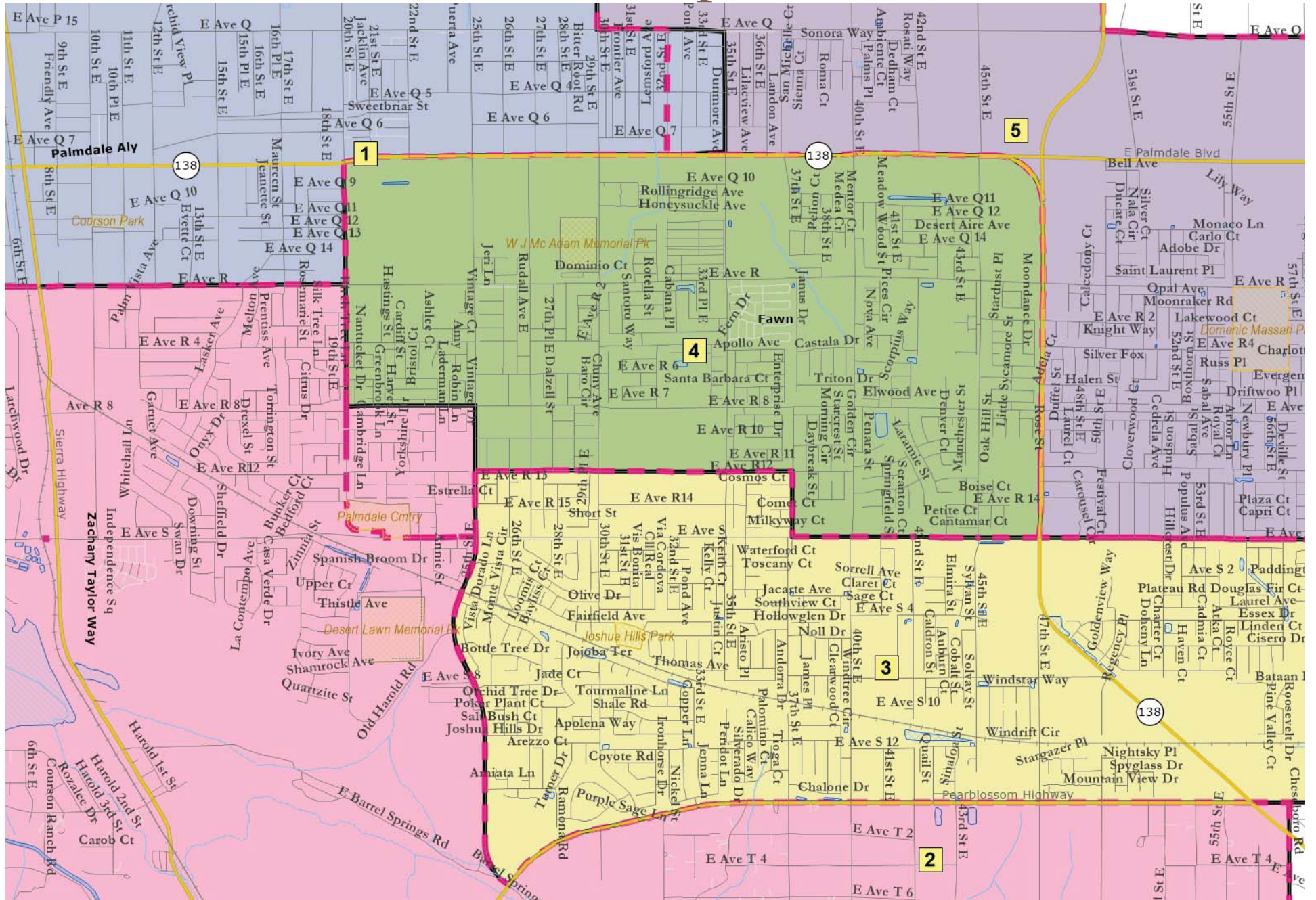
12/24/2012

National Demographics Corporation

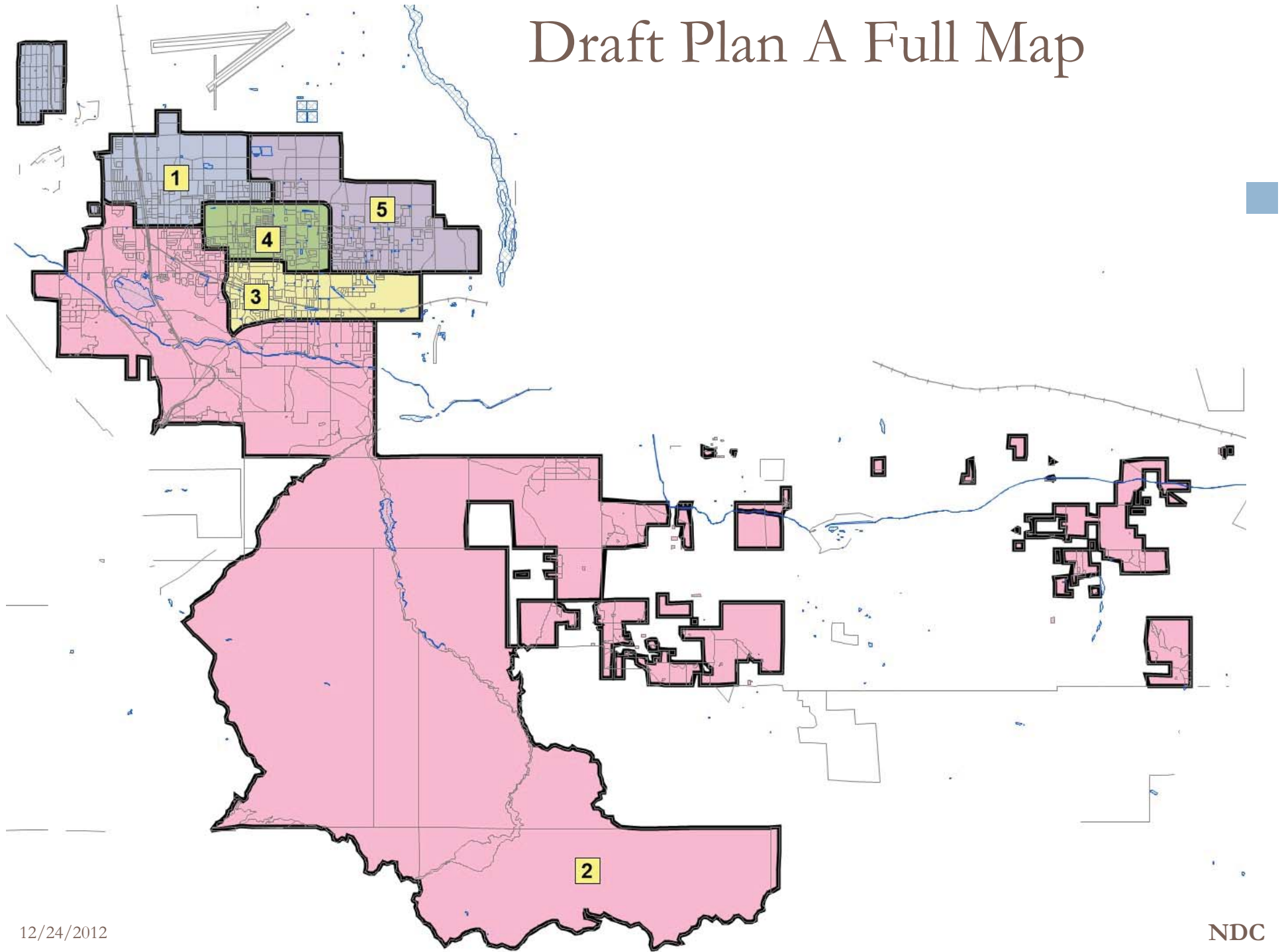
Draft Plan A Standard Map



Draft Plan A Detail Map



Draft Plan A Full Map



Plan A Basic Demographics

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Division	Population	Deviation	Pct. Dev.	Pct. Hispanic	Pct. African-American	Pct. Non-Hispanic White	Hisp. % of CVAP *
1	22716	-191	-0.83%	64%	17%	15%	38%
2	23127	220	0.96%	57%	13%	26%	37%
3	23158	251	1.10%	62%	15%	18%	51%
4	22500	-407	-1.78%	62%	14%	19%	48%
5	23032	125	0.55%	64%	17%	14%	47%
Total	114533	658	2.87%	62%	15%	18%	44%

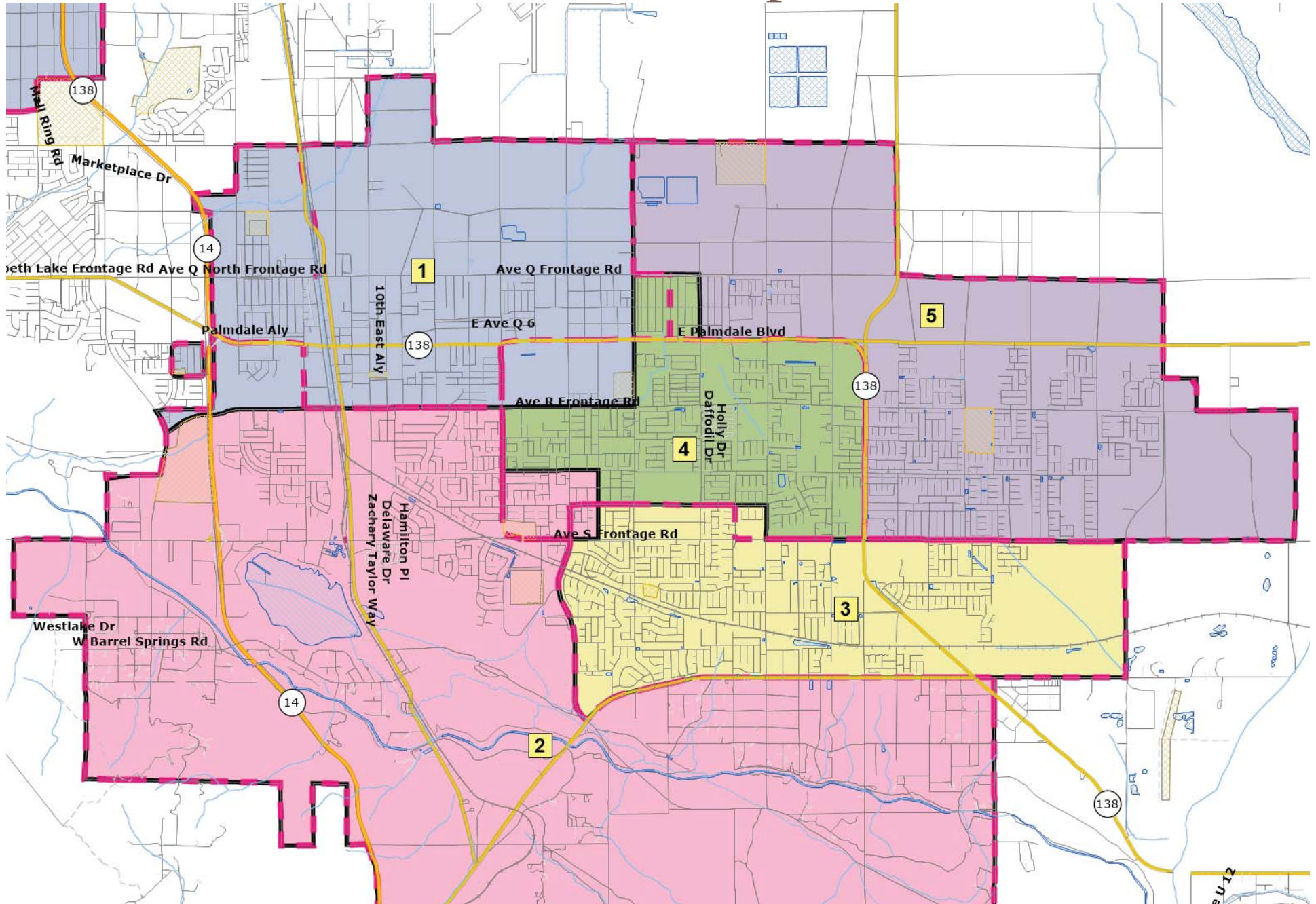
* “CVAP” = Citizens of Voting Age Population, from the US Census Bureau’s American Community Survey.

DRAFT PLAN B

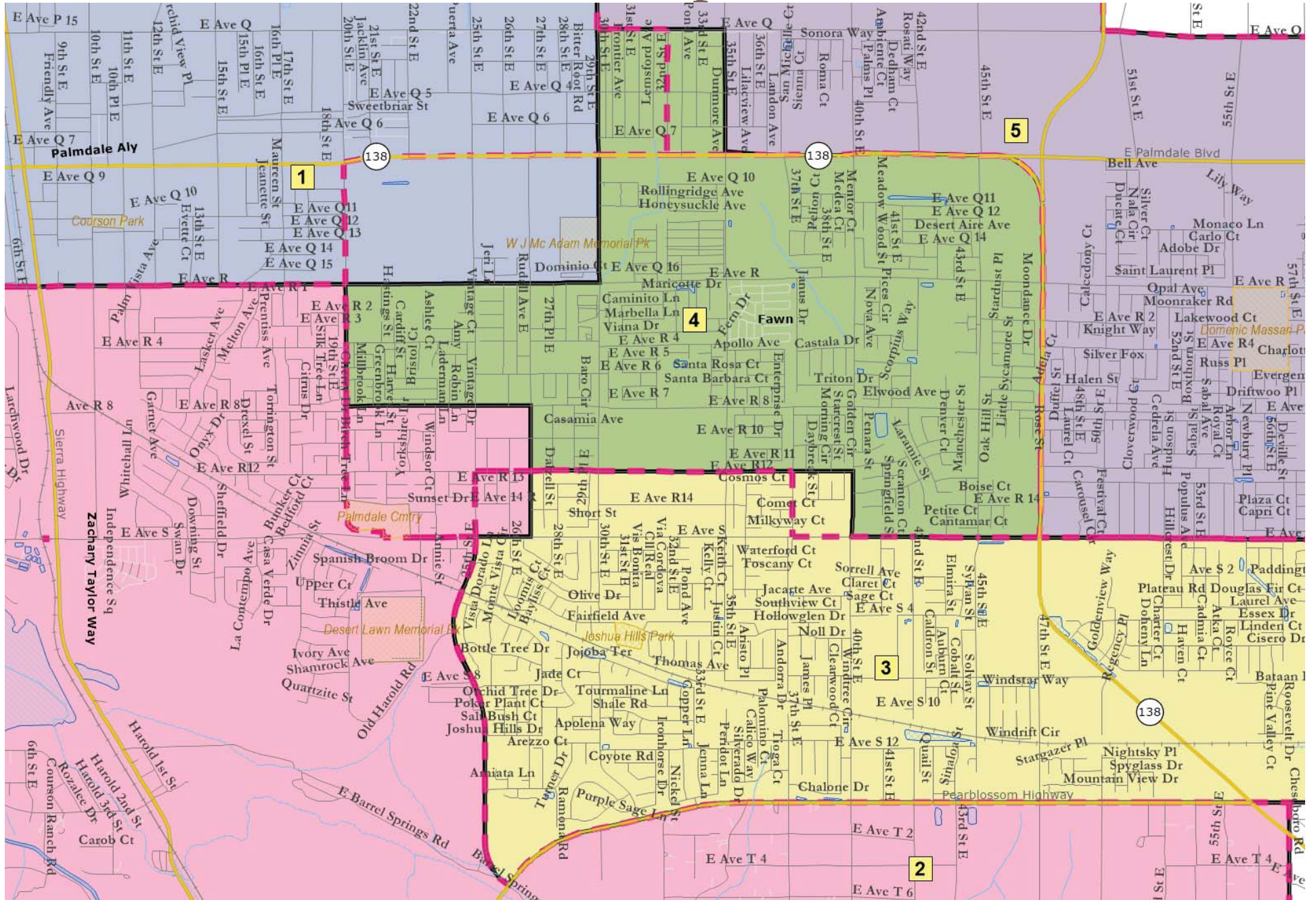
12/24/2012

National Demographics Corporation

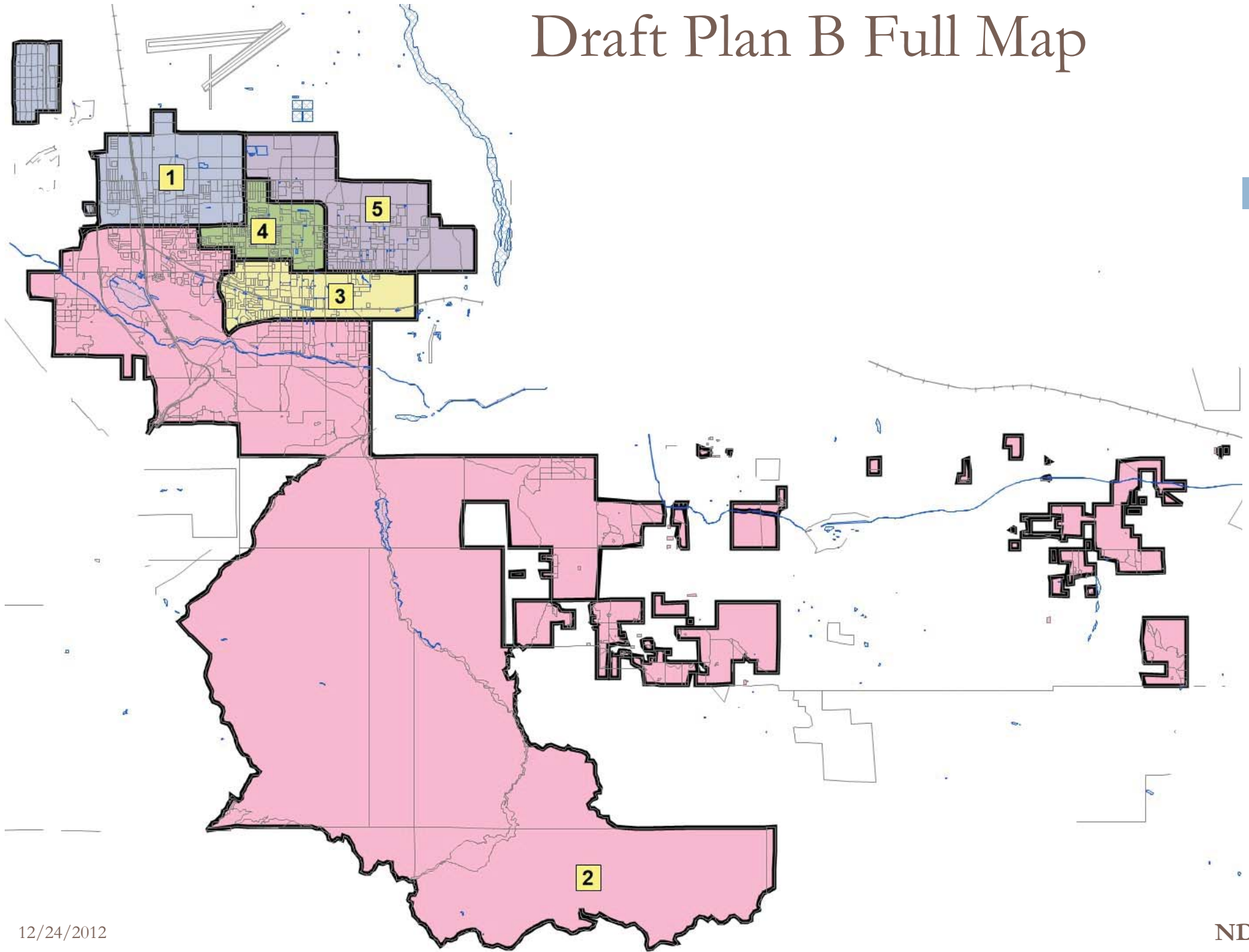
Draft Plan B Standard Map



Draft Plan B Detail Map



Draft Plan B Full Map



Plan B Basic Demographics

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Division	Population	Deviation	Pct. Dev.	Pct. Hispanic	Pct. African-American	Pct. Non-Hispanic White	Hispanic % of CVAP *
1	22923	16	0.07%	63%	17%	16%	36%
2	22479	-428	-1.87%	57%	13%	26%	37%
3	23257	350	1.53%	62%	15%	18%	51%
4	22842	-65	-0.28%	64%	13%	19%	49%
5	23032	125	0.55%	64%	17%	14%	47%
Total	114533	778	3.40%	62%	15%	18%	44%

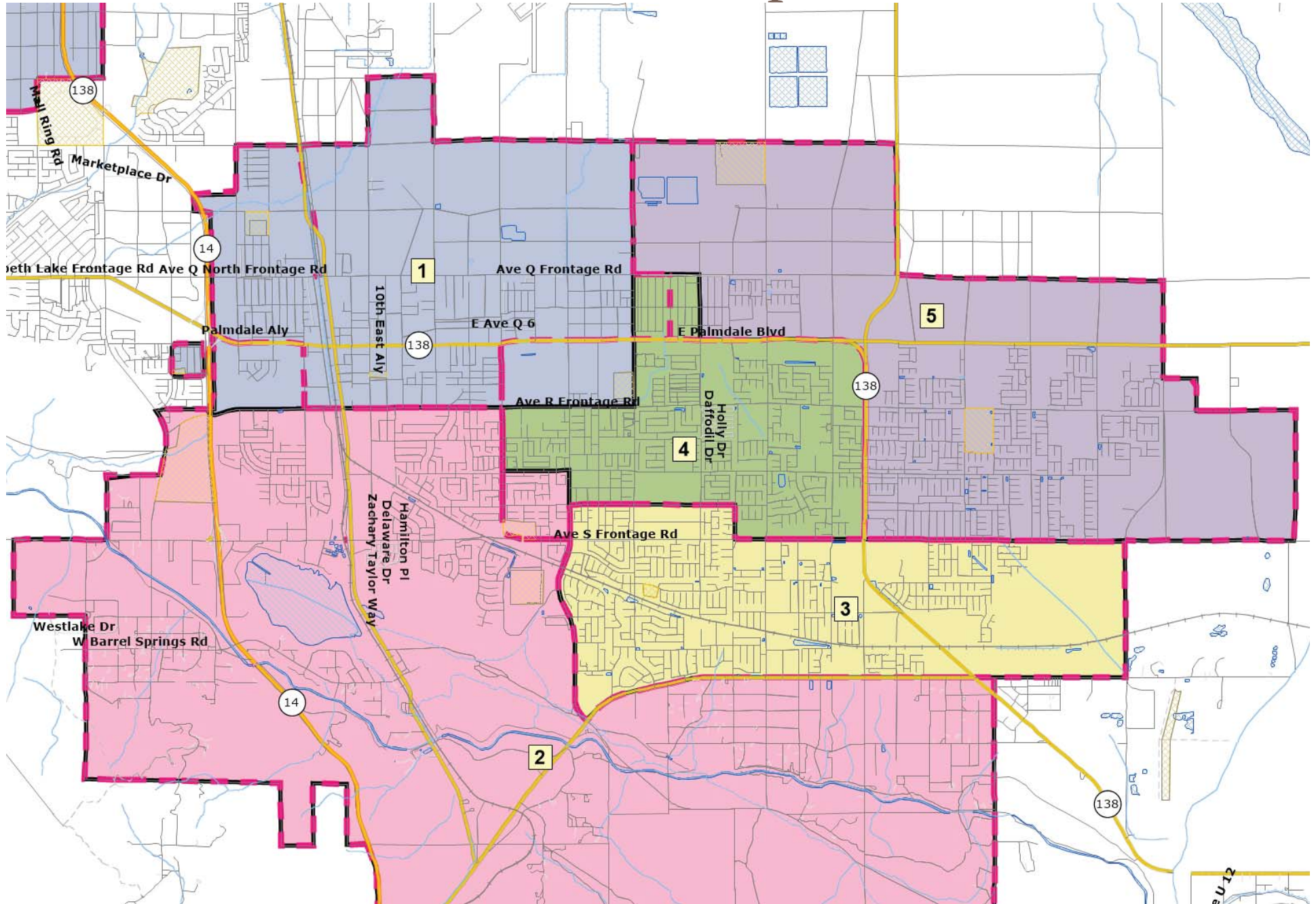
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DRAFT PLAN C

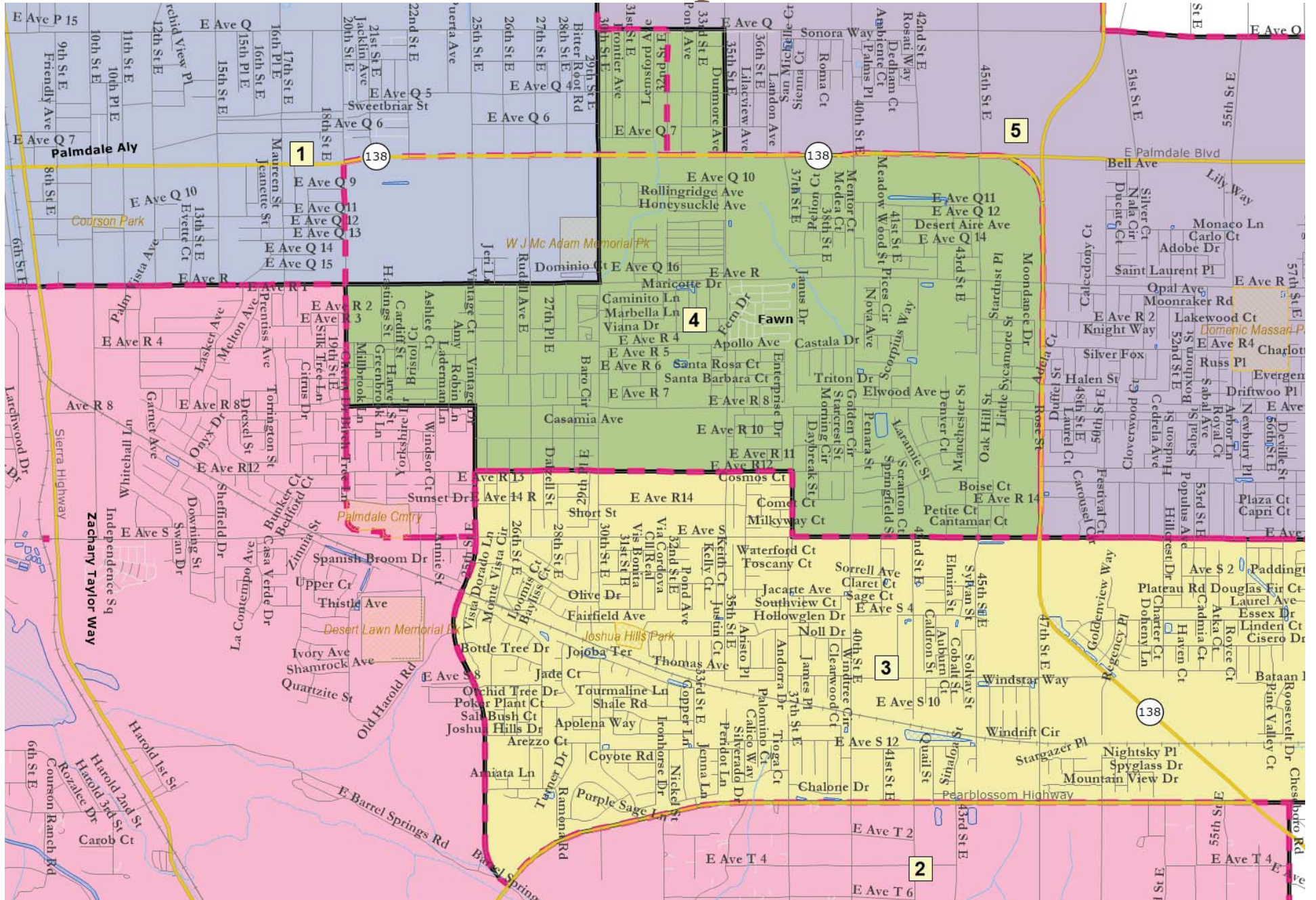
12/24/2012

National Demographics Corporation

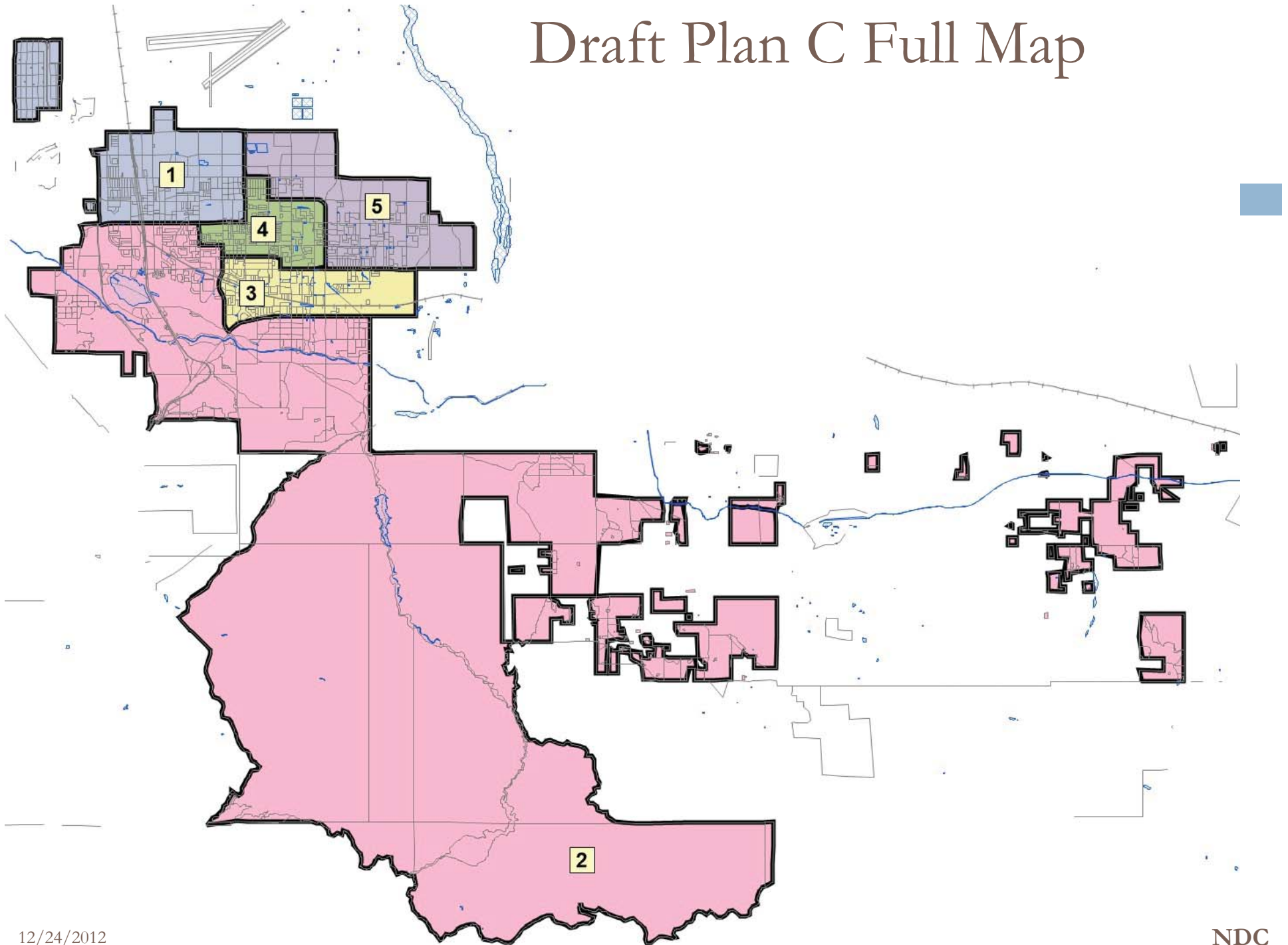
Draft Plan C Standard Map



Draft Plan C Detail Map



Draft Plan C Full Map



Plan C Basic Demographics

25

Division	Population	Deviation	Pct. Dev.	Pct. Hispanic	Pct. African-American	Pct. Non-Hispanic White	Hispanic % of CVAP *
1	22741	-166	-0.72%	63%	17%	16%	36%
2	22403	-504	-2.20%	56%	13%	26%	37%
3	23158	251	1.10%	62%	15%	18%	51%
4	23199	292	1.27%	64%	13%	19%	49%
5	23032	125	0.55%	64%	17%	14%	47%
Total	114533	796	3.47%	62%	15%	18%	44%

* “CVAP” = Citizens of Voting Age Population, from the US Census Bureau’s American Community Survey.

SUPERVISOR APPROVAL: _____ DATE: _____



Joint Powers Insurance Authority

Announces water industry training in your area....

Employment Litigation:

Limiting Liability Through Governance

Employment practices issues are a very real part of every workplace. Every district has its own policies and procedures for dealing with these issues; however, there are some basic “rules” that should be followed by everyone. General managers and human resource staff are generally the folks involved in dealing with employment issues. Just where do board members fit in? What is their role, how involved should they be, when should they be involved, and what resources are available to them?

This presentation will provide an overview of the answers to these questions and will utilize real-life scenarios to assist in the explanation of the “do’s and don’ts” of this delicate topic. You will take away with you important information that could possibly save your district, and perhaps you, valuable time and money!

Date: Wednesday, January 23, 2013
Time: 3:00-5:00 p.m.
Location: Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550
Phone: 661-456-1048



Instructors: Dick Damon
JPIA Director of Casualty Operations
Nancy Stangel
JPIA Director of Administration

Cost: No cost to JPIA members
\$50 to non-member water agencies
\$99 to other organizations

Registration with the JPIA is required

Use one of three methods:
On-line: www.acwajpia.com
By email: training@acwajpia.com
By phone: 800.231.5742

CAREERTRACK SEMINAR – DEALING WITH DIFFICULT PEOPLE
February 14, 2013
Lancaster

NAME: _____

ADVANCE REGISTRATION DEADLINE: _____

MEALS: ☐ YES SPOUSE: ☐ YES SPOUSES' TOUR: ☐ YES
 ☐ NO ☐ NO ☐ NO

DEPARTMENTAL TRAVEL BUDGET:

REGISTRATION: _____ TRAVEL: _____

TOTAL REMAINING BALANCE: _____

PROPOSED EXPENSES: Registration: _____
 Transportation: _____
 Meals:* _____
 Miscellaneous: _____
 TOTAL: _____

*DIRECTORS: Expenses are outlined in Section 4.06.1 of the District's Rules and Regulations.

*FOR STAFF: Meal limitations are outlined on pages 30 and 31 of the District's Employee Manual.

Please review these limitations.

HOTEL ACCOMMODATIONS: ☐ YES ☐ NO REGISTRATION DEADLINE: _____

ARRIVAL DATE/TIME: _____ DEPARTURE DATE/TIME: _____

TYPE OF ACCOMMODATIONS: _____ SINGLE (1 PERSON)
 _____ DOUBLE (2 PEOPLE)
 _____ (2 PEOPLE/2 BEDS)

AIRLINE RESERVATIONS: ☐ YES ☐ NO

DEPART FROM _____ on _____ at _____ AM/PM
 (airport) (date) (time)

RETURN FROM _____ on _____ at _____ AM/PM
 (airport) (date) (time)

SUPERVISOR APPROVAL: _____ DATE: _____

Dealing with Difficult People

How to Communicate with Tact and Skill

A One-Day Seminar Coming to Your Area
See cities and dates on page 7.



Do you recognize these types of difficult people?

See inside to identify these all-too-familiar problem personalities.

Never again fall victim to those who love to make life miserable for the rest of us ...

- You'll learn why they act the way they do.
- You'll find out exactly what to say and do in specific situations.
- You'll become less of a target for their barbs and antics.
- You'll see how to bring out the best in even the worst offenders.

Attend this seminar and gain the communication skills you need to de-stress all of your difficult relationships, on the job and off.

This is a day of intensive training with immediate payback ...

Learn to take the offensive against know-it-alls, dictators, snipers, grippers, "yes" people, "no" people and all of the other contrary characters you confront every day.

Course content on page 3.

"I learned more about how to deal with people in one day than I have during all my years in the workforce. I wish we had this kind of seminar years ago — maybe there would be less hostility and aggressiveness in the offices."

— Evelyn Allard,
administrative assistant

Do you recognize these people?



The Know-It-Alls

They're arrogant and usually have an opinion on every issue. When they're wrong, they get defensive.



The Passives

These people never offer ideas or let you know where they stand.



The Dictators

They bully and intimidate. They're constantly demanding and brutally critical.



The "Yes" People

They agree to any commitment, yet rarely deliver. You can't trust them to follow through.



The "No" People

They are quick to point out why something won't work. What's worse, they're inflexible.



The Gripers

Is anything ever right with them? They prefer complaining to finding solutions.

Of course you recognize them. They're the people you work with, sell to, depend on, live with. Learn to deal with them quickly and confidently at *Dealing with Difficult People*.

How this seminar will help you deal with problem people

1. You'll understand the difficult people in your life.

Learn how they think, what they fear, why they do what they do. Understanding difficult people makes dealing with them less frustrating.

2. You'll know specifically what to do and say.

At this seminar, you'll concentrate on here's-how-you-do-it techniques. You'll leave knowing how to *use* these techniques in specific situations, with all types of difficult people.

3. You'll be less of a target for difficult people.

Look at the difficult people in your life. Chances are, at least one person manages to get along with them. You can, too. Learn how to derail problem people and teach them to treat you with respect.

4. You'll bring out the best in people.

Let's face it — nobody's difficult all of the time (and everybody's difficult some of the time). Your new skills will help you reinforce the most positive behavior in everyone — at work and at home.

Register online at
www.careertrack.com,
by fax 913-967-8847 or mail. See page 8.

COURSE CONTENT

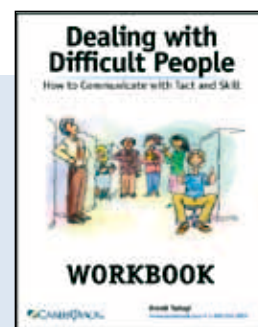
1. How to “map” difficult people to gain insight into what makes them tick
2. The most common mistake well-intentioned people make that actually worsens conflicts
3. Why complainers complain — and how to move them into the problem-solving mode
4. The single best response to sarcasm
5. 3 ways to get people to keep their word
6. How to respond to someone who practices one-upmanship
7. Strategies for working with the negative person who throws a wet blanket over everything
8. What to do when someone — even a boss — starts yelling
9. 4 steps to take when communicating with any difficult person
10. How to determine whether a difficult relationship is worth salvaging, and what to do if it isn't
11. When someone says one thing to you, but the opposite to someone else
12. How to get in sync with a difficult person and get along better
13. The essential 4-step process for successful confrontation
14. Techniques for dealing with touchy people who take things personally
15. What to do when someone criticizes you unfairly
16. How to know when to back down and when to hold your ground
17. Ways to cope with excuse-makers and blamers
18. 3 tactics that prevent you from being manipulated by others
19. Hot buttons: how to keep people from pushing yours
20. When and how to let someone save face
21. A proven way to buy time in a conflict so you can respond with a level head
22. When to go to a third party for help in dealing with a problem person
23. What to do when people make promises you suspect they won't keep
24. How to give an aggressive person an alternative to direct conflict
25. For managers: How to deal with employees who don't keep commitments ... have a negative attitude ... or are closed-minded
26. The special body language to use in dealing with specific kinds of difficult people (it can be even more powerful than what you say)

If you read it here, you'll learn it there

We don't lure you in with overblown promises. Our brochures are cross-checked for accuracy against actual course content.

A FREE WORKBOOK FOR EVERY PARTICIPANT

Your tuition includes a detailed course workbook that simplifies note taking, freeing you to listen more and learn more. After the seminar, you'll turn to it time and time again, to recall key points, validate opinions and address specific problems.



On-Site Training Solutions

Get the Results You're Looking For!

Bring our powerful, high-impact training programs to your organization and show your employees that you're serious about their professional growth and achieving critical organizational goals and objectives.

Choose From Over 150 Courses!

From management development to customer service, our comprehensive library of courses provides a learning experience that is engaging, interesting and intriguing!

Tailor the Training to Meet Your Specific Needs!

We'll help you choose the appropriate courses for your organization and tailor each one to address your specific goals, issues and scheduling concerns.

Maximize Your Training Budget!

On-Site Training allows you to train work groups, teams and entire departments for less than the cost of traditional public seminars or other training options.

Give your staff the skills, knowledge and confidence they need to meet tough workplace challenges head-on, realize their full potential and perform at their peak.

For a free consultation, visit us online at **careertrack.com/onsite**, call us at **1-800-944-8503** or scan the code below!



Message to Managers:

Wouldn't it be nice if everyone on your staff got along great day in and day out? No squabbles. No pettiness. Just harmony and nonstop productivity from 9 to 5.

Of course, you know that's practically impossible.

But the next best thing is having staff members who want a smoother-running office and are willing to work hard toward that goal.

This is the perfect opportunity to show your support. It's simple. Just look over this brochure — especially the learning points on page 3. Consider all that your employees have to gain from attending this seminar and all you'll gain, too.

Learning these communication skills together will help your employees understand each other better. They'll support one another in using their new skills and techniques. And they'll become a tighter, more effective, more productive team starting immediately.

Put your team members on the path to enhanced interpersonal skills and improved morale. **Go the extra mile and send the whole team. You'll save money, too! Tuition is discounted per person for groups of 5 or more from the same organization attending the same event.**

After the seminar, you'll sense a new mood of cooperation among your employees. You'll see them treat each other with greater respect. You'll watch them resolve conflicts more quickly — without putting you in the middle. And you'll enjoy the fact that their minds are firmly on the tasks at hand.

The ability to handle contrary and unreasonable people with determination and diplomacy is a valuable skill for anyone.

This seminar provides an ideal training ground for coworkers to learn together and support one another in implementing these new skills.

Tired of hit-and-miss training?

CHOOSE CAREERTRACK CONSISTENTLY.

THERE IS A DIFFERENCE ...

■ This is real training.

We respect your time — and your intelligence.

Our course content is soundly researched and designed by professional educators for maximum adult learning.

■ You get the tops in trainers.

Our faculty members receive the best training in the industry.

At a CareerTrack program, you can always count on learning from knowledgeable experts who know how to teach. Past attendees have rated our trainers at higher than 9.0 on a 10-point scale.

■ You see outstanding presentation materials and workbooks that work.

That's because we work with professionals — writers, editors and graphic artists — to produce them.

Put ours side by side with take-home materials from other companies, and you'll see the difference.

■ You get what we promise.

We don't lure you to our seminars with a long list of unrealistic promises.

You can rest assured that we meticulously cross-check our promotional materials to be sure they accurately reflect course content.



Guaranteed Results!

All of our seminars are **100% SATISFACTION GUARANTEED!** We're confident this seminar will provide you with the tips and techniques you need to successfully deal with difficult people. If for any reason you are dissatisfied, send us a letter (Attn: Customer Relations) within 30 days of your seminar attendance stating the reason you were not satisfied and we'll arrange for you to attend another one of our seminars or receive a full refund — *hassle-free.*

Curious, but not yet convinced?

Consider this: In one fast-paced day, you'll gain an advantage that will continue to pay off for years to come ... starting the very next day.

If that's not incentive enough, here are 4 more reasons to sign up now:

1. **Your coworkers will welcome and admire your initiative.**

After all, they'll benefit by working with someone who has answers to some of the very same problems they face.

2. **In a single day, you'll learn strategies that will last you a lifetime.**

This seminar is full of specific ideas you can put to use right away. You'll leave eager to try them and confident they'll work.

3. **You'll learn people skills that will be noticed — and most likely copied — by others.**

Tact and skill in handling difficult people are enviable traits. In no time at all, you'll see direct results in your dealings with all kinds of people. And they'll see the difference in you, as well.

4. **Your day will fly by.**

When learning is fun, time goes fast and what you learn sticks. You'll be surprised when the seminar ends — and impressed with how much you've learned.

This seminar is a great opportunity for you to build your personal power and benefit your company or organization in the process.

We hope you'll plan now to attend.

Dealing with Difficult People

Fast seminar facts

- One-day seminar, 9 a.m. to 4 p.m.
- Tuition includes complete course manual
- Discount per person for groups of 5 or more
- 100% satisfaction guaranteed

Enroll Today!

www.careertrack.com

Affordable Tuition • Group Discount

Enroll Today! Hurry, our seats fill *fast*. Guarantee your enrollment by paying your tuition today. You will receive a confirmation once your registration is complete. **Payment is due before the program.**

Quick Confirmation! To receive your confirmation within 48 hours, please complete the Quick Confirmation section of the registration form. Be sure to provide us with your email address and/or fax number.

Program Schedule

Check-in: 8:30 a.m. – 9:00 a.m.

Program: 9:00 a.m. – 4:00 p.m.

Cancellations and Substitutions

You may cancel your registration up to 10 business days before the program, and we will refund your tuition less a nominal cancellation fee. Substitutions and transfers may be made at any time to another program of your choice scheduled within 12 months of your original event. Please note that if you do not cancel and do not attend, you are still responsible for payment.

Please Note

- You will be notified by email, fax and/or mail if any changes are made to your scheduled program (i.e., date, venue, city or cancellation).
- Walk-in registrations will be accepted as space allows.
- For seminar age requirements, please visit <http://www.careertrack.com/faq.asp#agerequirements>.
- Please, no audio or video recording.
- Lunch and parking expenses are not included.
- Dressing in layers is recommended due to room temperature variations.
- You will receive a Certificate of Attendance at the end of the program.

Tax-Exempt Organizations

If you are tax-exempt, enter your tax-exempt number in Section 6 on the Registration Form. Please mail or fax a copy of your Tax-Exempt Certificate with your registration for payment processing.

Tax Deduction

If the purpose of attending a CareerTrack program is to help you maintain or improve skills related to employment or business, expenses related to the program may be tax-deductible according to I.R.C Reg. 1.162-5. Please consult your tax adviser.

Continuing Education Credit

CareerTrack offers Continuing Education Credits based on program length and completion. Credits are issued according to the National Task Force for Continuing Education guidelines, and approval is at the discretion of your licensing board. **Questions and concerns should be directed to your professional licensing board or agency.**



CareerTrack is registered with the National Association of State Boards of Accountancy (NASBA), as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Suite 700, Nashville, TN, 37219-2417. Website: www.nasbatools.com. This course qualifies for 6 CPE credits. To obtain a certificate documenting your CPE credits, please visit <http://www.careertrack.com/certificate>. Certificates will be available 10 days after your event has ended.

Update Your Contact Information!

Simply make corrections to the mailing label on the back page of this brochure. **Mail** corrections to P.O. Box 413884, Kansas City, MO 64141-3884 or **fax** to 913-967-8847. We'll change our records for the very next update. Thanks!



Thumbs-up from past participants ...

"Before today, I didn't realize how much I allowed others to control my reactions and emotions. I will, from this day forward, focus on being a happy and more supportive person."

— Deborah A. Hoze, registered medical assistant

"At times, I too, become a difficult person because I've allowed others to manipulate me ... I learned how not to become part of the problem."

— Judith A. Ray, accountant

"This course was straightforward and practical — 'user friendly.' The time passed quickly."

— Jacqueline Trayner, graduate student

"My leadership skills will improve greatly now that I have the tools to deal with my staff."

— Wendi Perea, customer service supervisor

"Helped me to not only understand my own personality style, but also those of the people I deal with on a daily basis."

— Cristy Spencer, regional traffic director

"This seminar revitalized me, brought things 'home,' refocused my skills to deal with difficult staff more effectively."

— Susan Klingensmith-Gilkey, director

"I specifically took this seminar for help with coworkers and now I feel I can deal with these different personalities with confidence."

— Sharon Setters, licensing rep

"Seminar leader was top-notch — knew the material and has a very fine and enjoyable presentation manner."

— James K. Swanson, chief, technical policy

Enroll Today!
www.careertrack.com

Express Enrollment!

www.careertrack.com

Call 1-800-556-3009 • Fax to 913-967-8847 • Mail your registration form!



PHONE

1-800-556-3009



FAX

913-967-8847



ONLINE

www.careertrack.com



MAIL to

CareerTrack
P.O. Box 219468
Kansas City, MO
64121-9468

- 1** ☐ **YES!** Please register me for the one-day, *Dealing with Difficult People* seminar indicated in Section 5. Group Discounts available; see page 6 for details.

- 2** **IMPORTANT!** Please fill in VIP number as it appears on the address label.

ID#
910398

VIP

3 ORGANIZATION INFORMATION

Organization: _____

Address: _____

City: _____ St: _____ ZIP: _____

Tele: _____ Fax: _____

Approving Mgr's Name: ☐ Mr. ☐ Ms. _____

Job Title: _____

Email Address: _____ ☐ Business ☐ Home

4 QUICK CONFIRMATION

☐ Please email or fax my confirmation to me within 48 hours.

My email address or fax number is: _____

5 NAMES OF ATTENDEES (Please list additional names on a separate sheet.)

#1 Attendee's Name
Mr. _____
Ms. _____

Job Title _____ Event # _____

Email Address: _____ ☐ Business ☐ Home

#2 Attendee's Name
Mr. _____
Ms. _____

Job Title _____ Event # _____

Email Address: _____ ☐ Business ☐ Home

#3 Attendee's Name
Mr. _____
Ms. _____

Job Title _____ Event # _____

Email Address: _____ ☐ Business ☐ Home

6 METHOD OF PAYMENT (Payment is due before the program.)

Please make checks payable to CareerTrack and return form to: P.O. Box 219468, Kansas City, MO 64121-9468. Our federal ID# is 43-1830400 (FEIN).

Please add applicable state and local tax to your payment for programs held in Hawaii (4.16%), South Dakota (6%) and West Virginia (6%).

Total amount due: \$ _____

☐ Check # _____ (payable to **CareerTrack**) is enclosed.

☐ Bill my organization. Attn: _____

☐ Purchase order # _____ is enclosed. (Attach purchase order to completed registration form.)

☐ Charge to: ☐ AmEx ☐ Discover ☐ MC ☐ Visa

_____ EXPIRATION DATE

CARD NUMBER

Card Holder's Name _____

Tax-Exempt # _____

Please attach a copy of your Tax-Exempt Certificate for payment processing.



Note: If you've already registered by phone, by fax or online, please do not return this form.



CAREERTRACK®
 a division of PARK University Enterprises, Inc.
 Kansas City, MO 64121-9468
 P.O. Box 219468
 To update your contact information, see page 6.

Dealing with Difficult People

How to Communicate with Tact and Skill

YOUR VIP# IS: WINQ

Dealing with Difficult People

How to Communicate with Tact and Skill

A One-Day Seminar Coming to Your Area
See cities and dates on page 7.



Never again fall victim to those who love to make life miserable for the rest of us ...

- You'll learn why they act the way they do.
 - You'll find out exactly what to say and do in specific situations.
 - You'll become less of a target for their barbs and antics.
 - You'll see how to bring out the best in even the worst offenders.
- Attend this seminar and gain the communication skills you need to de-stress all of your difficult relationships, on the job and off.

This is a day of intensive training with immediate payback ...
Learn to take the offensive against know-it-alls, dictators, snipers, grippers, "yes" people, "no" people and all of the other contrary characters you confront every day.

Course content on page 3.

"I learned more about how to deal with people in one day than I have during all my years in the work force. I wish we had this kind of seminar years ago — maybe there would be less hostility and aggressiveness in the offices."
— Evelyn Allard, secretary



This course qualifies for CPE credits. See details on page 6.

Express Enrollment!

www.careertrack.com



ANTELOPE VALLEY BOARD OF TRADE
BUSINESS OUTLOOK CONFERENCE

February 22, 2013

Lancaster

NAME: _____

ADVANCE REGISTRATION DEADLINE: _____

MEALS: ☐ YES SPOUSE: ☐ YES SPOUSES' TOUR: ☐ YES
 ☐ NO ☐ NO ☐ NO

DEPARTMENTAL TRAVEL BUDGET:

REGISTRATION: _____ TRAVEL: _____

TOTAL REMAINING BALANCE: _____

PROPOSED EXPENSES: Registration: _____
 Transportation: _____
 Meals:* _____
 Miscellaneous: _____
 TOTAL: _____

*DIRECTORS: Expenses are outlined in Section 4.06.1 of the District's Rules and Regulations.

*FOR STAFF: Meal limitations are outlined on pages 30 and 31 of the District's Employee Manual.

Please review these limitations.

HOTEL ACCOMMODATIONS: ☐ YES ☐ NO REGISTRATION DEADLINE: _____

ARRIVAL DATE/TIME: _____ DEPARTURE DATE/TIME: _____

TYPE OF ACCOMMODATIONS: _____ SINGLE (1 PERSON)
 _____ DOUBLE (2 PEOPLE)
 _____ (2 PEOPLE/2 BEDS)

AIRLINE RESERVATIONS: ☐ YES ☐ NO

DEPART FROM _____ on _____ at _____ AM/PM
 (airport) (date) (time)

RETURN FROM _____ on _____ at _____ AM/PM
 (airport) (date) (time)

SUPERVISOR APPROVAL: _____ DATE: _____

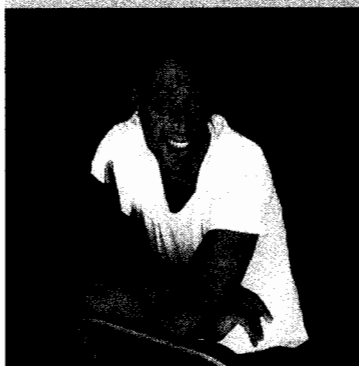


BUSINESS OUTLOOK CONFERENCE

2013 FREEDOM TO SUCCEED

BUSINESS OUTLOOK CONFERENCE

FEBRUARY 22, 2013—ANTELOPE VALLEY FAIRGROUNDS



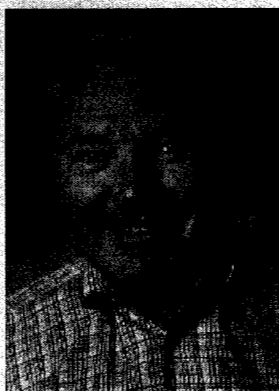
KEYNOTE SPEAKER

Wounded Warrior JR MARTINEZ

Business Outlook Conference
FRIDAY
FEBRUARY 22, 2013
7:30—2:30
POPPY PAVILION
ANTELOPE VALLEY
FAIRGROUNDS
TICKETS \$150
TABLES (8 seats) \$1200
AVBOT MEMBERS SAVE 10%

Business

COSTCO CEO
Craig Jelinek



Premier



SPONSORS (Partial Listings)

Millennium



NORTHROP GRUMMAN



Diamond



RIO TINTO
MINERALS



Platinum



Gold



Call the AVBOT office for event information and ticket sales! (661) 942-9581

CONFERENCE REGISTRATION

- ☐ Please reserve ____ conference ticket (s) x \$150/ticket *AVBOT Members Save 10% (\$135/ticket)* =
- ☐ Please reserve ____ table (s) x \$1,200/table (8 seats) *AVBOT Members Save 10% (\$1,080/table)* =
- ☐ I am interested in becoming a 2013 Business Outlook Conference Sponsor

Company _____

Contact Name _____

Phone _____

Fax _____

Cell _____

Email _____

Full Address _____

Payment Type CHECK/VISA/MC/AMEX Credit Card No. _____

Expiration and Signature _____

Send with Payment to AV Board of Trade 548 West Lancaster Blvd. Suite 103 Lancaster, CA 93534-2534
Phone 661-942-9581 Fax 661-723-9279 Email teri@avbot.org Web www.avbot.org
AVBOT is a 501 (c) 6 Organization



**BUSINESS
OUTLOOK
CONFERENCE**

**3 2 5 FREEDOM TO
SUCCEED**
BUSINESS OUTLOOK CONFERENCE

Premier Sponsor - \$15,000.00 or more

- Prominent name or logo recognition in all marketing materials both printed and non-printed such as TV and radio permitting including social media and website
- Prominent name or logo recognition at the event including program, posters, table place cards, sponsorship power presentation
- On-stage name mention during the event
- 3 reserved VIP tables (24 seats)
- Booth Space at the conference
- Invitation to Speaker and Sponsor Reception

Millennium Sponsor - \$10,000.00 or more

- Prominent name or logo recognition in all marketing materials both printed and non-printed such as TV and radio permitting, including social media and website
- Prominent name or logo recognition at the event including program, posters, table place cards, sponsorship power point presentation
- On-stage name mention during the event
- 2 reserved VIP tables (16 seats)
- Booth Space at the conference
- Invitation to Speaker and Sponsor Reception

Diamond Sponsor - \$5,000.00 or more

- Prominent name or logo recognition in all marketing materials including website and social media
- Prominent name or logo recognition at the event including program, posters, table place cards, sponsorship power point presentation
- On-stage name mention during the event
- 1 served VIP table (8 seats)
- Booth Space at the conference
- Invitation to Speakers and Sponsors Reception

Platinum Sponsor - \$2,500.00 or more

- Prominent name or logo recognition in all printed marketing materials including website and social media
- Prominent name or logo recognition at the event including program, posters, table place cards, sponsorship power point presentation
- Reserved VIP seating for 4
- Invitation to Speakers and Sponsors Reception

Gold Sponsor - \$1,250.00 or more

- Prominent name or logo recognition in all printed marketing materials including website and social media
- Prominent name or logo recognition at the event including program, posters, table place cards, sponsorship power point presentation
- Reserved VIP seating for 2
- Invitation to Speakers and Sponsors Reception

Tickets/Booth Space

Individual Ticket Prior to Event - \$150.00

Individual Ticket Day of Event - \$175.00

AVBOT Member Ticket Prior to Event - \$135.00

AVBOT Member Price Ticket Day of Event - \$150.00

Corporate Tables (8 seats) \$1,200.00

AVBOT Member Tables (8 seats) \$1,080.00

Booth Space Available - \$300.00 (please inquire for details)

Program Business Card Advertisement—\$125.00

**To sponsor and/or purchase tickets, contact the Antelope Valley Board of Trade
(661) 942-9581**

WATEREUSE CALIFORNIA ANNUAL CONFERENCE

March 17 – 19, 2013

Monterey

NAME: _____

ADVANCE REGISTRATION DEADLINE: FEBRUARY 4, 2013

MEALS: YES SPOUSE: YES SPOUSES' TOUR: YES
 NO NO NO

DEPARTMENTAL TRAVEL BUDGET:

REGISTRATION: _____ TRAVEL: _____

TOTAL REMAINING BALANCE: _____

PROPOSED EXPENSES: Registration: _____
Transportation: _____
Meals:* _____
Miscellaneous: _____
TOTAL: _____

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*FOR STAFF: Meal limitations are outlined on pages 30 and 31 of the District's Employee Manual.

Please review these limitations.

HOTEL ACCOMMODATIONS: YES NO REGISTRATION DEADLINE: 2-22-13

ARRIVAL DATE/TIME: _____ DEPARTURE DATE/TIME: _____

TYPE OF ACCOMMODATIONS: _____ SINGLE (1 PERSON)
_____ DOUBLE (2 PEOPLE)
_____ (2 PEOPLE/2 BEDS)

AIRLINE RESERVATIONS: YES NO

DEPART FROM _____ on _____ at _____ AM/PM
(airport) (date) (time)

RETURN FROM _____ on _____ at _____ AM/PM
(airport) (date) (time)

SUPERVISOR APPROVAL: _____ DATE: _____

CONFERENCE REGISTRATION

WATEREUSE
CALIFORNIA

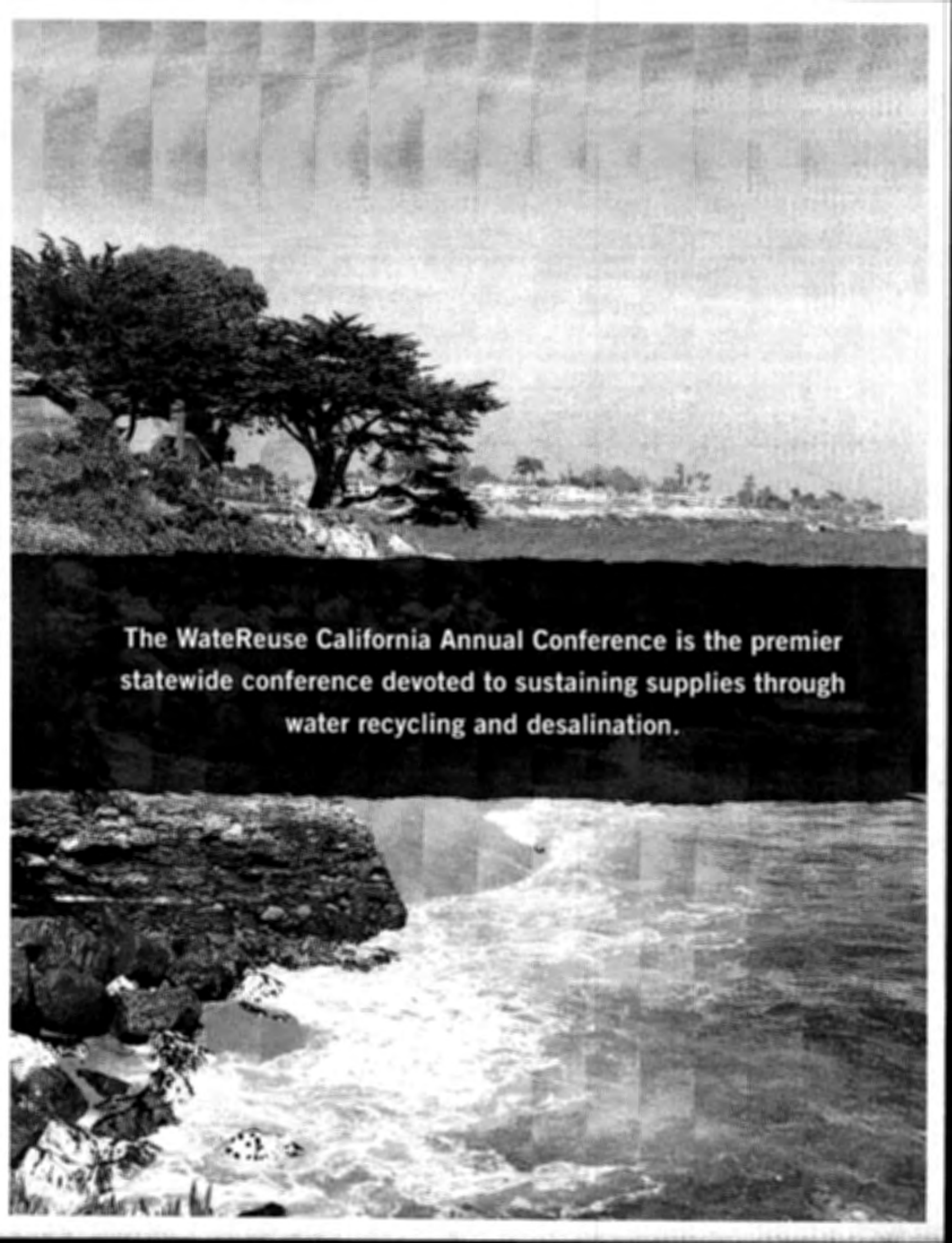
WATEREUSE

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13

CALIFORNIA ANNUAL CONFERENCE

MARCH 17-19, 2013 • PORTOLA HOTEL & SPA • MONTEREY, CA

A black and white photograph of a coastal scene. In the upper left, a large, dark, leafy tree stands on a rocky cliff. The ocean is visible in the background, with waves breaking against a distant shoreline. In the foreground, the ocean is turbulent, with white foam from a wave crashing against dark, jagged rocks on the left. The sky is overcast and grey.

The WaterReuse California Annual Conference is the premier statewide conference devoted to sustaining supplies through water recycling and desalination.

The 2013 WaterReuse California Annual Conference is designed for individuals, organizations, and agencies that are associated with or interested in the design, management, operation, and use of water recycling and desalination facilities and projects in California. The conference will feature technical presentations, educational workshops, a technical tour, receptions, an awards luncheon, the annual Gordon Cologne Breakfast, a plenary session about direct potable reuse, and an exhibit hall.

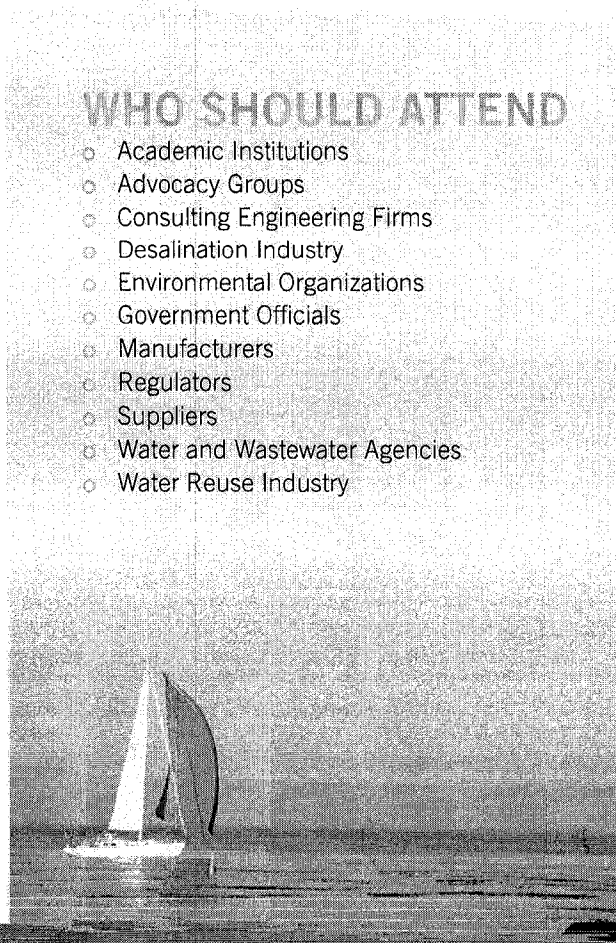
The WaterReuse Association is a nonprofit organization whose mission is to advance the beneficial and efficient uses of high quality, locally produced, sustainable water sources for the betterment of society and the environment through advocacy, education and outreach, research, and membership. Across the United States and the world, communities face water supply challenges due to increasing demand, drought, depletion and contamination of groundwater, and dependence on single sources of supply. WaterReuse addresses these challenges by working with local agencies to implement water reuse and desalination projects that resolve water resource issues and create value for communities.

CORE TOPIC AREAS

- o Agriculture Reuse
- o Climate Change Solutions
- o Current Regulatory, Policy & Legal Issues
- o Customer Experiences with Reuse
- o Customer Marketing: Reaching New Demands
- o Desalination in California
- o Economics & Financing
- o Environmental Enhancement with Reuse
- o Implementing Small Reuse Systems
- o Indirect and Direct Potable Reuse
- o Innovative Treatment Technologies and Application
- o Operation and Maintenance Experiences
- o Planning and Program Issues
- o Public Outreach & Education
- o Public/Private Partnership
- o Research
- o Salinity and Nutrient Management
- o Sustainability

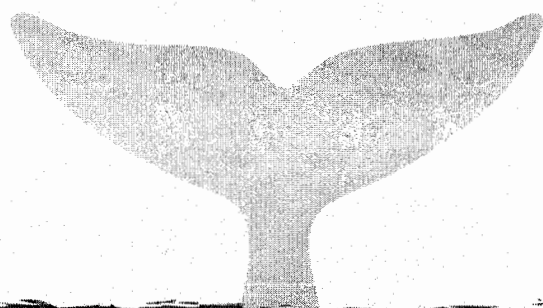
WHO SHOULD ATTEND

- o Academic Institutions
- o Advocacy Groups
- o Consulting Engineering Firms
- o Desalination Industry
- o Environmental Organizations
- o Government Officials
- o Manufacturers
- o Regulators
- o Suppliers
- o Water and Wastewater Agencies
- o Water Reuse Industry



SCHEDULE AT A GLANCE

SUNDAY, MARCH 17, 2013	
11:00 a.m. – 4:00 p.m.	Golf at the Monterey Pines Golf Course (additional fees apply)
12:00 p.m. – 5:30 p.m.	Registration Open
1:00 p.m. – 5:00 p.m.	Technical Tour: Behind-the-Scenes Tour of the Monterey Bay Aquarium (additional fees apply)
2:00 p.m. – 5:00 p.m.	Pre-Conference Workshops (additional fees apply)
	○ WS1: Communicating Potable Reuse Messages for Public Acceptance
	○ WS2: Approaches to Salt and Nutrient Management Plans
5:30 p.m. – 7:00 p.m.	Exhibit Hall Open
5:30 p.m. – 7:00 p.m.	Welcome Reception in the Exhibit Hall
MONDAY, MARCH 18, 2013	
7:30 a.m. – 3:30 p.m.	Registration Open
7:30 a.m. – 3:30 p.m.	Exhibit Hall Open
7:30 a.m. – 8:30 a.m.	Continental Breakfast
8:30 a.m. – 9:30 a.m.	Opening Session
9:30 a.m. – 10:00 a.m.	Networking Break
10:00 a.m. – 12:00 p.m.	Technical Sessions
	○ A1: Indirect Potable Reuse
	○ B1: Public Outreach
	○ C1: Reuse Planning
	○ D1: Panel Discussion: Monterey Water Solutions
12:00 p.m. – 1:30 p.m.	Awards Luncheon and Annual Membership Meeting
1:45 p.m. – 3:00 p.m.	Direct Potable Reuse Plenary Session
3:00 p.m. – 3:30 p.m.	Networking Break
3:30 p.m. – 5:00 p.m.	Technical Sessions
	○ A2: Salinity and Nutrient Management
	○ B2: Desalination
	○ C2: Water Energy Nexus
	○ D2: Panel Discussion: Industrial Water Reuse
5:30 p.m. – 7:00 p.m.	President's Reception



TUESDAY, MARCH 19, 2013

8:30 a.m. – 12:00 p.m.	Registration Open
8:30 a.m. – 9:30 a.m.	Gordon Cologne Breakfast
9:30 a.m. – 3:00 p.m.	Exhibit Hall Open
9:30 a.m. – 10:00 a.m.	Networking Break
10:00 a.m. – 12:00 p.m.	Technical Sessions
	o A3: Direct Potable Reuse
	o B3: Case Studies
	o C3: Panel Discussion: Current Water Recycling Issues for Water Policymakers
12:00 p.m. – 1:00 p.m.	Lunch in the Exhibit Hall
1:00 p.m. – 5:00 p.m.	Technical Tour: Carmel Area Wastewater District and Pebble Beach Community Services District (additional fees apply)
1:00 p.m. – 2:30 p.m.	Technical Sessions
	o A4: Agricultural Reuse
	o B4: Research
	o C4: Regulatory Affairs
2:30 p.m. – 3:00 p.m.	Networking Break
3:00 p.m. – 4:30 p.m.	Technical Sessions
	o A5: Contaminants of Emerging Concern
	o B5: Innovative Ideas
	o C5: Small Systems

GOLF

THE MONTEREY PINES GOLF COURSE

Sunday, March 17, 2013

11:00 a.m. – 4:00 p.m.

Golf Fee: \$75 for walkers and \$90 for riders

Group Size: Tee times will be utilized

Transportation provided to and from the hotel

Experience golf in the Monterey Bay Area. The Monterey Pines Golf Course was renovated approximately 4 years ago by golf architect Marc Messner. It is located next to the Monterey County Fairgrounds near the Monterey Airport and is managed by the Navy Golf Program. The par 69 course is very walkable and has a fun layout with very good challenging playing conditions.

For more information go to <http://navylife.com/monterey/recreation/golf/>



PRE-CONFERENCE WORKSHOPS

WS1: COMMUNICATING POTABLE REUSE MESSAGES FOR PUBLIC ACCEPTANCE

Sunday March 17, 2013

2:00 pm – 5:00 pm

Workshop Fee: \$75

Since recycled water was first introduced, it has faced challenges regarding how to communicate its safe use to the public. Among the perceived health risks for recycled water projects is the presence of trace concentrations of PPCPs that can be detected in treated wastewater and in drinking water too. The ability for scientists to detect chemicals at very low levels has outpaced the ability to completely remove them or even fully understand their significance when present, and assess actual risk. This has led to an increased public awareness and concern via regional and national news reports of the presence of chemicals in our environment.

Some stakeholder's concerns increase as more communities consider potable uses. New treatment train concepts are on the horizon that will likely incorporate "real-time" monitoring systems to help ease public and regulator concerns for health, safety and reduction of environmental impacts. Effective communication regarding safety and reliability of recycled water quality provided by treatment technologies and monitoring techniques is the greatest challenge we face in the coming years as we strive to build trust in these systems and the organizations that will operate them.

One way to clear that hurdle is with robust communications programs that accurately and clearly portray the relative human health risks of recycled water and the proven technology of desalination in terms that are easily understood by the public, our customers and those within our industry. This workshop will look at authentic and meaningful channels of communicating, and effective messages that could resonate with the public as well as the challenges we will obviously face.

Speakers will provide an overview of new real time monitoring techniques, a description of successful outreach already underway and a view from a newspaper reporter. This is your chance to learn and ask questions about the future of where Potable Reuse is headed. The session will be moderated by Mark Millan of Data Instincts.

WS2: APPROACHES TO SALT AND NUTRIENT MANAGEMENT PLANS

Sunday, March 17, 2013

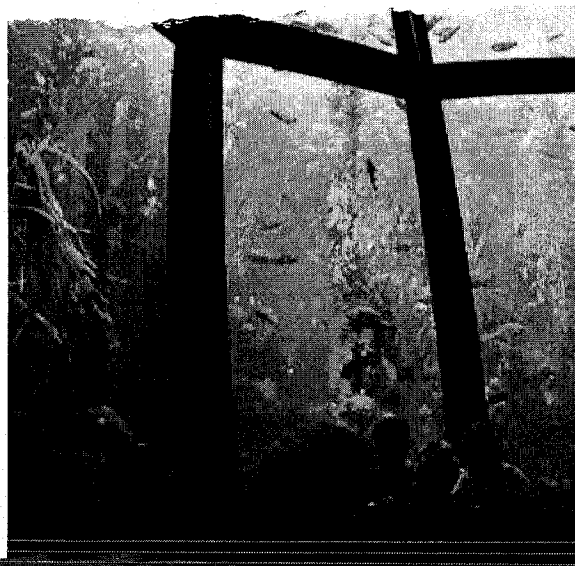
2:00 pm – 5:00 pm

Workshop Fee: \$75

Outlined in the State's Recycled Water Policy is a requirement to evaluate salt and nutrient loading, identify any needed BMPs to protect the groundwater quality in all groundwater basins in the State, and develop a salt and nutrient management plan (SNMP).

This SNMP workshop will focus on the practical methodologies that are being used and applied to the technical analyses that are underway or completed SNMPS. Several SNMP approaches/methodologies will be presented representing a mix of basin settings (urban, agricultural, basins with recycled water recharge, basins with good available data, basins with limited available data, etc). The technical data and methodologies to be addressed include:

- salt and nutrient (S/N) loading factors (i.e., fertilizer/amendment application rates, loading from livestock, nitrogen fate and transport, water and sewer line leakage rates, septic system loading, dry deposition, mineral dissolution, etc.)
- salt and nutrient balances
- calculating basin averages
- predicting future basin concentrations (loading models, mixing models, fate and transport models)
- approaches for addressing basins with limited data
- Uncertainties



TECHNICAL TOURS

While you are in Monterey for the conference, we would like to invite you to take advantage of a unique opportunity—register for a local technical tour! All tours will depart from the main entrance of the hotel. Please check the schedule of events as some of the tours may conflict with other scheduled conference activities.

BEHIND-THE-SCENES TOUR OF THE MONTEREY BAY AQUARIUM

Sunday, March 17, 2013

1:00 pm – 5:00 pm

Tour Fee: \$75

Limited to 70 people

Transportation provided to and from the hotel

Be amazed and entertained by experiencing the world-renowned marine life exhibits at the Monterey Bay Aquarium on historic Cannery Row. Here is a rare opportunity to visit and see the operations of the Monterey Bay Aquarium. Included in this tour will be the chance to learn about how the aquarium uses fresh sea water in its exhibits and returns it to the Monterey Bay thereby preventing salt loading in the regional sanitary sewer system. You'll learn about exciting research projects being conducted and how food is prepared for over 10,000 animals. You'll also get a glimpse of the exhibits—from the other side of the window! New exhibits include *The Jellies Experience*, *Mission to the Deep* interactive HD video experience, and *Secret Lives of Seahorses*.

Admission includes transportation to and from the hotel and the aquarium as well as full access to all aquarium exhibits.

CARMEL AREA WASTEWATER DISTRICT AND PEBBLE BEACH COMMUNITY SERVICES DISTRICT TECHNICAL TOUR

Tuesday, March 19, 2012

1:00 pm – 5:00 pm

Tour Fee: \$45

Transportation provided to and from the hotel

Tour Highlights

- Visit a microfiltration and reverse osmosis reclamation plant that is reducing salts for turf irrigation.
- Learn how they solved the algae problem for Forest Lake, which is an open recycled water reservoir.
- See an updated golf course irrigation system on some of the most famous facilities in the country.

The CAWD/PBCSD Reclamation Project is a cooperative effort involving the Carmel Area Wastewater District (CAWD), the Pebble Beach Community Services District (PBCSD), the Monterey Peninsula Water Management District (MPWMD), and the Pebble Beach Company (PBCo).

The project provides treated wastewater to irrigate golf courses and open space areas in Pebble Beach, which frees up potable water previously used for irrigation. The original project involved the construction of a new tertiary treatment plant and laboratory facilities located on the site of the existing CAWD secondary wastewater treatment plant, the construction of a new recycled water distribution system, including a 2.5 million gallon storage tank, and irrigation system improvements.

Subsequent to the completion of the original facilities, the Project has been expanded to increase the quantity and quality of recycled water. The expanded project utilizes Forest Lake Reservoir located in Pebble Beach which provides 114 million gallons of storage capacity. The reservoir is filled with recycled water during winter months when there is excess production at the treatment plant. The stored water is used during summer months when the daily irrigation demand exceeds treatment plant production capacity. PBCSD purchased the reservoir from California-American Water Company in 1998 and rehabilitated it to meet State Water Resources Division of Safety of Dams requirements. The construction of the reservoir was completed in March 2006. The construction costs of approximately \$13 million were financed by the sale of Pebble Beach Company water entitlements.

The Microfiltration/Reverse Osmosis (MF/RO) phase of the project, located at the CAWD plant site, began design in 2006 and construction was completed in 2009. The intent of the MF/RO phase is to reduce the sodium content of the tertiary recycled water from 150 mg/l to less than 55 mg/l to reduce the stress on the golf greens and eliminate the need for flushing the courses with potable water. The design capacity for the MF/RO is 1.5 million gallons with an expected blend of 80% MF/RO water and 20% MF water. The cost of the MF/RO phase was approximately \$20 million.

OVERVIEW OF EVENTS

OPENING SESSION

Monday, March 18, 2013

8:30 a.m. – 9:30 a.m.

We are fortunate to have two distinguished speakers for our Opening Session—Mayor Jason Burnett and Lester Snow.

Mayor Jason Burnett is the Mayor of Carmel-by-the-Sea, California, a Director with the Monterey Peninsula Regional Water Authority, and the founder of Burnett EcoEnergy, a company that structures and secures financing for renewable energy and energy efficiency projects. Previously, Jason was the Associate Deputy Administrator of the USEPA where he coordinated energy and climate change policy across the USEPA and led the development of greenhouse gases regulations.

Lester Snow directs the California Water Foundation and leads integrated resource management projects. Mr. Snow has a distinguished record of innovation and results working on complex natural resource management matters. Previously, Mr. Snow was Director of the California Department of Water Resources, where he headed a Department that protects, conserves, and manages California's water supply, including operation of the California State Water Project. Mr. Snow has also served as Executive Director of CALFED, regional director for the Bureau of Reclamation, and General Manager of the San Diego County Water Authority.

AWARDS LUNCHEON AND ANNUAL MEMBERSHIP MEETING

Monday, March 18, 2013

12:00 p.m. – 1:30 p.m.

The Awards Luncheon recognizes excellent water reuse, reclamation, and recycling projects and practitioners. The California Section of the WaterReuse Association will present the following Awards of Excellence during the luncheon on Tuesday:

- Recycled Water Agency of the Year (Large, Medium, and Small)
- Recycled Water Community Outreach/Public Education Program of the Year
- Recycled Water Advocate of the Year
- Recycled Water Customer of the Year
- Recycled Water Staff Person of the Year

The California Section of the WaterReuse Association will also conduct its annual membership meeting during this luncheon.

DIRECT POTABLE REUSE PLENARY SESSION

Monday, March 18, 2013

1:45 p.m. – 3:00 p.m.

Water reuse is increasingly becoming an essential component of the water portfolios for many utilities. The 2012 NRC report on water reuse concluded that potable reuse has the potential to greatly expand the US's water supply, including for the augmentation of potable supplies. Nearly all existing projects perform *indirect* potable reuse (IPR), meaning that they require an environmental buffer—such as an aquifer or reservoir—to store and further treat the reclaimed water prior to consumption. The NRC report argues that *direct* potable reuse—reuse without an environmental buffer—should be considered for highly treated reclaimed water. This argument assumed that engineered solutions could be designed to replicate the attenuation mechanisms occurring within natural systems. Numerous studies, including several sponsored by the WaterReuse Research Foundation, have been actively addressing and evaluating the feasibility of direct potable reuse (DPR).

This plenary session will provide participants with an overview of the current state of DPR, and offer a perspective of on-going research related to DPR. The session will offer multiple perspectives on this issue, with panel members representing industry, consulting, regulatory agencies, and academia. Topics to be covered include legislative and regulatory issues, public perception, treatment technologies, and criteria for evaluating potable reuse systems.

GORDON COLOGNE BREAKFAST

Tuesday, March 19, 2013

8:30 a.m. – 9:30 a.m.

The Gordon Cologne Breakfast is one of the highlights of the event. Named for the retired state legislator and judge who served as the WaterReuse Association's first lobbyist, the award recognizes individuals who have made an outstanding contribution in promoting recycled water in California.

SUNDAY, MARCH 17, 2013

11:00 a.m. – 4:00 p.m. Golf at the Monterey Pines Golf Course (additional fees apply)

12:00 p.m. – 5:30 p.m. Registration Open

1:00 p.m. – 5:00 p.m. **Technical Tour:** Behind-the-Scenes Tour of the Monterey Bay Aquarium (additional fees apply) Limited to 70 People

2:00 p.m. – 5:00 p.m. Pre-Conference Workshops (additional fees apply)

- **WS1:** Communicating Potable Reuse Messages for Public Acceptance
- **WS2:** Approaches to Salt and Nutrient Management Plans

5:30 p.m. – 7:00 p.m. Exhibit Hall Open

5:30 p.m. – 7:00 p.m. Welcome Reception

MONDAY, MARCH 18, 2013

7:30 a.m. – 3:30 p.m. Registration Open

7:30 a.m. – 3:30 p.m. Exhibit Hall Open

7:30 a.m. – 8:30 a.m. Continental Breakfast

8:30 a.m. – 9:30 a.m. Opening Session

9:30 a.m. – 10:00 a.m. Networking Break

	A1: Indirect Potable Reuse	B1: Public Outreach	C1: Reuse Planning	D1: Panel Discussion: Monterey Water Solutions
10:00 a.m. – 10:30 a.m.	Implementing the New Draft Groundwater Replenishment Reuse Regulation and the Draft Recycled Water Policy: A Case Study Based on Leo J. Vander Lans Water Treatment Facility, Los Angeles County, California <i>Cathy Chang, Water Replenishment District of Southern California</i>	Engaging the Public for Project Success <i>Patricia Tennyson, Katz & Associates</i>	Out of Sight and Mind or In Plain View <i>Mike McCullough, Monterey Regional Water Pollution Control Agency</i>	This panel will discuss how an integrated water supply solution of desalination, aquifer storage/recovery, and groundwater replenishment are progressing as well as the creation of a new Regional Water Authority.
10:30 a.m. – 11:00 a.m.	Injection of Reclaimed Water at Camp Pendleton for Development of a Hydraulic Barrier to Saltwater Intrusion <i>Khalique Kahn, U.S. Marine Corps Base, Camp Pendleton</i>	Educating the Community on Recycled Water Use <i>Thomas Martin, Water Replenishment District of Southern California</i>	Recycled Water Expansion in Santa Clara County <i>Hossein Ashktorab, Santa Clara Valley Water District</i>	
11:00 a.m. – 11:30 a.m.	Coastal Water Project Update <i>Paul Findley, RBF Consulting</i>	Recycled Water: Customer Expectations versus Water Purveyor Realities <i>Brenda Meyer, Western Municipal Water District</i>	Robust Scenario Planning and Optimization: Case Study and Recommendations <i>Kevin Lansey, The University of Arizona</i>	

MONDAY, MARCH 18, 2013

11:30 a.m. – 12:00 p.m.	Planning for Water Independence by Optimizing the Use of Groundwater Resources: A Case Study of a Southern California System <i>Judi Miller, CH2M HILL</i>	Los Angeles Environmental Learning Center: Demonstrating and Teaching Sustainable Water Resources Management <i>Heather Boyle VanMeter, CDM Smith</i>	Challenges and Opportunities of Serving Recycled Water to High-End Customers like Disneyland Park and Resort <i>Inge Wiersema, Carollo Engineers</i>	Panel Discussion: Monterey Water Solutions <i>continued</i>
12:00 p.m. – 1:30 p.m.	Awards Luncheon and Annual Membership Meeting			
1:45 p.m. – 3:00 p.m.	Direct Potable Reuse Plenary Session			
3:00 p.m. – 3:30 p.m.	Networking Break			
	A2: Salinity and Nutrient Management	B2: Desalination	C2: Water Energy Nexus	D2: Panel Discussion: Industrial Water Reuse
3:30 p.m. – 4:00 p.m.	A WISE Project: Salinity Reduction of Title 22 Effluent at the Yucaipa Valley Water District <i>James Vickers, Separation Processes</i>	Water Supply Planning with Dynamic Variables: Santa Cruz Case Study <i>Susan O'Hara, City of Santa Cruz Water Department</i>	Energy Use and Greenhouse Gas Reduction for Seawater and Brackish Water Desalination Projects <i>Julia Sorensen Lund, Kennedy/Jenks Consultants</i>	This panel will discuss the values and concerns of potential industrial recycled water users, water treatment providers, technical experts, and utility representatives.
4:00 p.m. – 4:30 p.m.	Calibration—An Important Tool in Making Loading Assumptions for Salt and Nutrient Management Plans <i>Sally McCraven, Todd Engineers</i>	Energy Consumption Modeling in Seawater Desalination <i>Silvana Ghiu, Separation Process</i>	Sustainable Low Energy Disinfection With Pasteurization—Full Scale Demonstration Testing Results <i>Andrew Salveson, Carollo Engineers</i>	
4:30 p.m. – 5:00 p.m.	Want Better Recycled Water? Stop Putting Salt in the Sewer: South Bay Water Recycling Salinity Study <i>Marc Nakamoto, RMC Water and Environment</i>	Public Outreach for Desal—Facing the Challenges <i>Mark Millan, Data Instincts, Public Outreach Consultants & Melanie Mow Schumacher, Soquel Creek Water District</i>	Can Membranes Be Used to Cost Effectively Improve Recycled Water Quality? <i>Don Cutler, CDM Smith</i>	
5:30 p.m. – 7:00 p.m.	President's Reception			

TUESDAY, MARCH 19, 2013

8:30 a.m. – 12:00 p.m.	Registration Open		
8:30 a.m. – 9:30 a.m.	Gordon Cologne Breakfast		
9:30 a.m. – 3:00 p.m.	Exhibit Hall Open		
9:30 a.m. – 10:00 a.m.	Networking Break		
	A3: Direct Potable Reuse	B3: Case Studies	C3: Panel Discussion: Current Water Recycling Issues for Water Policymakers
10:00 a.m. – 10:30 a.m.	Development of a Three Dimensional Hydrodynamic Model to Assess Indirect Potable Reuse/Reservoir Augmentation in San Vicente <i>Jeffery Pasek, City of San Diego Public Utilities Department</i>	Planning to Start Up of the Largest Advanced Recycled Water Facility in the San Francisco Bay Area <i>Sanjay Reddy, Black & Veatch</i>	Regulatory and Legislative Update
10:30 a.m. – 11:00 a.m.	Economic and Environmental Drivers for Direct Potable Reuse <i>Tom Richardson, RMC Water and Environment</i>	Winter Recycled Water—Maintaining Quality During Low Demand <i>Dan Gallagher, Dublin San Ramon Services District & Paul Friedlander, Carollo Engineers</i>	Potable Reuse
11:00 a.m. – 11:30 a.m.	Public Health Criteria for Potable Reuse <i>Rhodes Trussell, Trussell Technologies</i>	Modify Existing Structures or Start from Scratch?—A Case Study on Novato Sanitary District's New 1.7 MGD Title 22 Facility <i>Mark Takemoto, RMC Water and Environment</i>	The Economics of Water Supply Shortage
11:30 a.m. – 12:00 p.m.	Three Cases of Applying Risk Reduction Principles to Direct Potable Reuse in California <i>Erin Mackey, Carollo Engineers</i>	Recycled Water Use Site Management and Reporting <i>James Lee, Eastern Municipal Water District</i>	Current Developments in Recycled Water Financing
12:00 p.m. – 1:00 p.m.	Lunch in the Exhibit Hall		
1:00 p.m. – 5:00 p.m.	Technical Tour: Carmel Area Wastewater District and Pebble Beach Community Services District (additional fees apply)		
	A4: Agricultural Reuse	B4: Research	C4: Regulatory Affairs
1:00 p.m. – 1:30 p.m.	Water Reuse as a Tool to Eliminate Groundwater Overdraft and Halt Seawater Intrusion <i>Brian Lockwood & Mary Bannister, Pajaro Valley Water Management Agency</i>	Unlocking the potential for Low-CT Tertiary Disinfection: Providing Reliable Nitrification to Ensure a Free-Chlorine Residual <i>Gordon Williams, Trussell Technologies</i>	Revisions to California 2020 and 2030 Municipal Water Recycling Goals <i>Rich Mills, California Department of Water Resources</i>
1:30 p.m. – 2:00 p.m.	Learning Through Using: The Challenges of Long-Term Use of Recycled Water <i>Belinda Platts, Monterey Regional Water Pollution Control Authority</i>	Monitoring Microbial Pathogens and Conducting Relative Microbial Risk Assessments. <i>Richard Danielson, BioVir Laboratories</i>	2012 EPA Guidelines for Water Reuse <i>Robert Matthews, CDM Smith</i>

2:00 p.m. – 2:30 p.m.	Taking the Next Leap in Sacramento's Recycled Water Use <i>Jose Ramirez, Sacramento Regional County Sanitation District</i>	Treatment of Nitrate-Impaired Groundwater for Potable Use <i>Mark Matsumoto, University of California, Riverside</i>	Streamlining Regulations: San Francisco's On-site Non-potable Program <i>Sarah Rhodes, San Francisco Public Utilities Commission</i>
2:30 p.m. – 3:00 p.m.	Networking Break		
	A5: Contaminants of Emerging Concern	B5: Innovative Ideas	C5: Small Systems
3:00 p.m. – 3:30 p.m.	NDMA: Most Difficult CEC to Remove? <i>Ronald Crites, Brown and Caldwell</i>	Using Recycled Water to Restore the Napa River Wetlands <i>Craig Smith, URS</i>	An Innovative Approach to Recycled Water Facilities Expansion at El Toro Water District <i>Fred Soroushian, CH2M HILL</i>
3:30 p.m. – 4:00 p.m.	How Reliable is the Recycled Water Monitoring List? <i>Andy Eaton, Eurofins Eaton Analytical</i>	Fast and Furious—The Key to Qualifying Membranes for Orange County's Expanding Groundwater Replenishment System <i>Tom Knoell, Orange County Water District</i>	Recognizing the Resource: Fallbrook Public Utilities District's Recycled Water Program <i>Jack Bebee, Fallbrook Public Utilities District</i>
4:00 p.m. – 4:30 p.m.	The Big Picture: How Safe is Safe in the Treatment of Drinking Water for Public Systems <i>Rhodes Trussell, Trussell Technologies</i>	Further Advancing a Novel Application of the Membrane Bioreactor Technology <i>Zeynep Erdal, CH2M HILL</i>	Lessons Learned after Seven Years of Operating San Luis Obispo's Recycled Water System <i>David Hix, City of San Luis Obispo</i>



REGISTRATION INFORMATION

Register early and save! The **Early Bird Registration**

Deadline is February 4, 2013. All registration forms accompanied by full payment and received on or before February 4, 2013 will qualify for the Early Bird Registration rate. All registrations received after February 4, 2013 will be charged an additional \$50.00.

The **Advance Registration Deadline is March 4, 2013.** Registrations received after March 4, 2013 will not be processed and you will need to register onsite at the Portola Hotel & Spa. There will be an additional \$50 fee for all onsite registrations.

Badges and conference materials may be picked up at the conference registration desk onsite at the Portola Hotel & Spa beginning March 17.

CONFIRMATIONS

All registrants will receive a confirmation via e-mail once registration and full payment have been processed. This confirmation will also serve as your receipt of payment. Please allow two weeks from the time your registration is submitted until you receive your confirmation via e-mail.

CANCELLATION POLICY

All cancellations must be submitted in writing by **March 4, 2013** to qualify for a refund. A \$50 administrative fee will be deducted from all refund requests received by March 4, 2013. No refunds will be made after March 4, 2013. Refunds are not given for no-shows.

E-mail cancellation or substitution requests to ccharpe@watereuse.org.

REGISTER FOUR WAYS

- ① **ONLINE**
<https://www.watereuse.org/conferences/california/13>
- ② **E-MAIL**
Scan your registration form and e-mail it to ccharpe@watereuse.org
- ③ **FAX**
(703) 548-5085
Faxed registration must be accompanied by full payment.
- ④ **MAIL**
WaterReuse Association
1199 North Fairfax Street, Suite 410
Alexandria, VA 22314

WHAT IS INCLUDED WITH YOUR CONFERENCE REGISTRATION FEE:

	Member Registration	Nonmember Registration	Full Time Student Registration	One Day Only Registration
Technical Tours	No	No	No	No
Pre-Conference Workshops	No	No	No	No
Technical Sessions	Yes	Yes	Yes	Registered Day Only
Exhibit Hall	Yes	Yes	Yes	Registered Day Only
Welcome Reception (Sunday)	Yes	Yes	Yes	Sunday Only Registrants
Monday Breakfast	Yes	Yes	Yes	Monday Only Registrants
Awards Luncheon (Monday)	Yes	Yes	Yes	Monday Only Registrants
President's Reception (Monday)	Yes	Yes	Yes	Monday Only Registrants
Gordon Cologne Breakfast (Tuesday)	Yes	Yes	Yes	Tuesday Only Registrants
Luncheon (Tuesday)	Yes	Yes	Yes	Tuesday Only Registrants

2013 WATEREUSE CALIFORNIA ANNUAL CONFERENCE

ADVANCE REGISTRATION FORM

CONTACT INFORMATION

FULL NAME _____

FIRST NAME AS IT SHOULD APPEAR ON YOUR BADGE _____

TITLE _____

ORGANIZATION _____

ADDRESS _____

CITY STATE/PROVINCE _____

POSTAL/ZIP CODE _____

COUNTRY _____

PHONE _____

FAX _____

E-MAIL ADDRESS _____

CC: E-MAIL ADDRESS _____

ADDITIONAL INFORMATION— PLEASE CHECK ALL THAT APPLY.

☐ This is my first California Section Conference

☐ I have the following dietary restrictions: _____

I am also a member of:

☐ ACWA ☐ AMTA ☐ AMWA ☐ AWWA ☐ IWA

☐ NACWA ☐ WEF

REGISTRATION FEES—

Please circle the appropriate fees that apply.

REGISTRATION RATES

	On or Before 2/4/13	Between 2/5/13– 3/4/13	Onsite Registration After 3/4/13
WaterReuse Association Members	\$350	\$400	\$450
NonMembers	\$425	\$475	\$525
Full Time Student*	\$125	\$175	\$225
One Day Rate—Monday	\$200	\$250	\$300
One Day Rate—Tuesday	\$200	\$250	\$300

*(requires valid student I.D.)

PRE-CONFERENCE WORKSHOPS (SUNDAY)

WS1: Communicating Potable Reuse
Messages for Public Acceptance \$75

WS2: Approaches to Salt and Nutrient
Management Plans \$75

GOLF

Monterey Pines Golf Course \$75 walkers
\$90 riders

TECHNICAL TOURS

Behind-the-Scenes Tour of the
Monterey Bay Aquarium (Sunday) \$75

Carmel Area Wastewater District and
Pebble Beach Community Services District (Tuesday) \$45

GUEST TICKETS

Guest at Sunday's Welcome Reception \$30
Name of Guest _____

Guest at Monday's Awards Luncheon \$25
Name of Guest _____

Guest at Monday's President's Reception \$30
Name of Guest _____

Guest at Tuesday's Gordon Cologne Breakfast \$20
Name of Guest _____

PAYMENT—

Full payment must accompany your advance registration form.
Your signature below authorizes the WaterReuse Association to
charge your credit card the total payment and acknowledges there
are no refunds after March 4, 2013.

☐ Check (payable to the WaterReuse Association)

☐ VISA

☐ MasterCard

☐ AMEX

PURCHASE ORDER # _____

CARD NUMBER _____

EXPIRATION DATE _____

SECURITY CODE _____


PRINT CARDHOLDER NAME _____


TOTAL DUE _____


SIGNATURE _____

DATE _____

E-mail, Fax or Mail completed registration forms to:

 E-MAIL: Scan your registration form and e-mail it to
ctharpe@watereuse.org

 FAX: (703) 548-5085
Faxed registration must be accompanied by full payment.

 MAIL: WaterReuse Association
1199 North Fairfax Street, Suite 410
Alexandria, VA 22314



HOTEL INFORMATION

The 2013 WaterReuse California Annual Conference will be held at the **Portola Hotel & Spa** in Monterey, California.

Special rates have been secured for conference attendees at the hotel. Please refer to the 2013 WaterReuse California Annual Conference when making reservations in order to obtain the conference rate. We have a limited block of rooms at the hotel; therefore, all rooms are on a first-come, first-served basis. All reservations must be made by **February 22, 2013** in order to ensure the special conference room rate.

PORTOLA HOTEL & SPA

Two Portola Plaza
Monterey, CA 93940
831.649.4511

Room Rate: \$189 per night plus tax

(Conference attendees will receive discounted wireless internet access in your sleeping room at \$5.00 per day)



1199 N. Fairfax Street, Suite 410
Alexandria, VA 22314

UPCOMING EVENTS

17TH ANNUAL WATER REUSE & DESALINATION RESEARCH CONFERENCE

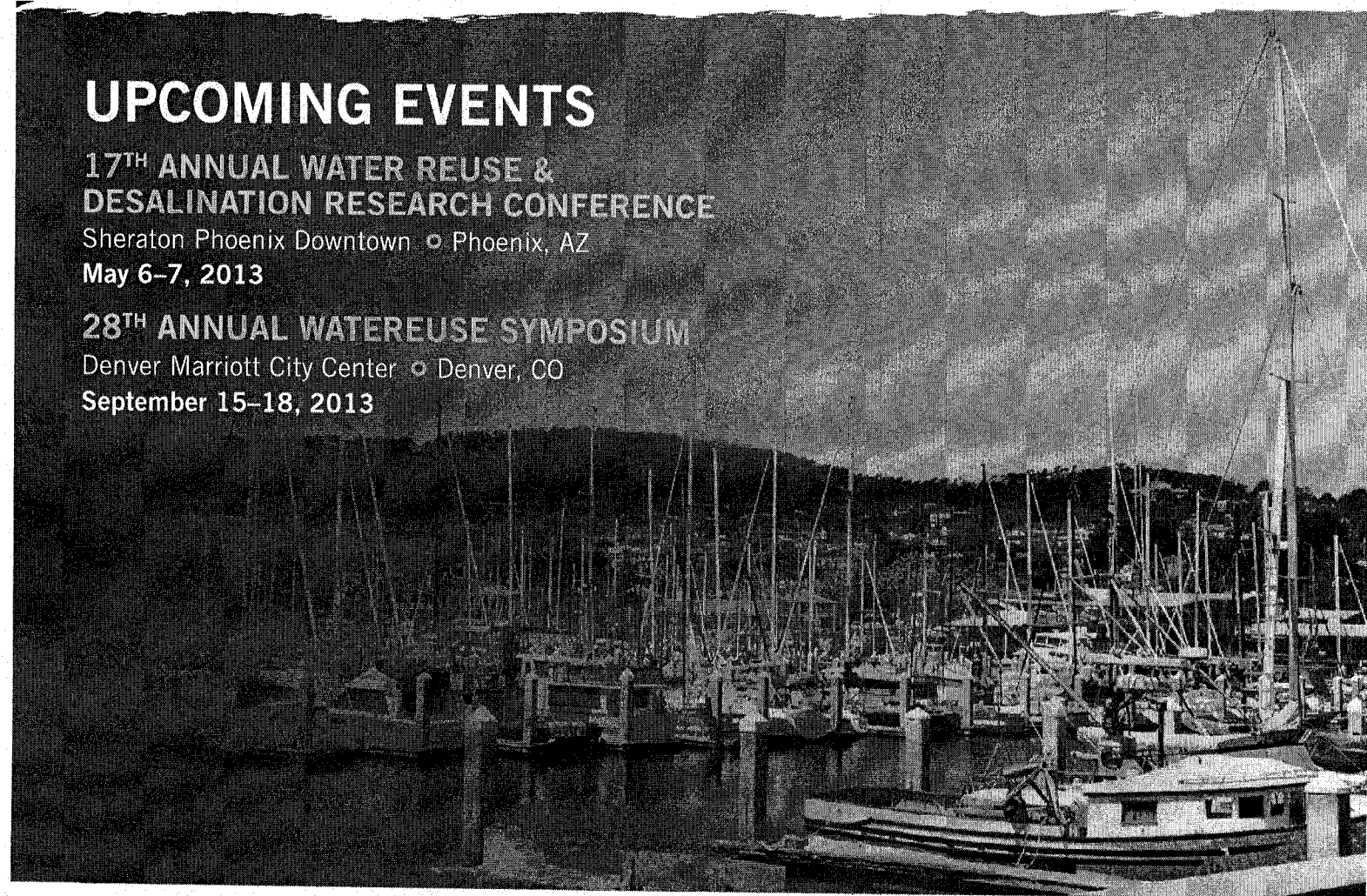
Sheraton Phoenix Downtown • Phoenix, AZ

May 6-7, 2013

28TH ANNUAL WATEREUSE SYMPOSIUM

Denver Marriott City Center • Denver, CO

September 15-18, 2013



**MINUTES OF MEETING OF THE PERSONNEL COMMITTEE OF THE PALMDALE
WATER DISTRICT, NOVEMBER 7, 2012:**

A meeting of the Personnel Committee of the Palmdale Water District was held Wednesday, November 7, 2012, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Mac Laren called the meeting to order.

1) Roll Call.

Attendance:

Personnel Committee:

Kathy Mac Laren, Chair

Gloria Dizmang, Committee
Member

Others Present:

Dennis LaMoreaux, General Manager

Jeannie Burns, Human Resources Consultant

Matt Knudson, Engineering Manager

Randy Hardenbrook, Equipment Mechanic Spvrs.

Dawn Deans, Executive Assistant

7 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Dizmang, seconded by Chair Mac Laren, and unanimously carried to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

**4.1) Consideration and Possible Action on Approval of Minutes of Meeting
Held October 17, 2012.**

It was moved by Committee Member Dizmang, seconded by Chair Mac Laren, and unanimously carried to approve the minutes of the Personnel Committee meeting held October 17, 2012, as written.

**4.2) Discussion and Possible Action on Conducting a Manpower or
Workforce Planning Study. (General Manager LaMoreaux)**

General Manager LaMoreaux informed the Committee that he is working with American Water Works Association (AWWA) and EMA Inc. to obtain material and a quotation for a manpower or workforce planning study.

4.3) Discussion and Possible Action on Employee Contribution Towards CalPERS Retirement. (Chair Mac Laren)

Human Resources Consultant Burns informed the Committee that by 2018, existing District employees must pay their full portion of CalPERS contributions; that by 2013, new employees to CalPERS must pay their full portion of CalPERS; and that these specific costs are anticipated by year-end followed by discussion of possible percentages to be paid by District employees and ensuring the District stays competitive in recruiting new employees.

Committee Member Dizmang then requested information on CalPERS contributions be added to the draft employee survey under Agenda Item No. 4.5, and General Manager LaMoreaux stated that this information will be communicated to employees through the employee newsletter and at the December all-hands meeting.

4.4) Discussion and Possible Action on Minimal Employee Premium Contribution Towards Health Insurance Benefits. (Chair Mac Laren)

Human Resources Consultant Burns reviewed the benefit comparison synopsis included in the agenda packets regarding the Association of California Water Agencies (ACWA) Kaiser and independent Kaiser health plans followed by discussion of the two plans, the cost of each plan, prescription costs, and the process for changing the District's independent Kaiser plan to the ACWA Kaiser plan.

Committee Member Dizmang then requested the idea of changing from the independent Kaiser plan to the ACWA Kaiser plan be presented to the full Board for discussion in closed session at the November 14, 2012 Board meeting.

4.5) Discussion and Possible Action on Employee Benefits Survey. (Human Resources Consultant Burns)

Committee Member Dizmang requested the Employee Benefits Survey be revised followed by discussion of survey content, and it was determined that the Employee

Benefits Survey be revised to include the Kaiser and CalPERS options and presented to the full Board for discussion in closed session at the November 14, 2012 Board meeting.

5) Information Items.

Human Resources Consultant Burns distributed new 2013 laws affecting California employers and reviewed the laws applying specifically to the District.

Chair Mac Laren expressed concerned about CalPERS lawsuits and inquired if the District's CalPERS contributions are in a separate fund or joined with other contributions followed by clarification of the diversification of CalPERS investments and adjustments to annual contributions.

Human Resources Consultant Burns then informed the Committee that the District's annual Open Enrollment Benefits and Health Fair will be held November 15, 2012 in the Board room, and vendors will be available to address employee questions and concerns.

There were no further information items.

6) Board Members' Requests for Future Agenda Items.

There were no further requests for future agenda items.

It was determined that the next Personnel Committee meeting will be held December 10, 2012 at 6:30 p.m.

7) Adjournment.

There being no further business to come before the Personnel Committee, the meeting was adjourned.


Chair

All budgeted positions are currently filled with the following exceptions:

<u>Position</u>	<u>Department</u>	<u>Comment</u>
Human Resources Manager	Human Resources	Retired
Treatment Plant Supervisor	Operations	Retired
Senior Plant Maintenance Worker	Operations	
Service Worker	Facilities	
Field Service Worker I	Finance	