

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, JANUARY 27, 2020:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, January 27, 2020, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Vincent Dino, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Dino, Director Mac Laren led the pledge of allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Vincent Dino, President
Kathy Mac Laren, Vice President
Gloria Dizmang, Treasurer
Don Wilson, Secretary
Robert Alvarado, Assistant
Secretary

Others Present:

Dennis LaMoreaux, General Manager
Eric Dunn, General Counsel
Adam Ly, Assistant General Manager
Mike Williams, Finance Manager
Judy Shay, Public Affairs Director
Jim Stanton, Information Technology Manager
Chris Bligh, Facilities Manager
Richard Heinonen, G.I.S. Coordinator
Bennett Yates, I.T. Specialist
Dawn Deans, Executive Assistant
1 member of the public

3) Adoption of Agenda.

It was moved by Director Alvarado, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Presentations:

5.1) Presentation/Demonstration of GIS Imagery Mapping for Littlerock Dam Sediment Removal Project. (Information Technology Manager Stanton/G.I.S. Coordinator Heinonen)

G.I.S. Coordinator Heinonen and I.T. Specialist Yates provided an overview of the District's drone and software for mapping flights followed by presentation of photos and videos taken by the drone of the construction of the grade control structure for the Littlerock Reservoir Sediment Removal Project. The Board then commended staff on the presentation and requested drone photos of other projects.

The Forest Service's continuing closure of the Littlerock Dam area and removal of sediment from Littlerock Reservoir were then discussed.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Meeting Held January 13, 2020.

6.2) Payment of Bills for January 27, 2020.

President Dino announced the items included in the Consent Calendar after which it was moved by Director Mac Laren, seconded by Director Dizmang, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar.

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Proposal Received From Mathis Consulting Group Regarding Strategic Planning Update and Executive Evaluation. (\$20,400.00 – Budgeted – Budget Item No. 1-02-5070-007 – General Manager LaMoreaux)

After a brief discussion of the work proposed to be performed by Mathis Consulting Group in 2020, it was moved by Director Dizmang, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve the proposal received from Mathis Consulting Group regarding Strategic Planning Update and Executive Evaluation in the not-to-exceed amount of \$20,400.00.

7.2) Consideration and Possible Action on Casting the District's Vote for Special District Local Agency Formation Commission (LAFCO) Representative. (No Budget Impact – General Manager LaMoreaux)

After a brief discussion of the candidates for Special District LAFCO Representative, it was moved by Director Alvarado, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting that President Dino cast the District's ballot for Special District LAFCO Representative.

7.3) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2020 Budget:

- 1) California Special Districts Association (CSDA) On-Demand Webinar: 2019 Annual Employment Law Update: Recent Cases and Trends.
- 2) CSDA On-Demand Webinar: A How-To-Do-It for Special Districts with Revenue Needs.
- 3) CSDA On-Demand Webinar: A Practical Guide for Creating New Board Member Orientation.
- 4) CSDA On-Demand Webinar: Accessing Legislative & Outreach Information.
- 5) CSDA On-Demand Webinar: Achieving Transparency Isn't as Hard as It Seems.
- 6) CSDA On-Demand Webinar: Advanced Training in the California Public Records Act.
- 7) CSDA On-Demand Webinar: Annual Employment Law Update: Recent Cases and Trends 2018.
- 8) CSDA On-Demand Webinar: Ask the Experts: Energy Project Financing.
- 9) CSDA On-Demand Webinar: Ask the Experts: Financing Mission Critical Infrastructure.
- 10) CSDA On-Demand Webinar: Ask the Experts: Finding Financing for Capital Improvements.
- 11) CSDA On-Demand Webinar: Best Practices in Agenda Preparation and Taking Minutes.
- 12) CSDA On-Demand Webinar: Beyond the Basics: Advanced Harassment Prevention Training.
- 13) CSDA On-Demand Webinar: Brown Act: Principles, Traps, and Avoiding Violation.

- 14) CSDA On-Demand Webinar: CA's Broad Conflict of Interest Law and How to Avoid It.
- 15) CSDA On-Demand Webinar: California Tort Claim Requirements.
- 16) CSDA On-Demand Webinar: California's Climate Adaptation Framework.
- 17) CSDA On-Demand Webinar: Career Building Opportunities with CSDA.
- 18) CSDA On-Demand Webinar: Completing Your Statement of Economic Interest – Form 700.
- 19) CSDA On-Demand Webinar: Customer Service in the Public Sector.
- 20) CSDA On-Demand Webinar: Developing a Groundwater Sustainability Plan.
- 21) CSDA On-Demand Webinar: Developing and Implementing a Records Retention Schedule.
- 22) CSDA On-Demand Webinar: Election Law Compliance: The Rising Tide of CVRA Claims.
- 23) CSDA On-Demand Webinar: Employee Privacy: Is There Really Such a Thing?
- 24) CSDA On-Demand Webinar: Ethics AB 1234 Compliance Training 2020.
- 25) CSDA On-Demand Webinar: Exercising Legislative Authority.
- 26) CSDA On-Demand Webinar: Fiscal Year End Planning.
- 27) CSDA On-Demand Webinar: Fraud Environment – Tips for Detection and Controls Survey.
- 28) CSDA On-Demand Webinar: GASB 75 – Preparing for Implementation, Disclosure and Audit.
- 29) CSDA On-Demand Webinar: Gender Identity Issues in the Workplace.
- 30) CSDA On-Demand Webinar: General Manager Evaluations.
- 31) CSDA On-Demand Webinar: Good Governance.
- 32) CSDA On-Demand Webinar: Governments Engaging Youth.
- 33) CSDA On-Demand Webinar: Grassroots Advocacy and Public Outreach.
- 34) CSDA On-Demand Webinar: How and Why Special Districts Need to be Involved in LAFCO.
- 35) CSDA On-Demand Webinar: How Social Should Special Districts Be?
- 36) CSDA On-Demand Webinar: How to Communicate Effectively Using Popular Online Tools.
- 37) CSDA On-Demand Webinar: How to Find, Apply, and Secure Grant Funding.

- 38) CSDA On-Demand Webinar: Intro to Special District Finances for New Board Member.
- 39) CSDA On-Demand Webinar: Is the Brown Act Making You Blue?
- 40) CSDA On-Demand Webinar: Keeping Up the Brown Act.
- 41) CSDA On-Demand Webinar: Keys to CSDA's Sample Policy Handbook.
- 42) CSDA On-Demand Webinar: Legislative Round-Up 3-15-18.
- 43) CSDA On-Demand Webinar: Legislative Round-Up 4-11-19.
- 44) CSDA On-Demand Webinar: Leveraging Your State and Federal Relationships.
- 45) CSDA On-Demand Webinar: Making Connections in CSDA's Online Communities.
- 46) CSDA On-Demand Webinar: Maximize Membership Resources for Board Members/Trustees.
- 47) CSDA On-Demand Webinar: Paying for Capital Projects: Key Considerations.
- 48) CSDA On-Demand Webinar: Performance Management: A Change in Agent.
- 49) CSDA On-Demand Webinar: Prevailing Wage – New for 2018.
- 50) CSDA On-Demand Webinar: Prevailing Wage Updates for 2019.
- 51) CSDA On-Demand Webinar: Public Engagement and Budgeting.
- 52) CSDA On-Demand Webinar: Records Retention and Management in the Electronic Age.
- 53) CSDA On-Demand Webinar: Rules of Order Made Easy!
- 54) CSDA On-Demand Webinar: Saving Money, Time & Effort with Value-Added Benefits.
- 55) CSDA On-Demand Webinar: SB96 Impact on Public Works Projects.
- 56) CSDA On-Demand Webinar: Sexual Harassment Prevention Training 2020.
- 57) CSDA On-Demand Webinar: Strategic Planning for Special Districts.
- 58) CSDA On-Demand Webinar: Streamlined Website Compliance.
- 59) CSDA On-Demand Webinar: Successful Strategies for Utilizing Debt.
- 60) CSDA On-Demand Webinar: The Critical Nature of Communications in the Public Agency.
- 61) CSDA On-Demand Webinar: The Great Board Chair.
- 62) CSDA On-Demand Webinar: Understanding Board Member and District Liability Issues.
- 63) CSDA On-Demand Webinar: Understanding Property Taxes and Your Budget.

- 64) CSDA On-Demand Webinar: What Every Board Member Should Know.
- 65) CSDA On-Demand Webinar: What is Public Engagement and Why Do It?
- 66) CSDA On-Demand Webinar: Who Does What? Best Practices in Board/Staff Relations.
- 67) CSDA On-Demand Webinar: Workplace Violence Prevention.
- 68) CONEXPO-CON/AGG – North America’s Largest Construction Trade Show to be held March 10 – 14, 2020 in Las Vegas, Nevada.

After a brief discussion of these conferences, seminars, and training sessions, it was moved by Director Mac Laren, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2020 Budget: California Special Districts Association (CSDA) On-Demand Webinar: 2019 Annual Employment Law Update: Recent Cases and Trends; CSDA On-Demand Webinar: A How-To-Do-It for Special Districts with Revenue Needs; CSDA On-Demand Webinar: A Practical Guide for Creating New Board Member Orientation; CSDA On-Demand Webinar: Accessing Legislative & Outreach Information; CSDA On-Demand Webinar: Achieving Transparency Isn’t as Hard as It Seems; CSDA On-Demand Webinar: Advanced Training in the California Public Records Act; CSDA On-Demand Webinar: Annual Employment Law Update: Recent Cases and Trends 2018; CSDA On-Demand Webinar: Ask the Experts: Energy Project Financing; CSDA On-Demand Webinar: Ask the Experts: Financing Mission Critical Infrastructure; CSDA On-Demand Webinar: Ask the Experts: Finding Financing for Capital Improvements; CSDA On-Demand Webinar: Best Practices in Agenda Preparation and Taking Minutes; CSDA On-Demand Webinar: Beyond the Basics: Advanced Harassment Prevention Training; CSDA On-Demand Webinar: Brown Act: Principles, Traps, and Avoiding Violation; CSDA On-Demand Webinar: CA’s Broad Conflict of Interest Law and How to Avoid It; CSDA On-Demand Webinar: California Tort Claim Requirements; CSDA On-Demand Webinar: California’s Climate Adaptation Framework; CSDA On-Demand Webinar: Career Building Opportunities with CSDA; CSDA On-Demand Webinar: Completing Your Statement of Economic Interest – Form 700; CSDA On-Demand Webinar: Customer Service in the Public Sector; CSDA On-Demand Webinar: Developing a Groundwater Sustainability Plan; CSDA On-Demand Webinar: Developing and Implementing a Records Retention Schedule; CSDA On-Demand Webinar: Election Law Compliance: The Rising Tide of CVRA Claims; CSDA On-Demand Webinar: Employee Privacy: Is There Really Such a Thing?; CSDA On-Demand Webinar: Ethics AB 1234 Compliance Training 2020; CSDA On-Demand Webinar: Exercising Legislative Authority; CSDA On-Demand Webinar: Fiscal Year End

Planning; CSDA On-Demand Webinar: Fraud Environment – Tips for Detection and Controls Survey; CSDA On-Demand Webinar: GASB 75 – Preparing for Implementation, Disclosure and Audit; CSDA On-Demand Webinar: Gender Identity Issues in the Workplace; CSDA On-Demand Webinar: General Manager Evaluations; CSDA On-Demand Webinar: Good Governance; CSDA On-Demand Webinar: Governments Engaging Youth; CSDA On-Demand Webinar: Grassroots Advocacy and Public Outreach; CSDA On-Demand Webinar: How and Why Special Districts Need to be Involved in LAFCO; CSDA On-Demand Webinar: How Social Should Special Districts Be?; CSDA On-Demand Webinar: How to Communicate Effectively Using Popular Online Tools; CSDA On-Demand Webinar: How to Find, Apply, and Secure Grant Funding; CSDA On-Demand Webinar: Intro to Special District Finances for New Board Member; CSDA On-Demand Webinar: Is the Brown Act Making You Blue?; CSDA On-Demand Webinar: Keeping Up the Brown Act; CSDA On-Demand Webinar: Keys to CSDA's Sample Policy Handbook; CSDA On-Demand Webinar: Legislative Round-Up 3-15-18; CSDA On-Demand Webinar: Legislative Round-Up 4-11-19; CSDA On-Demand Webinar: Leveraging Your State and Federal Relationships; CSDA On-Demand Webinar: Making Connections in CSDA's Online Communities; CSDA On-Demand Webinar: Maximize Membership Resources for Board Members/Trustees; CSDA On-Demand Webinar: Paying for Capital Projects: Key Considerations; CSDA On-Demand Webinar: Performance Management: A Change in Agent; CSDA On-Demand Webinar: Prevailing Wage – New for 2018; CSDA On-Demand Webinar: Prevailing Wage Updates for 2019; CSDA On-Demand Webinar: Public Engagement and Budgeting; CSDA On-Demand Webinar: Records Retention and Management in the Electronic Age; CSDA On-Demand Webinar: Rules of Order Made Easy!; CSDA On-Demand Webinar: Saving Money, Time & Effort with Value-Added Benefits; CSDA On-Demand Webinar: SB96 Impact on Public Works Projects; CSDA On-Demand Webinar: Sexual Harassment Prevention Training 2020; CSDA On-Demand Webinar: Strategic Planning for Special Districts; CSDA On-Demand Webinar: Streamlined Website Compliance; CSDA On-Demand Webinar: Successful Strategies for Utilizing Debt; CSDA On-Demand Webinar: The Critical Nature of Communications in the Public Agency; CSDA On-Demand Webinar: The Great Board Chair; CSDA On-Demand Webinar: Understanding Board Member and District Liability Issues; CSDA On-Demand Webinar: Understanding Property Taxes and Your Budget; CSDA On-Demand Webinar: What Every Board Member Should Know; CSDA On-Demand Webinar: What is Public Engagement and Why Do It?; CSDA On-Demand Webinar: Who Does What? Best Practices in Board/Staff Relations; CSDA On-Demand Webinar: Workplace Violence Prevention; and CONEXPO-CON/AGG – North America's Largest Construction Trade Show to be held March 10 – 14, 2020 in Las Vegas, Nevada.

8) Information Items:

8.1) Reports of Directors:

a) Meetings; Standing Committee/Assignment Reports; General Report.

Director Wilson reported that on January 16, he attended a CSDA Board Member Liability Issues Webinar and that on January 23, he attended a Board briefing with General Manager LaMoreaux and Assistant General Manager Ly regarding tonight's Board Meeting.

Director Dizmang reported that on January 13, she attended the Palmdale Water District Regular Board Meeting; that on January 22, she attended a Board briefing with General Manager LaMoreaux and Assistant General Manager Ly regarding tonight's Board Meeting; that on January 27, she is attending the Palmdale Water District Regular Board Meeting; and that on January 31, she will be attending the Palmdale School District Foundation Dinner.

Director Mac Laren reported that on December 16, she attended the Antelope Valley Watermaster Public Water Supplier Meeting via telephone; that on January 16, she attended a lunch meeting with General Manager LaMoreaux, City of Palmdale Manager J.J. Murphy, and Mayor Steve Hofbauer regarding the City's request for a discount of fees, which is not possible; and that on January 21, she attended the Antelope Valley Watermaster Public Water Supplier Meeting where it was determined that she is now the Representative as Leo Thibault is stepping down, and a new Alternate Representative will be appointed.

Director Alvarado reported that on January 21, he attended the Palmdale Fin and Feather Club meeting; that on January 22, he attended a Board briefing with General Manager LaMoreaux and Assistant General Manager Ly regarding tonight's Board Meeting; that on January 27, he was at Irene's Burger Café to discuss Division 1 water issues; that also on January 27, he attended a meeting with District staff and Palmdale Fin and Feather Club representatives regarding the Club's audit; that on January 28, he will be attending the Outreach Committee meeting; that on January 30, he will be attending the Personnel Committee meeting; and that also on January 30, he will be attending the Palmdale Recycled Water Authority meeting.

President Dino reported that on January 9, he attended the Antelope Valley State Water Contractors Association meeting; that on January 14, he attended an AVEK

Board meeting; that on January 16, he attended an Agenda Review and Approval meeting with General Manager LaMoreaux; that on January 22, he attended a telephone briefing with General Manager LaMoreaux regarding tonight's Board Meeting; that on January 27, he is attending the Palmdale Water District Regular Board Meeting; that on January 28, he will be attending an AVEK Board meeting; and that on January 30, he will be attending the Palmdale Recycled Water Authority Meeting.

Director Alvarado then presented a photograph of the District's Directors and the Palmdale Fin and Feather Club's Officers, which was presented to him earlier by the Club's Board President.

8.2) Report of General Manager.

General Manager LaMoreaux reported that a meeting was held this afternoon with Palmdale Fin and Feather Club representatives regarding their audit and an amendment to the Lease Agreement regarding honorary and volunteer memberships and that the Lease Agreement Amendment will be presented to the Board for consideration at the next Regular Board Meeting.

He then stated that he submitted a written report included with the agenda packets if there are any questions on same and then reported that the District's State Water Project allocation for 2020 has been increased from 10% to 15%; that Littlerock Dam grade control structure pictures are included in the written report; that there were 94 main line leaks in 2019; that an agenda for the Lahontan Regional Water Quality Control Board has been distributed to the Board, and Directors for this Board are appointed by the Governor; that the CSDA Southern Network Board of Directors Seat B is still open, and consideration of a nominee from the District will be placed on the next agenda; and that the CSDA Southern Network Seat C position will also need to be filled later this year.

8.3) Report of General Counsel.

General Counsel Dunn reported that the District has been in compliance with the 20 x 2020 per capita consumption law since 2010; that the 2020 law requirement is 55 gallons of water per person per day for indoor residential water use and is water budget based; that in 2025, this requirement drops to 52.5 gallons of water per person per day, or as DWR recommends; that fines for exceeding these requirements will not be imposed until 2027; that in 2030, the requirement will drop to 50 gallons of water per person per day; and that there will also be further reduction requirements for outdoor use.

9) Board Members' Requests for Future Agenda Items.

Director Wilson requested a future agenda item for "Status on the District's water tanks."

There were no further requests for future agenda items.

10) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 6:50 p.m.


Secretary