

**PALMDALE RECYCLED WATER AUTHORITY (PRWA)
PALMDALE WATER DISTRICT
2029 EAST AVENUE Q
PALMDALE, CALIFORNIA
REGULAR MEETING AGENDA NO. 5
MAY 15, 2013
7:00 P.M.**

**www.cityofpalmdale.org
www.palmdalewater.org**

1. CALL TO ORDER.

Called to order at 7:00 p.m.

**2. ROLL CALL: DIRECTORS JAMES C. LEDFORD, JR., GORDON
DEXTER, LAURA BETTENCOURT, KATHRYN
MAC LAREN, AND HELEN GONZALEZ**

Directors Ledford, Bettencourt, Mac Laren and Gonzalez were present.

Motion: Excuse the absence of Director Dexter.

Moved by Director Bettencourt, seconded by Director Mac Laren.

Vote: Motion carried (4-0).

Yes: Chair Ledford and Directors Bettencourt, Mac Laren, and Gonzalez

Absent: Director Dexter

3. PLEDGE OF ALLEGIANCE.

Director Mac Laren led the Pledge of Allegiance.

4. WAIVER OF FULL READING OF RESOLUTION(S).

Motion: waive full reading of the Resolution(s) to be considered and voted on at this meeting.

Moved by Director Bettencourt, seconded by Director Mac Laren.

Vote: Motion carried (4-0).

Yes: Chair Ledford and Directors Bettencourt, Mac Laren, and Gonzalez.

Absent: Director Dexter



5. CONSENT CALENDAR – PUBLIC COMMENTS ONLY:

None.

6. CONSENT CALENDAR:

6.1 Resolution No. PRWA 2013-013, a Resolution of the Board of Directors of the Palmdale Recycled Water Authority approving continuing the tenure of Authority Counsel Ditzhazy until December 31, 2013 or until a successor Authority Counsel is appointed. (Staff Reference: Authority Counsel Ditzhazy)

6.2 Approve the Minutes from the previous meeting held on April 17, 2013. (Staff Reference: Secretary Smith)

Motion: Approve the recommendations and findings on all items listed under this Consent Calendar.

Moved by Director Mac Laren, seconded by Director Bettencourt.

Vote: Motion carried (4-0).

Yes: Chair Ledford and Directors Bettencourt, Mac Laren, and Gonzalez.

Absent: Director Dexter

7. APPOINTMENTS:

7.1 Resolution No. PRWA 2013-012, a Resolution of the Palmdale Recycled Water Authority appointing its Chair and Vice Chair through December 31, 2013 or until appointment of successor Chair or Vice Chair. (Staff Reference: Authority Counsel Ditzhazy)

Authority Counsel Ditzhazy presented the staff report.

Director Gonzalez asked questions of staff and staff responded.

Public Comments: None

Motion: Appoint James C. Ledford, Jr. as Chair of the Palmdale Recycled Water Authority.

Moved by Director Mac Laren, seconded by Director Bettencourt.

Vote: Motion carried (4-0).

Yes: Chair Ledford, Directors Bettencourt, Mac Laren, and Gonzalez.

Absent: Director Dexter



Motion: Appoint Kathryn Mac Laren as Vice Chair of the Palmdale Recycled Water Authority.

Moved by Chair Ledford, seconded by Director Bettencourt.

Vote: Motion carried (4-0).

Yes: Chair Ledford, Directors Bettencourt, Mac Laren, and Gonzalez.

Absent: Director Dexter

Motion: Adopt Resolution PRWA 2013-012.

Vote: Motion Carried (4-0)

Yes: Chair Ledford, Directors Bettencourt, Mac Laren, and Gonzalez.

Absent: Director Dexter

8. NEW BUSINESS:

- 8.1 Discussion and possible action regarding authorization to establish the PRWA web site with the third party host. (Staff Reference: Executive Director LaMoreaux)

City of Palmdale IT Director Lori Fincher and City of Palmdale Webmaster Matthew Kunze gave an oral presentation regarding the proposed Palmdale Recycled Water Authority Website.

Director Gonzalez asked Webmaster Kunze if the website would have a bilingual or free translator available for the public. Webmaster Kunze responded stating that translation functionality can be built in to the website.

Public Comments: Steve Chisholm, questioned how PRWA would pay for it. Chair Ledford replied that the money for the website is included in the Palmdale Recycled Water Authority Budget.

Lowell Havelin questioned the expense and purpose of the website. Board Clerk Smith and IT Director Fincher provided an explanation of purpose.

Director Bettencourt suggested tracking the website's usage for a period of one year to determine if the website is being used for its intended purpose.

The Authority gave direction to staff to prepare a Resolution for approval of the website for 1 year of use, and to add verbiage regarding the tracking of usage.



8.2 Status of the reassignment of Recycled Water Contracts. (Staff Reference: Assistant Executive Director Mischel)

Assistant Executive Director Mischel reported that he had spoken with the Sanitation District and hopes to have something to report at the June 19, 2013 meeting.

Public Comments: None

This item was presented for informational purposes only, and no action was taken.

9. PUBLIC COMMENTS:

Michael Leighty asked questions about Palmdale Water District/City of Palmdale water authority relationship and website.

10. INFORMATIONAL REPORT OF THE BOARD OF DIRECTORS, EXECUTIVE DIRECTOR, AND ASSISTANT EXECUTIVE DIRECTOR.

Executive Director LaMoreaux - The grant application was received by the State of California on March 6, 2013. The grant will be a big help in paying for the Recycled Water Master Plan. Executive Director LaMoreaux stated that he saw presentations from Orange County, San Diego and Silicon Valley that showed their various stages of use for recycled water and how they handle public relations. He will get copies of the presentations and pass them out at a future meeting.

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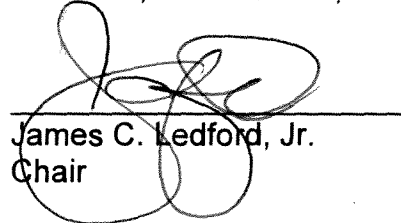
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11. ADJOURNMENT:

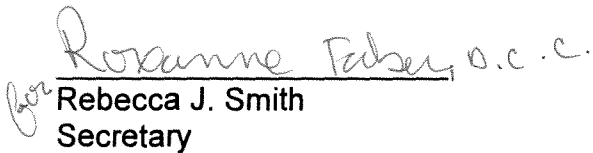
Chair Ledford adjourned the meeting at 7:27 p.m. to June 19, 2013 at 7:00 p.m. at the City of Palmdale City Hall Council Chambers located at 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, AND ADOPTED this 19th day of June 2013.



James C. Ledford, Jr.
Chair

ATTEST:



for Roxanne Fisher, D.C.C.
Rebecca J. Smith
Secretary

