MINUTES OF MEETING OF THE FACILITIES COMMITTEE OF THE PALMDALE WATER DISTRICT, AUGUST 11, 2014:

A meeting of the Facilities Committee of the Palmdale Water District was held Monday, August 11, 2014, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Estes called the meeting to order.

1) Roll Call.

Attendance:	**Others Present:**
Facilities Committee:	Dennis LaMoreaux, General Manager
Joe Estes, Chair	Matt Knudson, Assistant General Manager
Vincent Dino, Committee Member	Tim Moore, Facilities Manager
	Jim Stanton, Information Technology Manager
	Randy Hardenbrook, Equipment Mechanic Spvsr.
	Dawn Deans, Executive Assistant
	0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Dino, seconded by Chair Estes, and unanimously carried to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

4.1) Consideration and Possible Action on Approval of Minutes of Regular Meeting Held July 15, 2014.

It was moved by Committee Member Dino, seconded by Chair Estes, and unanimously carried to approve the minutes of the Facilities Committee meeting held July 15, 2014, as written.

5) Information Items.

5.1) Status Report on 2014 Engineering, Facilities, and Operations Department Goals, Projects, and Functions. (Assistant General Manager Knudson)

Assistant General Manager Knudson provided a status report on the water main replacement project in 20th Street East, the upcoming water main replacement project in 10th Street East, and the upcoming water main replacement project East of 30th Street East South of Avenue Q.

Facilities Manager Moore then provided a status report on the in-house water main replacement in 15th Street East followed by discussion of the training benefit and savings by completing water main replacements in-house.

Assistant General Manager Knudson then provided an update on the purchase of GAC for the water treatment plant, the Littlerock Dam Sediment Removal Project, and the Littlerock Creek Groundwater Recharge and Recovery Project.

Equipment Mechanic Supervisor Hardenbrook then informed the Committee that negotiations for the purchase of four vehicles included in the budget are complete, and the vehicles should be received in the next few months.

He then informed the Committee of the incident and need to replace a dump truck and staff's recommendation for replacing this vehicle, and after a brief discussion of the need for this vehicle and of the General Manager's authorization for purchases, it was moved by Committee Member Dino, seconded by Chair Estes, and unanimously carried that the Committee concurs with staff's recommendation to purchase a used dump truck for the approximate cost of $50,000.00 and that this purchase be presented to the full Board for consideration.

5.2) Status Report on Wind Turbine Performance. (Assistant General Manager Knudson)

Assistant General Manager Knudson stated that the quarterly status report prepared by Black & Veatch indicates the wind turbine saved the District approximately $30,000.00 in energy costs from April 1 to June 30; that Black & Veatch is preparing a 10-year summary of the wind turbine savings since installation; and that representatives from Kaiser Permanente toured the wind turbine site as they are interested in building a similar wind turbine at their new facility.

5.3) Status Report on Voting System Options for Main Board Room. (Non-Budgeted – Information Technology Manager Stanton)

Information Technology Manager Stanton stated that staff has evaluated several voting system options for the main Board Room with prices ranging from $17,000 to $50,000 with annual recurring costs of $12,000 to $17,000; that staff does not recommend these options due to the cost; and that staff will continue evaluating alternative voting systems.

5.4) Status on Board Room Layout Redesign. (General Manager LaMoreaux)

General Manager LaMoreaux stated that the Board room has been rearranged, and he recommends a shelf for trophies rather than a cabinet to maintain seating capacity.

Chair Estes then requested the current voting board be moved to another location to allow better visibility to the public after which Assistant General Manager Knudson stated that staff will review this option and provide a report at the next Committee meeting.

5.5) Other.

There were no additional information items.

6) Board Members' Requests for Future Agenda Items.

There were no further requests for future agenda items.

It was stated that the next Facilities Committee meeting will be held September 9, 2014 at 8:15 a.m.

7) Adjournment.

There being no further business to come before the Facilities Committee, the meeting was adjourned.

Chair