MINUTES OF MEETING OF THE FACILITIES COMMITTEE OF THE PALMDALE WATER DISTRICT, OCTOBER 9, 2014:

A meeting of the Facilities Committee of the Palmdale Water District was held Thursday, October 9, 2014, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Estes called the meeting to order.

1) Roll Call.

Attendance:	**Others Present:**
Facilities Committee:	Dennis LaMoreaux, General Manager
Joe Estes, Chair	Matt Knudson, Assistant General Manager
Vincent Dino, Committee Member	Tim Moore, Facilities Manager
	Mike Williams, Finance Manager
	Kelly Jeters, Systems Supervisor
	Dawn Deans, Executive Assistant
	0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Dino, seconded by Chair Estes, and unanimously carried to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

4.1) Consideration and Possible Action on Approval of Minutes of Regular Meeting Held September 9, 2014.

It was moved by Committee Member Dino, seconded by Chair Estes, and unanimously carried to approve the minutes of the Facilities Committee meeting held September 9, 2014, as written.

4.2) Discussion of Automobile Charging Station. (Assistant General Manager Knudson)

Assistant General Manager Knudson reviewed the details and grants available for installing an automobile charging station at the District's office, and after a brief discussion of the cost, available options, security issues, grants available through the Antelope Valley Air Quality Management District, and potential rebates through Southern California Edison Company, it was determined that this item be tabled until the Antelope Valley Air Quality Management District has funding available, and staff was directed to provide monthly updates on this status.

5) Information Items.

5.1) Status Report on 2014 Engineering, Facilities, and Operations Department Goals, Projects, and Functions. (Assistant General Manager Knudson)

Assistant General Manager Knudson stated that a bidding portal through the District's new website has been launched; that bids were opened for the water main replacement project east of 30th Street East south of Avenue Q with a bid range of $1.1 million to $2 million, and staff anticipates a recommendation for an award of contract will be presented at the next regular Board meeting; that this project will be partially funded through the EPA grant; and that the meter installation project will be bid under a Project Labor Agreement.

Facilities Manager Moore then provided a status report on the in-house water main replacement project in 15th Street East between Avenues P and Q.

Assistant General Manager Knudson then provided a status report on the water main replacement project in 10th Street East between Avenue P and Palmdale Boulevard and the 20th Street East water main replacement project.

Systems Supervisor Jeters then provided a status report on the operation of the wells and abandonment of Well No. 20.

5.2) Status Report on SCADA System Upgrades. (Systems Supervisor Jeters)

Systems Supervisor Jeters provided a detailed overview of the District's SCADA system upgrades including the SCADA radios, the radio tower bases, the equipment monitored through the SCADA system and detail the SCADA system provides for this equipment, and the significant cost-savings realized by programming the SCADA system in-house followed by an overview of operations projects planned for 2014.

5.2) Other.

Assistant General Manager Knudson stated that repairs to Palmdale Ditch to reduce water losses will be presented for consideration through the 2015 budget process and that the slide gate for the Palmdale Lake dredging project is anticipated to be installed late November during the annual plant shutdown.

General Manager LaMoreaux then stated that an architect toured the District's lobby, customer service area, and Board room for potential improvements to these areas; that they propose improvements be completed in phases; that a proposal for the first phase will be presented to the Board for consideration; and that if EPA funds are received, remaining bond funds can be used for office building construction improvements recommended by the consultant as this construction is considered as a long-term infrastructure improvement.

There were no additional information items.

6) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

It was stated that the next Facilities Committee meeting will be held November 6, 2014 at 8:15 a.m.

7) Adjournment.

There being no further business to come before the Facilities Committee, the meeting was adjourned.

Chair