

**AVSWCA**

Antelope Valley State Water Contractors Association

www.avswca.org**COMMISSIONERS***BARBARA HOGAN, Chair**ROBERT ALVARADO, Vice Chair**LEO THIBAUT, Treasurer-Auditor**KATHY MAC LAREN, Secretary**KEITH DYAS, Commissioner**NEAL WEISENBERGER, Commissioner***OFFICERS***MATTHEW R. KNUDSON, General Manager**TOM BARNES, Controller**DANIELLE HENRY, Administrative Assistant*

May 22, 2014

***Agenda for the Regular Meeting of the
Commissioners of the Antelope Valley State Water Contractors
Association to be held at the Palmdale Water District's office
at 2029 East Avenue Q, Palmdale
Thursday, May 29, 2014
6:30 p.m.***

NOTE: To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Palmdale Water District's office located at 2029 E. Ave. Q, Palmdale. Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the Association to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll call.
- 3) Public comments for items not on the agenda.
- 4) Consideration and possible action on minutes of regular meeting held April 10, 2014.
- 5) Payment of bills.

- 6) Presentation by RMC Water and Environment on the Antelope Valley Integrated Regional Water Management Plan. (Brian Dietrick of RMC Water and Environment)
- 7) Consideration and Possible Action on Resolution No. 2014-1 Approving the Adoption of the 2013 Update to the Antelope Valley Integrated Regional Water Management Plan. (General Manager Knudson)
- 8) Consideration and Possible Action on Proposal for Preparation of Proposition 84, Round 3, Part 1 Implementation Grant Application. (General Manager Knudson)
- 9) Discussion and Possible Action on the Principles and Objectives of the Association. (General Manager Knudson)
- 10) Report of General Manager.
 - a) Update on tour dates of the Sanitation Districts of Los Angeles County facilities.
- 11) Report of Controller.
- 12) Reports of Commissioners.
- 13) Report of Attorney.
- 14) Commission members' requests for future agenda items.
- 15) Consideration and possible action on scheduling the next Association meeting.
- 16) Adjournment.

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION COMMISSION MEMORANDUM

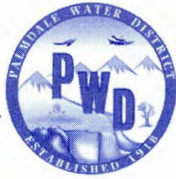
DATE: May 22, 2014 **May 29, 2014**
TO: AVSWCA Commissioners **Commission Meeting**
FROM: Matthew R. Knudson, General Manager
RE: ***AGENDA ITEM NO. 5 – PAYMENT OF BILLS***

Recommendation:

Staff has reviewed and recommends payment of the attached invoice from the Palmdale Water District in the amount of \$649.56. This invoice includes labor charges of \$600.09 for Matthew Knudson (General Manager), Dawn Deans (Executive Assistant), and Danielle Henry (Administrative Assistant) for the period of March 23, 2014 through April 19, 2014, as well as ratification of \$49.47 for the refreshments for Ethics AB 1234 training on March 27, 2014.

Staff has reviewed and recommends payment of the attached invoice from the Antelope Valley East Kern Water Agency in the amount of \$479.44. This invoice includes labor charges for Tom Barnes (Controller) for the period of April 1 through April 30, 2014.

Staff has reviewed and recommends payment of the attached invoice from The United States Department of the Interior in the amount of \$34,025.00, as well as ratification on the payment of \$14,012.50, for the quarterly billings for cooperative water resources investigations per the Joint Funding Agreement between the Antelope Valley State Water Contractors Association (AVSWCA) and the U.S. Geological Survey. These invoices cover the periods of May 1, 2013 through July 31, 2013 and November 1, 2013 through April 1, 2014.



PALMDALE WATER DISTRICT

2029 East Avenue Q • Palmdale, California 93550 • Telephone (661) 947-4111

Fax (661) 947-8604

www.palmdalewater.org

ALESHIRE & WYNDER LLP
Attorneys

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Division 3

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Division 4

VINCENT DINO
Division 5



May 1, 2014

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION

**RE: CHARGES FOR STAFF TIME IN PREPARING AGENDAS, MINUTES,
ETC. FOR MARCH 23 THRU APRIL 19, 2014.**

<u>Labor: (Pay period beginning date)</u>		<u>Amount</u>
03-26-14	11.25 Hrs.	470.85
04-06-14	4.00 Hrs.	129.24
AB 1234 ETHICS TRAINING REFRESHMENTS:		
03-27-14	Target	28.49
03-27-14	Sam's Club	20.98
	Total	49.47
TOTAL LABOR		600.09
TOTAL DUE		<u>\$649.56</u>

If you have any questions please contact me at 661-456-1014.

Sincerely,

YOLANDA T. RADOVIC, Accounting Assistant II

/ytr

(Work order # PWD09ADMAVSCA

Please Credit GL# 1-00-3030-000

AVSWCA

AB 1234 ETHICS TRAINING

CAI CARD

PWD09ADMVSCA



PALMDALE - 661-265-0906
03/27/2014 12:16 PM EXPIRES 06/25/14



GROCERY

271020092	LIPTON BRISK	FN	\$4.99	
271400106	AQUAFINA	FN	\$3.50	↓
	Saved \$1.49 off \$4.99			
271980058	DEPOSIT	FT	\$0.60	
271980058	DEPOSIT	FT	\$0.60	
271980058	DEPOSIT	FT	\$0.60	
271980124	DEPOSIT	FN	\$0.60	
271980323	DEPOSIT	FN	\$1.20	

HOME

253040037	VANITY FAIR	T	\$1.75	↓
253050192	UP PLATES	T	\$2.15	↓
	Saved \$0.54 off \$2.69			

-----SPECIAL PROMOTION-----

271100169	COKE CLASSIC		\$4.69	↓
	Refund Value \$3.67	FT		
271100269	COKE DIET		\$4.69	↓
	Refund Value \$3.67	FT		
271101269	SPRITE		\$4.69	↓
	Refund Value \$3.66	FT		

PACKAGE SUBTOTAL \$14.07
SPRITE PROMO \$3.07-

=====

PACKAGE TOTAL \$11.00

ALL ITEMS MUST BE RETURNED FOR FULL REFUND

SUBTOTAL \$26.99
T = CA TAX 9.0000% on \$16.70 \$1.50
TOTAL \$28.49

*4474 VISA CHARGE \$28.49
PO#XXXX

↓ INDICATES SAVINGS

TOTAL SAVINGS THIS TRIP
\$6.44

RECEIVED

MAR 27 2014

BY: _____

AVSWCA

APB 1234 ETHICS TRAINING

PWD09ADMAVSCA

RECEIVED

MAR 27 2014

BK



CLUB MANAGER KENNETH HAMMOCK

(661) 575 - 9200

03/27/14 12:42 4136 4767 005

1427

DANIELLE HENRY

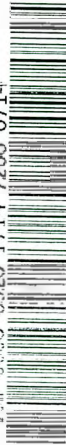
E 30403 COOKIE TRAYE 20.98 IN
SUBTOTAL 20.98
TOTAL 20.98
DEBIT TEND 20.98
CHANGE DUE 0.00

EFT DEBIT PAY FROM PRIMARY
20.98 TOTAL PURCHASE
ACCOUNT # ***** 3522 \$
NETWORK ID. 0055 AFPR CODE 265513
TERMINAL # MK134336

Visit samsclub.com to see your savings

ITEMS SOLD 1

IC# 6555 3923 1714 7260 8714



Please tell us about your shopping experience

<http://www.survey.samsclub.com>

IN RETURN FOR YOUR TIME YOU COULD RECEIVE
ONE OF FIVE \$1,000 SAMS CLUB SHOPPING CARDS
Must be 18 or older and a legal resident of the 50 US or
DC to enter. No purchase necessary to enter or win. To
enter without purchase and for official rules visit:
www.entry.survey.samsclub.com

Sweepstakes period ends on the date shown in the
official rules. Survey must be taken within
TWO weeks of today.

RECEIVED OF PETTY CASH

No.

DATE

3-27-14

DESCRIPTION OF ITEM / SERVICE PURCHASED

AMOUNT

Reimb Danielle Henry
for COOKIES BOUGHT AT Sam's
DOES NOT TAKE OUR CARDS.
PAID WITH PERSONAL DEBIT CARD.
AVSWCA MTC.

CHARGE TO ACCOUNT

PWD09ADMAVSCA

TOTAL

20.98

RECEIVED BY

APPROVED BY

Danielle Henry

FORM 3008

MADE IN U.S.A.

OFFICERS

DAN FLORY
General Manager

HOLLY H. HUGHES
Secretary-Treasurer



A PUBLIC AGENCY

BOARD OF DIRECTORS

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May 5, 2014

Antelope Valley State Water Contractors Assoc.

c/o Palmdale Water District

2029 East Ave. Q

Palmdale, CA 93550

Re: **Invoice of Charges for Staff**
Tom Barnes – AVSWCA Controller
April 1st – April 30th, 2014

Total: \$479.44

Period	Hours	Amount	Notes
April 1, 2014 thru April 30, 2014	8	\$ 479.44	AVSWCA Meeting & Preparation, Commissioner communications, Website updates.
Total:	8	\$ 479.44	

UNITED STATES DEPARTMENT OF THE INTERIOR
DOWN PAYMENT (BILL) REQUEST

Make Remittance Payable To: U.S. Geological Survey
Billing Contact: Tammy Seubert Phone: (916) 278-3040

Bill #: 90183705
Customer: 6000001010
Date: 07/12/2013
Due Date: 09/10/2013

Remit Payment To: United States Geological Survey
P.O. Box 71362
Philadelphia, PA 19176-1362

Payer: ANTELOPE VALLEY STATE
WATER CONTRACTORS ASSOCIATION
C/O PALMDALE WATER DISTRICT
2029 EAST AVENUE Q
PALMDALE CA 93550

Additional forms of payment may be accepted. Please email gdata@usgs.gov or call 703-648-7605 for additional information.

To pay through Pay.gov go to <https://www.pay.gov>.

Checks must be made payable to U.S. Geological Survey. Please detach the top portion or include bill number on all remittances.

Amount of Payment: \$ _____

Date	Description	Qty	Unit Price		Amount
			Cost	Per	
07/12/2013	This is a quarterly billing for cooperative water resources investigations in the Antelope Valley State Water Contractors Assn. (AVSWCA) area, per a Joint Funding Agreement (JFA) between the AVSWCA and the USGS. This JFA is dated 11/1/2012 and was accepted by the AVSWCA on 4/9/2013. This billing covers the period of 5/1/2013-7/31/2013. 13WSCA43000	1	14,012.50	1	14,012.50

Amount Due this Bill:

14,012.50

Accounting Classification:

Sales Order: 28502
Sales Office: GWZG
Customer: 6000001010
Bill #: 90183705

TIN: 954753654

4/28/14
OK To Pay \$14,012.50
M-X.

ANTELOPE VALLEY STATE WATER
To: UNITED STATES GEOLOGICAL SURVEY USG001

Check Number: 001307
Date: April 29, 2014

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
90183705	04/28/2014	1-00-8000-150		\$14,012.50	\$14,012.50

TOTAL: \$14,012.50

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER - THE BACK OF THIS DOCUMENT INCLUDES A TAMPER EVIDENT CHEMICAL WASH WARNING BOX

**ANTELOPE VALLEY STATE WATER
CONTRACTORS ASSOCIATION**

2029 E AVENUE Q
PALMDALE, CA 93550-4038

WELLS FARGO BANK

001307

16-24
1220(7)

Pay Fourteen Thousand Twelve Dollars And 50 Cents

DATE	AMOUNT
Apr 29, 2014	\$14,012.50

VOID AFTER 180 DAYS

to the Order of:

UNITED STATES GEOLOGICAL SURVEY

PO BOX 71362
PHILADELPHIA, PA 19176-1362

See Thibault
Rodriguez
Madara

⑈001307⑈ ⑆122000247⑆0375329067⑈

ANTELOPE VALLEY STATE WATER
To: UNITED STATES GEOLOGICAL SURVEY USG001

Check Number: 001307
Date: April 29, 2014

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
90183705	04/28/2014	1-00-8000-150		\$14,012.50	\$14,012.50

TOTAL: \$14,012.50

UNITED STATES DEPARTMENT OF THE INTERIOR
DOWN PAYMENT (BILL) REQUEST

Make Remittance Payable To: U.S. Geological Survey
Billing Contact: Tammy Seubert Phone: (916) 278-3040

Bill #: 90254745
Customer: 6000001010
Date: 05/12/2014
Due Date: 07/11/2014

Remit Payment To: United States Geological Survey
P.O. Box 71362
Philadelphia, PA 19176-1362

RECEIVED

MAY 19 2014

Payer: Antelope Valley St. Water Contractors Assoc.
c/o Palmdale Water District
Mr. Matt Knudsen
2029 EAST AVENUE Q
PALMDALE CA 93550

Additional forms of payment may be accepted. Please email gdata@usgs.gov or call 703-648-7605 for additional information.

To pay through Pay.gov go to <https://www.pay.gov>.

Checks must be made payable to U.S. Geological Survey. Please detach the top portion or include bill number on all remittances.

Amount of Payment: \$ _____

Date	Description	Qty	Unit Price		Amount
			Cost	Per	
05/12/2014	This is a quarterly billing for cooperative water resources investigations in the Antelope Valley State Water Contractors Assn. (AVSWCA) area, per a Joint Funding Agreement (JFA) between the AVSWCA and the USGS. This JFA is dated 11/1/2013 and was accepted by the AVSWCA on 4/28/2014. This billing covers the periods of 11/1/2013-1/31/2014 and 2/1/2014-4/30/2014. 14WSCA43000	1	34,025.00	1	34,025.00

Amount Due this Bill: 34,025.00

Accounting Classification:

Sales Order: 37508
Sales Office: GWZG
Customer: 6000001010
Bill #: 10140801

TIN: 954753654

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION

COMMISSION MEMORANDUM

DATE:	May 22, 2014	May 29, 2014
TO:	AVSWCA Commissioners	Commission Meeting
FROM:	Matthew Knudson, General Manager	
RE:	<i>AGENDA ITEM NO. 7 - CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION NO. 2014-1 BEING A RESOLUTION OF THE GOVERNING BOARD OF COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION APPROVING THE ADOPTION OF THE 2013 UPDATE TO THE ANTELOPE VALLEY INTEGRATED REGIONAL WATER MANAGEMENT PLAN</i>	

Recommendation:

Staff recommends that the Association approve Resolution No. 2014-1 which adopts the 2013 Update to the Antelope Valley - Integrated Regional Water Management Plan.

Financial Impact:

The approval of the attached Resolution No. 2014-1 will have no impact on the Association's 2014 Budget.

Background:

Several years ago, leaders and agencies in the Antelope Valley Region recognized the need for regional cooperation and planning. In an effort to represent the broad interests within the Antelope Valley Region, a number of organizations joined to form a Regional Water Management Group (RWMG) to work together and create the Antelope Valley - Integrated Regional Water Management (AV IRWM) Plan. Members of the RWMG include the Antelope Valley-East Kern Water Agency (AVEK), Antelope Valley State Water Contractors Association (AVSWCA), City of Lancaster, City of Palmdale, Littlerock Creek Irrigation District, Los Angeles County Sanitation District (LACSD) Nos. 14 and 20, Los Angeles County Waterworks District No. 40 (LACWD 40), Palmdale Water District (PWD), Quartz Hill Water District (QHWD), and Rosamond Community Services District (RCSD). These 11 public agencies signed a Memorandum of Understanding (MOU) to define what their roles and responsibilities are in developing and moving forward with implementation of the AV IRWM Plan. The decision making structure of the MOU provides the RWMG with the responsibility to make formal decisions regarding the scope and content of the AV IRWM Plan. These agencies agreed to contribute funds to help develop the AV IRWM Plan, provide and share information, review and comment on drafts, adopt the final AV IRWM Plan, and assist in future grant applications for the priority projects identified in the Plan. In January 2007, the RWMG and other community participants (the Stakeholders) set about developing a broadly supported water resource management plan that defines a meaningful course of action to meet the expected demands for water within the entire Antelope Valley Region through 2035. They chose to create the AV IRWM Plan consistent with

the State sponsored Integrated Regional Water Management Program that makes grant funds available to support sound regional water management.

In 2012, the RWMG began development of this IRWM Plan Update to incorporate changes to the Region's water resources that have occurred since 2007. The 2013 Updated Plan also includes new information as required by the California Department of Water Resources (DWR) 2012 Integrated Regional Water Management Proposition 84 Guidelines.

Supporting Documents:

- Resolution No. 2014-1
- The 2013 Update of the AV IRWM Plan can be found at www.avwaterplan.org

RESOLUTION NO. 2014-1

RESOLUTION OF THE GOVERNING BOARD OF COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION APPROVING THE ADOPTION OF THE 2013 UPDATE TO THE ANTELOPE VALLEY INTEGRATED REGIONAL WATER MANAGEMENT PLAN

WHEREAS, the State of California Department of Water Resources (DWR) created the Integrated Regional Water Management (IRWM) Program to encourage integrated, regional strategies for managing water resources and to provide funding for both planning and implementation of projects that support management of water supply, water quality, environmental interests, drought protection, flood protection, and reduction of dependence on imported water and many other; and

WHEREAS, the Antelope Valley-East Kern Water Agency; Palmdale Water District; Quartz Hill Water District; Littlerock Creek Irrigation District; Antelope Valley State Water Contractors Association; City of Palmdale; City of Lancaster; County Sanitation District No. 14 of Los Angeles County; County Sanitation District No. 20 of Los Angeles County; Rosamond Community Services District; and Los Angeles County Waterworks District No. 40, Antelope Valley, have established a Regional Water Management Group (RWMG) by means of a Memorandum of Understanding; and

WHEREAS, DWR and State Legislators have established program guidelines for the IRWM Program through Proposition 84 and Proposition 1E (2012 Guidelines); and

WHEREAS, the RWMG for the Antelope Valley IRWM Region is responsible for the preparation and adoption of an IRWM Plan; and

WHEREAS, the RWMG for the Antelope Valley IRWM Region has developed the 2013 Update to the Antelope Valley IRWM Plan to address the provisions of the 2012 Guidelines; and

WHEREAS, the RWMG solicited and incorporated input from all interested stakeholders in preparation of the 2013 Update to the Antelope Valley IRWM Plan; and

WHEREAS, the adoption of the 2013 Update to the Antelope Valley IRWM Plan will enable participants in the Antelope Valley IRWM to apply for future grant funding under various grant programs including grants from Proposition 84 and Proposition 1E; and

WHEREAS, the adoption of the 2013 Update to the Antelope Valley IRWM Plan is exempt from the California Environmental Quality Act under section 15262 of the guidelines as a project involving only feasibility or planning studies for possible future actions; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Antelope Valley State Water Contractors Association does hereby:

1. Adopt the 2013 Update to the Antelope Valley Integrated Regional Water Management Plan.

PASSED AND ADOPTED on this 29th day of May, 2014 by the Board of Commissioners, the governing body of the Antelope Valley State Water Contractors Association.

ANTELOPE VALLEY STATE WATER
CONTRACTORS ASSOCIATION

Barbara Hogan,
Chair

ATTEST:

Kathy Mac Laren,
Secretary