



PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

April 21, 2021

BOARD OF DIRECTORS

AMBERROSE MERINO

Division 1

DON WILSON

Division 2

GLORIA DIZMANG

Division 3

KATHY MAC LAREN-GOMEZ

Division 4

VINCENT DINO

Division 5

**AGENDA FOR REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE PALMDALE WATER DISTRICT
TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE
OR VIA TELECONFERENCE**

FOR THE PUBLIC: VIA TELECONFERENCE ONLY

DIAL-IN NUMBER: 571-748-4021 ATTENDEE PIN: 073-006-584#

Submit Public Comments at: <https://www.gomeet.com/073-006-584>

MONDAY, APRIL 26, 2021

6:00 p.m.

DENNIS D. LaMOREAUX

General Manager

ALESHIRE & WYNDER LLP

Attorneys

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Dawn Deans at 661-947-4111 x1003 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Dawn Deans al 661-947-4111 x1003 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.



- 4) Public comments for non-agenda items.
- 5) Presentations:
 - 5.1) None at this time.
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
 - 6.1) Approval of minutes of Regular Board Meeting held April 12, 2021.
 - 6.2) Payment of bills for April 26, 2021.
 - 6.3) Approval of updated job descriptions for the Engineering Department. (No Budget Impact – Human Resources Director Emery/Personnel Committee)
 - 6.4) Approval of contract with Armorcast Products for meter box covers. (\$218,950.00 – Budgeted – Work Order No.’s 20-611 and 21-#### – Assistant General Manager Ly)
- 7) Action Items – Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Consideration and possible action on authorizing staff to enter into a contract for the Sierra Highway water main replacement with Christensen Brothers General Engineering, Inc. (\$447,036.60 – Budgeted – Budget Item No. 20-605 – Engineering/Grant Manager Rogers)
 - 7.2) Consideration and possible action on Siteimprove web accessibility and analytic tools. (\$12,677.00 – Budgeted – Web Site Redesign Project – Information Technology Manager Stanton/Public Affairs Director Shay)
 - 7.3) Consideration and possible action on Resolution No. 21-9 being a Resolution of the Board of Directors of the Palmdale Water District Regarding its Intention to Seek Reimbursement in Connection with the Issuance of Tax-Exempt Water Revenue Bonds by the Palmdale Water District Public Financing Authority. (Potential Revenue Through Reimbursement of Loans – Finance Manager Williams/Finance Committee)
 - 7.4) Consideration and possible action on Resolution No. 21-10 being a Resolution of the Board of Directors of the Palmdale Water District Enacting Stage 1 of the Water Shortage Contingency Plan. (No Budget Impact – Resource and Analytics Director Thompson II/Resource and Facilities Committee)
 - 7.5) Consideration and possible action on revision to Palmdale Water District Rules and Regulations Section 4.07.4 Director Expenses. (No Budget Impact – Director Merino/Finance Manager Williams)
 - 7.6) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2020 Budget:
 - a) None at this time.
- 8) Information Items:
 - 8.1) Finance Reports:
 - a) Status report on Cash Flow Statement and Current Cash Balances as of March 2021. (Financial Advisor Egan/Finance Committee)

- b) Status report on Financial Statements, Revenue, and Expense and Departmental Budget Reports for March 2021. (Finance Manager Williams/Finance Committee)
 - c) Status report on committed contracts issued. (Finance Manager Williams/Finance Committee)
 - d) Other financial reports. (Finance Manager Williams/Finance Committee)
 - 1) The effect of COVID-19 event.
 - 2) Revenue projections.
 - 3) Payment transactions by type.
 - 4) Accounts receivable aging report.
 - 5) Financing schedule for new 2021 bond issue.
 - 6) Rate Assistance Program.
 - 7) Status on 2020 Audit.
- 8.2) Reports of Directors:
- a) Standing Committees; Organization Appointments; Agency Liaisons:
 - 1) Antelope Valley East Kern Water Agency-AVEK. (Director Dino/Director Mac Laren-Gomez, Alternate)
 - 2) Outreach Committee. (Director Mac Laren-Gomez, Chair/Director Wilson)
 - 3) Personnel Committee. (Director Mac Laren-Gomez, Chair/Director Merino)
 - 4) Palmdale Recycled Water Authority. (Director Dino/Director Wilson/Director Mac Laren-Gomez, Alternate)
 - 5) Resource and Facilities Committee. (Director Dino, Chair/Director Merino)
 - 6) Finance Committee. (Director Wilson, Chair/Director Dizmang)
 - b) General Meetings Reports of Directors.
- 8.3) Report of General Manager.
- a) April 2021 written report of activities through March 2021.
- 8.4) Report of General Counsel.
- 9) Board members' requests for future agenda items.
- 10) Adjournment.



DENNIS D. LaMOREAUX,
General Manager