Press Release

Palmdale Water District
Board Meeting Actions
January 11, 2017 Regular Board Meeting
January 25, 2017 Regular Board Meeting

PALMDALE, CA, January 30, 2017 – The Board of Directors of the Palmdale Water District, with four Directors present, considered the following matters at the JANUARY 11, 2017 REGULAR BOARD MEETING:

- *Consent calendar items* were unanimously approved as follows: minutes of regular meeting held December 14, 2016; ratification of payment of bills for December 21, 2016; payment of bills for January 11, 2017; approval of reappointment of Helen Velador to Palmdale Recycled Water Authority Board; approval to purchase GCMS lab equipment. ($122,000.00 – Budgeted – Water Quality/Regulatory Affairs Supervisor Thompson); approval to reject claim received from Julieta Cardenas and refer to Joint Powers Insurance Authority; approval of Resolution No. 17-1 being a Resolution of the Board of Directors of the Palmdale Water District Authorizing Directors to Revise Health Insurance Options Within 2017 Budget Amounts. ($110,000.00 – Budgeted – Human Resources Manager Emery)

- *Approval to update Section IV.K Unpaid Time Off Policy of the District's Employee Handbook. (Human Resources Director Emery/Personnel Committee):* It was unanimously carried to update Section IV.K Unpaid Time Off Policy of the Employee's Handbook. This update limits benefit coverage and defines and focuses the needs of the District and an employee's responsibilities as an employee.

- *Consideration and possible action on Lease Agreement with Holman Capital. ($830,000.00 – Budgeted – Finance Manager Williams/Finance Committee):* It was unanimously carried to approve the Lease Agreement with Holman Capital. This Lease Agreement will enable the District to purchase needed equipment and will allow funds to be allocated towards additional District projects.

- *Consideration and possible action on revisions to application process for Rate Assistance Program. (Finance Manager Williams/Finance Committee):* It was unanimously carried to approve revisions to the application process for the District's Rate Assistance Program establishing an application period and allowing new service applicants to apply for the Program.

- *Consideration and possible action on Resolution No. 17-2 being a Resolution of the Board of Directors of the Palmdale Water District Approving the District's Grant Application for a Feasibility Study for the Palmdale Regional Groundwater Recharge and Recovery Project under the U.S. Bureau of Reclamation's WaterSmart Program Entitled "Development of Feasibility Studies Under the Title XVI Water Reclamation and Reuse Projects for Fiscal Year 2017." (Budgeted – In-kind Services $50,034.00 – Engineering/Grant Manager Riley):* It was unanimously carried to approve Resolution No. 17-2 allowing the District to apply for grant funding.

- *Consideration and possible action on Resolution No. 17-3 being a Resolution of the Board of Directors of the Palmdale Water District Approving the District's Grant Application for a Landscape Water Use Efficiency Project Under the U.S. Bureau of Reclamation's WaterSmart Program "Small-Scale Efficiency Projects For Fiscal Year 2017." (Budgeted - $75,000.00 – Engineering/Grant Manager Riley):* It was unanimously carried to approve Resolution No. 17-3 allowing the District to apply for grant funding.

- *Consideration and possible action on proposal to perform an assessment of the existing equipment and evaluate water treatment processes. ($35,000.00 – Budgeted – Assistant General Manager Knudson):* It was unanimously carried to approve a proposal with Carollo Engineers for this work.

- *Consideration and possible action on changing the meeting time of Board meetings. (Director Dino):* There was no action taken on this item. Staff was directed to prepare a cost analysis for changing Regular Board Meeting times.

- *Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2017 Budget:* It was unanimously carried to approve Board and staff attendance at the following conferences, seminars, and training sessions: Palmdale Chamber of Commerce 76th Annual Installation Gala to be held January 13, 2017 at Rancho Vista Golf Club; California Special Districts Association (CSDA) Webinar: Brown Act-Principles, Traps, and Violations to be held January 18, 2017; CSDA Board Member Best Practices Workshop to be held January 19, 2017 in Claremont for the Southern Network; CSDA Webinar: Required Harassment Prevention for Staff/Board to be held January 24, 2017 and June 6, 2017; CSDA Webinar: Rules of Order Made Easy! to be held January 26, 2017; CSDA Webinar: Maximize Your Membership-Benefits to be held January 27, 2017; CSDA Proposition 26, Proposition 218 & Rate Setting Workshop to be held January 31, 2017 in Vista and March 15, 2017 in Oakland; CSDA Webinar: Recent Developments in the Public Records Act to be held January 31, 2017; CSDA Webinar: 2017 Annual Employment Law Update to be held February 2, 2017; Water Education Foundation (WEF) Water 101 to be held February 2 – 3, 2017 in West Sacramento; CSDA Webinar: Understanding Board Member & District Liability to be held February 8, 2017; CSDA Webinar: Maximize Your Membership-Legislative/Outreach to be held February 10, 2017; CSDA Webinar: Sustainability Best Practices to be held February 15, 2017; CSDA HR Boot Camp for Special Districts to be held February 21, 2017 in Rancho Cucamonga and August 9, 2017 in Vallejo; CSDA Webinar: Who Does What? Best Practices in Board/Staff to be held February 22, 2017; CSDA Special District Leadership Academy to be held February 26 – March 1, 2017 in La Jolla; April 23 – 26, 2017 in San Luis Obispo; and July 9 – 12, 2017 in Napa; CSDA Webinar: Financing Mission Critical Infrastructure to be held March 1, 2017; CSDA Webinar: Best Practices in Agenda Prep & Taking Minutes to be held March 7, 2017; CSDA Financial Management for Special Districts to be held March 8, 2017 in Rancho Cucamonga and August 10, 2017 in Vallejo; Association of California Water Agencies (ACWA) 2017 Legislative Symposium to be held March 8, 2017 in Sacramento; WEF Central Valley Tour 2017 Field Trip to be held March 8 – 10, 2017; CSDA Webinar: Required Ethics AB1234 Compliance Training to be held March 16, 2017 and November 8, 2017; CSDA Supervisory Skills for the Public Sector to be held March 20, 2017 in Marina and April 11, 2017 in Vista; CSDA Hammering Out a Framework: Construction and Business Matters to be held March 23, 2017 in Fountain Valley; WEF 2017 Executive Briefing to be held March 23, 2017 in Sacramento; CSDA So You Want to be a General Manager to be held March 27, 2017 in Sacramento; SDRMA Safety/Claims Education Day to be held March 28, 2017 in Sacramento; CSDA Legislative

Round-Up to be held March 30, 2017 and August 31, 2017; CSDA Webinar: How-To-Do-It for Special Districts w/Revenue Needs to be held April 4, 2017; WEF Lower Colorado River Tour 2017 Field Trip to be held April 5 – 7, 2017; CSDA Webinar: Leveraging Your State and Federal Relationships to be held April 6, 2017; CSDA Webinar: Public Engagement and Budgeting to be held April 19, 2017; WEF Headwaters Tour 2017 Field Trip to be held April 27 – 28, 2017; CSDA Webinar: How to Find, Apply, and Secure Grant Funding to be held May 11, 2017; ACWA 2017 Spring Conference & Exhibition to be held May 9 – 12, 2017 in Monterey; CSDA 2017 Special Districts Legislative Days to be held May 16 – 17, 2017 in Sacramento; CSDA Webinar: Governments Engaging Youth to be held May 23, 2017; WEF Santa Ana River Watershed Conference to be held May 25, 2017 in Ontario; CSDA Webinar: Beyond the Basics: Implementing Funding to be held May 24, 2017; CSDA Webinar: Anatomy of a CalPERS Audit-What to Know Now to be held May 25, 2017; CSDA Webinar: Ask the Experts-Energy Project Financing to be held June 9, 2017; WEF Bay-Delta Tour 2017 Field Trip to be held June 14 – 16, 2017; CSDA General Manager Leadership Summit to be held June 25 – 27, 2017 in Newport Beach; ESRI 2017 User Conference to be held July 10 – 14, 2017 in San Diego; CSDA Webinar: Records Retention & Management in Electronic Age to be held July 20, 2017; International Water Association International Conference on Water Reclamation and Reuse to be held July 23 – 27, 2017 in Long Beach; CSDA Webinar: How to Communicate Effectively Using Online Tools to be held July 27, 2017; CSDA The Art of the Message to be held August 15, 2017 in Sacramento; CSDA Webinar: Fraud Environment-Tips for Detection and Controls to be held August 17, 2017; CSDA Staying in Compliance: Understand Special District Laws to be held August 24, 2017 in Port Hueneme; CSDA Webinar: Maximize Your Membership-Online Resources to be held September 1, 2017; CSDA Building Your District Strong-Principles for Sustained Success pre-conference activity to be held September 25, 2017 in Monterey; CSDA 2017 Annual Conference & Exhibitor Showcase to be held September 25 – 28, 2017 in Monterey; CSDA Webinar: CalPERS-Actuarial Reports and Trends to be held October 11, 2017; WEF Northern California Tour 2017 Field Trip to be held October 11 – 13, 2017; CSDA Board Secretary/Clerk Conference and Certificate Program to be held October 22 – 24, 2017 in Garden Grove; WEF San Joaquin River Restoration Tour 2017 to be held November 1 – 2, 2017; and ACWA 2017 Fall Conference & Exhibition to be held November 28 – December 1, 2017 in Anaheim.

The Board of Directors of the Palmdale Water District, with five Directors present, considered the following matters at the <u>JANUARY 25, 2017 REGULAR BOARD MEETING:</u>

- *Consent calendar items* were unanimously approved as follows: minutes of regular meeting held January 11, 2017; payment of bills for January 25, 2017; Resolution No. 17-4 being a Resolution of the Board of Directors of the Palmdale Water District Declaring Its Official Intent to Reimburse Certain Expenditures from the Proceeds of Debt. ($830,000.00 (approved 1-11-17) – Budgeted – Finance Manager Williams); and approve absence of Director Estes from January 11, 2017 meeting due to family illness. (General Manager LaMoreaux)

- *Approval of job description and recruitment of Public Affairs and Sustainability Director position and revise title to Public Affairs Director. ($110,000.00 – Budgeted – Human Resources Director Emery/Personnel Committee):* It was carried on a 3 – 2 vote, with Directors Estes and Henriquez opposed, to approve the job description and recruitment of the Public Affairs and Sustainability Director position and revise the title to Public Affairs Director. This position was vacated December, 2016.

- *Consideration and possible action on Water Supply Assessment for Draft Environmental Impact Report for the City of Palmdale Transit Oriented Development Overlay Zone Project. (No Budget Impact – Assistant General Manager Knudson):* It was unanimously carried to approve this Water Supply Assessment. The City's Transit Oriented Development Overlay Zone Project contains more than 500 residential dwelling units and requires a Water Supply Assessment. A sufficient water supply is available for this Project, and a portion of the required water supply will be provided by projected water supplies identified in the District's 2015 Urban Water Management Plan.

- *Consideration and possible action on proposal received from the Mathis Consulting Group for training for cultural improvements in 2017-2018. ($20,000.00 – Budgeted – General Manager LaMoreaux):* It was unanimously carried to approve the proposal from the Mathis Consulting Group to assist with the General Manager's evaluation, provide support for the Board, and facilitate President's Dinners.

- *Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2017 Budget:* It was unanimously carried to approve Board and staff attendance at the following conferences, seminars, and training sessions: Antelope Valley Hispanic Chamber of Commerce 20th Year Anniversary and Installation Gala to be held March 10, 2017 in Lancaster; The Copywriter's Workshop to be held March 22 – 23, 2017 in Ventura; and Netcom Learning Training Courses to be held March 27 – April 2, 2017 in Las Vegas, Nevada:

- *Consideration and possible action on Resolution No. 17-5 for Employer Paid Member Contributions for CalPERS. (Human Resources Director Emery):* It was unanimously carried to approve Resolution No. 17-5 authorizing submittal of contributions towards CalPERS.

The Palmdale Water District Board of Director meetings are held twice a month on the 2nd and 4th Wednesdays of each month at 7:00 p.m. Board meetings are held at the District's office at 2029 East Avenue Q, Palmdale, and the public is invited to attend.

CONTACT: Dennis LaMoreaux, General Manager, 661/947-4111, x1017

Look for us at www.palmdalewater.org or on

Palmdale Water District Board Members

Division 1 Robert E. Alvarado
Division 2 Joe Estes
Division 3 Marco Henriquez
Division 4 Kathy Mac Laren
Division 5 Vincent Dino

Less is more. Save for our future.

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About Palmdale Water District:

The Palmdale Water District has grown from an agency providing irrigation water for 60 customers to an agency providing domestic water to the thriving community we know today. Founded as an irrigation district supplying water mainly to farms for agricultural use, the District's boundaries expanded with Palmdale's rapid population growth, and the District has shifted to providing predominantly municipal and industrial water. The Palmdale Water District is currently divided into five divisions covering areas in East and central Palmdale. The Palmdale Water District remains dedicated to providing clean, pure water; state of the art facilities to meet current and future needs; attentive staff committed to customer satisfaction; treatment and testing to ensure high quality water; education on water conservation and safety; and reliable supply and resourceful planning insuring customer satisfaction and continued reasonable rates. The Palmdale Water District can be reached by calling (661) 947-4111. The Palmdale Water District is located at 2029 East Avenue Q in Palmdale, California.