MINUTES OF MEETING OF THE FACILITIES COMMITTEE OF THE PALMDALE WATER DISTRICT, MARCH 19, 2013:

A meeting of the Facilities Committee of the Palmdale Water District was held Tuesday, March 19, 2013, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Alvarado called the meeting to order.

1) **Roll Call.**

Attendance:	**Others Present:**
Facilities Committee:	Dennis LaMoreaux, General Manager
Robert Alvarado, Chair	Tim Moore, Facilities Manager
Gordon Dexter, Committee Member	Peter Thompson II, Operations Manager
	Randy Hardenbrook, Equipment Mechanic Spvsr.
	Kelly Jeters, Systems Supervisor
	Dawn Deans, Executive Assistant
	1 member of the public

2) **Adoption of Agenda.**

It was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried to adopt the agenda, as written.

3) **Public Comments.**

There were no public comments.

4) **Action Items:**

4.1) Consideration and Possible Action on Approval of Minutes of Regular Meeting Held February 19, 2013.

It was moved by Committee Member Dexter, seconded by Chair Alvarado, and unanimously carried to approve the minutes of the Facilities Committee meeting held February 19, 2013, as written.

4.2) Discussion and Possible Action on Infrastructure Management Elements Identified in the Strategic Plan. (Chair Alvarado)

General Manager LaMoreaux provided an overview of the infrastructure management elements included in the Strategic Plan, the status of these elements, and potential updates, and after a further discussion of the status of the infrastructure management elements, staff was directed to develop an overview of the District's adopted Plans for review at the upcoming Strategic Plan Workshop.

4.3) Discussion and Possible Action on Pending Water Quality Regulations. (Committee Member Dexter)

Operations Manager Thompson II reviewed pending water quality regulations regarding the Chromium VI MCL, the revised Total Coliform Rule, the Unregulated Contaminant Monitoring Rule 3, and the Public Health Goal Report along with the District's status on these regulations followed by discussion of the regulating agencies, public notifications, and the cost of meeting regulations.

4.4) Discussion and Possible Action on Budget Increase for Palmdale Ditch Maintenance and Repair. (Chair Alvarado)

Facilities Manager Moore reviewed the two main areas of concern in Palmdale Ditch, the minimal anticipated water loss through the Ditch, high repair costs, underground springs, the timeline for flowing water through the Ditch, and the current budget and stated that staff recommends the budget for repair and maintenance of Palmdale Ditch not be increased as the current budgeted amount is sufficient followed by discussion of grant funding, repairing the Ditch through the Littlerock Dam Sediment Removal project, ground movement, and removal of debris from Palmdale Ditch.

5) Information Items.

5.1) Update on Facilities Committee Goals and District Projects. (Chair Alvarado)

Operations Manager Thompson II reviewed the water treatment plant's current focus of completing the SCADA radio backbone upgrade, focusing the second stage of this upgrade on the worst areas of communication within the distribution system, and ensuring the security system at the water treatment plant provides adequate coverage under the current budget followed by discussion of grant funding for security systems.

Equipment Mechanic Supervisor Hardenbrook then reviewed the status of the 35th Street booster pump replacement, the valve job on Well No. 15, the clutch conversion on Well No. 11, and the search for options on purchasing the two vehicles recently approved by the Board followed by discussion of including more purchasing flexibility in the budget process.

Committee Member Dexter then requested a report on single point failures be provided at the next Committee meeting.

5.2) Update on Monitoring of Wind Turbine Through Black & Veatch. (Engineering Manager Knudson)

General Manager LaMoreaux informed the Committee that communication has been established between the wind turbine and the office of Black & Veatch; that repairs have been made to the wind turbine; and that an overall report on the operations of the wind turbine from the time it began operating will be provided at a future Committee meeting.

5.3) Other.

Chair Alvarado requested an item be included on the next agenda under Agenda Item No. 5 regarding the protocol for inviting individuals, groups, or other agencies to tours of the water treatment plant followed by discussion of tours being scheduled per request, the District's Facility Tour Policy, past open houses, security concerns, the dangers of water treatment plants, and previous tours targeted for local and state legislators after which Operations Manager Thompson II stated that he will provide an outline of school tours and past Open Houses at the next Committee meeting.

General Manager LaMoreaux informed the Committee that the debris at Palmdale Lake has been compacted and hydroseeded and the County may not pursue its previous notice and that Board member pictures have been moved to the lobby and historical pieces are now on display in the hallway display case.

Chair Alvarado thanked staff for this effort and then commended the District crews working in the field.

Equipment Mechanic Supervisor Hardenbrook then informed the Committee that Truck No. 4 has been repainted and is back in service.

There were no additional information items to discuss.

6) Board Members' Requests for Future Agenda Items.

Committee Member Dexter requested "Report on single point failures" be included on the agenda for the next Committee meeting.

Chair Alvarado then requested "Review of school tours and past Open Houses" and "Review of the District's Emergency Response Plan" be included on the agenda for the next Committee meeting.

There were no further requests for future agenda items.

The next Facilities Committee meeting was then scheduled for April 23, 2013 at 5:15 p.m.

7) Adjournment.

There being no further business to come before the Facilities Committee, the meeting was adjourned.

Robert E. Alvarado
Chair