MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, OCTOBER 24, 2013.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, October 24, 2013, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Mac Laren called the meeting to order.

1) Pledge of Allegiance.

At the request of Chair Mac Laren, Commissioner Hogan led the pledge of allegiance.

2) Roll Call.

Attendance:	**Others Present:**
Kathy Mac Laren, Chair	Matt Knudson, General Manager
Barbara Hogan, Vice Chair	Tom Barnes, Controller
Andy Rutledge, Secretary	Brad Bones, LCID General Manager
Robert Alvarado, Commissioner	Dwayne Chisam, AVEK Asst. General Mngr.
Keith Dyas, Commissioner	George Lane, Alt. Commissioner
Tim Clark, Alt. Commissioner	Vincent Dino, PWD Director-Elect
	Dawn Deans, Executive Assistant
Leo Thibault, Treas.-Auditor – EXCUSED ABSENCE	5 members of the public

3) Public Comments for Items Not on the Agenda.

There were no public comments.

4) Approval of Minutes of Regular Meeting Held September 12, 2013.

It was moved by Commissioner Rutledge, seconded by Commissioner Alvarado, and unanimously carried to approve the minutes of the regular meeting held September 12, 2013, as written.

5) Payment of Bills.

After a brief discussion of the bills, it was moved by Commissioner Alvarado, seconded by Commissioner Rutledge, and unanimously carried to approve payment of

the bills received from PWD in the amount of $1,043.79 and from AVEK in the amount of $719.16.

6) Consideration and Possible Action on 2013/2014 Budget. (General Manager Knudson)

General Manager Knudson reviewed the proposed 2013/2014 budget, including the anticipated total contribution from each of the member agencies, and after a brief discussion, it was moved by Commissioner Rutledge, seconded by Commissioner Alvarado, and unanimously carried to adopt the 2013/2014 Budget, as presented.

7) Consideration and Possible Action on Joint Funding Agreement for Continuation of the Cooperative Water Resources Program Between AVSWCA and USGS for the Period November 1, 2013 to October 31, 2014 Tabled From September 12, 2013 Meeting. (General Manager Knudson)

General Manager Knudson reviewed the Joint Funding Agreement for groundwater monitoring in the Antelope Valley with USGS, and after a brief discussion, it was moved by Commissioner Alvarado, seconded by Commissioner Dyas, and unanimously carried to approve the Joint Funding Agreement for the continuation of the Cooperative Water Resources Program between the AVSWCA and USGS for the period of November 1, 2013 to October 31, 2014 in the not-to-exceed amount of $89,500.00 spreading the cost of Tasks 3A and 3B over a two-year period with the maps and website associated with this work available in 2015.

8) Consideration and Possible Action on the Association's Website. (Commissioner Thibault)

Controller Barnes provided a brief update on the content of the Association's website, reminded the Commissioners of their login ability, and requested input and ideas for content after which Commissioner Hogan provided information about LCID and General Manager Knudson stated that updates on PWD's Littlerock Creek Groundwater Recharge and Recovery Project Feasibility Study will be provided as this project may develop into a regional project.

9) Consideration and Possible Action on Proposals for Providing Auditing Services for the Association. (General Manager Knudson)

General Manager Knudson provided an overview of the need to conduct audits for the AVSWCA and the proposal received for this work after which it was moved by Commissioner Rutledge, seconded by Commissioner Alvarado, and unanimously carried to accept the proposal received from Burkey Cox Evans & Bradford for providing auditing services for years ending June 30, 2010, June 30, 2011, and June 30, 2012 in the not-to-exceed amount of $2,000 per year.

10) Report of General Manager.

a) AVSWCA General Manager Position.

General Manager Knudson inquired about rotating the General Manager position among the member agencies after which the Commissioners stated they are pleased with General Manager Knudson's performance.

11) Report of Controller.

Controller Barnes stated that within two weeks they will be receiving $3.5 million out of the total $5.5 million awarded in Prop. 84 Implementation Grant Funds for their WSSP II Groundwater Banking Project and that this project is over 80% complete.

12) Reports of Commissioners.

There were no reports of Commissioners.

13) Report of Attorney.

No attorney was present.

14) Commission Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

15) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held January 9, 2013 at 6:30 p.m. at PWD.

16) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned.

Secretary