MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, JUNE 26, 2013:

A regular meeting of the Board of Directors of the Palmdale Water District was held Wednesday, June 26, 2013, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Kathy Mac Laren, called the meeting to order.

1) Pledge of Allegiance.

At the request of President Mac Laren, Director Dexter led the pledge of allegiance.

2) Roll Call.

Attendance:	**Others Present:**
Kathy Mac Laren, President	Dennis LaMoreaux, General Manager
Gordon Dexter, Vice President	Jim Ciampa, Attorney
Gloria Dizmang, Treasurer	Mike Williams, Finance Manager
Robert Alvarado, Secretary	Matt Knudson, Engineering Manager
Steve Cordova, Director	Tim Moore, Facilities Manager
	Jeannie Burns, Acting Human Resources Mngr.
	Randy Hardenbrook, Equipment Mechanic Spvsr.
	Dawn Deans, Executive Assistant
	3 members of the public

3) Adoption of Agenda.

General Manager LaMoreaux requested Agenda Item No. 7.1 be removed from the agenda after which it was moved by Director Dexter, seconded by Director Alvarado, and unanimously carried to adopt the agenda, as amended.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Presentations:

5.1) No Presentations Scheduled.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Meeting Held June 12, 2013.

6.2) Payment of Bills for June 26, 2013.

It was moved by Director Dexter, seconded by Director Dizmang, and unanimously carried to approve those items included in the Consent Calendar.

7) Action Items – Action Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.2) Consideration and Possible Action on California Special Districts Association 2013 Board Elections. (General Manager LaMoreaux)

General Manager LaMoreaux provided an overview of the California Special Districts Association election process, and after a brief discussion, it was moved by Director Dizmang, seconded by Director Alvarado, and unanimously carried to cast the District's ballot for Kathy Tiegs, of Cucamonga Valley Water District, for the California Special Districts Association 2013 Board elections.

7.3) Review of District Reserve Policy. (Director Dizmang)

Director Dizmang stated that based on topics discussed at the recent California Special Districts Association workshop for the Board's Role in Finance and Fiscal Responsibility, she recommends the District's Reserve Policy be updated and then moved that the Finance Committee review and update the District's Reserve Policy, with the policy and those recommendations to then be returned to the Board for approval. The motion was seconded by Director Alvarado and unanimously carried.

7.4) Consideration and Possible Action on Board and Staff Attendance at Conferences, Seminars, and Training Sessions as Follows:

a) None at This Time.

There were no conferences, seminars, and training sessions to consider.

8) Information Items.

8.1) Reports of Directors: Meetings/Committee Meetings/General Report.

Director Dizmang reported that on June 21, she attended the Water Supply & Reliability Committee meeting; that on June 22, she worked at the District's plant sale; that this event was very successful; that the amount of coupons doubled, customers used their phones to share email coupons, she kept a log of the coupons, and customers signed up to receive emails from the District; and that today she attended a workshop on Growing Your Business with Email & Social Media at the Cultural Center; that this was a good workshop; and that it provided ideas for the Outreach Committee.

Director Alvarado reported that on June 22, he attended the District's plant sale; that it was well attended; that he worked with Director Dizmang; that businesses were there selling plants; that with new technology, customers were presenting coupons on their phones through email; and then gave kudos to Water Conservation Supervisor Beck, General Manager LaMoreaux, and District staff who worked and help set up for the event; that on June 25, he attended the Facilities Committee meeting where staff reported on the SCADA radio backbone upgrade project, which is providing data from critical sites; that a water main will be replaced in-house by the Facilities crew, which translates to savings for the District by not paying another company to perform this work; that the engine for Well No. 15 is up and running; that the clutch for Well No. 11 is on order; that the pump for Well No. 32 failed, and staff is working on this repair; that staff is making good progress; and then congratulated and thanked the Managers and Supervisors who attend the Facilities Committee meetings for their good reports every month as he appreciates it.

Director Dexter reported that on June 21, he attended the Water Supply & Reliability Committee meeting; that the District has a certain amount of water allocated this year, which will not change; that projects are being development for other water sources, but these projects are under negotiation and cannot be discussed at this point; and that there is some progress on the Littlerock Dam Sediment Removal Project; and that on June 25, he attended the Facilities Committee meeting, and Director Alvarado provided a detailed report on that meeting.

President Mac Laren reported that on June 19, she attended the Palmdale Recycled Water Authority meeting; that it was a brief meeting; and that the matters at hand were handled including the approval of a website.

There were no further reports from Directors.

8.2) Report of General Manager.

a) District Vacancies.

General Manager LaMoreaux reported that the process has been completed to bring in a new employee for the Maintenance Worker position at the Leslie O. Carter Water Treatment Plant; that this new employee is expected to start work in a few weeks; and that the final stages are continuing for the remaining open positions at the Leslie O. Carter Water Treatment Plant

b) Palmdale Recycled Water Authority Status.

General Manager LaMoreaux reported that he reviewed the draft agreement from the Sanitation Districts with various parties reallocating recycled water in the Antelope Valley; that no recycled water was allocated directly to the Palmdale Recycled Water Authority under the draft agreement; that the City has committed to help correct this error; and that the July Authority meeting has been cancelled with the next meeting scheduled in August.

c) Monthly Department Reports.

General Manager LaMoreaux reported that the monthly Department Status Report was included with the agenda packets if there are any questions.

He then reported that he distributed an additional handout from the State Water Contractors regarding the Delta Plan and their concerns with this Plan.

President Mac Laren inquired about recycled water for Lancaster after which General Manager LaMoreaux provided an overview of the Board of Directors for Sanitation Districts 20 and 14, the allocation of recycled water from these facilities, and the proposed backbone plan to connect the two Sanitation District treatment plants and the Rosamond treatment plant for better use of the recycled water.

Director Dizmang inquired about the notification to the public for repairs in the streets after which General Manager LaMoreaux stated that the information on this topic included in the monthly Department Status Report will be updated for the next meeting.

8.3) Report of Attorney.

Attorney Ciampa stated that he has no report.

9) Public Comments on Closed Session Agenda Matters.

There were no public comments on closed session agenda matters.

10) Closed Session Under:

10.1) Government Code Section 54956.9(a), Existing Litigation: ***Antelope Valley Ground Water Cases.***

10.2) Government Code Section 54956.9(a), Existing Litigation: ***United States, Et Al v. J-M Manufacturing Company, Inc. Et Al, United States District Court for the Central District of California Case No. Ed CV06-0055-GW.***

10.3) Government Code Section 54956.9(a), Existing Litigation: ***Central Delta Water Agency vs. Department of Water Resources, Sacramento Superior Court Case No. 34-2010-8900000561.***

10.4) Government Code Section 54956.9(a), Pending Litigation: ***Velez v. City of Palmdale, Et Al, Los Angeles Superior Court Case No. MC023216.***

At 7:17 p.m., President Mac Laren called for a closed session pursuant to Government Code Section 54956.9(a), Existing and Pending Litigation – Four Cases: *Antelope Valley Ground Water Cases* and *United States, Et Al v. J-M Manufacturing Company, Inc. Et Al, United States District Court for the Central District of California Case No. Ed CV06-0055-GW* and *Central Delta Water Agency vs. Department of Water Resources, Sacramento Superior Court Case No. 34-2010-8900000561* and *Velez v. City of Palmdale, Et Al, Los Angeles Superior Court Case No. MC023216.*

She reconvened the regular meeting at 7:23 p.m.

11) Public Report of Any Action Taken in Closed Session.

Attorney Ciampa reported that a closed session had been held under Government Code Section 54956.9(a), Existing and Pending Litigation – Four Cases: *Antelope Valley Ground Water Cases* and *United States, Et Al v. J-M Manufacturing Company, Inc. Et Al,*

United States District Court for the Central District of California Case No. Ed CV06-0055-GW and *Central Delta Water Agency vs. Department of Water Resources, Sacramento Superior Court Case No. 34-2010-8900000561* and *Velez v. City of Palmdale, Et Al, Los Angeles Superior Court Case No. MC023216;* that the Board was briefed as to the current status of each of these items; but that no reportable action under the Brown Act was taken in closed session on any of these matters.

12) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

13) Adjournment.

There being no further business to come before the Board, the regular meeting of the Board of Directors of the Palmdale Water District was adjourned.

Robert E Arnold

Secretary