PALMDALE WATER DISTRICT

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January 8, 2015

Agenda for Regular Meeting
of the Board of Directors of the Palmdale Water District
to be held at the District's office at 2029 East Avenue Q, Palmdale

Wednesday, January 14, 2015

6:00 p.m.

NOTE: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale. Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

PUBLIC COMMENT GUIDELINES: **The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix CC, Sec. IV.A.)**

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

1) Pledge of Allegiance.

2) Roll Call.

3) Adoption of Agenda.

4) Public comments for non-agenda items.

5) Presentations:

   5.1) Introduction of Palmdale Water District interns and presentation of Certificates of Completion. (Human Resources Director Emery)

   5.2) Recess to 7:00 p.m. (President Mac Laren)

6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)

6.1) Approval of minutes of regular meeting held December 10, 2014.

6.2) Ratification of payment of bills for December 24, 2014.

6.3) Payment of bills for January 14, 2015.

6.4) Receive and file Semi-Annual Employee Reimbursement Report for the period covering July 1, 2014 through December 31, 2014. (Finance Manager Williams)

6.5) Approval of reappointment of Helen Velador to Palmdale Recycled Water Authority Board. (General Manager LaMoreaux)

6.6) Approval of Resolution No. 15-1 being a Resolution for Employer Paid Member Contributions for CalPERS. (Human Resources Director Emery)

6.7) Approval of Resolution No. 15-2 being a Resolution Approving Employee Work Schedules. (Human Resources Director Emery)

6.8) Ratification of Addendum No. 1 to Employment Contract for General Manager of Palmdale Water District. (General Counsel Quilizapa)

7) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)

7.1) Consideration and possible action on reorganization of the Board of Directors. (President Mac Laren)

7.2) Status report on Cash Flow Statement and Current Cash Balances as of November 30, 2014. (Financial Advisor Egan/Finance Committee)

7.3) Status report on Financial Statements, Revenue, and Expense and Departmental Budget Reports for November 30, 2014. (Finance Manager Williams/Finance Committee)

7.4) Status report on committed contracts issued and water revenue bond projects. (Assistant General Manager Knudson/Finance Committee)

7.5) Consideration and possible action on proposal received from The Pun Group LLP for auditing services for the fiscal year ending December 31, 2014. ($18,000.00 – Budgeted – Financial Advisor Egan/Finance Committee)

7.6) Consideration and possible action on revision to Employee Handbook regarding the holiday schedule. (Human Resources Director Emery)

7.7) Consideration and possible action on District policy regarding monitoring and coverage of Fin and Feather Club meetings by District employees. (Ad Hoc Fin & Feather Committee-Director Alvarado/Director Dino)

7.8) Consideration and possible action on Board and staff attendance at conferences, seminars, and training sessions as follows:

a) Antelope Valley Board of Trade 2015 Business Outlook Conference to be held February 27, 2015 in Lancaster.

b) American Water College Public Utilities and Waterworks Management Institute to be held March 10 – 12, 2015 in Palmdale at the District.

8) Information Items:

8.1) Reports of Directors:

a) Meetings/General Report.

b) Standing Committee/Assignment Reports (Chair):
1) Finance Committee

8.2) Report of General Manager.

8.3) Report of Attorney.

9) Public comments on closed session agenda matters.

10) Closed session under:

10.1) Conference with Legal Counsel – Existing Litigation: A closed session will be held, pursuant to Government Code §54956.9 (d)(1), to confer with legal counsel regarding pending litigation to which the District is a party. The title of such litigation is as follows: *Antelope Valley Ground Water Cases.*

10.2) Conference with Legal Counsel – Personnel: A closed session will be held, pursuant to Government Code §54957, to conduct an employee evaluation for the position of General Manager.

10.3) Conference with Legal Counsel – Employment Contract Negotiations: A closed session will be held, pursuant to Government Code §54957.6, with District General Counsel regarding employment contract negotiations with District General Manager.

11) Public report of any action taken in closed session.

12) Action Item – Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.) - Consideration and possible action on 360 degree evaluation of the General Manager. (Director Dizmang)

13) Board members' requests for future agenda items.

14) Adjournment.

DENNIS D. LaMOREAUX,
General Manager

DDL/dd