MINUTES OF MEETING OF THE AD HOC COMMITTEE OF THE PALMDALE WATER DISTRICT, JUNE 4, 2014:

A meeting of the Ad Hoc Committee of the Palmdale Water District was held Wednesday, June 4, 2014, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Mac Laren called the meeting to order.

1) Roll Call.

Attendance:	**Others Present:**
Board Norms Ad Hoc Committee:	Dennis LaMoreaux, General Manager
Kathy Mac Laren, Chair	Vincent Dino, PWD Director
Gloria Dizmang, Committee Member	Matt Knudson, Assistant General Manager
	Patty Quilizapa, Attorney
	Dr. Bill Mathis, Consultant
	Danielle Henry, Administrative Assistant
	0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Dizmang, seconded by Chair Mac Laren, and unanimously carried to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

4.1) Discussion and Overview of Article 4 of the District's Rules and Regulations. (2014 Strategic Plan Initiative #4 Regional Leadership/The Mathis Group)

Dr. Bill Mathis stated that several handbooks from other agencies have been provided for the Committee this afternoon and suggested the Committee review the existing Article 4 of the District's Rules and Regulations for revisions.

Specific Article 4 revisions were then discussed including the District's mission, vision, and values; clearly defining Board guidelines on the presentation of awards and the organizations the Board should be able to present awards to; censureship; individual Directors taping meetings for their own use; each Board member's right to

ask for amendments to minutes or requests for verbatim minutes; the use of the District's logo and District-issued business cards; political endorsements, campaigning, and the personality of the District; social media; guidelines for texting, cell phone, and iPad use during meetings; Director compensated meetings and specifying the compensable number of meetings per month; and Director gifts.

General rules of Board and public decorum, the role of Standing Committees and reporting to the Board, specific assignments for Directors, accessibility of facilities and indemnification for Directors, customer service facilities and potential remodeling, the recent employee picnic, the PIO/Conservation Director position, and public versus private and elected versus volunteer Boards were then discussed after which Dr. Mathis requested permission to approach Directors Dino, Alvarado, and Estes to obtain their ideas on proposed revisions to Article 4 of the District's Rules and Regulations. The Committee concurred with this request and determined that a second Ad Hoc Committee meeting would be scheduled.

5) Adjournment.

There being no further business to come before the Ad Hoc Committee, the meeting was adjourned.

Secretary