MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, FEBRUARY 19, 2015.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, February 19, 2015, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Hogan called the meeting to order.

1) Pledge of Allegiance.

At the request of Chair Hogan, Vice Chair Alvarado led the pledge of allegiance.

2) Roll Call.

Attendance:	**Others Present:**
Barbara Hogan, Chair	Matt Knudson, AVSWCA General Manager
Robert Alvarado, Vice Chair	Travis Berglund, LCID General Mngr.
Leo Thibault, Treas.-Auditor	Dwayne Chisam, AVEK Asst. General Mngr.
Neal Weisenberger, Secretary	Dennis Hoffmeyer, Senior Accountant
Keith Dyas, Cmsnr.	Danielle Henry, Administrative Assistant
Kathy Mac Laren, Cmsnr.	2 members of the public
	Tom Barnes, Controller -- EXCUSED ABSENCE

3) Public Comments for Non-Agenda Items.

Commissioner Alvarado introduced the Palmdale Water District's new Engineering/Grant Manager, Jim Riley.

4) Consideration and Possible Action on Minutes of Regular Meeting Held January 8, 2015.

It was moved by Commissioner Dyas, seconded by Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the minutes of the regular meeting held January 8, 2015, as written.

5) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from Palmdale Water District in the amount of $871.60 for staff services, including ratification of $400.00 for the exhibit booth fee at the Antelope Valley Board of Trade Business Outlook Conference on February 27, 2015, and from AVEK in the amounts of $1,704.92 and $608.90 for staff services. The motion was seconded by Commissioner Alvarado and unanimously carried by all members of the Board of Commissioners present at the meeting.

Commissioner Thibault then reviewed and moved to approve the bill received for payment from RMC Water and Environment in the amount of $3,112.00 for the Prop. 84, Round 3 Grant Application Process. The motion was seconded by Commissioner Mac Laren and unanimously carried by all members of the Board of Commissioners present at the meeting.

Commissioner Thibault then reviewed and moved to approve the bill received for payment from The United States Department of the Interior in the amount of $55,275.00 for the cooperative water resources investigations per the Joint Funding Agreement. The motion was seconded by Commissioner Mac Laren, and after clarification of the billing invoice dates, the motion unanimously carried by all members of the Board of Commissioners present at the meeting.

6) Presentation on CalWARN Program. (General Manager Knudson)

General Manager Knudson briefly reviewed the CalWARN Program presentation provided with the agenda packets, and after a brief discussion of the benefits the Program would provide for each member agency, it was requested that the CalWARN region representative be contacted to provide a presentation at a future Association meeting.

7) Consideration and Possible Action on Financial Contribution for the Landscaping for Water Conservation Expo held at the Antelope Valley Fairgrounds on November 1, 2014. (General Manager Knudson)

General Manager Knudson briefly reviewed the total costs of the Landscaping for Water Conservation Expo held on November 1, 2014 and the recommended member agency contributions based on current State Water Project Table A amounts,

and after a brief discussion of reimbursing AVEK to offset the entire costs they incurred for the Expo, it was moved by Commissioner Thibault, seconded by Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the member agency contributions based on current State Water Project Table A amounts and reimbursement made payable to AVEK.

8) Discussion and Possible Action on an Annual Water Conservation Expo. (General Manager Knudson /Commissioner Weisenberger)

After a brief discussion of the Board's support from each member agency to participate in a 2015 Landscaping for Water Conservation Expo and of the recommended budget for the event, it was moved by Commissioner Weisenberger, seconded by Commissioner Dyas, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve participation in a 2015 Landscaping for Water Conservation Expo with AVEK as the lead agency and the date to be determined at a later time.

9) Report of General Manager.

a) Update on Revenue, Expenditures and Change in Net Position.

General Manager Knudson provided a brief update of the Association's Revenue, Expenditures and Change in Net Position and stated that the Association should soon be receiving reimbursement from the Department of Water Resources through the grant funding for the Regional Water Management Plan Update.

b) Update on Littlerock Creek Groundwater Recharge and Recovery Project.

General Manager Knudson reported that there will be a Stakeholders meeting for the Littlerock Creek Groundwater Recharge and Recovery Project on February 25 at 1:30 p.m.; that a presentation on the Feasibility Study for the Project will be provided to PWD's Board on the same evening; that PWD staff has met with AVEK and LCID to discuss the Feasibility Study and the next steps of the Project; that PWD will be submitting a grant application in early March under the U.S. Bureau of Reclamation WaterSMART Program to help fund the next phase of the Project; and that a letter of support for the Project will be presented to the Commissioners for consideration at the next Association meeting.

c) Update on Antelope Valley Integrated Regional Water Management Planning Stakeholders Meetings.

General Manager Knudson reported that the Antelope Valley Integrated Regional Water Management Stakeholders meeting on January 14 was well attended during which AVEK provided a good drought update presentation and RMC Water and Environment provided an update on funding opportunities for the Project followed by a review of changes in the Project's Advisory Team.

After a brief discussion of the Association's staff time for this Project and of possible formulas to calculate reimbursement from the Stakeholders, General Manager Knudson stated that staff will prepare a letter for the contributors regarding this matter.

10) Report of Controller.

General Manager Knudson stated that Controller Barnes has an excused absence and will provide an update at the next meeting.

11) Reports of Commissioners.

Commissioner Dyas stated that the Littlerock Creek Recharge and Recovery Project is very exciting, and he is looking forward to the development of the Project and the benefits it will provide to all of the member agencies.

Commissioner Weisenberger reported that the Antelope Valley Water Partners are hosting a Smart Landscaping Workshop on Roses at the Antelope Valley College on February 21 at 9:00 a.m. and that adjacent booths were reserved for the Antelope Valley Water Partners and the AVSWCA at the Antelope Valley Home Show followed by a brief discussion of volunteers for the Association's booth at the Antelope Valley Home Show and at the Antelope Valley Board of Trade Business Outlook Conference.

Commissioner Mac Laren stated that she is excited about all future activities the Association can be part of for the betterment of the area's water resources.

12) Report of Attorney.

There was no attorney present.

13) Commission Members' Requests for Future Agenda Items.

It was determined to add "Presentation by CalWARN" to the next agenda and to keep a standing discussion item for the "AV Home Show" and the "2015 Landscaping for Water Conservation Expo" after which General Manager Knudson stated that "Presentation on the Littlerock Creek Groundwater Recharge and Recovery Project" will be added to a future meeting agenda.

There were no further requests for future agenda items.

14) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held March 19, 2015 at 6:30 p.m. at PWD.

15) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned.

Secretary