MINUTES OF MEETING OF THE FACILITIES COMMITTEE OF THE PALMDALE WATER DISTRICT, OCTOBER 14, 2013:

A meeting of the Facilities Committee of the Palmdale Water District was held Monday, October 14, 2013, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Alvarado called the meeting to order.

1) Roll Call.

Attendance:
Facilities Committee:
Robert Alvarado, Chair
Gordon Dexter, Committee Member

Others Present:
Dennis LaMoreaux, General Manager
Matt Knudson, Engineering Manager
Tim Moore, Facilities Manager
Jim Stanton, Information Technology Manager
Peter Thompson II, Operations Manager
Randy Hardenbrook, Equipment Mechanic Spvsr.
Kelly Jeters, Systems Supervisor
Amanda Williams, Water Quality Supervisor
Dawn Deans, Executive Assistant
0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

4.1) Consideration and Possible Action on Approval of Minutes of Regular Meeting Held September 16, 2013.

It was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried to approve the minutes of the Facilities Committee meeting held September 16, 2013, as written.

4.2) Consideration and Possible Action on Proposals for Security Improvements to Facilities Located at 20th Street East and Avenue Q. (Information Technology Manager Stanton/Facilities Manager Moore)

Information Technology Manager Stanton stated that after staff's review of the proposals received for providing security improvements to facilities located at 20th Street East and Avenue Q, staff recommends approval of the proposal received from Exante 360 in the amount of $58,730.00, and after a brief discussion of references for Exante 360, it was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried that the proposal received from Exante 360 for providing security improvements to the District's facilities located at 20th Street East and Avenue Q be presented to the full Board for consideration.

5) Information Items.

5.1) Update on Facilities Committee Goals and District Projects. (Chair Alvarado)

Equipment Mechanic Supervisor Hardenbrook stated that staff continues to try to keep up with maintenance and repairs; that the pump failure at the 3600' booster station has been repaired; that the new dump truck is in service and will be retrofitted with the appropriate exhaust for emissions compliance; that shop and warehouse staff completed forklift training for District employees; that the Littlerock Dam pumps are a concern but are operational and will be scheduled for service as time allows; that the underground booster is leaking and is the next scheduled project; that Well 11 will be started on Wednesday; and that Van 12 was involved in a hit and run traffic collision and will be replaced due to the value of the vehicle.

Facilities Manager Moore stated that the construction crew completed the pipeline project between 20th and 16th Streets East between Avenues Q and Q-5 and that the next pipeline project is on Avenue P-14 near the train station.

Operations Manager Thompson II stated that staff is running the final full scale GAC comparison test; that Palmdale Lake is being lowered to allow the Forest Service to conduct their burn around the lakeshore; and that winter maintenance is upcoming.

Systems Supervisor Jeters stated that the SCADA radio monitoring upgrade project has been completed based on the 2013 budget and provided an overview of the complete SCADA system, the upgrades performed, and the servers for this system.

5.2) Update on Pending Water Quality Regulations. (Operations Manager Thompson II)

Operations Manager Thompson II stated that there are no updates on this item.

5.3) Review and Discussion of Granular Activated Carbon Operations and Testing. (Water Quality Supervisor Williams)

Water Quality Supervisor Williams provided an overview of the District's use of Granular Activated Carbon (GAC), its effectiveness in treating Total Trihalomethanes (THMs), and the results of the pilot GAC programs conducted at the Leslie O. Carter Water Treatment Plant to determine which GAC product works best for the District in the most cost effective manner.

5.4) Status Report on Wind Turbine Performance. (Engineering Manager Knudson)

Engineering Manager Knudson provided an overview of the wind turbine's performance for the period of July 1 – September 30, 2013, which indicates production for this period was close to consumption, the energy value, and the details of the performance of the wind turbine during this period.

5.5) Update on Development of Lists for Deferred Maintenance and/or Repair Items (Current and Future).

Equipment Mechanic Supervisor Hardenbrook reviewed the status of the District's wells due for rehabilitation in 2014 and the cost involved with this rehabilitation resulting from deferred maintenance, the two emergency well repairs performed this year, and projected mileage and hours on the District's vehicles and equipment and recommended replacement schedule along with the average age of the District's vehicles and cost to maintain and repair these vehicles due to deferred replacement.

5.6) Pipe and Parts Supplies/Inventory. (Chair Alvarado)

Facilities Manager Moore reviewed the materials on the District's Pipe and Parts Inventory List for the District's infrastructure and stated that the District maintains the inventory list due to earthquakes in the area and that the equipment is continuously rotated after which General Manager LaMoreaux stated that a Vulnerability Assessment was conducted to determine the locations of all fault lines within the District, as well as the size and types of pipe that cross these faults, which determined the materials included on the Pipe and Parts Inventory List.

5.7) Other.

There were no additional information items.

6) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

The next Facilities Committee meeting was then scheduled for November 18, 2013 at 5:15 p.m.

7) Adjournment.

There being no further business to come before the Facilities Committee, the meeting was adjourned.

Robt E Alvarado

Chair