AVSWCA
Antelope Valley State Water Contractors Association
www.avswca.org

COMMISSIONERS

BARBARA HOGAN, Chair
ROBERT ALVARADO, Vice Chair
LEO THIBAULT, Treasurer-Auditor
NEAL WEISENBERGER, Secretary
KEITH DYAS, Commissioner
KATHY MAC LAREN, Commissioner

OFFICERS

MATTHEW R. KNUDSON, General Manager
TOM BARNES, Controller
DANIELLE HENRY, Administrative Assistant

June 8, 2015

Agenda for the Regular Meeting of the Commissioners of the Antelope Valley State Water Contractors Association to be held at the Palmdale Water District's office at 2029 East Avenue Q, Palmdale

Thursday, June 11, 2015

6:30 p.m.

NOTE: To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Palmdale Water District's office located at 2029 E. Ave. Q, Palmdale. Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the Association to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

1) Pledge of Allegiance.
2) Roll call.
3) Public comments for items not on the agenda.
4) Consideration and possible action on minutes of regular meeting held April 16, 2015.
5) Payment of bills.

6) Consideration and possible action on Budget for Fiscal Year 2015/2016. (General Manager Knudson/Senior Accountant Hoffmeyer)

7) Discussion and possible action on 2015 Sustainable Landscape Expo with AVEK as the Lead Agency. (Commissioner Weisenberger/Controller Barnes)

8) Discussion and possible action on Regional Drought and Water Conservation Message. (Commissioner Weisenberger/General Manager Knudson)

9) Report of General Manager.

   a) Update on Revenue, Expenses and Change in Net Position.

   b) Update on Antelope Valley Integrated Regional Water Management Plan Stakeholder Group and Meetings.

10) Reports of Commissioners.

11) Report of Attorney.

12) Commission members' requests for future agenda items.

13) Consideration and possible action on scheduling the next Association meeting.

14) Adjournment.

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ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION

Proposed Budget - FY 2015/16

AGENDA ITEM NO. 6

General Program Funds

	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 ACTUAL	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	FY 2014/15 ADOPTED BUDGET	FY 2014/15 YTD	FY 2015/16 PROPOSED BUDGET
Revenues:									
Member Contributions	$ -	$ 21,000.00	$ 18,000.00	$ 18,000.00	$ -	$ 18,000.00	$ 24,000.00	$ 24,000.00	$ 24,000.00
Interest Earnings	39.17	74.25	752.09	264.40	81.61	49.81	50.00	104.01	50.00
Revenue - Refund/Misc						3,550.80			
Total Revenue	$ 39.17	$ 21,074.25	$ 18,752.09	$ 18,264.40	$ 81.61	$ 21,600.61	$ 24,050.00	$ 24,104.01	$ 24,050.00
Expenditures:									
Insurance (ACWA/JPIA)	$ 1,655.00	$ 1,887.00	$ 1,815.00	$ 2,183.00	$ 2,133.02	$ 2,183.00	$ 2,350.00	$ 1,637.27	$ 2,350.00
Memberships (ACWA)	910.00	1,520.00	1,435.00	1,560.00	1,625.00	1,755.00	1,900.00	2,225.00	2,250.00
Outreach (Web Site, Community Activities)	2,040.00	540.00	1,145.00	2,603.00	648.00	788.00	3,000.00	1,168.00	3,000.00
Miscellaneous (Bank Fees, Refreshments, Etc.)	-	50.34	-	98.95	88.50	369.07	500.00	-	500.00
Contract Services - Administration	16,936.08	14,228.28	13,079.60	17,933.21	7,254.90	11,984.73	12,000.00	11,179.77	12,000.00
Contract Services - Financial Audit	-	2,000.00	-	-	-	6,000.00	4,000.00	4,000.00	2,000.00
Total Expenditures	$ 21,541.08	$ 20,225.62	$ 17,474.60	$ 24,378.16	$ 11,749.42	$ 23,079.80	$ 23,750.00	$ 20,210.04	$ 22,100.00
Net Income (Loss)	$ (21,501.91)	$ 848.63	$ 1,277.49	$ (6,113.76)	$ (11,667.81)	$ (1,479.19)	$ 300.00	$ 3,893.97	$ 1,950.00
								Member Contribution:	8,000.00

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ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION

Proposed Budget - FY 2015/16

Antelelope Valley Intgrated Regional Water Management Program (AVIRWMP) Funds

	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 ACTUAL	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	FY 2014/15 ADOPTED BUDGET	FY 2014/15 ACTUAL	FY 2015/16 PROPOSED BUDGET
Revenues:										
AV Regional Water Management Group	$ 55,000.00	$ -	$ 131,278.33	$ -	$ -	$ -	$ -	$ -	$ -	$ -
AV IRWMP 2013 Update (Prop. 84 Grant)	-	-	-	-	28,729.56	63,948.84	54,714.84	325,000.00	278,209.52	46,790.00
Total Revenue	$ 55,000.00	$ -	$ 131,278.33	$ -	$ 28,729.56	$ 63,948.84	$ 54,714.84	$ 325,000.00	$ 278,209.52	$ 46,790.00
Expenditures:										
Contract Services - AVRWMG	$ 11,707.30	$ 9,833.93	$ 6,959.12	$ 47,269.00	$ -	$ -	$ 48,656.77	$ -	$ -	$ -
Contract Services - AVRWMG (Contract Commitments)	-	-	-	-	-	-	-	39,416.33	23,666.50	18,865.00
Contract Services - IRWMP 2013 Update	-	-	-	-	25,736.78	72,197.27	-	325,000.00	278,209.52	46,790.00
Total Expenditures	$ 11,707.30	$ 9,833.93	$ 6,959.12	$ 47,269.00	$ 25,736.78	$ 72,197.27	$ 48,656.77	$ 364,416.33	$ 301,876.02	$ 65,655.00
Net Income (Loss)	$ 43,292.70	$ (9,833.93)	$ 124,319.21	$ (47,269.00)	$ 2,992.78	$ (8,248.43)	$ 6,058.07	$ (39,416.33)	$ (23,666.50)	$ (18,865.00)

	Revenue	Expenditures	Income(Loss)	
AVRWMG	$ 186,278.33	$ 148,092.62	$ 38,185.71	
Grant Funds	425,602.76	376,143.57	49,459.19	
	$ 611,881.09	$ 524,236.19	**$ 87,644.90**	**AVRWMG Portion in Bank (Remaining Group & Grant Funds)**

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ANTELOPE VALLEY STATE WATER CONTRATORS ASSOCIATION
Antelope Valley Water Management Group
Consulting Funds

Date	Description	Amount
Revenues:		
2/19/2008	Antelope Valley - East Kern Water Agency	$ 5,000.00
2/19/2008	Antelope Valley BIA	5,000.00
2/19/2008	City of Lancaster	5,000.00
3/7/2008	City of Palmdale	5,000.00
4/24/2008	LA County Sanitation District 14	5,000.00
4/24/2008	LA County Sanitation District 20	5,000.00
5/5/2008	LA County Waterworks District 40	5,000.00
3/7/2008	Littlerock Creek Irrigation District	5,000.00
3/7/2008	Palmdale Water District	5,000.00
2/19/2008	Quartz Hill Water District	5,000.00
3/20/2008	Rosamond Community Services District	5,000.00
9/28/2009	LA County Waterworks District 40 - Funds Transfer	131,278.33
	Total Revenue:	**$ 186,278.33**
Expenditures:		
5/15/2008	Kennedy/Jenks Consultants (Invoice # 31842)	$ (7,347.69)
6/18/2008	Kennedy/Jenks Consultants (Invoice # 32971)	(4,359.61)
6/11/2009	Kennedy/Jenks Consultants (Invoice # 39996)	(9,833.93)
7/9/2009	Kennedy/Jenks Consultants (Invoice # 40960)	(6,179.77)
8/13/2009	Kennedy/Jenks Consultants (Invoice # 41802)	(779.35)
9/9/2010	RMC Agreement (Planning Grant Application)	(17,349.00)
4/20/2011	RMC Agreement Amargosa Creek (Invoice 12161)	(3,715.69)
5/19/2011	RMC Agreement Amargosa Creek (Invoice 12161)	(11,715.00)
6/30/2011	RMC Agreement Amargosa Creek (Invoice 12496)	(14,489.31)
2/14/2013	RMC Agreement Littlerock Sediment, Proposition 1E Grant Application	(28,840.00)
6/30/2014	PWD Re-imbursement - AV Press Ads (Public Notices - June 25 & 30)	(1,031.10)
7/29/2014	RMC Payment - Prop. 84, Round 3 Grant Application	(4,008.00)
9/11/2014	RMC Payment - Prop. 84, Round 3 Grant Application - Professional Services	(14,792.50)
10/9/2014	RMC Payment - Prop. 84, Round 3 Grant Application - Professional Services	(420.00)
1/8/2015	RMC Payment - Prop. 84, Round 3 Grant Application - Professional Services	(1,334.00)
3/4/2013	RMC Agreement Boron CSD, Proposition 84, Round 2	(19,970.00)
5/30/2014	RMC Agreement LACWWD Arsenic Treatment, Prop. 84, Round 3, Part 1	(9,035.50)
2/27/2014	RMC As Needed Contract	(8,642.00)
	Total Expenses:	**$ (163,842.45)**
	Current Balance:	**$ 22,435.88**

= Total Contract Amount (Portion Remaining to be paid $1,184.33)

= Remaining portion of Approved Commitment Contact

= Approved Committment Contract

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ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION

Proposed Budget - FY 2015/16

USGS/CASGEM Funds

	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 ACTUAL	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	FY 2014/15 ADOPTED BUDGET	FY 2014/15 YTD	FY 2015/16 PROPOSED BUDGET
Revenues:										
Member Contributions - USGS	$ -	$ 55,200.00	$ 56,750.00	$ 60,000.00	$ -	$ 54,500.00	$ 89,400.00	$ 76,725.00	$ 76,725.00	$ 90,050.00
Member Contributions - CASGEM	-	-	-	-	-	7,750.00	-	-	-	-
Total Revenue	$ -	$ 55,200.00	$ 56,750.00	$ 60,000.00	$ -	$ 62,250.00	$ 89,400.00	$ 76,725.00	$ 76,725.00	$ 90,050.00
Expenditures:										
Contract Services - USGS	$ -	$ 27,600.00	$ 55,975.00	$ 56,900.00	$ 55,775.00	$ 27,250.00	$ 56,050.00	$ -	$ 55,275.00	$ -
Contract Services - USGS (Prior Year)								89,400.00	-	90,050.00
Contract Services - CASGEM	-	-	-	-	-	2,104.50	-	-	-	-
Total Expenditures	$ -	$ 27,600.00	$ 55,975.00	$ 56,900.00	$ 55,775.00	$ 29,354.50	$ 56,050.00	$ 89,400.00	$ 55,275.00	$ 90,050.00
Net Income (Loss)	$ -	$ 27,600.00	$ 775.00	$ 3,100.00	$ (55,775.00)	$ 32,895.50	$ 33,350.00	$ (12,675.00)	$ 21,450.00	$ -

AVEK Contribution =	$ 77,173.00
PWD Contribution =	11,616.00
LCID Contribution =	1,261.00
	$ 90,050.00

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ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION

Restricted Funds

Proposed Budget - FY 2015/16

USGS GROUNDWATER MONITORING AND CASGEM PROGRAM

	AVSWCA Portion	USGS Portion	Program Total	Verified
2008/09 Agreement	55,200.00	34,400.00	89,600.00	X
2009/10 Agreement	56,750.00	35,350.00	92,100.00	X
2010/11 Agreement	57,050.00	35,500.00	92,550.00	X
2011/12 Agreement	54,500.00	37,300.00	91,800.00	X
2012/13 Agreement	56,050.00	28,150.00	84,200.00	X
2013/14 Agreement	89,300.00	36,950.00	126,250.00	X
2014/15 Agreement	90,050.00	37,350.00	127,400.00	X
	458,900.00	245,000.00	703,900.00	
Tie-Out for Remaining:	90,050.00			
CASGEM Agreement (RMC)	7,750.00			X
Tie-Out for Remaining:	5,645.50			

Check No.	Check Date	Check Amt	Coverage Period	Billing Information
1156	6/11/2009	27,600.00	11/01/08-04/30/09	Inv# 9-9677-09216
1168	9/10/2009	13,800.00	05/01-07/31/09	Inv# 9-9677-09344
1180	1/21/2010	13,800.00	08/01-10/31/09	Inv.#0-9677-0091
1184	3/11/2010	14,190.00	11/01/09-01/31/10	Not Found
1194	6/17/2010	14,185.00	02/01-04/30/10	Req# 0-9677-DPR261
1205	9/9/2010	14,190.00	05/01-07/31/10	Req# 0-9677-DPR364
1218	3/10/2011	14,185.00	08/01-10/31/10	Inv# 90020569
1221	4/20/2011	14,262.50	11/1/10-01/31/11	Inv# 90025904
1227	5/19/2011	14,262.50	02/01-04/30/11	Inv# 90030552
1238	8/18/2011	14,262.50	05/01-07/31/11	Inv# 90036980
1265	3/15/2012	14,262.50	08/01-10/31/11	Inv# 90046446
1269	6/28/2012	27,250.00	11/01/11-04/30/12	Inv# 90086727
1276	9/20/2012	13,625.00	05/01-07/31/12	Inv# 90104941
1286	5/17/2013	13,625.00	08/01-10/31/12	Inv# 90135018
1289	8/15/2013	28,025.00	11/01/12-04/30/13	Inv# 90170826
1300	1/23/2014	14,012.50	08/01-10/31/13	Inv# 90209030
1307	4/29/2014	14,012.50	05/01-07/31/13	Inv# 90183705
1310	5/29/2014	34,025.00	11/01/13-04/30/14	Inv# 90254745
1327	1/8/2015	55,275.00	JFA Q3 &Q4 2014	Inv# 90316741
		368,850.00		
1291	8/22/2013	2,104.50	CASGEM (RMC)	Inv# 16105

ANTELOPE VALLEY STATE WATER CONTRACTORS
Statement of Revenues, Expenses and Change in Net Position
For the Eleven Months Ending 5/31/2015

	May	YTD
Revenues:		
Contributions - Member Agency		$24,000.00
Contributions - Member Programs (USGS & CASGEM)		76,725.00
Contributions - Others (AVRWMG)		
Grant Re-imbursement - IRWMP 2013 Update		278,209.52
Water Sales - Pilot In-Lieu Banking		
Miscellaneous Refund		
Interest Earnings	8.41	104.01
Total Revenue		**$379,038.53**
Expenditures:		
General Government		
Bank Fees		
Insurance	181.91	1,455.36
Memberships		2,225.00
Outreach		1,168.00
Purchased Water		
Miscellaneous		
		4,848.36
Public Resource		
Contract Services - Administration	669.79	11,179.77
Contract Services - USGS & CASGEM		55,275.00
Contract Services - AVRWMG		23,666.50
Contract Services - IRWMP 2013 Update		278,209.52
Contract Services - Other		4,000.00
		372,330.79
Total Expenditures		**$377,179.15**
Change in Net Position		**$1,859.38**
Net Position - Beginning of Year		**125,186.43**
Net Position - End of Year		**$127,045.81**

ANTELOPE VALLEY STATE WATER CONTRACTORS
Statement of Net Position
For the Eleven Months Ending 5/31/2015

	YTD
ASSETS	
Cash - Unrestricted	$6,210.11
Restricted - AVRWMG	88,133.86
Restricted - USGS	34,136.02
Accounts Receivable	0.00
Prepaid Insurance (Premium Period 10/1 - 9/30)	727.64
Total Assets	**$129,207.63**
LIABILITIES AND FUND BALANCE	
LIABILITIES	
Accounts Payable	$2,161.82
Total Liabilities	**2,161.82**
FUND BALANCE	
Unassigned	127,045.81
Total Fund Balance	**127,045.81**
Total Liabilities and Fund Balance	**$129,207.63**

ANTELOPE VALLEY STATE WATER CONTRACTORS
FY 2014/15 - Budget vs Actual
For the Eleven Months Ending 5/31/2015

	May Actual	YTD Actual	Budget	Variance
General Revenues:				
Contributions - Member Agency		$24,000	$24,000	
Miscellaneous Refund				
Interest Earnings	8	104	50	54
Total General Revenue	**$8**	**$24,104**	**$24,050**	**($54)**
General Expenditures:				
General Government				
Bank Fees			$150	$150
Insurance	182	1,455	2,350	895
Memberships		2,225	1,900	(325)
Outreach		1,168	3,000	1,832
Purchased Water				
Miscellaneous			350	350
Contract Services - Administration	670	11,180	12,000	820
Contract Services - Other		4,000	4,000	
Total General Expenditures	**$852**	**$20,028**	**$23,750**	**$3,722**
Program Revenues:				
Contributions - Member Programs (USGS & CASGEM)		$76,725	$76,725	
Contributions - Others (AVRWMG)				
Grant Re-imbursement - IRWMP 2013 Update		278,210	325,000	(46,790)
Water Sales - Pilot In-Lieu Banking				
Total Program Revenue		**$354,935**	**$401,725**	**$46,790**
Program Expenditures:				
Contract Services - USGS & CASGEM		$55,275	$89,400	$34,125
Contract Services - AVIRWMP		23,667	39,416	15,750
Contract Services - IRWMP 2013 Update		278,210	325,000	46,790
Total Program Expenditures		**$357,151**	**$453,816**	**$96,665**