COMMISSIONERS

BARBARA HOGAN, Chair
ROBERT ALVARADO, Vice Chair
LEO THIBAULT, Treasurer-Auditor
NEAL WEISENBERGER, Secretary
KEITH DYAS, Commissioner
KATHY MAC LAREN, Commissioner

OFFICERS

MATTHEW R. KNUDSON, General Manager
TOM BARNES, Controller
DANIELLE HENRY, Administrative Assistant

November 5, 2015

Agenda for the Regular Meeting of the Commissioners of the Antelope Valley State Water Contractors Association to be held at the Palmdale Water District's office at 2029 East Avenue Q, Palmdale

Thursday, November 12, 2015

6:30 p.m.

NOTE: To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Palmdale Water District's office located at 2029 E. Ave. Q, Palmdale. Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the Association to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

1) Pledge of Allegiance.
2) Roll call.
3) Public comments for items not on the agenda.
4) Consideration and possible action on minutes of regular meeting held October 15, 2015.
5) Payment of bills.

6) Discussion and recap on the 2015 SMART Landscaping Expo with AVEK as the Lead Agency. (Commissioner Weisenberger/Controller Barnes)

7) Discussion and possible action on the recommendation of the member agencies General Managers regarding regional leadership of water conservation efforts. (General Manager Knudson)

8) Discussion and possible action on amendments to the Association Bylaws. (General Manager Knudson)

9) Discussion and possible action on ACWA/JPIA representative. (Commissioner Thibault)

10) Report of General Manager.

    a) Update on Revenue, Expenses and Change in Net Position.

    b) Update on Budget vs. Actual quarterly review.

    c) Update on Antelope Valley Integrated Regional Water Management Plan Stakeholder Group and Meetings.

    d) Update on status of agreement related to regional control of water from the State Water Project.

11) Report of Controller.

    a) Update on the “California Water Fix.”

12) Reports of Commissioners.

13) Report of Attorney.

14) Commission members’ requests for future agenda items.

15) Consideration and possible action on scheduling the next Association meeting.

16) Adjournment.

JPIA Board of Directors - Member/Alternate

An excerpt from the JPIA Agreement:

"Article 7 - Board of Directors"

(a) The Authority shall be governed by the Board of Directors which is hereby established and which shall be composed of one representative from each Member, who shall be a Member director selected by the governing board of that Member. Each Member, in addition to appointing its member of the Board, shall appoint at least one alternate who shall be an officer, member of the governing board, or employee of that Member. The alternate appointed by a Member shall have the authority to attend and participate in any meeting of the Board when the regular member for whom he or she is an alternate is absent from said meeting.

(b) Each Director or alternate of the Board shall serve until a successor is appointed. Each Director or alternate shall serve at the pleasure of the Member by which he or she has been appointed.

(c) Each Director representing a Member, or his or her alternate, shall have one vote.

Please have your agency's Board of Directors designate a JPIA Director Representative and Alternate Representative.

Member Agency: _____

JPIA Director Representative: _____

Must be a member of the agency's board of directors.

Preferred mailing address: _____

_____

E-mail address: _____

Phone number: _____

Assuming office date: _____

JPIA Alternate Representative: _____

Preferred mailing address: _____

_____

E-mail address: _____

Phone number: _____

Please mail form to: Attn: Bobbette Wells, ACWA/JPIA, PO Box 619082, Roseville, CA 95661-9082

or FAX to: (916) 774-7040

ANTELOPE VALLEY STATE WATER CONTRACTORS
Statement of Revenues, Expenses and Change in Net Position
For the Four Months Ending 10/31/2015

	October	YTD
Revenues:		
Contributions - Member Agency		$24,000.00
Contributions - Member Programs (USGS & CASGEM)		90,050.00
Contributions - Others (AVRWMG)		
Grant Re-imbursement - IRWMP 2013 Update		
Water Sales - Pilot In-Lieu Banking		
Miscellaneous Refund		
Interest Earnings	0.17	20.02
Total Revenue		**$114,070.02**
Expenditures:		
General Government		
Bank Fees		
Insurance		545.73
Memberships	2,385.22	2,385.22
Outreach		294.00
Purchased Water		
Miscellaneous		
		3,224.95
Public Resource		
Contract Services - Administration	487.12	4,311.05
Contract Services - USGS & CASGEM		
Contract Services - AVRWMG		
Contract Services - IRWMP 2013 Update		
Contract Services - Other		
		4,311.05
Total Expenditures		**$7,536.00**
Change in Net Position		**$106,534.02**
Net Position - Beginning of Year		**125,575.27**
Net Position - End of Year		**$232,109.29**

ANTELOPE VALLEY STATE WATER CONTRACTORS
Statement of Net Position
For the Four Months Ending 10/31/2015

	YTD
ASSETS	
Cash - Unrestricted	$20,737.11
Restricted - AVRWMG	88,158.08
Restricted - USGS	47,016.45
Accounts Receivable	77,173.00
Prepaid Insurance (Premium Period 10/1 - 9/30)	2,183.00
Total Assets	**$235,267.64**
LIABILITIES AND FUND BALANCE	
LIABILITIES	
Accounts Payable	$3,158.35
Total Liabilities	**3,158.35**
FUND BALANCE	
Unassigned	232,109.29
Total Fund Balance	**232,109.29**
Total Liabilities and Fund Balance	**$235,267.64**

ANTELOPE VALLEY STATE WATER CONTRACTORS
Budget vs Actual FY2015-16
For the Four Months Ending 10/31/2015

	October Actual	YTD Actual	Budget	Variance
General Revenues:				
Contributions - Member Agency		$24,000	$24,000	
Miscellaneous Refund				
Interest Earnings		20	50	(30)
Total General Revenue		**$24,020**	**$24,050**	**$30**
General Expenditures:				
General Government				
Bank Fees			$150	$150
Insurance		546	2,350	1,804
Memberships	2,385	2,385	2,250	(135)
Outreach		294	3,000	2,706
Purchased Water				
Miscellaneous			350	350
Contract Services - Administration	487	4,311	12,000	7,689
Contract Services - Other			2,000	2,000
Total General Expenditures	**$2,872**	**$7,536**	**$22,100**	**$14,564**
Program Revenues:				
Contributions - Member Programs (USGS & CASGEM)		$90,050	$90,050	
Contributions - Others (AVRWMG)				
Grant Re-imbursement - IRWMP 2013 Update			46,790	(46,790)
Water Sales - Pilot In-Lieu Banking				
Total Program Revenue		**$90,050**	**$136,840**	**$46,790**
Program Expenditures:				
Contract Services - USGS & CASGEM			$90,050	$90,050
Contract Services - AVIRWMP			18,865	18,865
Contract Services - IRWMP 2013 Update			46,790	46,790
Total Program Expenditures			**$155,705**	**$155,705**