Water Service Application for Realtors

2029 East Avenue Q Palmdale, CA 93550 Phone (661) 947-4111 Fax (661) 947-8604

A copy of the Listing Agreement or Assignment must be provided with the application.

The District reserves the right to request additional documentation for verification of ownership and applicant authority on behalf of businesses.

Account Information

Agent Name (If Applicable):	
Company Name:	
Drivers License #:	
Social Security/Tax ID #:	
Service Address:	
Requested Service Date:	
Contact Information	
Contact Information Office #:	
-	
Office #:	
Office #: Cell #:	

Deposit/Credit Check Authorization

The deposit amount is \$200.00 or \$100.00 per unit for Multi-Family. A credit check is available upon request for a fee of \$10.00 to determine if a deposit may be waived.

By signing below the applicant for the above referenced property requests the District to leave the water service off but unlocked so that his agent, contractor or appointee can maintain the property (fixing leaks, etc.) by turning the water service on/off at the District-owned angle stop. The applicant agrees that if the District-owned angle stop is damaged or it is determined to be inoperable after being unlocked by the District the applicant accepts the responsibility and liability to reimburse the District the costs to repair or replace the damaged District-owned angle stop. It is also agreed that Palmdale Water District shall not be responsible for damage to persons or property caused by failure or defects of pipes, high or low pressure, by escape or leakage due to conditions on said premises existing at or after unlocking the service, and applicant will hold Palmdale Water District harmless therefrom.

(available for

Signature

REALTORS (SINGLE & MULTI-FAMILY) MUST APPLY FOR WATER SERVICE.

Step 1 – Application Form

Realtors must complete the Water Service Application form (attached) for all water service accounts. An account setup charge of **\$25.00 is due** at time the application is made.

Step 2 - Establishment of Credit

The Palmdale Water District requires a deposit for residential services in the amount of <u>\$200.00</u> (refundable upon meeting District <u>criteria</u>). Deposits for Multi-family Dwelling is \$100 per unit. In lieu of this requirement the District can run a credit check (inquiry) for **\$10.00 charge** to determine <u>credit worthiness</u> in which case the initial deposit may be waived. **CREDIT WORTHINESS** - As established by the District's Rules and Regulations is as follows:

- At least two (2) years of established credit history through a credit reporting agency.
- Under the Negative column, Public and Collection columns must show zero (0).
- Under the Payment History column it should show 1's and x's only. Any other number appearing would be considered as unworthy credit.

If you would like the District to run a credit inquiry, please fill out the bottom section on the attached Application form. We are unable to run credit inquiries on business or company names. Business or companies will need to supply articles of incorporation and authorized signers list.

Please note: You can fax your service request documents however we do not offer same day service on faxes as it can take up to 7 business days to process.

Issues that can delay or cause your application from being processed include the following:

- Incomplete or missing information on water service application.
- Inability to provide proof of ownership upon request.
- Inability to provide property listing and/or assignment agreement.
- If credit is deemed unworthy, the applicant will be notified by a district authorized representative to obtain required deposit for service activation.

Customers who request activation of service shall be responsible for damage resulting from such activation due to open or faulty piping and/or fixtures on the customer's property.

Do not attempt to turn on your Water Service Yourself!

Note: If a customer is found to be responsible to any damage done to District property, such damages shall be reimbursed to the District at cost plus administrative overhead. If responsibility for damage is not known, charges will be made to the current property owner.