MINUTES OF MEETING OF THE FACILITIES COMMITTEE OF THE PALMDALE WATER DISTRICT, FEBRUARY 22, 2018:

A meeting of the Facilities Committee of the Palmdale Water District was held Thursday, February 22, 2018, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Dino called the meeting to order at 8:15 a.m.

1) Roll Call.

Attendance:	**Others Present:**
Facilities Committee:	Dennis LaMoreaux, General Manager
Vincent Dino, Chair	Mike Williams, Finance Manager
Joe Estes, Committee Member	Tim Moore, Facilities Manager
	Mynor Masaya, Operations Manager
	Laura Gallegos, Public Affairs Specialist
	Dawn Deans, Executive Assistant
	0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Estes, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

4.1) Consideration and Possible Action on Approval of Minutes of Regular Meeting Held September 11, 2017.

It was moved by Committee Member Estes, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Facilities Committee meeting held September 11, 2017, as written.

4.2) Consideration and Possible Action to Authorize Purchasing Materials to Complete Inventory Level Determined Necessary for Emergency Response. ($245,000.00 – Non-Budgeted – Facilities Manager Moore)

Facilities Manager Moore provided an overview of staff's evaluation of materials needed to better prepare the District for any type of emergency, and after a brief discussion of the materials and the cost, it was moved by Committee Member Estes, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting that the Committee concurs with staff's recommendation to authorize the purchase of materials to complete the District's inventory level determined necessary for emergency response in the not-to-exceed amount of $245,000.00 and that this item be presented to the full Board for consideration at the February 28, 2018 Regular Board meeting.

4.3) Consideration and Possible Action on Declaring District Property as Surplus and Authorizing Staff to Complete the Disposal Process. (Revenue Anticipated From Disposal – Facilities Manager Moore)

Facilities Manager Moore provided an overview of the property proposed by staff to be declared as surplus, and after a brief discussion of this property, of the success of the leasing program, and of the disposal method, it was moved by Committee Member Estes, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting that the Committee concurs with staff's recommendation to declare District property as surplus and authorizes staff to complete the disposal process.

4.4) Consideration and Possible Action on the Lease of Five Vehicles. ($40,000.00 – Budgeted – Facilities Manager Moore)

Facilities Manager Moore provided an overview of the success of the District's vehicle leasing program, and after a brief discussion of the vehicles proposed to be added to the lease, it was moved by Committee Member Estes, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting that the Committee concurs with staff's recommendation to add five vehicles to the District's leasing program in the not-to-exceed amount of $40,000.00.

4.5) Discussion and Overview of the Leslie O. Carter Water Treatment Plant "Facility Evaluation Results and Recommendations" Report Dated December 2017 Prepared by Carollo Engineers, Inc. (Operations Manager Masaya)

Operations Manager Masaya provided an overview of the "Facility Evaluation Results and Recommendations" Report prepared by Carollo Engineers, Inc. for the

Leslie O. Carter Water Treatment Plant, which includes evaluations in the areas of chemicals, filtration and plant hydraulics, and structural, and then provided an overview of Carollo's and staff's recommendations for improvements in each of these areas followed by discussion of the cost of these improvements, the timeline for completion, and conducting a full asset evaluation of the District's infrastructure.

5) Information Items.

5.1) Other.

General Manager LaMoreaux stated that a new maintenance contractor for the wind turbine has been hired and will provide the District with detailed monthly reports.

He then stated that the materials used to hold the curtains inside the 6MG clearwell have been replaced and that in the next few years, the curtains will need to be replaced and the tank recoated at a cost of nearly $1 million.

There were no additional information items.

6) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

7) Adjournment.

There being no further business to come before the Facilities Committee, the meeting was adjourned at 9:32 a.m.

Chair