

MINUTES OF MEETING OF THE PERSONNEL COMMITTEE OF THE PALMDALE WATER DISTRICT, FEBRUARY 8, 2022:

A meeting of the Personnel Committee of the Palmdale Water District was held Tuesday, February 8, 2022, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. Chair Mac Laren-Gomez called the meeting to order at 9:00 a.m.

1) Roll Call.

Attendance:

Committee:

Kathy Mac Laren-Gomez, Chair
Amberrose Merino,
Committee Member

Others Present:

Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
Angelica Barragan-Garcia, Human Resources Director
Judy Shay, Public Affairs Director
Vincent Dino, PWD Director
Danielle Henry, Management Analyst
0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Merino, seconded by Chair Mac Laren-Gomez, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held January 11, 2022.

It was moved by Committee Member Merino, seconded by Chair Mac Laren-Gomez, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Personnel Committee meeting held January 11, 2022, as written.

4.2) Consideration and Possible Action on a Recommendation for an Additional Stipend for Directors Opting Out of the District's Medical Insurance Plan. (Budget Impact – To Be Determined – Director Dino/Human Resources Director Barragan-Garcia)

Human Resources Director Barragan-Garcia provided an overview of the proposed additional stipend for Directors opting out of the District's medical insurance plan and of the Directors' eligibility to participate in the District's 457 deferred compensation plan as income, and after a brief discussion of the use of the 457 plan and of the maximum amount of Directors' compensated meetings per month, it was moved by Committee Member Merino, seconded by Chair Mac Laren-Gomez, and unanimously carried by all members of the Committee present at the meeting that the Committee recommends this item be forwarded to the full Board for consideration.

Human Resources Director Barragan-Garcia then clarified that the District does not currently contribute towards employee deferred compensation accounts.

4.3) Consideration and Possible Action on a Recommendation for Approval of Updated COVID-19 Prevention Program. (No Budget Impact – Human Resources Director Barragan-Garcia)

Human Resources Director Barragan-Garcia provided an overview of the revisions to the District's COVID-19 Prevention Program, and after a brief discussion of the specific updates, it was moved by Committee Member Merino, seconded by Chair Mac Laren-Gomez, and unanimously carried by all members of the Committee present at the meeting that the Committee recommends this item be forwarded to the full Board for consideration.

5) Reports:

5.1) Human Resources Director Barragan-Garcia:

a) Personnel Policy Effects of COVID-19 Event.

Human Resources Director Barragan-Garcia stated that the District is providing masks to all employees in compliance with current requirements and that employees have done a great job following COVID-19 required guidelines.

6) Board Members' Requests for Future Agenda Items.

Chair Mac Laren-Gomez requested a future agenda item for "Consideration and possible action on succession planning."

There were no further requests for future agenda items.

7) Date of Next Committee Meeting.

It was stated that the next Personnel Committee meeting will be scheduled at a later date.

8) Adjournment.

There being no further business to come before the Personnel Committee, the meeting was adjourned at 9:21 a.m.


Chair