MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, FEBRUARY 8, 2017:

A regular meeting of the Board of Directors of the Palmdale Water District was held Wednesday, February 8, 2017, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Robert Alvarado, called the meeting to order at 7:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Alvarado, Veterans Shay Rushes and Lucas Hernandez led the pledge of allegiance followed by a moment of silence in honor of our troops and law enforcement.

2) Roll Call.

Attendance:	**Others Present:**
Robert Alvarado, President	Dennis LaMoreaux, General Manager
Vincent Dino, Vice President	Matt Knudson, Assistant General Manager
Marco Henriquez, Treasurer	Eric Dunn, General Counsel
Joe Estes, Secretary	Mike Williams, Finance Manager
Kathy Mac Laren, Director	Jennifer Emery, Human Resources Director
	Jim Riley, Engineering/Grant Manager
	Tim Moore, Facilities Manager
	Amanda Thompson, Water Quality/Reg. Affairs Spvsr.
	Laura Gallegos, Public Affairs Specialist
	Dawn Deans, Executive Assistant
	22 members of the public

President Alvarado and the Board then presented General Manager LaMoreaux with a Certificate of Appreciation for his 25 years of service to the Palmdale Water District.

3) Adoption of Agenda.

It was moved by Director Mac Laren, seconded by Director Estes, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

Students participating in the Joe Walker Middle School Science Jets Robotics Team stated that they won the Champion's Award and Judge's Award at a recent competition; that they are now qualified to attend the World Champion Robotics Tournament in

Houston, Texas; that they have created a GoFundMe page to help pay for their trip; and then requested donations for their trip. The Board then offered personal donations, and the students thanked them for their support.

There were no further public comments.

5) Presentations:

5.1) None at This Time.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Meeting Held January 25, 2017.

6.2) Payment of Bills for February 8, 2017.

6.3) Receive and File Semi-Annual Employee Reimbursement Report for the Period Covering July 1, 2016 Through December 31, 2016. (Finance Manager Williams)

President Alvarado announced the items included in the Consent Calendar after which it was moved by Director Mac Laren, seconded by Director Estes, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar.

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Three-Year Proposal From Siemens Industry, Inc. Advantage Services for Fire Safety Compliance Inspections of the District's Sprinkler System/Alarms/Extinguishers. ($5,832.00 Year One; $6,007 Year Two; $6,187 Year Three – Budgeted – Human Resources Director Emery)

Human Resources Director Emery provided an overview of the proposal received from Siemens Industry, Inc. Advantage Services, and after a brief discussion of this work and cost savings, it was moved by Director Henriquez, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting to approve the three-year proposal from Siemens Industry, Inc. Advantage Services for fire safety compliance inspections of the District's sprinkler system/alarms/extinguishers in the amounts of $5,832.00 for year one, $6,007 for year two, and $6,187 for year three.

7.2) Consideration and Possible Action on Implementation of Security System at Leslie O. Carter Water Treatment Plant. ($225,674.00 – Budgeted – Project Manager Thompson Sr.)

Assistant General Manager Knudson provided an overview of the proposal received from Siemens Industry, Inc. and staff's recommendation to waive the District's Bid Policy, and after a brief discussion of this work, funding through the previously approved Holman Capital Lease Purchase Agreement, and maintenance of the system, it was moved by Director Mac Laren, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting to waive the District's Bid Policy under Appendix "M" of the Rules and Regulations and award a contract to Siemens Industry, Inc. in the not-to-exceed amount of $225,674.00 for the construction and implementation of the security system at the Leslie O. Carter Water Treatment Plant.

7.3) Consideration and Possible Action on the Approval of the Purchase of a New Laboratory Information Management System. ($40,600.00 – Budgeted – Water Quality/Regulatory Affairs Supervisor Thompson)

Water Quality/Regulatory Affairs Supervisor Thompson provided an overview of the Laboratory Information Management System, and after a brief discussion of the benefit of this system, funding through the previously approved Holman Capital Lease Purchase Agreement, and the annual subscription fee, it was moved by Director Mac Laren, seconded by Director Estes, and unanimously carried by all members of the Board of Directors present at the meeting to approve the purchase of a new Laboratory Information Management System from Promium, LLC in the not-to-exceed amount of $40,600.00.

President Alvarado then requested a follow-up report on the operation of this program.

7.4) Consideration and Possible Action on Format for Certificates of Appreciation Under Article 4.10 and Appendix EE, Exhibit 2 of the District's Rules and Regulations. (Director Estes)

Director Estes recommended the size of the District's Certificates of Appreciation be at least 8-1/2 x 14, possibly framed, and include a relevance to water, and after a brief discussion of this recommendation, of current District policy, of revising the current Certificate, and of retirement Certificates, the Board concurred with Director Estes' recommendation, and there was no action taken on this item.

7.5) Consideration and Possible Action on Changing the Meeting Time of Board Meetings. (Director Dino/General Manager LaMoreaux)

General Manager LaMoreaux reviewed average attendance at Board meetings over the past year and staff costs for attendance at Regular Board Meetings, and after a brief discussion of the minimal savings from changing the meeting time of Board meetings, it was determined that Regular Board Meetings continue to be held at 7:00 p.m., and there was no action taken on this item.

7.6) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2017 Budget:

a) Sage Designs, Inc. SCADA & Security Products "Telepace Studio Ladder Logic Training Class" to be Held March 14 – 16, 2017 in Mill Valley.

b) WQI Distribution Review Classes to be Held at Various Locations in 2017.

c) WQI Water Treatment Review Classes to be Held at Various Locations in 2017.

After a brief discussion of these conferences, it was moved by Director Henriquez, seconded by Director Estes, and unanimously carried by all members of the Board of Directors present at the meeting to approve Board and staff attendance at the following conferences, seminars, and training sessions within budget amounts previously approved in the 2017 budget: Sage Designs, Inc. SCADA & Security Products "Telepace Studio Ladder Logic Training Class" to be Held March 14 – 16, 2017 in Mill Valley; WQI Distribution Review Classes to be Held at Various Locations in 2017; and WQI Water Treatment Review Classes to be Held at Various Locations in 2017.

8) Information Items:

8.1) Reports of Directors:

a) Meetings/General Report.

Director Dino reported that on February 6, he attended a Board briefing with General Manager LaMoreaux and that on February 8, he is attending the Palmdale Water District Board meeting.

Director Mac Laren reported that on January 26, she attended the Antelope Valley Watermaster Advisory Meeting; that on January 31, she attended the Antelope Valley Watermaster Board Meeting; that also on January 31, she attended a meeting with Dr. Mathis; and that on February 8, she attended a Board briefing with General Manager LaMoreaux.

Director Henriquez reported that on February 1, he attended a meeting with Dr. Mathis and that on February 7, he attended a Board briefing with General Manager LaMoreaux.

Director Estes reported that on January 31, he attended a meeting with Dr. Mathis and that on February 7, he attended a Board briefing with General Manager LaMoreaux.

Director Dino then added that on February 1, he attended a meeting with Dr. Mathis.

President Alvarado reported that on January 4, he attended the Café con Leche radio show with Public Affairs Specialist Gallegos; that on January 31, he attended a meeting with Dr. Mathis; and that on January 7, he attended a Board briefing with General Manager LaMoreaux.

b) Standing Committee/Assignment Reports (Chair):

1) 2017 Standing Committees. (President Alvarado)

President Alvarado stated that he received a Director request late this evening to participate in the District's Standing Committees and will revise the Standing Committees and Appointments list for presentation at the next Regular Board Meeting.

8.2) Report of General Manager.

a) Status on Palmdale Regional Groundwater Recharge & Recovery Project Title 22 Report.

General Manager LaMoreaux stated that a meeting and site tour were held last week with the agencies involved in the Title 22 Report requirements for the Palmdale Regional Groundwater Recharge & Recovery Project; that an introduction to the Project was provided; that draft responses to comments on the Report were reviewed; that the meeting went very well; and that Assistant General Manager Knudson conducted a well-coordinated meeting.

He then reported that a tour of the Sanitation District's Palmdale Water Reclamation Plant is scheduled for February 25, 2017, and RSVP's for attendance are required by February 22.

He then reported that the City of Palmdale has requested he and two Board members attend their February 17, 2017 meeting to discuss improving communication and joint projects and that representatives from the three school districts within the City of Palmdale are also scheduled to attend followed by discussion of the Board's interest in attending this meeting and of upcoming future meetings with the City of Palmdale, and President Alvarado appointed himself and Director Mac Laren to an Ad Hoc Committee to attend the February 17, 2017 meeting.

General Manager LaMoreaux then reported that the State Water Resources Control Board has extended their drought water restrictions until May, 2017 regardless of rainfall being at 213% of average and that to remain credible to its customers, staff may present a Resolution for consideration at the next Regular Board Meeting to remove any remaining District restrictions on the state's action.

He then stated that he appreciates the gift from the Directors for his 25 years of service to the District and that it has been an honor to be a part of this organization working with the Board members and staff.

The Board then expressed their appreciation and thanks to General Manager LaMoreaux for a job well done.

8.3) Report of General Counsel.

General Counsel Dunn stated that he has no report.

9) Public Comments on Closed Session Agenda Matters.

There were no public comments on closed session agenda matters.

10) Break prior to closed session.

At 8:06 p.m., President Alvarado called for a six-minute recess. He reconvened the Regular meeting at 8:12 p.m.

11) Closed session under:

11.1) Conference with Legal Counsel – Existing Litigation: A closed session will be held, pursuant to Government Code §54956.9 (d)(1), to confer with Special Litigation Counsel regarding existing litigation to which the District is a party. The title of such litigation is as follows: *Antelope Valley Ground Water Cases.*

At 8:12 p.m., President Alvarado called for a closed session pursuant to Government Code §54956.9 (d)(1), to confer with Special Litigation Counsel regarding pending litigation to which the District is a party, the title of such litigation being: *the Antelope Valley Ground Water Cases.*

He reconvened the regular meeting at 8:32 p.m.

12) Public report of any action taken in closed session.

President Alvarado stated that a closed session was held pursuant to Government Code §54956.9 (d)(1), to confer with Special Litigation Counsel regarding pending litigation to which the District is a party, the title of such litigation being: *the Antelope Valley Ground Water Cases;* that the Board was updated on the status of this matter; but that no reportable action was taken in closed session.

13) Board Members' Requests for Future Agenda Items.

Director Mac Laren stated that Senator Wilk recently informed her that he would like to attend a tour of the District's facilities and recommended City Council Member

Bettencourt also be invited to attend that tour and that the Board is interested in viewing Littlerock Dam as water comes over the spillway after which Director Henriquez recommended the tour be provided to all current elected officials so they have a better understanding of the District.

Director Estes recommended current pictures of Littlerock Dam be taken and pictures also be taken after it spills for posting on the District's website.

President Alvarado then added to his reported that on January 31, he attended an agenda review and approval meeting with General Manager LaMoreaux and Executive Assistant Deans.

There were no further requests for future agenda items.

14) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 8:34 p.m.

Secretary