

**AVSWCA**

Antelope Valley State Water Contractors Association

[www.avswca.org](http://www.avswca.org)**COMMISSIONERS**

BARBARA HOGAN, *Chair*  
ROBERT ALVARADO, *Vice Chair*  
LEO THIBAUT, *Treasurer-Auditor*  
KATHY MAC LAREN, *Secretary*  
KEITH DYAS, *Commissioner*  
NEAL WEISENBERGER, *Commissioner*

**OFFICERS**

MATTHEW R. KNUDSON, *General Manager*  
TOM BARNES, *Controller*  
DANIELLE HENRY, *Administrative Assistant*

May 5, 2014

***Agenda for the Regular Meeting of the  
Commissioners of the Antelope Valley State Water Contractors  
Association to be held at the Palmdale Water District's office  
at 2029 East Avenue Q, Palmdale  
Thursday, May 8, 2014  
6:30 p.m.***

NOTE: To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Palmdale Water District's office located at 2029 E. Ave. Q, Palmdale. Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the Association to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll call.
- 3) Public comments for items not on the agenda.
- 4) Consideration and possible action on minutes of regular meeting held April 10, 2014.
- 5) Payment of bills.

- 6) Presentation by RMC Water and Environment on the Antelope Valley Integrated Regional Water Management Plan. (Brian Dietrick of RMC Water and Environment)
- 7) Consideration and Possible Action on Resolution No. 14-01 Approving the Adoption of the 2013 Update of the Antelope Valley Integrated Regional Water Management Plan. (General Manager Knudson)
- 8) Discussion and Possible Action on the Principles and Objectives of the Association. (General Manager Knudson)
- 9) Report of General Manager.
  - a) Update on tour dates of the Sanitation Districts of Los Angeles County facilities.
- 10) Report of Controller.
- 11) Reports of Commissioners.
- 12) Report of Attorney.
- 13) Commission members' requests for future agenda items.
- 14) Consideration and possible action on scheduling the next Association meeting.
- 15) Adjournment.

# **ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION COMMISSION MEMORANDUM**

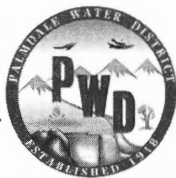
|              |  |                    |
|--------------|--|--------------------|
| <b>DATE:</b> | May 5, 2014  | May 8, 2014        |
| <b>TO:</b>   | AVSWCA Commissioners                               | Commission Meeting |
| <b>FROM:</b> | Matthew R. Knudson, General Manager                |                    |
| <b>RE:</b>   | <i><b>AGENDA ITEM NO. 5 – PAYMENT OF BILLS</b></i> |                    |

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**Recommendation:**

Staff has reviewed and recommends payment of the attached invoice from the Palmdale Water District in the amount of \$649.56. This invoice includes labor charges of \$600.09 for Matthew Knudson (General Manager), Dawn Deans (Executive Assistant), and Danielle Henry (Administrative Assistant) for the period of March 23, 2014 through April 19, 2014, as well as ratification of \$49.47 spent on the refreshments for Ethics AB1234 training on March 27, 2014.

Staff has reviewed and recommends ratification on the payment of the attached invoice from The United States Department of the Interior in the amount of \$14,012.50 for the quarterly billing for cooperative water resources investigations per the Joint Funding Agreement between the Antelope Valley State Water Contractors Association (AVSWCA) and the U.S. Geological Survey. This invoice covers the period of May 1, 2013 through July 31, 2013.



# PALMDALE WATER DISTRICT

2029 East Avenue Q • Palmdale, California 93550 • Telephone (661) 947-4111

Fax (661) 947-8604

[www.palmdalewater.org](http://www.palmdalewater.org)

## Board of Directors

ROBERT E. ALVARADO  
Division 1

JOE ESTES  
Division 2

GLORIA DIZMANG  
Division 3

KATHY MAC LAREN  
Division 4

VINCENT DINO  
Division 5

ALESHIRE & WYNDER LLP  
Attorneys



**May 1, 2014**

## ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION

**RE: CHARGES FOR STAFF TIME IN PREPARING AGENDAS, MINUTES,  
ETC. FOR MARCH 23 THRU APRIL 19, 2014.**

| <u>Labor: (Pay period beginning date)</u> | <u>Amount</u> |
|---|---------------|
|---|---------------|

|                          |        |
|--------------------------|--------|
| 03-26-14      11.25 Hrs. | 470.85 |
|--------------------------|--------|

|                         |        |
|-------------------------|--------|
| 04-06-14      4.00 Hrs. | 129.24 |
|-------------------------|--------|

### AB 1234 ETHICS TRAINING REFRESHMENTS:

|                      |       |
|----------------------|-------|
| 03-27-14      Target | 28.49 |
|----------------------|-------|

|                          |       |
|--------------------------|-------|
| 03-27-14      Sam's Club | 20.98 |
|--------------------------|-------|

|              |              |
|--------------|--------------|
| <b>Total</b> | <b>49.47</b> |
|--------------|--------------|

|                    |               |
|--------------------|---------------|
| <b>TOTAL LABOR</b> | <b>600.09</b> |
|--------------------|---------------|

|                  |                        |
|------------------|------------------------|
| <b>TOTAL DUE</b> | <b><u>\$649.56</u></b> |
|------------------|------------------------|

If you have any questions please contact me at 661-456-1014.

Sincerely,



YOLANDA T. RADOVIC, Accounting Assistant II

/ytr

(Work order # PWD09ADMAVSCA

Please Credit GL# 1-00-3030-000

AKSWCA

AB 1234 ETHICS TRAINING

CAI CARD

PWD09ADMVSCA

RECEIVED  
MAR 27 2014  
BY: \_\_\_\_\_



PALMDALE - 661-265-0906  
03/27/2014 12:16 PM EXPIRES 06/25/14



GROCERY

|           |                         |    |        |   |
|-----------|-------------------------|----|--------|---|
| 271020092 | LIPTON BRISK            | FN | \$4.99 |   |
| 271400106 | AQUAFINA                | FN | \$3.50 | ↓ |
|           | Saved \$1.49 off \$4.99 |    |        |   |
| 271980058 | DEPOSIT                 | FT | \$0.60 |   |
| 271980058 | DEPOSIT                 | FT | \$0.60 |   |
| 271980058 | DEPOSIT                 | FT | \$0.60 |   |
| 271980124 | DEPOSIT                 | FN | \$0.60 |   |
| 271980323 | DEPOSIT                 | FN | \$1.20 |   |

HOME

|           |                         |   |        |   |
|-----------|-------------------------|---|--------|---|
| 253040037 | VANITY FAIR             | T | \$1.75 | ↓ |
| 253050192 | UP PLATES               | T | \$2.15 | ↓ |
|           | Saved \$0.54 off \$2.69 |   |        |   |

-----SPECIAL PROMOTION-----

|           |              |        |        |   |
|-----------|--------------|--------|--------|---|
| 271100169 | COKE CLASSIC |        | \$4.69 | ↓ |
|           | Refund Value | \$3.67 | FT     |   |
| 271100269 | COKE DIET    |        | \$4.69 | ↓ |
|           | Refund Value | \$3.67 | FT     |   |
| 271101269 | SPRITE       |        | \$4.69 | ↓ |
|           | Refund Value | \$3.66 | FT     |   |

PACKAGE SUBTOTAL \$14.07  
SPRITE PROMO \$3.07-

=====

PACKAGE TOTAL \$11.00

ALL ITEMS MUST BE RETURNED FOR FULL REFUND

-----

|                    |            |         |
|--------------------|------------|---------|
|                    | SUBTOTAL   | \$26.99 |
| T = CA TAX 9.0000% | on \$16.70 | \$1.50  |
|                    | TOTAL      | \$28.49 |

\*4474 VISA CHARGE \$28.49  
PO#XXXX

↓ INDICATES SAVINGS

-----

TOTAL SAVINGS THIS TRIP  
\$6.44

AVSWCA

AB 1234 ETHICS TRAINING  
PND09ADMVSCA

RECEIVED

MAR 27 2014

BK



CLUB MANAGER KENNETH HAMMOCK  
( 661 ) 575 - 9200  
03/27/14 12:42 4136 4767 005 1427

DANIELLE HENRY

E 33408 COOKIE TRAYF 20.98 IN  
SUBTOTAL 20.98  
TOTAL 20.98  
DEBIT TEND 20.98  
CHANGE DUE 0.00

EFT DEBIT PAY FROM PRIMARY  
20.98 TOTAL PURCHASE  
ACCOUNT # \*\*\*\* \* 3522 \$  
NETWORK ID. 0056 APRR CODE 265513  
TERMINAL # MC134336

Visit [samsclub.com](http://samsclub.com) to see your savings

# ITEMS SOLD 1

IC# 6555 3923 1714 7260 8714



Please tell us about your shopping experience

<http://www.survey.samsclub.com>

IN RETURN FOR YOUR TIME YOU COULD RECEIVE  
ONE OF FIVE \$1,000 SAMS CLUB SHOPPING CARDS  
Must be 18 or older and a legal resident of the 50 US or  
DC to enter. No purchase necessary to enter or win. To  
enter without purchase and for official rules visit:  
[www.entry.survey.samsclub.com](http://www.entry.survey.samsclub.com)

Sweepstakes period ends on the date shown in the  
official rules. Survey must be taken within  
TWO weeks of today.

## RECEIVED OF PETTY CASH

No. \_\_\_\_\_

DATE

3-27-14

| DESCRIPTION OF ITEM / SERVICE PURCHASED | AMOUNT                |
|---|-----------------------|
| Reimb Danielle Henry                    |                       |
| for COOKIES BOUGHT AT Sam's             |                       |
| DOES NOT TAKE OUR CAR CARD.             |                       |
| PAID WITH PERSONAL DEBIT CARD.          |                       |
| AVSWCA. MTG.                            |                       |
| CHARGE TO ACCOUNT PND09ADMVSCA          |                       |
| TOTAL                                   | 20.98                 |
| RECEIVED BY <u>Danielle Henry</u>       | APPROVED BY <u>up</u> |

Tops FORM 3008

MADE IN U.S.A.

UNITED STATES DEPARTMENT OF THE INTERIOR  
DOWN PAYMENT (BILL) REQUEST

Make Remittance Payable To: U.S. Geological Survey  
Billing Contact: Tammy Seubert Phone: (916) 278-3040

Bill #: 90183705  
Customer: 6000001010  
Date: 07/12/2013  
Due Date: 09/10/2013

Remit Payment To: United States Geological Survey  
P.O. Box 71362  
Philadelphia, PA 19176-1362

Payer: ANTELOPE VALLEY STATE  
WATER CONTRACTORS ASSOCIATION  
C/O PALMDALE WATER DISTRICT  
2029 EAST AVENUE Q  
PALMDALE CA 93550

Additional forms of payment may be accepted. Please email [gdata@usgs.gov](mailto:gdata@usgs.gov) or call 703-648-7605 for additional information.

To pay through Pay.gov go to <https://www.pay.gov>.

Checks must be made payable to U.S. Geological Survey. Please detach the top portion or include bill number on all remittances.

Amount of Payment: \$ \_\_\_\_\_

| Date       | Description  | Qty | Unit Price |     | Amount    |
|------------|--|-----|------------|-----|-----------|
|            |  |     | Cost       | Per |           |
| 07/12/2013 | This is a quarterly billing for cooperative water resources investigations in the Antelope Valley State Water Contractors Assn. (AVSWCA) area, per a Joint Funding Agreement (JFA) between the AVSWCA and the USGS. This JFA is dated 11/1/2012 and was accepted by the AVSWCA on 4/9/2013. This billing covers the period of 5/1/2013-7/31/2013.<br>13WSCA43000 | 1   | 14,012.50  | 1   | 14,012.50 |

Amount Due this Bill: 14,012.50

## Accounting Classification:

Sales Order: 28502  
Sales Office: GWZG  
Customer: 6000001010  
Bill #: 90183705

TIN: 954753654

4/28/14  
OK To Pay \$14,012.50  
m-k.

ANTELOPE VALLEY STATE WATER  
To: UNITED STATES GEOLOGICAL SURVEY USG001

Check Number: 001307  
Date: April 29, 2014

| Invoice Number | Date       | GL Account Numbers | Distribution Reference | Voucher Amount | Paid Amount |
|----------------|------------|--------------------|------------------------|----------------|-------------|
| 90183705       | 04/28/2014 | 1-00-8000-150      |                        | \$14,012.50    | \$14,012.50 |

TOTAL: \$14,012.50

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER - THE BACK OF THIS DOCUMENT INCLUDES A TAMPER EVIDENT CHEMICAL WASH WARNING BOX

**ANTELOPE VALLEY STATE WATER  
CONTRACTORS ASSOCIATION**

2029 E AVENUE Q  
PALMDALE, CA 93550-4038

**WELLS FARGO BANK**

**001307**

16-24  
1220(7)

Pay Fourteen Thousand Twelve Dollars And 50 Cents

| DATE         | AMOUNT      |
|--------------|-------------|
| Apr 29, 2014 | \$14,012.50 |

to the Order of:

UNITED STATES GEOLOGICAL SURVEY

PO BOX 71362  
PHILADELPHIA, PA 19176-1362

VOID AFTER 180 DAYS

*Leo Thibault*  
*Rodriguez Madalena*



⑈001307⑈ ⑆122000247⑆0375329067⑈

ANTELOPE VALLEY STATE WATER  
To: UNITED STATES GEOLOGICAL SURVEY USG001

Check Number: 001307  
Date: April 29, 2014

| Invoice Number | Date       | GL Account Numbers | Distribution Reference | Voucher Amount | Paid Amount |
|----------------|------------|--------------------|------------------------|----------------|-------------|
| 90183705       | 04/28/2014 | 1-00-8000-150      |                        | \$14,012.50    | \$14,012.50 |

TOTAL: \$14,012.50