

**PALMDALE RECYCLED WATER AUTHORITY (PRWA)
CITY HALL COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA
REGULAR MEETING AGENDA NO. 2
FEBRUARY 20, 2013
7:00 P.M.**

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1. CALL TO ORDER.

Called to order at 7:00 P.M.

**2. ROLL CALL: DIRECTORS JAMES C. LEDFORD, JR., GORDON
DEXTER, LAURA BETTENCOURT, KATHRYN
MAC LAREN, AND VACANT**

Directors Ledford, Dexter, Bettencourt, and Mac Laren were present.

3. PLEDGE OF ALLEGIANCE.

4. WAIVER OF FULL READING OF RESOLUTION(S).

Motion: Waive full reading of the Resolution(s) to be considered and voted on
at this meeting.

Moved by Director Bettencourt, seconded by Director Mac Laren.

Vote: Motion carried (4-0).

Yes: Chair Ledford and Directors Dexter, Bettencourt and Mac Laren.

5. CONSENT CALENDAR – PUBLIC COMMENTS ONLY:

Public Comments: None.

Authority Counsel Ditzhazy stated that he would like to pull Item No. 6.3 to
discuss an amendment to this item.

6. CONSENT CALENDAR:

6.1 Resolution No. PRWA 2013-003, a Resolution of the Board of Directors of
the Palmdale Recycled Water Authority finalizing the appointments of

officers made at the January 16, 2013 Board Meeting and authorizing those officers to designate assistants. (Staff Reference: Authority Counsel Ditzhazy)

- 6.2 Resolution No. PRWA 2013-005, a Resolution of the Board of Directors of the Palmdale Recycled Water Authority authorizing the Chair of the Authority to execute an Attorney Conflict of Interest Waiver. (Staff Reference: Authority Counsel Ditzhazy)
- 6.3 Approve the Minutes from the previous meeting held on January 16, 2013. (Staff Reference: Secretary Smith)

Authority Counsel Ditzhazy stated that there is a need to make a correction to the last sentence on Page 4, Section 12 as follows: "Executive Director LaMoreaux advised the Board that Palmdale Water District staff be trained for ~~site preparation~~ *handling recycled water by taking the Sanitation District's Site Supervisor class* and the Board concurred."

Motion: Approve the Minutes from the previous meeting held on January 16, 2013 as amended.
Moved by Director Dexter, seconded by Mac Laren.

Vote: Motion carried (4-0).
Yes: Chair Ledford and Directors Dexter, Bettencourt and Mac Laren.

- 6.4 Resolution No. PRWA 2013-004, a Resolution of the Palmdale Recycled Water Authority setting its regular meeting date, time and locations. (Staff Reference: Authority Counsel Ditzhazy)

Motion: Approve the recommendations and findings on all items listed under this Consent Calendar, except Item No. 6.3.
Moved by Director Bettencourt, seconded by Director Dexter.

Vote: Motion carried (4-0).
Yes: Chair Ledford and Directors Dexter, Bettencourt and Director Mac Laren.

7. NEW BUSINESS:

- 7.1 Resolution No. PRWA 2013-002, a Resolution of the Board of Directors of the Palmdale Recycled Water Authority approving the Conflict of Interest Code. (Staff Reference: Authority Counsel Ditzhazy)

Authority Counsel Ditzhazy stated that under the Political Reform Act all public agencies are required to adopt a Conflict of Interest Code. As

indicated under Section 4 of Resolution No. PRWA 2013-002, Appendix "A" lists the designated filers and disclosure categories. Authority Counsel Ditzhazy recommended that those listed as designated filers should file their Form 700 for the PRWA separately and that the Board Secretary will serve as the filing officer to receive all PRWA Form 700 filings.

Public Comments: None.

Motion: Adopt Resolution No. PRWA 2013-002.

Moved by Director Bettencourt, seconded by Director Dexter.

Vote: Motion carried (4-0).

Yes: Chair Ledford and Directors Dexter, Bettencourt and Mac Laren.

- 7.2 Report and discussion regarding draft bylaws. (Staff Reference: Authority Counsel Ditzhazy)

Authority Counsel Ditzhazy stated that he is currently working on the bylaws and that they should be ready for the March agenda. The Board discussed and concurred.

- 7.3 Discussion and possible action on the recommendation regarding the appointment of the fifth member of the Board of Directors. (Staff Reference: Executive Director LaMoreaux and Assistant Executive Director Mischel)

Executive Director LaMoreaux stated that an advertisement was placed for the fifth member of the Board. There were three (3) responses and the applicants are Linda Godin, Helen Gonzalez, and Angel Olvera. Helen Gonzalez and Angel Olvera were present at the meeting. It was indicated that Linda Godin was unable to be present at the meeting and sent her regrets.

Public Comments: None

The Board requested each of the applicants make a brief presentation regarding their interest in serving the community in this capacity. Helen Gonzalez and Angela Olvera made a presentation.

Executive Director LaMoreaux and Authority Counsel Ditzhazy provided the Board with details regarding the applicant process for the fifth member and asked that the Board make a recommendation of one applicant to be taken before the City of Palmdale City Council and the Palmdale Water District Board. There was discussion among the Board about the possibility of a joint meeting in the future as well as the possibility of taking

all three applicants before the City Council and the Palmdale Water District Board. The Board came to the consensus that they were ready to move forward tonight and approve one applicant for recommendation.

Motion: Approve Helen Gonzalez as the Board of Directors recommended Fifth Member.

Moved by Director MacLaren, seconded by Director Bettencourt.

Vote: Motion carried (4-0).

Yes: Chair Ledford and Directors Dexter, Bettencourt and Mac Laren.

Authority Counsel Ditzhazy stated that the City of Palmdale City Council will be making a decision about the fifth member at their March 6, 2013 meeting and Executive Director LaMoreaux stated that the Palmdale Water District Board will be making a decision at their February 27, 2013 meeting.

- 7.4 Update on Recycled Water Allocation Plan including discussion and possible direction. (Staff Reference: Executive Director LaMoreaux and Assistant Executive Director Mischel)

Assistant Executive Director Mischel reported on the allocation plan and the status of the agreement with the Sanitation District. The Board asked questions about the allocation plan and staff responded.

Public Comments: None.

- 7.5 Discussion and possible action regarding the amendment of the Joint Powers Authority to define the term for the fifth member. (Staff Reference: Authority Counsel Ditzhazy)

Authority Counsel Ditzhazy stated that at the January 16th meeting, the Board discussed the process for the removal of the fifth member. He stated that he recommends adding wording, as outlined in the staff report, to Section 4.4 of the Joint Exercise of Powers Agreement, dated September 26, 2012, in order to clarify how the fifth member is removed from office and the term of office. If approved by the Board, staff for each respective agency will have counsel for both agencies review the proposed amendment and cause the contract amendment to be added to both agency agendas for consideration and possible adoption.

Public Comments: None.

Motion: Approve adding the wording outlined in the staff report to Section 4.4 of the Joint Exercise of Powers Agreement, dated September 26, 2012.

Moved by Director Bettencourt, seconded by Director Mac Laren.

Vote: Motion carried (4-0).

Yes: Chair Ledford and Directors Dexter, Bettencourt and Mac Laren.

8. PUBLIC COMMENTS:


None.

9. ADJOURNMENT.

Chair Ledford asked staff to add an item to the Agenda at the end of the meeting giving the Board of Directors an opportunity for discussion on non-agenda items. The Board concurred.


Chair Ledford adjourned the meeting at 7:35 p.m. to Wednesday, March 20, 2013 at 7:00 p.m. at the Palmdale Water District, located at 2029 East Avenue Q, Palmdale, California.

PASSED, APPROVED, and ADOPTED this 20th day of March 2013.



James C. Ledford, Jr.
Chair

ATTEST:



Rebecca J. Smith
Secretary