MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, OCTOBER 11, 2021:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, October 11, 2021, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. President, Gloria Dizmang, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Dizmang, Director Dino led the pledge of allegiance followed by a moment of silence.

2) Roll Call.

Attendance:
Gloria Dizmang, President
Vincent Dino, Vice President
Don Wilson, Treasurer
Kathy Mac Laren-Gomez, Secretary
Amberrose Merino, Assistant Secretary

Others Present:
Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
Eric Dunn, General Counsel
Judy Shay, Public Affairs Director
Mike Williams, Finance Manager
Chris Bligh, Facilities Manager
Scott Rogers, Engineering/Grant Manager
Dennis Hoffmeyer, Accounting Supervisor
Dawn Deans, Executive Assistant
0 members of the public

Public Affairs Director Shay stated that in honor of Water Professionals Appreciation Week, students from Desert Willow Magnet School prepared thank you cards to the Board and District staff and then introduced Mr. Chuck Bostwick, Assistant Field Deputy for County of Los Angeles Fifth District Supervisor Kathryn Barger, who presented a Commendation thanking the District for dedicated service to the community in honor of Water Professionals Appreciation Week.

3) Adoption of Agenda.

It was moved by Director Mac Laren-Gomez, seconded by Director Merino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written.

President Dizmang – aye
Director Dino – aye
Director Wilson – aye

Director Mac Laren-Gomez – aye
Director Merino – aye

4) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

5) Presentations:

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Board Meeting Held September 27, 2021.

6.2) Payment of Bills for October 11, 2021.

President Dizmang announced the items included in the Consent Calendar after which it was moved by Director Mac Laren-Gomez, seconded by Director Merino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Merino – aye

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Authorizing the General Manager to Execute Change Order No. 2 to the Contract with Christensen Brothers General Engineering, Inc. for the Water Main Replacement in Sierra Highway for Additional Costs Related to Unplanned Utilities and Additional Pavement Sections.

($127,278.49 – Budgeted – Budget Item - Specification No. 20-605 – Engineering Manager Rogers)

Engineering Manager Rogers provided an overview of Change Order No. 2 after which it was moved by Director Dino, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to authorize the General Manager to execute Change Order No. 2 to the contract with Christensen Brothers General Engineering, Inc. for the Water Main Replacement in Sierra Highway for additional costs related to unplanned utilities and additional pavement sections in the not-to-exceed amount of $127,278.49:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Merino – aye

7.2) Consideration and Possible Action to Approve an Extension of Milestones and Minimum Usage, or Payment, Contained in County Sanitation District Contract No. 5001 with Palmdale Water District and Authorize General Manager LaMoreaux to Finalize and Execute Said Extension. (No Budget Impact – Engineering Manager Rogers)

Engineering Manager Rogers provided an overview of the amendment to Contract No. 5001 after which it was moved by Director Merino, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve an extension of milestones and minimum usage, or payment, contained in County Sanitation District Contract No. 5001 with Palmdale Water District and authorize General Manager LaMoreaux to finalize and execute said extension:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Merino – aye

7.3) Consideration and Possible Action on Resolution No. 21-19 Being a Resolution of the Board of Directors of the Palmdale Water District Approving

Waiver of District Procurement and Purchasing Policy for Well No. 36. (No Budget Impact – Assistant General Manager Ly)

Assistant General Manager Ly provided an overview of the need for Resolution No. 21-19, and after a brief discussion of the District's Community Workforce Agreement, it was moved by Director Dino, seconded by Director Mac Laren-Gomez, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve Resolution No. 21-19 being a Resolution of the Board of Directors of the Palmdale Water District Approving Waiver of District Procurement and Purchasing Policy for Well No. 36:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Merino – aye

Resolution No. 21-19 is hereby made a portion of the minutes of this meeting.

7.4) Consideration and Possible Action on a Recommendation to Update the District's Standard Specifications for Water Distribution System Construction. (No Budget Impact – Engineering Manager Rogers)

Engineering Manager Rogers provided an overview of revisions to the District's Standard Specifications after which it was moved by Director Wilson, seconded by Director Mac Laren-Gomez, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve updates to the District's Standard Specifications for Water Distribution System Construction:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Merino – aye

7.5) Consideration and Possible Action on a Recommendation to Adopt Palmdale Water District Development Services Procedural Guidelines. (No Budget Impact – Engineering Manager Rogers)

Engineering Manager Rogers provided an overview of the proposed Development Services Procedural Guidelines after which it was moved by Director Merino, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt Palmdale Water District Development Services Procedural Guidelines:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Merino – aye

7.6) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2021 Budget:

a) None at this Time.

There were no conferences, seminars, or training sessions to consider.

8) Information Items:

8.1) Reports of Directors:

a) Standing Committees; Organization Appointments; Agency Liaisons:

1) Antelope Valley East Kern Water Agency-AVEK-September 28. (Director Dino/Director Mac Laren-Gomez, Alternate)

Director Dino reported that he attended an AVEK meeting on September 28 where they approved a Water Service Agreement with North Edwards Water District.

b) General Meetings Reports of Directors.

Director Merino reported that on October 6, she listened to the AV EDGE Fall Conference and will provide a written report and that on October 7, she attended a Board briefing.

Director Wilson reported that on October 7, he attended a Board briefing and that on October 11, he is attending the Palmdale Water District Regular Board Meeting.

Director Mac Laren-Gomez reported that on October 6, she attended the AV EDGE Fall Conference and provided an overview of the topics discussed and that on October 7, she attended a Board briefing.

Director Dino reported that on September 27, he attended the Antelope Valley/Santa Clarita Valley California Special Districts Association Chapter meeting; that on September 28, he attended an AVEK Board meeting; that on September 29, he attended the Water Saving Workshop; that on October 7, he attended a Board Briefing; that on October 9, he attended the A.V. Hometown Heroes Softball Tournament where the District had a team; that on October 11, he is attending the Palmdale Water District Regular Board Meeting; and that also on October 11, he attended the California Special Districts Association of North Los Angeles County meeting.

President Dizmang reported that on September 27, she attended the Antelope Valley/Santa Clarita Valley California Special Districts Association Chapter meeting creating the chapter and provided an overview of the topics of this meeting; that also on September 27, she attended the Palmdale Water District Regular Board Meeting; that on September 30, she attended an Agenda Review and Approval briefing; that on October 5, she attended the Palmdale Fin & Feather Club Board Meeting and gave an overview of the topics discussed; that on October 7, she attended a Board briefing; and that on October 9, she attended the A.V. Hometown Heroes Softball Tournament and commended staff on creating a team and representing the District.

8.2) Report of General Manager.

General Manager LaMoreaux reported that the District's team won the A.V. Hometown Heroes Softball Tournament and commended Public Affairs Director Shay and Electrician Trujillo on creating a team for this event and that the Help for Heroes charity benefitted from this Tournament, and there may be future partnering opportunities with this charity.

8.3) Report of General Counsel.

General Counsel Dunn provided an update on the Monterey Plus litigation case and stated that AB274 regarding the Brown Act was just signed requiring agencies to email agendas, if requested.

9) Board Members' Requests for Future Agenda Items.

Director Mac Laren-Gomez stated that the WELL Webinar "The Future of Water Jobs: Training the Next Generation of Water Sector Practitioners" is scheduled for October 13, 2021.

There were no requests for future agenda items.

10) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 6:34 p.m.

Secretary

RESOLUTION NO. 21-19
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE PALMDALE WATER DISTRICT
APPROVING WAIVER OF DISTRICT PROCUREMENT AND PURCHASING POLICY
FOR WELL NO. 36

WHEREAS, the Board of Directors of the Palmdale Water District ("District") has previously adopted a Procurement and Purchasing Policy, as fully set forth in Appendix M of the District's Rules and Regulations; and

WHEREAS, the District's Procurement and Purchasing Policy requires solicitation of bids for any project the District undertakes which has an estimated cost in excess of $100,000 and the subsequent letting of any contract for such a project to the lowest responsible bidder; and

WHEREAS, Section I of the District's Procurement and Purchasing Policy provides that notwithstanding that policy, all contracts for projects the District undertakes may be made or entered into upon such terms and conditions and in such manner as the Board of Directors determines is in the best interest of the District; and

WHEREAS, the District advertised a project for construction of Well No. 36, held a mandatory pre-bid job walk for all potential bidders, but received no bids due to the bidders' collective refusal to enter into the Community Workforce Agreement that would otherwise be required for the project; and

WHEREAS, the Well No. 36 project must be completed in order to serve District residents and customers.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT DOES HEREBY RESOLVE that it is in the District's best interest to waive the District's Procurement and Purchasing Policy in connection with the construction of Well No. 36. Staff will negotiate an agreement with a contractor for the Board to consider and approve.

PASSED, APPROVED AND ADOPTED on this 11th day of October 2021 by the Board of Directors of the Palmdale Water District.

Gloria Dizmang, President
Board of Directors
Palmdale Water District

Kathy Mac Laren-Gomez, Secretary
Board of Directors
Palmdale Water District

APPROVED AS TO FORM:

Aleshire & Wynder. LLP
Eric Dunn, District General Counsel