

PALMDALE WATER DISTRICT

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Division 5

December 5, 2013

*Agenda for Regular Meeting
of the Board of Directors of the Palmdale Water District
to be held at the District's office at 2029 East Avenue Q, Palmdale*

Wednesday, December 11, 2013

7:30 p.m.

NOTE: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale. Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.


PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Administering of Oath of Office to elected Directors. (followed by five-minute recess)
- 3) Roll Call.
- 4) Adoption of Agenda.
- 5) Public comments for non-agenda items.
- 6) Presentations:
 - 6.1) No presentations scheduled at this time.

- 7) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Approval of minutes of regular meeting held November 27, 2013.
 - 7.2) Payment of bills for December 11, 2013.
 - 7.3) Approval of revisions on Compensation Plan section of Employee Handbook. (Human Resources Manager Emery/Personnel Committee)
 - 7.4) Approval of revisions to Alcohol-Drug Free Workplace section of Employee Handbook. (Human Resources Manager Emery/Personnel Committee)
- 8) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 8.1) Consideration and possible action on reorganization of the Board of Directors. (President Mac Laren)
 - 8.2) Status report on Cash Flow Statement and Current Cash Balances as of October 31, 2013. (Financial Advisor Egan)
 - 8.3) Status report on Financial Statements, Revenue and Expense and Departmental Budget Reports for October 31, 2013. (Finance Manager Williams)
 - 8.4) Status report on committed contracts issued. (Assistant General Manager Knudson)
 - 8.5) Consideration and possible action on Resolution No. 13-14 Establishing the Palmdale Water District's Investment Policy. (Financial Advisor Egan)
 - 8.6) Consideration and possible action on adoption of 2014 Budget. (General Manager LaMoreaux)
 - 8.7) Consideration and possible action on Board and staff attendance at conferences, seminars, and training sessions as follows:
 - a) California Special Districts Association How to be an Effective Board Member conference to be held January 16, 2014 in San Luis Obispo area; January 23, 2014 in Orange County area; or January 30, 2014 in Sacramento area.
 - b) California Special Districts Association Special District Leadership Academy Module 1 – Governance Foundations to be held March 18, 2014 in Sacramento or September 29, 2014 in Palm Springs.
 - c) California Special Districts Association Special District Leadership Academy Module 2 – Setting Direction/Community Leadership to be held April 25, 2014 in Bakersfield or May 19, 2014 in Sacramento.

- d) California Special Districts Association Special District Leadership Academy Module 3 – Board’s Role in Finance & Fiscal Accountability to be held January 14, 2014 in Bakersfield or February 7, 2014 in Sacramento.
 - e) California Special Districts Association Special District Leadership Academy Module 4 – Board’s Role in Human Resources to be held February 6, 2014 in Sacramento or March 7, 2014 in Bakersfield.
- 9) Information Items:
 - 9.1) Reports of Directors: Meetings, Committee meetings, and general report.
 - 9.2) Report of General Manager.
 - 9.3) Report of Attorney.
 - 10) Public comments on closed session agenda matters.
 - 11) Closed session under:
 - 11.1) Government Code Section 54956.9(d)(1), pending litigation: *Antelope Valley Ground Water Cases*.
 - 11.2) Government Code Section 54956.9(d)(1), pending litigation: *United States, et al. v. J-M Manufacturing Company, Inc., et al., United States District Court for the Central District of California Case No. ED CV06-0055-GW*.
 - 11.3) Government Code Section 54956.9(d)(1), pending litigation: *Central Delta Water Agency vs. Department of Water Resources, Sacramento Superior Court Case No. 34-2010-80000561*.
 - 11.4) Government Code Section 54956.9(d)(1), pending litigation: *Velez v. City of Palmdale, et al, Los Angeles Superior Court Case No. MC023216*.
 - 12) Public report of any action taken in closed session.
 - 13) Board members' requests for future agenda items.
 - 14) Adjournment.



MATTHEW R. KNUDSON,
Assistant General Manager

DDL/MRK/dd