

MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, MARCH 12, 2020.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, March 12, 2020, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Parris called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance.

At the request of Chair Parris, Commissioner Thibault led the pledge of allegiance.

2) Roll Call.

Attendance:

Robert Parris, Chair
Vincent Dino, Vice Chair
Leo Thibault, Treasurer-Auditor
Kathy Mac Laren, Secretary
Barbara Hogan, Commissioner
Keith Dyas, Commissioner

Others Present:

Matthew Knudson, General Manager
Peter Thompson II, Asst. General Manager
Tom Barnes, Resources Manager
Dennis Hoffmeyer, Controller
Don Wilson, PWD Alt. Commissioner
Richard Gavilanes, LCID Foreman
Danielle Henry, Management Analyst
0 members of the public

3) Adoption of Agenda.

It was moved by Commissioner Mac Laren, seconded by Commissioner Dino, and unanimously carried by all members of the Board of Commissioners present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Consideration and Possible Action on Minutes of Regular Meeting Held February 13, 2020.

It was moved by Commissioner Dyas, seconded by Commissioner Mac Laren, and carried by a 5-0-1 vote, with Chair Parris abstaining, to approve the minutes of the regular meeting held February 13, 2020, as written.

6) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from AVEK in the amount of \$508.62 for staff services, from Woodard & Curran in the amount of \$8,142.20 for professional services associated with the 2019 Integrated Regional Water Management Plan Update, and ratification of the payment made for \$10,000.00 to the Antelope Valley Fair Association for the sponsorship of the 2020 Home Show and SMART Water Expo. The motion was seconded by Commissioner Mac Laren and unanimously carried by all members of the Board of Commissioners present at the meeting.

7) Consideration and Possible Action on Resolution No. 2020-1 of the Governing Board of Commissioners of the Antelope Valley State Water Contractors Association Approving the Adoption of the 2019 Update to the Antelope Valley Integrated Regional Water Management Plan. (General Manager Knudson)

General Manager Knudson provided an overview of the guidelines and purpose of the update to the Antelope Valley Integrated Regional Water Management Plan, and after a brief discussion of the Antelope Valley Watermaster's jurisdiction on groundwater production and of the grant program funding requirements, it was moved by Commissioner Thibault, seconded by Commissioner Dino, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve Resolution No. 2020-1 being a Resolution of the Governing Board of Commissioners of the Antelope Valley State Water Contractors Association Approving the Adoption of the 2019 Update to the Antelope Valley Integrated Regional Water Management Plan.

Resolution No. 2020-1 is hereby made a portion of the minutes of this meeting.

8) Discussion and Possible Action on Proposal from Streamline Web for the Development and Hosting of a New Association Website. (Resources Manager Barnes)

Resources Manager Barnes provided an overview of the proposal from Streamline Web, including the approved CSDA reduced pricing for the Association, after which it was moved by Commissioner Mac Laren, seconded by Commissioner Dino, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the Streamline Web proposal for the development and hosting of the new Association website.

9) Report of General Manager and Assistant General Manager.

a) Status Updates:

1) 2020 Home Show and SMART Water Expo.

General Manager Knudson reviewed Governor Newsom's Executive Order N-25-20 regarding COVID-19, and the related Brown Act requirements, followed by a brief discussion of teleconference capabilities.

Assistant General Manager Thompson II then reported that the Home Show and SMART Water Expo has been postponed to June 6-7, 2020 after which Commissioner Mac Laren stated that the minimal marketing coverage for the SMART Water Expo was brought to the attention of the Antelope Valley Fair Association.

2) AVSWCA Special Meeting to be Held April 22, 2020.

Assistant General Manager Thompson II reported that a Special Meeting of the Association is scheduled for April 22, 2020 at 3 p.m. at Palmdale Water District for an in-depth presentation on the State Water Project by Ms. Jennifer Pierre, General Manager of the State Water Project, and that invitations will be sent to the member agency Boards as well as the City of Palmdale and the City of Lancaster followed by a brief discussion of COVID-19 and the possibility of postponing the Special Meeting.

3) Proposed East Side Recycled Water Line Project.

General Manager Knudson stated that various recycled water projects are included with the 2019 Integrated Regional Water Management Plan update and that this particular project remains in need of a project sponsor.

4) Big Rock Creek Joint Groundwater Recharge Project.

Assistant General Manager Thompson II reported that staff continues to anticipate receipt of the final report from Kennedy/Jenks Consultants with recommendations from the Pilot Recharge Project.

5) Antelope Valley Watermaster Meetings.

General Manager Knudson reported that a new draft of the Watermaster Rules and Regulations is being reviewed by the attorneys and that staff anticipates approval at the April 22, 2020 Watermaster meeting.

Assistant General Manager Thompson II then reported that staff will be preparing the 2019 Variable Administrative Assessment invoices and that the Rosamond Storage Agreement will be discussed at the next Watermaster meeting.

6) Antelope Valley and Fremont Basin IRWMP Stakeholder Meetings.

General Manager Knudson stated that Resolution No. 2020-1 was approved this evening and that staff expects to receive status of the grant applications in the near future.

There were no updates on the Fremont Basin project.

10) Report of Controller.

a) Update on Revenue, Expenses and Change in Net Position.

Controller Hoffmeyer provided a brief review of the Association's revenue, expenses and change in net position for the month ending February 29, 2020.

b) Review of Association Financial Reports.

Controller Hoffmeyer provided a review on tracking restricted and general funds after which Commissioner Thibault thanked Controller Hoffmeyer.

11) Reports of Commissioners.

There were no reports from Commissioners.

12) Report of Attorney.

No attorney was present at the meeting.

13) Commission Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

14) Consideration and Possible Action on Scheduling the Next Association Meeting June 11, 2020.

After a brief discussion of the rescheduled Home Show and SMART Water Expo and of the agenda for the Special meeting of the Association, it was determined that the next meeting of the Association will be held April 22, 2020.

15) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 6:47 p.m.


Secretary