

PALMDALE RECYCLED WATER AUTHORITY (PRWA)

REGULAR MEETING AGENDA NO. 10 OF THE PALMDALE RECYCLED WATER AUTHORITY (PRWA)

to be held at

CITY OF PALMDALE
38300 SIERRA HIGHWAY
PALMDALE, CALIFORNIA
FEBRUARY 19, 2014
7:00 P.M.

www.cityofpalmdale.org
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WELCOME

NOTE: Materials related to an item on this agenda submitted to the Palmdale Recycled Water Authority Board of Directors, or after distribution of the agenda packet, are available for public inspection at the City of Palmdale City Hall, located at 38300 Sierra Highway, Suite A, Palmdale, California, and at the Palmdale Water District, located at 2029 East Avenue Q, Palmdale, California, during normal business hours and will also be available at the meeting. Those items provided by others at the meeting will be available at City Hall during normal business hours.

A **three-minute time limit** will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Palmdale Water District at least 48 hours prior to the meeting.

Your courtesy is requested to help our meeting run smoothly. If you'll be kind enough to follow these simple rules, we can make the best possible use of your time and ours:

- Please refrain from public displays or outbursts such as unsolicited applause, comments, cheering, foul language, or obscenities.
- Any disruptive activities that substantially interfere with the ability of the Board of Directors to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Please turn off cell phones and pagers.

1. **CALL TO ORDER.**
2. **ADMINISTERING OF OATH OF OFFICE TO APPOINTED DIRECTORS.**
(Staff Reference: Authority Counsel Ciampa)
3. **ROLL CALL:** Directors James C. Ledford, Jr., Laura Bettencourt, Kathy Mac Laren, Robert Alvarado, and Helen Velador
4. **PLEDGE OF ALLEGIANCE.**
5. **WAIVER OF FULL READING OF RESOLUTION(S).**

Motion: Move to waive full reading of the Resolution(s) to be considered and voted on at this meeting. (**Vote by Roll Call** – requires a majority to waive)

6. **CONSENT CALENDAR – PUBLIC COMMENTS ONLY:** If you wish to comment on any item(s) listed on the Consent Calendar on this agenda, please come forward to the podium and state the item number(s) and your comments. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members.
7. **CONSENT CALENDAR:**

NOTICE: All matters listed under the Consent Calendar will be enacted by one motion unless an item(s) is pulled by the Board, in which case the item(s) will be removed from the Consent Calendar and will be considered separately following this portion of the agenda.

- 7.1. Approve Resolution PRWA 2014-001 Amending and Restating the PRWA Conflict of Interest Code. (Staff Reference: Authority Counsel Ciampa)
- 7.2. Approve the minutes from the previous meeting held on November 20, 2013. (Staff Reference: Secretary Deans/Acting Secretary Henry)
- 7.3. Approve receipt and filing of the Treasurer's Report for the year ended December 31, 2013 and for the month ended January 31, 2014. (Staff Reference: Treasurer/Auditor Johnston)

Staff Recommendation: Move to approve the recommendations and findings on all items listed under this Consent Calendar. (**Vote by Roll Call** – requires a majority to approve)

8. **ACTION CALENDAR – PUBLIC COMMENTS ONLY:** If you wish to comment on any item(s) listed on the Action Calendar on this agenda, please come forward to the podium and state the item number(s) and your comments. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members.

9. ACTION CALENDAR:

9.1. Consideration and possible action on the Authority's 2014 budget. (Staff Reference: Assistant Executive Director Mischel)

Staff Recommendation: Move to approve the 2014 budget as presented. (**Vote by Roll Call** – requires a majority to approve, and, per Section 4.9(e) of the Authority's Joint Exercise of Powers Agreement, the affirmative vote of at least one director from each member agency)

9.2. Consideration and possible action on proposal received for preparation of 2013, 2014, and 2015 annual audits. (Staff Reference: Treasurer/Auditor Johnston)

Staff Recommendation: Move to approve the auditing services proposal from Vavrinek, Trine, Day & Co., LLP for preparation of 2013, 2014, and 2015 audits in the total not-to-exceed amount of \$26,273. (**Vote by Roll Call** – requires a majority to approve)

10. PUBLIC COMMENTS: This portion of the agenda allows an individual the opportunity to address the Board of Directors on any subject regarding Palmdale Recycled Water Authority business. Under state legislation, no action can be taken on items not specifically referenced on the Agenda. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members.

11. SPECIAL REPORT:

11.1. Presentation by Carollo Engineers regarding draft Palmdale Recycled Water Authority Recycled Water Master Plan. (Staff Reference: Executive Director LaMoreaux)

12. INFORMATIONAL REPORTS OF THE BOARD OF DIRECTORS, EXECUTIVE DIRECTOR, AND ASSISTANT EXECUTIVE DIRECTOR.

13. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE.

14. ADJOURNMENT.

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