MINUTES OF MEETING OF THE WATER SUPPLY COMMITTEE OF THE PALMDALE WATER DISTRICT, JANUARY 12, 2010:

A meeting of the Water Supply Committee of the Palmdale Water District was held Tuesday, January 12, 2010, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Dexter called the meeting to order at 5:05 p.m.

1) **Roll Call.**

Attendance:	**Others Present:**
Water Supply Committee:	Randy Hill, General Manager/CEO
Gordon Dexter, Chair	Curtis Paxton, Assistant General Manager/COO
Steve Cordova, Committee	Matt Knudson, Engineering Manager
Member --	Claudette Roberts, Water Conservation Spvsr.
EXCUSED ABSENCE	Jon Pernula, Water & Energy Resources Manager
	Dawn Deans, Executive Assistant
	1 member of the public

2) **Adoption of Agenda.**

Chair Dexter stated that we will proceed through the agenda items.

3) **Public Comments.**

There were no public comments.

4) **Action Items:**

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held November 10, 2009.

There was no action taken on this item.

4.2) Discussion of Recycled Water Issues.

Engineering Manager Knudson stated that the District's Recycled Water Master Plan prepared by RMC was finalized last year; that staff and legal counsel have since reviewed the administrative draft of the Mitigated Negative Declaration and Initial Study associated with the Plan and provided comments to RMC; that this document will be publicly circulated for thirty days; and that it is expected that the Mitigated Negative Declaration and Initial Study will be present to the Board for consideration in April.

It was then discussed that RMC will present the Recycled Water Master Plan to the Water Supply Committee at a future meeting.

4.3) Report/Discussion on Strategic Water Resources Master Plan.

Water & Energy Resources Manager Pernula stated that the Strategic Water Resources Plan is complete and suggested RMC brief the Committee on this Plan and that an RFP will be issued for the CEQA work on the Plan followed by the development of a Water Resource Fee.

General Manager/CEO Hill then reviewed the focus of the Plan.

4.4) Report/Discussion Regarding FEMA Issues for Protecting the Littlerock Watershed.

Engineering Manager Knudson stated that staff had intended to pursue grant funding to mitigate against any sediment inflow into Littlerock Reservoir caused by the recent station fire; that the burn report from the Forest Service indicates an impact to the watershed of only 5%; that the Forest Service recommends a natural course of treatment and natural replenishment to mitigate this impact; and that staff concurs with this recommendation based on the impacted area.

After a brief discussion, it was determined that this item be removed from future agendas.

4.5) Discussion of Development of Landscape Architecture Program Through Local High Schools.

Water Conservation Supervisor Roberts stated that a Landscape Architecture Program has not been developed through the high schools; that currently a high school speech contest in partnership with Quartz Hill Water District is being discussed through the Outreach Committee; that the District previously worked with Palmdale High School's agricultural department to help design a water wise landscape; and that she recommends several high school teachers be contacted to see if there is an interest in a Landscape Architecture Program with the results presented at a future meeting.

Mr. Gordon Phair, Utility Services Manager, City of Palmdale, then reviewed their engineering intern program.

Assistant General Manager/COO Paxton then suggested that Neal Weisenberger be contacted through the Antelope Valley College to help coordinate this type of a program through the high schools.

4.6) Discussion of Development of Conservation Summit.

Assistant General Manager/COO Paxton stated that an Integrated Regional Water Management Plan Stakeholder meeting is scheduled for tomorrow and recommended that a Conservation Summit be discussed with the Stakeholder group's Conservation Subcommittee, which is comprised of members of the former Water Conservation Coalition.

The benefit of reenergizing the Conservation Subcommittee to pursue regional goals and grants was then discussed.

4.7) Discussion of Setting Meeting Day and Time for Water Supply Committee.

It was determined that Water Supply Committee meetings be held the second Tuesday of each month at 5:00 p.m.

5) Information Items.

General Manager/CEO Hill stated that the deadline for submitting applications for the Customer Service Representative positions was yesterday; that approximately 1,200 applications have been received for these positions; and that staff is conducting an initial screening of the applicants.

He then stated that interviews were held today with the candidates for the Water Quality Supervisor position and staff is working through the details of offering the position to a candidate and that five candidates for the Operations Manager position have been selected to be interviewed.

He then informed Chair Dexter that the Human Resources Manager position was advertised in the Water Jobs Brown & Caldwell site, Cal-Jobs, the local paper, and is in the latest Jobs Available; that the deadline date for applications is January 25; and that there has been a great amount of interest in this position.

Water & Energy Resources Manager Pernula stated that the District's allocation from the State Water Project for 2010 is at 5%; that he predicts this may increase; and that this is manageable through the efforts of the District to secure water from northern California, through carry-over water, with water in Littlerock Reservoir, and with a decrease in demand of 16%.

He then reviewed the 2009 Production and Customer Water Use form for projected and actual water use and requested input on the format preferred for presenting water supply information as this information can be presented on a monthly basis at Water Supply Committee meetings.

Chair Dexter requested a water demand and supply status be presented to the Committee at monthly meetings so the information can be presented to the full Board.

Water & Energy Resources Manager Pernula then stated that he is negotiating with Butte County on a contract for additional water supply for the District.

There were no additional information items to discuss.

6) Board Members' Requests for Future Agenda Items.

It was determined that "Presentation on the Recycled Water Master Plan" and "Presentation on the Strategic Water Resources Master Plan" be considered at the next meeting.

There were no further requests for future agenda items.

The next regular Water Supply Committee meeting was then scheduled for February 9, 2010 at 5:00 p.m.

7) Adjournment.

There being no further business to come before the Water Supply Committee, the meeting was adjourned at 5:35 p.m.

Chair