

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, NOVEMBER 8, 2021:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, November 8, 2021, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. President, Gloria Dizmang, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Dizmang, Assistant General Manager Ly led the pledge of allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Gloria Dizmang, President
Vincent Dino, Vice President
Don Wilson, Treasurer
Kathy Mac Laren-Gomez, Secretary
Amberrose Merino, Assistant Secretary

Others Present:

Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
Eric Dunn, General Counsel
Judy Shay, Public Affairs Director
Chris Bligh, Facilities Manager
Angelica Barragan-Garcia, Human Resources Dir.
Dennis Hoffmeyer, Finance Manager
Diana Gunn, Accounting Supervisor
Dawn Deans, Executive Assistant
0 members of the public

3) Adoption of Agenda.

It was moved by Director Dino, seconded by Director Merino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Merino – aye

4) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

5) Presentations:

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Board Meeting Held October 25, 2021.

6.2) Payment of Bills for November 8, 2021.

6.3) Reject Claim Received From Chelan Dorothy Lasha and Refer to Joint Powers Insurance Authority. (No Budget Impact – Finance Manager/CFO Hoffmeyer)

President Dizmang announced the items included in the Consent Calendar after which it was moved by Director Wilson, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Merino – aye

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Resolution No. 21-23 Being a Resolution of the Board of Directors of the Palmdale Water District Approving the District's Hazard Mitigation Plan Contingent on Resolution of Comments Received From FEMA. (No Budget Impact –Assistant General Manager Ly)

Assistant General Manager Ly provided an overview of Resolution No. 21-23 and the District's Hazard Mitigation Plan and potential grant funding through FEMA after which it was moved by Director Merino, seconded by Director Dino, and

unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve Resolution No. 21-23 being a Resolution of the Board of Directors of the Palmdale Water District Approving the District's Hazard Mitigation Plan Contingent on Resolution of Comments Received From FEMA:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Merino – aye

Resolution No. 21-23 is hereby made a portion of the minutes of this meeting.

7.2) Consideration and Possible Action on 2022 Budget. (Finance Manager Hoffmeyer/Finance Committee)

Finance Manager Hoffmeyer provided an overview of the 2022 Budget, including projected water sales based on the 2019 Water Rate Study, projected operating revenue and expenses, anticipated personnel and departmental expenses, and projected year-end cash after which it was moved by Director Dino, seconded by Director Merino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the 2022 Budget:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Merino – aye

7.3) Consideration and Possible Action on an Additional Stipend for Directors Opting Out of the District's Medical Insurance Plan. (Budget Impact to be Determined – Director Dino/Human Resources Director Barragan-Garcia)

Human Resources Director Barragan-Garcia provided an overview of the possibility of an additional stipend for Directors after which it was moved by Director Dino, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to refer this

item to the Personnel Committee to gather additional information from other agencies regarding this issue and present this information to the full Board:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Merino – aye

7.4) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2021 Budget:

- a) None at this Time.

There were no conferences, seminars, or training sessions to consider.

8) Information Items:

8.1) Reports of Directors:

- a) Standing Committees; Organization Appointments; Agency Liaisons:

**1) Palmdale Recycled Water Authority (PRWA) – October 18.
(Director Dino/Director Wilson/Director Mac Laren-Gomez, Alternate)**

Director Wilson reported that he attended a PRWA meeting on October 18 where they discussed new officers naming Director Dino as Chair, filed the Treasurer's report, updated the Investment Policy, approved the 2022 Budget, and received a report regarding the Monterey One Water Demonstration Facility and tour of advanced water treatment plant from Engineering Manager Rogers.

**2) Antelope Valley East Kern Water Agency (AVEK) – October 26.
(Director Dino/Director Mac Laren-Gomez, Alternate)**

Director Dino reported that he attended an AVEK meeting on October 26 where they approved an amendment with Kennedy Jenks for engineering services during construction of the Rosamond Water Treatment Plant Blending Vault.

3) Special Finance Committee – November 4. (Director Wilson/President Dizmang)

Director Wilson reported that he attended a Special Finance Committee meeting on November 4 where they discussed projected revenues, expenses, and operations for the 2022 Budget.

b) General Meetings Reports of Directors.

Director Merino reported that on October 26, she attended the AVEK Board Meeting and provided an overview of the items discussed; that on October 27, she attended the Antelope Valley Watermaster meeting and provided an overview of the items discussed; that on November 3, she attended the City of Palmdale City Council meeting and provided an overview of the items discussed; that on November 4, she attended a Board Briefing; and that on November 8, she is attending the Palmdale Water District Regular Board Meeting.

Director Wilson reported that on October 14, he attended the United Water Conservation District's 2021 Water Summit and provided a detailed report; that on October 18, he attended the PRWA meeting; that on October 20, he attended the Outreach Committee meeting and provided an overview of the items discussed; that on October 21, he attended a Board Briefing; that on October 25, he attended the Palmdale Water District Regular Board Meeting; that on November 4, he attended a Board Briefing; and that also on November 4, he attended the Special Finance Committee Meeting.

Director Mac Laren-Gomez reported that on October 27, she attended the Antelope Valley Watermaster meeting and provided an overview of the items discussed; that on November 4, she attended a Board briefing; and that also on November 4, she attended the Special Finance Committee meeting.

Director Dino reported that on October 26, he attended an AVEK Board meeting; that on October 28, he attended I.T. Security Training; that on November 3, he attended the Antelope Valley/Santa Clarita Valley California Special Districts Association's Chapter formation meeting; that on November 4, he attended a Board Briefing; and that on November 8, he is attending the Palmdale Water District Regular Board Meeting.

President Dizmang reported that on October 28, she attended a Board Briefing; that on November 2, she attended the Palmdale Fin & Feather Club meeting where they discussed revisions to their by-laws; that on November 3, she attended the Antelope Valley/Santa Clarita Valley California Special Districts Association Chapter formation meeting, and it was determined that this chapter be named the North County CSDA; that on November 4, she attended the Special Finance Committee meeting; that also on November 4, she attended a Board Briefing; that on November 7, she attended the Antelope Valley Chamber of Commerce Día de los Muertos event; and that on November 8, she is attending the Palmdale Water District Regular Board Meeting.

Public attendance at the North County CSDA meetings was then discussed after which General Manager LaMoreaux stated that this chapter is still under formation and that the first public meeting will be added to the District's calendars.

8.2) Report of General Manager.

Public Affairs Director Shay informed the Board of the District's recent award from the Public Relations Society of America for the Let's Talk H2O series.

General Manager LaMoreaux then reported that also at the October 26 AVEK Board meeting, they approved a letter of support for the District's grant application for the enclosure of Palmdale Ditch and that the United Water Conservation District and Palmdale Water District Ad Hoc Committees are scheduled to meet next week to continue discussions regarding cooperative projects followed by discussion of the members of this Ad Hoc Committee.

8.3) Report of General Counsel.

General Counsel Dunn reported that Cal-OSHA's federal Emergency Temporary Standard requiring mandatory COVID-19 vaccinations or some combination of COVID-19 testing and masks for private businesses with 100 or more employees does not apply to public agencies until Cal-OSHA acts, which is anticipated in the next few weeks, and that this issue is in ongoing litigation.


Mask requirements for Directors and District staff were then discussed.

9) **Board Members' Requests for Future Agenda Items.**

There were no requests for future agenda items.

10) **Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 6:46 p.m.


Secretary

RESOLUTION 21-23

RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT APPROVING THE DISTRICT'S HAZARD MITIGATION PLAN CONTINGENT ON RESOLUTION OF COMMENTS RECEIVED FROM FEMA

WHEREAS, the Palmdale Water District (the "District") is an irrigation district established and existing pursuant to Water Code section 20500 *et. seq.*; and

WHEREAS, the Disaster Mitigation Act of 2000 (the "Act") requires all public agencies to complete a Local Hazard Mitigation Plan in order to qualify for pre- and post-disaster mitigation funds; and

WHEREAS, the District applied for a grant to update its Local Hazard Mitigation Plan, and on April 23, 2020, the Federal Emergency Management Agency (FEMA) approved the District's application; and

WHEREAS, the District has received the grant from FEMA through the California Office of Emergency Services (Cal OES) to update the District's Hazard Mitigation Plan; and

WHEREAS, the District has evaluated the hazards, risks, and mitigation measures identified in the previous plan and incorporated the results of these evaluations into an updated plan; and

WHEREAS, the District invited the public to comment and made the updated Local Hazard Mitigation Plan available for public comment and review for the required time period; and

WHEREAS, the District has consolidated its stakeholders' concerns and public comments and completed its update of the Local Hazard Mitigation Plan; and

WHEREAS, the District desires to adopt this updated Local Hazard Mitigation Plan in accordance with the Act.

NOW, THEREFORE, LET IT BE RESOLVED by the Board of Directors of the Palmdale Water District as follows:

SECTION 1. The above recitals are all true and correct and hereby adopted as findings.

SECTION 2. The Palmdale Water District Board hereby approves the updated Local Hazard Mitigation Plan.

SECTION 3. The updated Local Hazard Mitigation Plan will be submitted to FEMA for comment. The District will work with FEMA and Cal OES to resolve any comment provided by FEMA.

SECTION 4. The Palmdale Water District Board authorizes the General Manager or designees to perform all duties to carry out the updated Local Hazard Mitigation Plan.

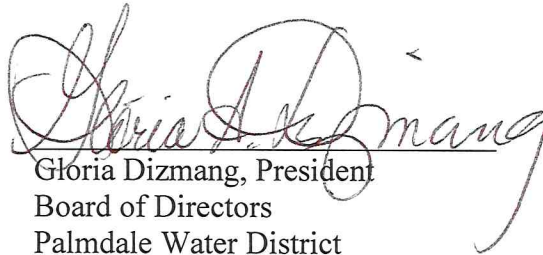
SECTION 5. The Palmdale Water District Board authorizes the General Manager or designees to make necessary administrative and operational changes to the updated Local Hazard Mitigation Plan that are in keeping with the intent of the plan as approved.


SECTION 6. This Resolution officially becomes a component part of the Palmdale Water District's Hazard Mitigation Plan.

SECTION 7. This Resolution shall take effect immediately upon its passage.


CERTIFICATION

PASSED, APPROVED and ADOPTED this 8th day of November 2021.


Gloria Dizmang, President
Board of Directors
Palmdale Water District


Kathy MacLaren-Gomez, Secretary
Board of Directors
Palmdale Water District

Approved as to form:


Aleshire & Wynder, LLP
District Legal Counsel