PALMDALE RECYCLED WATER AUTHORITY (PRWA)

MINUTES OF MAY 18, 2016
REGULAR MEETING AGENDA NO. 24
PALMDALE RECYCLED WATER AUTHORITY (PRWA)
HELD AT CITY OF PALMDALE
CITY HALL COUNCIL CHAMBERS
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA

1. CALL TO ORDER.

Chair Ledford called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE IN HONOR OF OUR TROOPS.

3. ROLL CALL: DIRECTORS JAMES C. LEDFORD, JR., KATHY MAC LAREN, ROBERT ALVARADO, FRED THOMPSON, AND HELEN VELADOR

PRESENT: Chair Ledford, Directors Alvarado, Thompson, Velador, and Alternate Director Dino.

Director Dino served as alternate for Director Mac Laren who was absent.

4. CONSENT CALENDAR – PUBLIC COMMENTS ONLY:

There were no public comments.

5. CONSENT CALENDAR:

NOTICE: All matters listed under the Consent Calendar will be enacted by one motion unless an item(s) is pulled by the Board, in which case the item(s) will be removed from the Calendar and will be considered separately following this portion of the Agenda.

5.1 Approve the Receipt and Filing of the Treasurer's Report for the three months ending March 31, 2016. (Staff Reference: Treasurer/Auditor Williams)

5.2 Approve the Minutes from the previous meeting held on February 17, 2016. (Staff Reference: Secretary Smith)

Motion: Move to approve the recommendations and findings on all items listed under this Consent Calendar.
Moved by Director Velador, seconded by Director Alvarado.

Vote: Motion Carried (5-0)
Yes: Chair Ledford, Directors Alvarado, Thompson, Velador, and Dino.
Absent: Director Mac Laren.

6. WAIVER OF FULL READING OF RESOLUTION(S).

Motion: Move to waive full reading of the Resolution(s) to be considered and voted on at this meeting.
Moved by Director Alvarado, seconded by Director Thompson.

Vote: Motion Carried (5-0)
Yes: Chair Ledford, Directors Alvarado, Thompson, Velador, and Dino.
Absent: Director Mac Laren.

7. ACTION CALENDAR:

7.1 ADOPT RESOLUTION NO. PRWA 2016-006, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE RECYCLED WATER AUTHORITY AUTHORIZING COMPENSATION AND REIMBURSEMENT FOR TRAINING FOR THE PUBLIC MEMBER OF THE PALMDALE RECYCLED WATER AUTHORITY BOARD FROM REVENUE RECEIVED FROM RECYCLED WATER SALES.

Attorney Christine Burrows of Aleshire & Wynder spoke regarding this item. Attorney Burrows stated both the City of Palmdale and the Palmdale Water District have adopted resolutions approving compensation for the public member. Resolution No. PRWA 2016-006 authorizes compensation which will be established through the budget process.

There were no public comments.

Motion: Move to adopt Resolution No. PRWA 2016-016
Moved by Director Alvarado, seconded by Alternate Director Dino.

Vote: Motion Carried (5-0)
Yes: Chair Ledford, Directors Alvarado, Thompson, Velador, and Dino.
Absent: Director Mac Laren.

Executive Director LaMoreaux stated that the resolution did not include a specific dollar amount. The budget will need to be reviewed and a specific amount will be brought back to a future meeting.

8. SPECIAL REPORT:

8.1 Report on Recycled Water Distribution centers for the public in response to letter received from Mr. Guzenske on February 16, 2016. (Staff Reference: Executive Director LaMoreaux)

There is no staff report for this item.

Please refer to Item 8.2 for detailed information on this item.

8.2 Update on status of design and grant process for Phase II Recycled Water Pipeline Project. (Staff Reference: Executive Director LaMoreaux)

There is no staff report for this item.

Jim Riley, Engineering/Grant Manager for the Palmdale Water District and Gordon Phair, Utilities Services Manager for the City of Palmdale presented items 8.1 and 8.2.

Mr. Riley presented a PowerPoint presentation regarding an update on the Recycled Water Line Phase II project, the status of the design and construction grant and loan process.

Mr. Phair gave an oral report regarding Recycled Water bulk fill stations for private citizens. Mr. Phair went over the pros/cons of manned filling stations and automated bulk filling stations. He stated most agencies that allow the filling stations don't charge for the recycled water, and most impose a limit of 1 – 300 gallons per visit.

Alternate Director Dino asked how often citizens are allowed to fill up. Mr. Phair responded that PRWA would need to set a policy.

Chair Ledford asked about optional billing. Mr. Phair responded that we can set up the bulk fill station to do billing.

Director Velador asked how long the training is for citizens? Mr. Phair responded the training is less than an hour.

There was additional Board discussion regarding the benefits of recycled water filling stations.

A video of the City of Brentwood's Recycle Fill Station was shown.

Director Alvarado asked about liability issues related to the bulk fill stations. Mr. Phair responded that he had not heard of any liability issues, and that as part of the application process, they must receive training before they can use the filling station.

Chair Ledford asked what the next steps would be. Executive Director LaMoreaux stated staff can work on putting together more specific options to bring back to the Board at a future meeting.

Public Comments for Items 8.1 & 8.2:

Loel Havelin spoke regarding the automated fill station and asked if the Palmdale School District is required to use recycled water. Executive Director LaMoreaux responded.

Steve Hofbauer spoke regarding the filling stations and recycled water availability on the Westside.

Juan Blanco spoke regarding using a dye for unpotable water so that there would be better protection for the use of the recycled water.

9. NON-AGENDA ITEMS - PUBLIC COMMENTS:

There were no public comments.

10. CLOSED SESSION – PUBLIC COMMENTS ONLY:

There were no public comments.

11. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:

Attorney Christine Burrows of Aleshire & Wynder stated the item would be heard as listed.

11.1 The reason for holding a closed session is for the purpose of conferring with and/or receiving advice from the Authority's legal counsel and to receive direction from the Board of Directors regarding the possible initiation of litigation in one matter.

This closed session is being held pursuant to the authority of California Government Code Section 54956.9(c). Number of cases – One.

Possible litigation by the Authority regarding a possible civil action which the Authority believes is not yet known to potential defendants.

Closed session is recommended because the Board will assess the merits of this matter and consider the Authority's perspective. Based on existing facts and circumstances it is the opinion of Authority Counsel that it would prejudice the position of the Authority to discuss these matters in public or to disclose further the circumstances in this potential case; such disclosure may harm other efforts to resolve the matter and, it is believed possible defendants are unaware of possible litigation.

12. CLOSED SESSION

Closed session was held from 7:50 p.m. – 8:06 p.m.

13. ANNOUNCEMENT BY AUTHORITY COUNSEL of item(s) discussed in Closed Session.

Attorney Christine Burrows of Aleshire & Wynder stated that the Board was briefed on Item No. 11.1. There was no reportable action taken.

14. INFORMATIONAL REPORT OF THE BOARD OF DIRECTORS, EXECUTIVE DIRECTOR, AND ASSISTANT EXECUTIVE DIRECTOR.

Director Velador completed her AB1234 Ethics Training on March 3, 2016.

15. ADJOURNMENT:

Chair Ledford adjourned the meeting at 8:15 p.m.to July 20, 2016 at 7:00 p.m. at the City of Palmdale Council Chambers located at 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this 20th day of July 2016.

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James C. Ledford, Jr.
Chair

ATTEST:

_____
Rebecca J. Smith
Secretary